

University of Wyoming  
The Fee Book  
July 1, 2002 - June 30, 2003

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## **I. THE BOARD OF TRUSTEES POLICY**

The policies outlined in this document apply to the 2002-2003 fiscal year. All prior approvals of fees, charges, and deposits are repealed effective July 1, 2002 except as to rights or obligations previously acquired or incurred thereunder.

The fees, charges, fines, penalties, refunds, and deposits are subject to change without notice.

Publication of fees, charges, refunds, and deposits in the University of Wyoming Fee Book is required prior to charging fees. Exceptions may be granted by the Vice President for Administration and Finance.

### **Authority**

The Trustees of the University of Wyoming, a constitutional body, are responsible for the "management of the university" (Wyoming Constitution, Article 7, 17). The Trustees "possess all the powers necessary or convenient to accomplish the objects and perform the duties prescribed by law and shall have custody of the books, records, buildings and all other property of the university" (W.S. 21-17-203). The Trustees may "(e)xpend the income placed under their control from whatever source derived, and exercise all other functions properly belonging to such a board and necessary to the prosperity of the university and all its departments" (W.S. 21-17-204).

Section 2 of Chapter VIII (STUDENTS) of the Regulations of the Trustees stipulates that "(a)ll student fees, charges, refunds, and deposits shall be fixed by resolution of the Trustees and shall be published in the appropriate university publications."

Therefore, pursuant to constitutional and statutory provisions, the Trustees are responsible for the establishment of all fees, charges, and deposits assessed, and refunds afforded to individuals applying for admission to the university, enrolled students, university employees, and the general public. Such fees shall be reasonable and prudent for the adequate protection and control of university funds, equipment, facilities services and materials.

### **Financial Assistance**

Financial assistance received by students through the Office of Student Financial Aid will be applied to assessed tuition and mandatory fees first, and to all other university assessed fees and charges second prior to distribution to the student unless the student receives federal financial aid, in which case the student may in writing, limit the use of that aid to payment of tuition and mandatory fees and university housing charges only.

### **Failure to Pay Fees, Charges, Fines, Penalties**

A student failing to pay fees, charges, fines, penalties, or deposits as prescribed by the Trustees of the University of Wyoming shall be denied registration at the university or copies of transcripts until such fees, charges, fines, penalties, or deposits are paid in full. A non-student failing to pay fees, charges, fines, penalties, or deposits as prescribed by the Trustees of the University of Wyoming shall be denied use of University facilities and services until such fees, charges, fines, penalties, or deposits are paid in full. Procedures for adjudication of disputes over payment of fees, charges, fines, penalties, or deposits shall be prescribed by the Vice President for Administration and Finance.

## **Student Loans and Scholarships**

Interest rates for 1) loan funds established by the University of Wyoming; 2) loan funds established by trust agreement, will, or similar instrument with no stipulated interest rate; and 3) loan funds established by the State of Wyoming without statutory interest rates: shall be established at six percent (6%) annual percentage rate with a two percent (2%) annual percentage rate penalty for loan default.

Interest shall be established at prescribed rates for 1) loan funds established by trust agreement, will or similar instrument with interest rate provisions; and 2) loan funds established by the State of Wyoming with statutory interest rates.

Interest rates for the Medical School Student Loan Program and Family Practice Residency Loan Program shall be consistent with Trustee actions on student loan interest rates prescribed by the Trustees on July 9, 1985 and November 9, 1985.

The interest rate for the Medical Student Contract Support Program shall be consistent with the actions of the 1993 52nd General Session of the State of Wyoming Legislature (Wyoming Statute, Chapter 203).

The interest rate for the Superior Student in Education Loan Program shall be consistent with Trustee action on student loan interest rates (April 11, 1985) and established at six percent (6%) annual percentage rate with a two percent (2%) annual percentage rate penalty for loan default.

## **Fees, Charges, and Deposits, Student Publications**

The Trustees delegate the authority for the establishment of advertising, subscription and related rates or charges for student publications, including the Branding Iron, Frontiers Magazine, and Owen Wister Review, to the Student Publications Board. Rates or charges established by the Student Publications Board shall be filed annually with the Office of the Vice President for Administration and Finance and published in the Fee Book.

## **Internal Fees, Charges and Deposits**

The Vice President for Administration and Finance, with approval by the Trustees, is authorized to establish fees, charges, or deposits for interdepartmental purposes. In no case shall the assessment of such fee, charge, or deposit exceed the direct cost plus reasonable administrative overhead.

## **Facility Rental Fees**

Non-university users of campus facilities will be assessed a 10 percent surcharge on rental fees. Any surcharge will be deposited into a separate account earmarked for maintenance, and under the control of the Director of Physical Plant. For self-sustaining facilities rented to external users, surcharges will be deposited to an account similarly designated.

## **Other Provisions**

The purpose of this policy is to allow University departments to recover direct costs, and reasonable indirect costs, for use of University facilities, equipment, services or materials as set forth in the following paragraph.

The Trustees' authority to establish fees is delegated to the Vice President for Administration and Finance to set casual food service rates in the University food service operations, resale of items in the University Bookstore, various telecommunication rates, and other resale activities. Fees will not be authorized for items nor shall this provision be construed, in any way, to avoid the Trustees' authority to establish fees.

### **Employee Tuition and Fee Waiver**

A full-time employee appointed on a continuing or temporary basis may enroll for up to three (3) semester hours of instruction in University credit courses (including flexible enrollment courses) during each regular semester and summer session with no cost for tuition and mandatory fees to the employee.

A staff employee appointed on a continuing or temporary basis working less than forty (40) hours per week will be assessed tuition and mandatory fees at one-half the hourly rate for up to three (3) semester hours of instruction in University credit courses (including flexible enrollment courses) during each regular semester and summer session. Employee fee waivers are non-refundable.

Consult the current Administrative Manual, Benefits section, under Study Privileges, for additional information.

### **Wyoming Senior Citizen Students**

Students age 65 and over are not charged tuition and mandatory fees. Wyoming Senior Citizen students are admitted to the University on a space available basis, and student benefits are not available.

## II. SCHEDULES OF TUITION, FEES, AND REFUNDS

### Regular Academic Year Tuition and Mandatory Fees

#### Tuition

The tuition policy of the Trustees for the 2002-2003 academic year includes the following:

Tuition is established to support instruction at the University. Excluded from tuition are laboratory and special course fees authorized separately by the Trustees.

- a. Tuition is payable within 30 days of the first day of scheduled classes, and a student who does not pay within the 30 day period may not be allowed to complete the current term, except upon specific authorization of the Vice President for Administration and Finance.
- b. Graduate Assistants employed for 10 hours or more weekly as teaching or research assistants will be assessed tuition at the resident rate, for each regular term semester during which they are so employed.
- c. Graduate students qualifying for resident tuition in both the fall and spring semesters will be assessed resident tuition for the immediately following summer term. This policy will be in effect beginning the summer session, 2001.
- d. Graduate students NOT on Assistantship may enroll in Continuous Registration 5920 and 5940. Tuition will be assessed at \$35 per credit hour on these courses only. Mandatory fees are applicable. This policy went into effect beginning the Summer Session, 2001.
- e. Non-Resident graduates of the University of Wyoming and their spouses are assessed tuition at 150% of the current resident tuition rate.

Example:

<b>RESIDENT</b>		2002-2003	<b>NON RESIDENT</b>		2002-2003
<b>Undergraduate</b> Tuition Per Hour (x/12)		1,200.00 100.00	<b>Undergraduate</b> Tuition Per Hour (x/12)		4,032.00 336.00
<b>Graduate</b> Tuition Per hour(x/9)		1,494.00 166.00	<b>Graduate</b> Base Rate Per hour (x/9)		4,338.00 482.00
<b>Law</b> Tuition Per hour (x/12)		2,256.00 188.00	<b>Law</b> Tuition Per hour (x/12)		5,088.00 424.00
<b>Pharmacy (Pharm D)</b> Base Rate Per hour (x/12)		2,652.00 221.00	<b>Pharmacy (Pharm D)</b> Tuition Per hour (x/12)		5,484.00 457.00

- ⇒ Tuition is charged by credit hour up to 9 credits for graduate students and 12 credits for undergraduate, pharmacy, and law students, after which point students are considered full time. Credit loads above 17 hours for graduate students and 20 hours for undergraduate, pharmacy, and law students are calculated on a per credit hour basis.
- ⇒ All tuition and/or surcharges are subject to rounding for determining hourly rates.

## Mandatory Fees

Mandatory fees are assessed to each student during the regular academic year and are to be paid with tuition as follows:

- **Student Health Service:** The income is specified for the support of the Student Health Service. Students' benefits include unlimited visits to staff physicians, nurse practitioners and/or nurses. Services for which there is an additional fee include; consultant clinics, pharmacy, laboratory, X-ray, allergy immunotherapy, immunizations, appliances, medical supplies and specific procedures.
- **Intercollegiate Athletics:** The income is specified for the support of Intercollegiate Athletics, and provides full-time students with free admission to all University intercollegiate athletic events on campus, excluding tournament events.
- **Recycling:** The fee is specified for the support of the Campus Recycling Program.
- **Wellness:** The fee is to provide staff, office support and programming for a centralized wellness program.
- **Wyoming Union:** The fee is comprised of two components: \$45.50 is assessed for support of operations, replacement of equipment for the Wyoming Union, and \$37.00 is assessed for planning, renovation and construction, and bond retirement for the Wyoming Union as authorized by the Trustees.
- **Student Publications:** The income is specified for the support of the Branding Iron, Owen Wister Review and Frontiers magazine.
- **ASUW:** The income is specified for the support of student activities, Student Senate operations and related activities, and expended in accordance with a budget approved by the Trustees.
- **Recreation Programs:** The income is specified for the support of Corbett and Half Acre Recreation facilities, intramural sports, club sports, open recreation, and outdoor adventure programs.
- **General Access Computer:** The income is specified for the support of the computer education environments of the University.
- **Center for Advising & Career Services:** The income will be used to simplify the access to student, internship and career employment opportunities, and to provide additional career counseling, internship and employer services.
- **Music/Theater/Cultural Productions:** The income is specified for the support of music, theater and cultural programs.
- **Student Exchange/Study Abroad:** The income is specified to support the function and activities of the student exchange/study abroad programs

Mandatory Fees, Academic Year, Full-time Students per semester		FY 2003	ChartField
Student Health Service		66.00	1001-10023
Intercollegiate Athletics		50.00	1001-10073
Wyoming Union Operations Planning/renovation/construction Series 1999 Bond Issue funding		82.50	45.50/1304- 12556 15.00/1304- 12557 22.00/7520- 16818
Student Publications		10.75	1401-12691
ASUW –		28.00	1400-12686
Center for Advising & Career Services		4.00	1701-16843
Recreation Programs		26.50	1700-13362
General Access Computer		20.00	1001-16030
Recycling (ASUW)		1.10	1700-16354

Wellness (ASUW)		4.00	1700-16353
Music/Theater/Cultural Productions		2.50	
Student Exchange/Study Abroad		3.00	1700-16859
<b>Total Mandatory Fee</b>		<b>298.35</b>	

<b>Mandatory Fees, Academic Year, Part-time Students per semester, per credit hour</b>		<b>FY 2003</b>	<b>ChartField</b>
Student Publications, to a maximum of \$10.75		1.00	1401-12691
Wyoming Union, to a maximum of \$ 82.50 Operations		6.85	3.80/1304-12556
Planning/renovation/construction			1.30/1304-12557
Series 1999 Bond Issue funding			1.75/7520-16818
General Access Computer			1001-16030
Undergraduate student		1.75	
Graduate student		2.25	
NOT TO EXCEED \$20 per semester			
<b>Total Mandatory Fees, part-time, per credit hour</b>			
Undergraduate student		<b>9.60</b>	
Graduate student		<b>10.10</b>	

**Special college and course fees are assessed in addition to the fees shown here.**

### **Tuition and Fee Tables**

**Special college and course fees are assessed in addition to the fees shown here.**

<b>Tuition and Mandatory Fees Fall and Spring Semesters Full-time*</b>		<b>Resident FY 2003</b>		<b>Non-Resident FY 2003</b>
* Full-time refers to undergraduate, pharmacy and law students enrolled in 12 through 20 credit hours, and graduate students enrolled in 9 through 17 credit hours. Credit loads taken outside these ranges are calculated on a per credit hour basis.				
<b>Undergraduate Students</b>				
Tuition		1,200.00		4,032.00
Mandatory Fees		298.35		298.35
Tuition and Mandatory Fees		1,498.35		4,330.35
<b>Graduate Students</b>				
Tuition		1,494.00		4,338.00
Mandatory Fees		298.35		298.35
Tuition and Mandatory Fees		1,792.35		4,636.35
<b>Law Students</b>				
Tuition and differential		2,256.00		5,088.00
Mandatory Fees		298.35		298.35
Tuition and Mandatory Fees		2,554.35		5,386.35
<b>Pharmacy (Pharm D) Students</b>				
Tuition and differential		2,652.00		5,484.00
Fees		298.35		298.35
Tuition and Mandatory Fees		2,950.35		5,782.35

**Special college and course fees are assessed in addition to the fees shown here.**

<b>Tuition and Mandatory Fees Fall and Spring Semesters Part-time *, per credit hour</b>		<b>Resident FY 2003</b>		<b>Non-Resident FY 2003</b>
* Part-time refers to undergraduate, Pharm D, and law students enrolled for less than 12 credit hours, and graduate students enrolled for less than 9 credit hours				
Undergraduate Students				
Tuition		100.00		336.00
Mandatory Fees		9.60		9.60
Tuition and Mandatory Fees		109.60		345.60
Graduate Students				
Tuition		166.00		482.00
Mandatory Fees		10.10		10.10
Tuition and Mandatory Fees		176.10		492.10
Law Students				
Tuition and differential		188.00		424.00
Mandatory Fees		9.60		9.60
Tuition and Mandatory Fees		197.60		433.60
Pharm D Students				
Tuition and differential		221.00		457.00
Mandatory Fees		9.60		9.60
Tuition and Mandatory Fees		230.60		466.60

## **Summer Session, 2003, Tuition and Mandatory Fees**

### **Tuition, Summer 2003**

The tuition policy of the Trustees for the 2003 Summer Session is as follows:

- a) Tuition is established to provide support for the costs of enrollment in a University class, excluding laboratory and special course fees authorized by the Trustees.
- b) Tuition is payable prior to the first day of scheduled classes and a student not completing payment will not be allowed to complete the current term, except upon authorization of the Vice President for Administration and Finance
- c) Graduate Assistants employed for 10 hours or more weekly as Teaching or Research Assistants will be assessed tuition at the resident rate for each regular term semester during which they are so employed. Graduate students qualifying for resident tuition in both the fall and spring semesters will be assessed resident tuition for the immediately following summer term.
- d) Graduate students NOT on Assistantship may enroll in Continuous Registration 5920 and 5940. Tuition will be assessed at \$35 per credit hour on these courses only. Mandatory fees are applicable. This policy went into effect beginning the Summer Session, 2001.
- e) Non-Resident graduates of the University of Wyoming and their spouses are assessed tuition at 150% of the current resident tuition rate.

### **Mandatory Fees, Summer 2003**

Mandatory fees assessed each student during the 2003 Summer Session and to be paid with tuition are as follows:

- a) **Student Health Service:** The income is specified for the support of the Student Health Service.
- b) **Student Activities:** The income is specified for the support of summer session activity, recreation, and cultural activities.
- c) **Wyoming Union:** The income is split with \$3.80 per credit hour specified for the support of the operations, replacement of equipment and bond retirement for the Wyoming Union. The remaining \$3.05 is earmarked for planning, renovation and construction of the Wyoming Union as authorized by the Trustees.
- d) **Music/Theater/Cultural Productions:** The income is specified for the support of music and theater programs.
- e) **Recreation Programs:** The income is specified for the support of Corbett and Half Acre recreation facilities, intramural sports, club sports, open recreation, and Outdoor Adventure programs.
- f) **General Access Computer:** The income is specified for the support of the computer education environments of the University.

Fees are payable prior to the first day of scheduled classes and a student not completing payment will not be allowed to complete the current term, except upon specific authorization of the Vice President for Administration and Finance.

<b>Mandatory Fees, Summer, 2003, all students per credit hour</b>	<b>FY 2003</b>	<b>ChartField</b>
Wyoming Union (to a maximum of \$ 82.50) Operations Planning/renovation/construction Series 1999 Bond Issue funding	6.85	3.80/1304-12556 1.30/1304-12557 1.75/7520-16818
Student Health Services (to a maximum of \$ 66)	7.00	
Music/Theater/Cultural Productions	2.35	
Recreation Programs (to a maximum of \$ 26.50)	2.75	
Student Activities	.75	
General Access Computer Undergraduate student Graduate student NOT TO EXCEED \$20 per semester	1.75 2.25	
<b>Total Mandatory Fees, per credit hour</b> <b>Undergraduate student</b> <b>Graduate student</b>	<b>21.45</b> <b>21.95</b>	

<b>Tuition and Mandatory Fees Summer, 2003, per credit hour</b>	<b>Resident FY 2003</b>	<b>Non-Resident FY 2003</b>
<b>Undergraduate Students</b>		
Tuition	84.00	270.00
Mandatory Fees	21.45	21.45
Total tuition & mandatory fees	105.45	291.45
<b>Graduate Students</b>		
Tuition	150.00	300.00
Mandatory Fees	21.95	21.95

Total tuition and mandatory fees		171.95		321.95
Law Students				
Tuition and differential		160.00		360.00
Mandatory Fees		21.45		21.45
Total tuition and mandatory fees		181.45		381.45
Pharm D students				
Tuition and differential		160.00		360.00
Mandatory Fees		21.45		21.45
Total tuition and mandatory fees		181.45		381.45

## Other Tuition and Mandatory Fees

### Concurrent Joint Enrollment

Concurrent Joint Enrollment shall be defined as: A student enrolled in one or more regular on-campus courses and in one or more off-campus credit courses during the same academic term will be considered to be concurrently jointly enrolled.

The total hours of concurrent joint enrollment shall be utilized in determining the student's part-time or full-time status.

Any concurrently jointly enrolled student enrolled in 6 to 11.5 hours of credit courses (excluding flexible enrollment courses (correspondence courses), will be eligible to participate in the Optional Student Fee Package program.

The tuition and mandatory fee policies as defined in Section II of this policy shall be applied to the applicable individual enrollments except that a student's total assessment for the concurrent joint enrollment **shall not exceed** the following (full time tuition and fees):

Concurrent Joint Enrollment, per credit hour		Resident FY 2003		Non-Resident FY 2003
Tuition and mandatory fees				
Undergraduate		109.60		345.60
Graduate		176.10		492.10

### Visitor's Fee

Members of the public who are not otherwise enrolled in University courses and who are not University employees may visit classes taught as part of a University course. To visit any number of classes taught in a specified section of a course during a specified semester, an individual must (1) secure written permission of the instructor, and (2) pay the visitor's fee.

Visitor's Fee		FY 2003	ChartField
Visitor's fee, per course		25.00	

### Optional Student Fee Package

The Optional Student Fee Package is assessed to half-time or greater undergraduate students enrolled for a minimum of six (6) hours and graduate and professional students enrolled for a minimum of four and one-

half (4.5) hours with an option to waive. The benefits received shall be the same as those afforded full-time students. This option is not available to employees exercising employee fee benefit privileges.

The Optional Student Fee Package is also available to graduate students who have essentially completed their coursework and are working on their required research projects. These students may register for 1 (master's candidates) or 2 (doctoral candidates) credit hours and be eligible for the Optional Student Fee Package by satisfying the following conditions:

- Have filed program of study with the Graduate School and have coursework substantially completed;
- Have completed at least one academic year as a full-time, full fee paying student in a graduate program at the University of Wyoming;
- Be in pursuit of a Thesis Option (Plan A) if a master's candidate, or have successfully completed a preliminary examination if a doctoral candidate;
- Have major professor and department head certification that the student will be working full time on a research project; and submit said certification at least one week prior to the first scheduled day of classes; and
- Be registered for at least a credit hour load equal to the credit hour minimum established by the Graduate School.

The master's candidate is eligible to participate in the Optional Student Fee Package for a period not to exceed four (4) academic terms (excluding summer sessions). The doctoral candidate is eligible to participate in the Optional Student Fee Package for a period not to exceed six (6) academic terms (excluding summer sessions). Fees are payable within 30 days of the first day of scheduled classes and a student not completing payment within the 30 day period may not be allowed to complete the current term, except upon specific authorization of the Vice President for Administration and Finance.

Fees included in the Optional Student Fee Package are: Student Health Service, Intercollegiate Athletics, ASUW, Recreation, Recycling, Center for Advising & Career Services, Wellness, and Music/Theater/Cultural Productions.

<b>Optional Student Fee Package, per semester</b>	<b>FY 2002</b>	<b>FY 2003</b>	<b>ChartField</b>
Student Health Services		66.00	1001-10023
Intercollegiate Athletics		50.00	1001-10073
ASUW		28.00	1400-12686
Recreation Programs		26.50	1700-13362
Recycling (ASUW)		1.10	1700-16354
Wellness (ASUW)		4.00	1700-16353
Center for Advising & Career Services		4.00	1001-16843
Music/Theater/Cultural Productions		2.50	
<b>Total Fee, per semester</b>		<b>182.10</b>	

## **Refunds and/or Cancellations of Tuition and Fees**

### **Refund Policy**

The refund policy of the Trustees for the 2002-2003 academic year is as follows:

**Mandatory fees are not refundable.**

- a) Tuition and course fees, other than mandatory fees, will be refunded, in accordance with the Institutional Refund Policy, to students who formally withdraw from the University or drop all classes after registration and the payment of tuition and fees. Charges will be canceled in accordance with the schedule for those students who withdraw before completing payment.

- b) Tuition and course fees, other than mandatory fees, will be refunded and/or canceled, in accordance with the Institutional Refund Policy, to students who formally change status (i.e. non-resident to resident or full-time to part-time).
- c) Tuition and fee refunds due to students who have other debts owed the University will be distributed to those outstanding debts prior to disbursement to the student.

The Vice President for Administration and Finance, or his designee, may authorize refunds and/or cancellations inconsistent with these policies in unusual and infrequent circumstances and only when such actions are in the best interest of the University.

## Calculation of Refund

### Institutional Refund Policy

#### Academic Year 2002-2003

Before first day of classes	100%
1st week	100%
2nd week	90%
3rd week	80%
4th week	70%
5th week	60%
6th week	50%
7th week	40%
8th week	0%

Examples of these calculations are available in Accounts Receivable

#### Summer 2003

Session	100% Drop/Add	50%	25%	0%
12 weeks	10 days	11-17days	18-31 days	32+ days
8 weeks	5 days	6-10 days	11-20 days	21+ days
6 weeks	4 days	5-8 days	9-15 days	16+ days
4 weeks	3 days	4-5 days	6-10 days	11+ days
3 weeks	3 days	4 <sup>th</sup> day	5-8 days	9+ days
2 weeks	2 days	3 <sup>rd</sup> day	4-5 days	6+ days
1 week	1 day	2 <sup>nd</sup> day	3 <sup>rd</sup> day	4+ days

Examples of these calculations are available in Accounts Receivable

### Federal Return of Funds Policy

A student who receives federal financial aid (other than Federal Work Study pay checks) and chooses to complete less than 60% of an academic term is considered not to have earned all the federal aid s/he has been awarded.

- If aid already disbursed is equal to earned aid, no further action is required.
- If aid already disbursed is less than earned aid, additional aid may be offered to the student after s/he withdraws.
- If aid already disbursed is greater than earned aid, UW and/or the student must return some federal funds.

To determine whether federal funds have been earned or must be returned, UW will follow this procedure:

Step 1: **Determine the percentage of the term the student completed.** This is calculated by dividing the number of calendar days (including weekends) in a term into the number of calendar days that the student was in attendance for that term.

Step 2: **Apply the percentage of time attended to the total amount of federal aid the student was eligible to receive for the term.** This is the student's "earned aid."

Step 3: **Subtract the amount of earned aid from the amount of aid actually disbursed to the student.** A positive remainder is the student's "unearned aid." A negative remainder is the student's "earned aid" that may still be offered to the student.

Step 4: **Determine the amount of unearned aid that must be repaid by UW.** Multiply the institutional charges by the percentage of unearned aid, and compare this figure to the total unearned aid. UW will repay the lesser amount.

Step 5: **Determine the amount of unearned aid remaining that must be repaid by the student.** Subtract the amount of unearned aid repaid by the institution from the total amount of unearned aid.

All unearned aid will be returned to the federal student loan lender or federal aid accounts in the following order:

- Unsubsidized Stafford Loan
- Subsidized Stafford Loan
- Federal Perkins Loan
- Federal PLUS (Parent) Loan
- Federal Pell Grant
- Federal SEOG Grant
- LEAP Grant

Any amount owed by the student on a grant will be reduced by 50%.

The date of a student's withdrawal from UW will be the date of the student's notification to the **Office of Student Life** of an intent to withdraw. When a student fails to officially withdraw from UW, we will assume the withdrawal date to be the midpoint of the semester or the last date of documented academic activity.

UW will repay the lesser of (1) the total amount of unearned aid, or (2) an amount equal to the student's institutional charges multiplied by the percentage of unearned aid. "Institutional charges" is defined as charges for tuition and fees, plus room and board charges for students living in UW residence halls and apartments. It does not include such charges as bookstore charges, student health insurance premiums, parking citations, or library fines.

The amount of unearned aid owed by the student on a loan may be repaid under the normal repayment terms of the loan. The amount of unearned aid owed by the student on a grant must be repaid immediately.

Any amount of earned aid not yet disbursed to the student will be offered to the student. Such offers will cover any undisbursed grants first, followed by undisbursed loans.

Examples of how we calculate the amount of unearned federal aid a student must return are available from a professional adviser in the **Office of Student Financial Aid**. A chart detailing the percentage of earned and unearned aid, by calendar day of the semester, is published in the *Class Schedule* for each semester. In brief, to determine the percentage of earned federal aid, the calculation will use the total number of calendar days in the term divided by the total number of calendar days the student attended.

### **Interaction of Federal Return of Funds Policy and Institutional Refund Policy**

When a student who receives federal financial aid withdraws from the university, s/he may owe a repayment of federal funds and/or be due a refund from UW or owe an additional amount to UW.

The Federal Return of Funds policy will be applied before any refund due under the UW policy is disbursed. For details on the application of these policies to a specific situation, please consult with the Accounts Receivable Office, 250 Knight Hall, phone (307) 766-6232.

### III. Outreach School

#### Outreach School - Credit Program

The tuition policy of the Trustees for the 2002-2003 year for outreach credit courses includes the following:

- a) Tuition is established to provide support for the costs of instruction in an outreach credit course, excluding laboratory and special course fees authorized by the Trustees and defined in Section I of this policy.
- b) Tuition is payable in advance and no student shall be admitted to classes until such tuition has been paid except upon specific authorization of the Vice President for Administration and Finance.
- c) The Outreach School delivers two types of degree programs – core programs and entrepreneurial programs. Tuition for core programs is indexed to resident on-campus tuition for undergraduate and graduates, plus a \$10.00 per credit hour outreach delivery fee. Tuition for entrepreneurial programs is set at a rate to allow these programs to be self-supporting.

Financial assistance received by students through the Office of Student Financial Aid will be applied to assessed tuition first and to all other University assessed fees, charges and deposits second prior to distribution to the student.

Tuition for outreach credit courses for the enrollment period July 1, 2002 through June 30, 2003 is as follows. Full-time refers to undergraduate, pharmacy and law students enrolled for 12 through 20 hours, and graduate students enrolled in 9 through 17 hours; and part-time refers to undergraduate, pharmacy, and law students enrolled for less than 12 hours, and graduate students enrolled for less than 9 hours.

Tuition and related charges are payable in advance, except upon specific authorization of the Vice President for Administration and Finance.

Any student enrolled in 6 or more credit hours as an undergraduate or in 4.5 or more credit hours as a graduate student in outreach credit courses, excluding flexible enrollment courses (correspondence courses) will be eligible to participate in the Optional Student Fee Package program.

Outreach School Credit Courses		Tuition per credit hour FY 2003	Delivery Fee per credit hour *
Core Programs			
Undergraduate		100.00	10.00
Graduate student		166.00	10.00
Entrepreneurial Programs			
Online UW courses * per credit hour		100.00	
Online UW courses, minimum per course		166.00	
Undergraduate		214.00	40.00
Graduate		181.00	50.00
MBA Program			
Land Surveying Certificate Program			
Students in Utah contract, Ph.D. Adult Education (cap)		225.00	
Online courses for student taking an incomplete			
Per credit hour			40.00
Minimum			50.00
Dental Hygiene contract with Sheridan College			
Resident		100.00	
Non-resident		336.00	
* The technology fee is included in the Outreach delivery fee			

## Outreach School Credit Courses, Refund of Tuition

Student course refunds are based on the percent of the class remaining at the time of official withdrawal. If the student drops prior to the beginning of the course, a full refund is issued. The percentage used to determine the amount of tuition to be refunded is based on the number of remaining class hours as noted in the course schedule.

Students who formally withdraw prior to the second scheduled class meeting will receive a full refund of tuition and fees. Online fees are non-refundable after drop/add.

<b>Compressed video, audio and on-site classes</b>	
7% and under	100%
8 – 13%	90%
14 - 20%	80%
21 – 27%	70%
28 – 33%	60%
34 – 40%	50%
41 – 46%	40%
47% +	0%

<b>Online courses</b>	
Before 1 <sup>st</sup> day of class	100%
1 <sup>st</sup> week	100%
2 <sup>nd</sup> week	90%
3 <sup>rd</sup> week	80%
4 <sup>th</sup> week	70%
5 <sup>th</sup> week	60%
6 <sup>th</sup> week	50%
7 <sup>th</sup> week	40%
8 <sup>th</sup> week	0%

Outreach School, Miscellaneous		<b>FY 2003</b>	<b>ChartField</b>
Late registration fee, per course		25.00	
Summer Tour, London, England, in lieu of tuition, per student		150.00	
Visitor's fee for UW classes offered in Laramie or statewide, per course		25.00	
Audio Teleconferencing fees Academic/Instructional			
Meet me- per port, per hour		1.00	1700-13531
Dial Up- per port, per hour		1.00	1700-13531
Bridge Operator Fee, per hour		10.00	
Audio Teleconferencing Fees Non-Instructional/Educational Groups			
Meet Me- per port, per hour		1.00	
Dial Up- per port, per hour		1.00	
Bridge Operator fee, per hour		10.00	
Audio Teleconferencing fees Governmental Agencies			
Meet Me- per port, per hour		1.00	1700-13531
Dial Up- per port, per hour		1.00	1700-13531
Bridge Operator fee, per hour		10.00	1700-13531

Outreach School, Miscellaneous		FY 2003	ChartField
Audio Teleconferencing fees Commercial/Private Sector			
Meet Me- per port, per hour		2.00	1700-13531
Dial Up- per port, per hour		2.00	1700-13531
Bridge Operator fee, per hour		10.00	1700-13531
Compressed Video Fees Academic/Instructional, Non-instructional Educational Groups, Governmental Agencies, and Commercial/Private Sector			
Connect Fee per hour		40.00	1700-13531
Per site, per hour		11.00	
Instructional Design Services		100.00	1700-13531
Use of computer Laboratories in Public Schools, per student		10.00	1700-13531

### Flexible Enrollment Courses (Correspondence Courses)

Tuition for enrollment is as follows. Tuition charged is equivalent to undergraduate in-state tuition. Mandatory campus fees are not assessed to students enrolled solely in flexible enrollment courses (correspondence courses). Textbook rental charges for students using textbooks from the Flexible Enrollment (Correspondence Study) Library, and reasonable refundable deposits on audio and visual tapes, slides, prints, and kits are not included in tuition. A nominal charge is assessed for transferring registration from one course to another, or for extending the normal completion date of a course. Course syllabi are available for individuals not registered in a course, or to institutions other than the University of Wyoming. Tuition is payable in advance, except upon specific authorization of the Vice President for Administration and Finance.

Flexible Enrollment Courses (Correspondence Courses)		FY 2003	ChartField
Course Fee, per credit hour		100.00	1001-10025

### Flexible Enrollment Courses (Correspondence Courses), Refund of Tuition

- 100%** if enrollment is not accepted by the University of Wyoming
- 60%** if student withdraws within 1 month of the date of enrollment
- 40%** if student withdraws within 2 months of the date of enrollment
- 20%** if student withdraws within 3 months of the date of enrollment
- 0%** if student withdraws after 3 months of the date of enrollment

All 20% - 60% refunds will be reduced by \$5.00 for each lesson submitted and by a one-time \$7.00 administrative fee.

Flexible Enrollment Courses (Correspondence Study)		FY 2003	ChartField
Computing Fee, per credit hour		3.50	
Handling Charge, per registration, per course		15.00	1700-13077
Textbook Rental, 9 month		20.00	1700-13077
Deposits			
Textbooks, High School courses		30.00	1700-13077
Video Tapes		20 - 110.00	1700-13077
Audio tapes		10 - 30.00	1700-13077
Video/audio tape package		20 - 60.00	1700-13077

<b>Flexible Enrollment Courses (Correspondence Study)</b>		<b>FY 2003</b>	<b>ChartField</b>
Kits		10 - 30.00	1700-13077
Slides		10.00	1700-13077
Changes in registration			
Transfer to another course		25.00	1700-13077
Extension of completion date		25.00	1700-13077
Sales of Course Syllabi			
College		10.00	1700-13077
High School and non-credit		7.00	1700-13077

### **Departmental Examination for Credit Program Fees**

Mandatory campus fees are not to be assessed to students solely taking a Departmental Examination for Credit.

<b>Departmental Examination for Credit</b>		<b>FY 2003</b>	<b>ChartField</b>
Per exam		80.00	

### **Enrichment Programs**

The fees established for individual Enrichment courses and conferences shall be sufficient to cover the instructors/speakers and other related expenditures. Such fees are payable in advance, except upon specific authorization from the Division Head of Community Service Programs.

<b>Enrichment Programs</b>		<b>FY 2003</b>	<b>ChartField</b>
Continuing Education Unit (CEU) Programs			1700-13472
Program set-up/approval fee		35.00	
Student Transcript Recording fee		5.00	

### **Registration Fee**

Courses offered for University credit but for which the University incurs no instructional costs will be assessed a registration fee to cover administrative costs. These courses include courses offered for professional development in which the content and instructors have received approval by appropriate University departments.

<b>Registration Fee</b>		<b>FY 2003</b>	<b>ChartField</b>
Registration fee, per credit		35.00	

<b>UW Casper College Center</b>		<b>FY 2003</b>	<b>ChartField</b>
Computing fee, per semester, full time students		25.00	1001-16038
Computing fee, undergraduate part-time students per CH		2.20	
Computing fee, graduate part-time students per CH		2.90	
Maximum part-time assessment \$25/semester			
All students –academic year and summer			

#### IV. Program and Special Course Fees

		<b>FY 2003</b>	<b>ChartField</b>
<b>College of Agriculture</b>			
Computing Fee, per semester, full-time students		25.00	1001-16031
Computing fee, undergraduate part-time student, per CH		2.20	
Computing fee, graduate part-time student, per CH		2.90	
Maximum part-time assessment \$25/semester All students - academic year and summer			
<b>Family and Consumer Sciences (FCSC)</b>			
4130 Internship in Child Development placement and supervision fee		50.00	1309-16930
2121 Child Development		10.00	
Department of Family Services Central Registry Check (a condition of enrollment in Professional Child Development and Professional Family Services programs)		10.00	
<b>Renewable Resources</b>			
4350 Field Applications			
minimum		175.00	
maximum		225.00	

		<b>FY 2003</b>	<b>ChartField</b>
<b>College of Arts &amp; Sciences</b>			
Computing fee, per semester, full-time student		25.00	1001-16032
Computing fee, undergraduate part-time student per CH		2.20	
Computing fee, graduate part-time student per CH		2.90	
Maximum part-time assessment \$ 25/semester All students – academic year and summer			
Internship Program sponsored by the Washington Center		200.00	

College of Arts & Sciences		FY 2003	ChartField
<b>Anthropology</b> Field or laboratory analysis of human remains and associated burial goods for Native American Graves Protection and Repatriation Act compliance (per hour) Basic analyses plus written report (4 hr. minimum) 19.50 Photographic Documentation (1 hour minimum, plus film and processing costs) +22.50 Radiographic Transparencies (plus medical facility costs) +19.50 Selected Standards Formats (plus photocopy costs) +19.50 4140, SEE SUMMER SESSION			
<b>Botany</b> 4640 Flora of the Rocky Mountains, field trip fee (includes transportation)		20.00	
<b>English</b> W1 or W2 Exemption Exam fee		75.00	
<b>Geology &amp; Geophysics</b> Field Trip Fees (includes transportation) Geol 431001 Adv Stratigraphy 20.00 Geol 200001 Fnd of Geology 15.00 ALSO SEE SUMMER SESSION			1700-13194
<b>Geography &amp; Recreation</b> G&R 3010 Landforms and Soils Field trip fee (includes transportation) 25.00 G&R/AIST 4340 Nat Res MGT Western Reservations (includes transportation, food and lodging) 50.00			1700-13135
<b>History</b> 4660 Topics (estimate, dependent upon actual costs)		500.00	
<b>Mathematics</b> Acing Algebra – Math Refresher Course 100.00 Mathematics Placement Exam 10.00			1700-13385
<b>Music</b> Applied music fees, w/faculty member One lesson per week per semester, academic year 125.00 summer 82.50 Two lessons per week per semester, academic 250.00 summer 165.00			1700-13454

<b>College of Arts &amp; Sciences</b>		<b>FY 2003</b>	<b>ChartField</b>
Music – Fee 4510-4520-4530-4540-4550-4560 Applied Methods & Materials per semester academic year Summer		100.00 75.00	1700-13454
Music - Practice Rooms, per semester Unlimited practice as rooms are available		25.00	1700-13454

<b>College of Business</b>		<b>FY 2003</b>	<b>ChartField</b>
Computing fee, per semester, full-time student		25.00	1001-16033
Computing fee, undergraduate part-time student per CH		2.20	
Computing fee, graduate part-time student per CH Maximum part-time assessment \$25/semester All students – academic year and summer		2.90	
Accounting 4510 CPA Review		500.00	

<b>College of Education</b>		<b>FY 2003</b>	<b>ChartField</b>
Lab and equipment maintenance fee		25.00	1001-10061
EDEL&EDSE Residency in Teaching 4500, per credit hour, maximum \$128 (applicable once as an undergraduate and once as a graduate student)		8.00	1700-13456
EDSE 4000 (secondary majors)		75.00	1700-13456
EDEL 4109 (elementary majors)		25.00	1700-13456
EDEL 4309 (elementary majors)		25.00	1700-13456
EDEL 4409 (elementary majors)		25.00	1700-13456
Service Fee, Out-of-state students enrolled in non-Wyoming institutions teaching in Wyoming and supervised by UW		700.00	1700-13456
Service Fee, UW students requesting out-of-state student teaching placements		100.00	1700-13456

<b>College of Engineering</b>		<b>FY 2003</b>	<b>ChartField</b>
Computer and lab equipment fee		50.00	1001-10033
Engineering Fund for Enrichment fee (per semester, each engineering major, undergraduate and graduate)		20.00	1700-16891
Printing and copy charges, per page (student)			
B/W (Laser, Ink Jet, etc.)		.05	
Color Ink Jet		.25	
Color Wax (high grade, paper)		.50	
Color Wax (high grade, trans)		1.75	
Large banner (based on cost of supplies)		AT COST	
Copier, per copy		.05	

<b>College of Engineering</b>		<b>FY 2003</b>	<b>ChartField</b>
Copier Transparency, each		.50	
Printing Charges, per page, all devices (external)			1700-13087
Large banner (\$10 plus cost of supplies)		+10.00	
D size		10.00	
C size		7.50	
B size		5.00	
A size		2.50	
Engineering Science Micro Computer Lab fee, per hour, per lab		25.00	1700-13087
Unix Computer Use, per CPU hour		412.00	
LABS ARE AVAILABLE FOR EXTERNAL USE ONLY WHEN SCHOOL IS NOT IN SESSION			

### College of Health Sciences

<b>College of Health Sciences</b>		<b>FY 2003</b>	<b>ChartField</b>
Computing fee, per semester, full-time students		25.00	1001-16034
Computing fee, undergraduate part-time students per CH		2.20	
Computing fee, Pharm D, part-time students, per CH		2.20	
Computing fee, graduate part-time students per CH		2.90	
Maximum part-time assessment \$25/semester All students – academic year and summer			

<b>Communication Disorders</b>		<b>FY 2003</b>	<b>ChartField</b>
SPPA 5270 Clinical Placement Fee		100.00	1700-13319
SPPA 5290 Clinical Placement Fee		100.00	
SPPA 5350 Hearing Resource Practicum		100.00	
Hepatitis B vaccination DIRECT COST		AT COST	
TB Screen DIRECT COST		AT COST	

<b>Division of Kinesiology and Health</b>		<b>FY 2003</b>	<b>ChartField</b>
HLED 1221 First Aid and Safety		10.00	1700-13360
PEAC 1258 Beginning Skiing		90.00	
PEAC 2058 Intermediate Skiing		90.00	
PEAC 1000 Snowboarding		90.00	
PEAC 1001 Climbing Wall activity		15.00	
PEAC 1284 Beginning Horsemanship		90.00	
KIN 4015 Clinical Experience in Movement Science		60.00	1700-13360
PEAC 1255 Golf		20.00	1700-13457
KIN 3015 Teaching Lab II		75.00	1700-16196
KIN 4099 Student Teaching in Physical Education		125.00	1700-16196

<b>Division of Kinesiology and Health</b>		<b>FY 2003</b>	<b>ChartField</b>
Fitness/Exercise Program 7 week session		20.00	1700-13458
Students		30.00	1700-13458
Faculty/Staff			
Adult Fitness, physician referred		35.00	1700-13458
per month			
Cholesterol, triglyceride & glucose, per test		15.00	1700-13448
Computer diet analysis, per analysis		15.00	1700-13448
Weight loss class, per session		35.00	1700-13458
Motor Development Program (PEPR 3012)			
Pre-School aged children, per child		35.00	1700-13322

<b>Medical Technology Program</b>		<b>FY 2003</b>	<b>ChartField</b>
Practicum Fee for Med Tech 4010, 4030, 4040, 4050, 4060, 4070, 4080, 4090, 4120, and 4130, per credit hour		10.00	1700-13381
Personal protective equipment, per semester		25.00	
Hepatitis B Vaccination - DIRECT COST		AT COST	

<b>School of Nursing</b>		<b>FY 2003</b>	<b>ChartField</b>
5006 – Clinical Placement Fee		100.00	1001-10059
4870 Transition Practicum (6 CH @ \$10/hr)		60.00	
Uniforms		75.00	
Travel Fee (Cheyenne)		150.00	1700-13381
Hepatitis B Vaccination - DIRECT COST		AT COST	
Travel Fees			
5300 Clinical Practicum in Rural Family Health		30.00-90.00	1700-13381
3 - 9 CH @ \$10/hr			

<b>School of Pharmacy</b>		<b>FY 2003</b>	<b>ChartField</b>
Course Fee (PHCY)			
6170 Introduction Pharmacy Practicum, per credit hour		10.00	1700-13320
6270 Intermediate Pharmacy Practicum, per credit hour		10.00	1700-13320
6465 Elective Rotation in -----, per credit hour		10.00	1700-13320
6470 Acute Pharmaceutical Care I, per credit hour		10.00	1700-13320
6471 Acute Pharmaceutical Care II, per credit hour		10.00	1700-13320
6472 Acute Pharmaceutical Care III, per credit hr		10.00	1700-13320
6473 Ambulatory Care Pharmacy I, per credit hour		10.00	1700-13320
6480 Community Pharmacy I, per credit hour		10.00	1700-13320
6481 Community Pharmacy II, per credit hour		10.00	1700-13320
6482 Institutional Pharmacy I, per credit hour		10.00	1700-13320
6483 Institutional Pharmacy II, per credit hour		10.00	1700-13320
Hepatitis B Vaccine		AT COST	
Tuberculin skin Test		AT COST	

<b>Social Work</b>		<b>FY 2003</b>	<b>ChartField</b>
4990 Social Work Practicum, per credit hour		10.00	1700-13256

<b>International Student Services</b>		<b>FY 2003</b>	<b>ChartField</b>
International/Exchange Program Application Fee *		20.00	1700-13468
International Student Identity Card		20.00	1700-13468
Domestic/International Consortium Agreement Fee: required of students who are receiving financial aid from UW to attend another domestic or international institution and who are required to concurrently enroll in UWYO4000		250.00	1700-13111
Fee for assistance with Immigration and Naturalization Service H-1B petition		100.00	1700-13468
* Additional non-UW application fees are associated with the NSE (\$60) and ISEP (\$275) programs (dollar amounts are current as of July 2001). The institution serves as a pass through from the student to the program. Dollars are collected by UW for each application and then remitted annually to the program.			

<b>College of Law</b>		<b>FY 2003</b>	<b>ChartField</b>
Application fee		35.00	1700-13223
Computing fee, per semester, full-time students		25.00	1001-16035
Computing fee, part-time students per CH Maximum part-time assessment \$25/semester All students – academic year and summer		2.20	
Potter Law Club, each law student, per semester		20.00	
Seat deposit (first-year students, applied in full to tuition and fees, non-refundable)		150.00	

<b>Summer Session and Outreach School</b>		<b>FY 2003</b>	<b>ChartField</b>
Students enrolled in courses listed below will be assessed the following per credit hour course charge for travel expenses, room/board costs, etc., in addition to resident tuition and fees:			
Anthropology 4140, Field Work in Wyoming (2-6 credit hours, per credit hour)		150.00	1700-13500
Anthropology 5860, Ad Archaeological Field Studies, per credit hour		150.00	1700-13500
Geology 4717, summer Field Course (2-6 credit hours), per credit hour		250.00	1700-13464
ART 4610 Summer Outdoor Studio (1-3 CH) per course		60.00	

<b>Undeclared Majors</b>		<b>FY 2003</b>	<b>ChartField</b>
Computing fee, per semester, full time students		25.00	1001-16036
Computing fee, undergraduate part-time students per CH		2.20	
Computing fee, graduate part-time students per CH		2.90	
Maximum part-time assessment \$25/semester All students – academic year and summer			

## V. UNIVERSITY FEES, CHARGES AND DEPOSITS

Fees charged to students and the university community

### Admissions Office

- a) Application Fee, New Undergraduate Non-International Students: A fee is assessed all new, undergraduate non-international students applying for admission to the University.
- b) Application Fee, New Undergraduate International Students: A fee assessed all new, undergraduate international students applying for admission to the University.
- c) Orientation Fee: A fee assessed to all full-time freshman and transfer students during their first semester enrollment. The fee covers all programs and materials associated with orientating new students to the college experience.

<b>Admissions Office</b>		<b>FY 2003</b>	<b>ChartField</b>
Application Fee New undergraduate non-international students (one time)		30.00	10.00/1001-0051 20.00/1001-0051
Application Fee New, undergraduate international students (one time)		30.00	1700-13120
Parent Orientation fee, each		10.00	
Orientation Program Fee (one time – first semester)		30.00	1700-13427

<b>ASUW and Student Service Programs</b>		<b>FY 2003</b>	<b>ChartField</b>
Activities			
Student Juried Art Show			
Per entry		3.00	
Per 3 entries		8.00	
Spring Daze per contestant/team		2.00	1400-13403
Associated Students Attorney Legal documents, per document		20.00	1400-12684
Associated Students Technical Service*			
<u>Labor costs</u>			1400-12682
Non-university users, technician, per hour		14.00	
University users, technician, per hour,		9.00	
* RSO, ASUW and Union events are not billed for technical service unless admission or vendor fees are charged.			
* Actual hours plus 2 additional hours for set-up and strike			
Associated Students Technical Service Equipment Rental with technician, per day Technician labor costs will be added (see above) Concert sound			1400-12682
large PA system, outdoor		50.00	
large PA system		30.00	
small PA system		20.00	
Small PA system, outdoor		30.00	
Stage lighting		25.00	

<b>ASUW and Student Service Programs</b>		<b>FY 2003</b>	<b>ChartField</b>
Music system		10.00	
Video recording		10.00	
Audio recording		10.00	
Wireless microphone		5.00	
Equipment Rental (without technician), per day			
Microphone w/cable		5.00	
Direct Box		5.00	
Tape Deck		10.00	
CD Player		10.00	
Audio Recording System		10.00	
Wireless Microphone System		10.00	
Video Camera		10.00	
Associated Students Technical Service Sales Commission			
Participation voucher, per item		.50	
Sales to students		10.0%	
Sales to non-students		15.0%	
University ticket Sales			
Handling fee, per order, maximum		2.00	1304-16347
ASUW Compuservice - average per hour		14.00	1401-12693

<b>Center for Advising &amp; Career Services</b>		<b>FY 2003</b>	<b>ChartField</b>
Placement service fee, alumni, per fiscal year		40.00	1700-13418
Education Placement Fee			1700-13432
Set up file (after graduation)		25.00	
Update of file fee		10.00	
Fax transmittal of file		10.00	
Mail transmittal of file		5.00	
Career Assessment Inventories			1700-13285
Strong Interest Inventory		10.00	
Myers-Briggs Type Indicator		5.00	
American College Testing Program, residual only		19.00	
As required, charges for administration of other tests are established to recover cost of test to the Center, and reasonable administrative expenses			

<b>Cultural Affairs</b>		<b>FY 2003</b>	<b>ChartField</b>
Full-time student admission to public exercises sponsored by Cultural Affairs (as percent of regular admission)		50.0%	1700-13502

<b>Environmental Health and Safety Office</b>		<b>FY 2003</b>	<b>ChartField</b>
Film Badge Exchange, late return			1700-13459
First late badge, calendar year		0.00	
Second late badge, calendar year		6.00	
Third late badge, calendar year		10.00	

## Graduate School

- a) Master Plan A thesis binding fee: Each Plan A Master's degree candidate is assessed a fee to cover the cost of binding one copy of the thesis.
- b) Doctoral Dissertation Binding Fee: Each doctoral degree candidate is assessed a fee to cover the cost of binding a copy of the dissertation (PhD) or project report (EdD).
- c) Dissertation microfilming registration fee, Bell & Howell Information and Learning: Each doctoral candidate is assessed a fee to cover the cost of microfilming the dissertation or project report. This fee also covers the cost of publishing the abstract of the dissertation or project report in Dissertation Abstracts International.
- d) Application Fee: A fee assessed all degree-seeking students applying for admission to the University graduate school.

<b>Graduate School</b>		<b>FY 2003</b>	<b>ChartField</b>
Application fee All students applying for admission to a graduate program (application and re-application)		40.00	1700-13206
Dissertation binding fee		10.00	
Master Plan A Thesis binding fee		10.00	
Dissertation microfilming registration fee, Bell & Howell		68.00	1700-13085

<b>College of Health Sciences</b>		<b>FY 2003</b>	<b>ChartField</b>
Application for upper division status (degree entry)		30.00	
School of Nursing Transfer student transcript evaluation (converted to upper division application fee for students who enroll at UW)		30.00	1700-13312
School of Pharmacy, Drug Information Center Copies, per page		.10	
Minimum charge		1.00	
Fax		2.00	

## Information Technology

Information Technology Voice Services Additional information: <a href="http://www.uwyo.edu/infotech">www.uwyo.edu/infotech</a>		FY 2003	ChartField
Basic/Single Lines Sets – monthly charges Maestro 1500 (Display) Maestro 3500 (Handsfree, Display) 2500/2554 (Public phones and Housing) all sets require one-time setup charge		20.50 27.00 20.50 45.00	
Multi Line Sets with Displays, monthly charge Meridian 5209 (Class Set) Meridian 5312 (Class Set) Meridian 2008 (Business Set) Meridian 2616 (Business Set) setup charges (one-time, required)		25.00 28.00 30.00 35.00 45.00	
Cordless Sets, monthly charge Panasonic XK-TG2550 Setup Charges (one-time, required)		32.00 45.00	
Other Bridged Line - single line off a single line, per month Bridged line requiring multi set types, per month All bridged line, one-time setup Line with no telephone set type, per month Line with no telephone set type, one-time setup Interbuilding Circuit - without dialtone, per month one-time setupline moves and set changes minimum charge Primary number change-swap (field tech not required) OPX (766 extension located off-campus with a M1500 per month one-time Qwest charge for setup OPX (766 extension located off-campus with a M3500) per month one-time setup OPX additional lines (2 <sup>nd</sup> or more, with 1 <sup>st</sup> )		6.50 VARIES 45.00 19.50 45.00 10.00 45.00 25.00  76.00 500.00 82.50 500.00 355.00	
ISDN, per month Setup, one-time, not less than Intra Campus T-1 lines, per month Setup, one-time (equipment costs extra ~ \$500)		39.00 90.00 20.00 150.00	
Other 1-800 (toll free) 1FB-QWest measured business line, features extra Additional DID (766+) number, per month Additional DID (766+) number, one-time setup Listings - Laramie White pages (Qwest) per month Listings - Laramie White pages (Qwest) one-time		VARIES  32.30 5.00 5.00 6.00 19.50	
Features Line Features (forwarding, pick-up, ring again, etc.) per month		N/C	

<b>Information Technology Voice Services</b>		<b>FY 2003</b>	<b>ChartField</b>
Additional information: <a href="http://www.uwyo.edu/infotech">www.uwyo.edu/infotech</a>			
Add line features, one time setup		5.00	
Student Caller ID, per month		2.00	
Student Caller ID, one-time setup		5.00	
Student Call Waiting ID, per month		1.00	
Student Call Waiting ID, one-time setup (if ordered separately)		5.00	
Speed Call list beyond allotted first list, per month		.50	
Speed call list beyond allotted first list, one-time setup		5.00	
Rebill cost for collect calls accepted by students		5.00	
<b>Voice Mail</b>			
Personal Mail Box, administration and students per month		6.00	
one-time setup		5.00	
Recorded Announcement, per month		5.00	
Recorded Announcement, one-time setup		6.00	
<b>Auto Attendants</b>			
Either (one choice)			
1 mailbox or announcements, per month		10.00	
1 mailbox or announcements, one-time setup		5.00	
Either (two to four choices)			
2 mailboxes, 2 announcements or combo, per month		20.00	
2 mailboxes, 2 announcements or combo, one-time		25.00	
Either (five to seven choices)			
5 mailboxes, 5 announcements or combo, per month		30.00	
5 mailboxes, 5 announcements or combo, one-time		25.00	
Either (eight to ten choices)			
8 mailboxes, 8 announcements or combo, per month		40.00	
8 mailboxes, 8 announcements or combo, one-time		25.00	
Either (ten plus choices)			
8 mailboxes, 8 announcements or combo, per month		50.00	
8 mailboxes, 8 announcements or combo, one-time		25.00	
Voice Menu w/additional announcements or mail box(es)		8.00	
each additional choice			

<b>Information Technology Data Services to UW Departments</b>		<b>FY 2003</b>	<b>ChartField</b>
Install Ethernet connection, office			1315-12580
Cabling (port activation extra)		45.00	
Data Connection moves		45.00	
Ethernet Port Activation		150.00	
Ethernet Port Activation (UW Affiliates)		200.00	
Problem Service charges, per hour		35.00	
Gigabit Ethernet connection (where available)		2,000.00	
Cards, Cables, Transceivers, misc equipment		VARIABLES	
Ethernet connection (UW Affiliates), per month		12.00	
Add'l Data Storage (per 10 mb), per year		5.00	

<b>Information Technology Data Services to UW Departments</b>		<b>FY 2003</b>	<b>ChartField</b>
Add'l data storage, UW affiliates		7.50	
DSL 256k Service, minimum, per month		10.00	
Special computer accounts, per month (6 mo. min)		5.00	
Generic mail accounts, per month (6 mo. min)		3.00	
Non Uwyo web site hosting and DNS service, per year		100.00	

<b>Information Technology Client &amp; DIS Services</b>		<b>FY 2003</b>	<b>ChartField</b>
<b>PC Maintenance</b>			1800-13597
Time and Materials, per hour		35.00	
Ethernet card (includes installations)		Varies	
Warranty Assistance Program through PC maintenance (plus shipping charges)		+25.00	
Installation of pre-purchased memory		15.00	
Non-software installation or setup		15.00	
Rental program (PC or printer), per day		5.00	1800-13594
per week		25.00	
per month		105.00	
Laptop rental, per day		5.00	
Premium laptop, per day		10.00	
Portable LCD projector, per day		20.00	
per week		60.00	
Digital camera, per day		5.00	
per week		25.00	
per month		105.00	
<b>Software</b>			1800-13596
Microsoft Select Program - see current price list from IT Resource Guide (web page)			
Exceed for Windows		180.00	
Exceed maintenance program		27.00	
SAS/SPSS All Modules, per year		100.00	
<b>Student Computer Labs</b>			
Printed pages per page		.05	1700-13262
Lab node installation, per hour		15.00	
Warranty maintenance of lab node, per year		25.00	1702-16248 1702-12648
Non-Warranty Maintenance of Lab Node, per hour		15.00	
Non-student organization use per node, per hour (charged for total number of lab nodes in room)		1.00	1800-13597
Non-student account setup (used for 1 week or longer), per account		5.00	
Lab staffing, per hour, per staff member		7.00	
Lab software install, per hour		15.00	
Laser color prints		.25	
Laser color prints (transparencies)		1.25	
<b>DIS Charges</b>			
General consulting, per hour		35.00	
Oracle consulting, per hour		50.00	

<b>Information Technology Client &amp; DIS Services</b>		<b>FY 2003</b>	<b>ChartField</b>
Miscellaneous			
Workshop sessions offered by IT professionals, per class		10 - 40.00	1800-13596
Workshop modules		15 - 45.00	1800-13596
Customized training workshops			1800-13596
first hour		100.00	1800-13597
each additional hour		25.00	1800-13597
Late return fees for software and hardware		30.00	1800-13596
Server Build per hour, time permitting		35.00	
Client Hard Drive back-up/restore of data, per hour		35.00	1800-13596
Restore user deleted data on IT servers, per hour (see Note 4)		35.00	1315-12576
Restore student network connection per incident (plus parts, if needed)		25.00	1315-12576
Student data connection per semester		50.00	1800-13596/7
for Fall/Spring		50.00	
Unsupported standards (hardware and software) installation and configuration, per hour		35.00	
Fraternity/Sorority computer, network work, per hour		35.00	

**Information Technology Notes:**

- 1) Charges for new wiring and line repair include labor (\$35.00/hr) plus materials. Cost estimates are provided at no charge for new wiring and cabling.
- 2) One-time charges do not apply for disconnection of any type of service.
- 3) Telephone sets are provided to departments as part of the monthly line charge. All damaged, lost or stolen telephone sets are the responsibility of the department being billed. Departments are charged for repair or replacement of any damaged or stolen telecommunications equipment and telephone sets issued to them.
- 4) All servers including: UW Student, UW Administrative, and WWW
- 5) 100 Mbps service is not available in all campus locations

<b>International Programs</b>		<b>FY 2003</b>	<b>ChartField</b>
Administrative fee, international students (as % of program fee)		10.0%	
Sponsored student per semester		250.00	1700-13249
per summer session		150.00	
Russian Program		100.00	1700-13191

**International Students**

As part of tuition and mandatory fees, international students will be required to purchase a University of Wyoming Student Health Insurance Plan, unless their government specifically provides them with adequate insurance; determination of adequate coverage shall be made by Student Health Service. The Student Health Insurance Plan premium shall be determined annually by the University.

In addition to tuition and mandatory fees, international students will be required to pay an international student service fee. This fee will be exclusive of any grant-in-aid payments for scholarships or graduate assistantships and associated stipends provided by the University of Wyoming.

<b>International Students</b>		<b>FY 2003</b>	<b>ChartField</b>
International Student Fee, per semester, fall and spring summer session		35.00 25.00	1100-12478
English Proficiency Undergraduate battery, regular screening Graduate, Provisional admissions battery Graduate, Assistantship battery Graduate, combined Provisional admissions and Assistantship battery		25.00 20.00 30.00 35.00	1700-13487
Student Health Insurance Plan, annual premium determined by competitive bid		VARIES	2002-10119

## Libraries

<b>Audio Visual Services - Non University Use</b>		<b>FY 2003</b>	<b>ChartField</b>
Black and white film rental			1700-13481
0-11 minutes		7.00	
12-22 minutes		8.00	
23-33 minutes		10.00	
34-44 minutes		14.00	
45-55 minutes		15.00	
56- minutes		17.00	
Donated film, regardless of length		9.00	
Color film rental			1700-13481
0-11 minutes		8.00	
12-22 minutes		10.00	
23-33 minutes		14.00	
34-44 minutes		16.00	
45-55 minutes		19.00	
56- minutes		21.00	
Donated film, regardless of length		9.00	
Video rental schedule			1700-13481
3/4" U-matic 0-60 minutes		10.00	
1/2" VHS 0-60 minutes		20.00	
61 minutes		35.00	
UPS fee, 16 mm films		5.00	1700-13481
UPS fee, video tapes		3.50	

## University of Wyoming Information Network Plus (UWIN Plus)

<b>University of Wyoming Information Network Plus (UWIN Plus)</b>		<b>FY 2003</b>	<b>ChartField</b>
Document delivery, per item Book loan Wyoming client		10.00	1700-13294

<b>University of Wyoming Information Network Plus (UWIN Plus)</b>		<b>FY 2003</b>	<b>ChartField</b>
Book loan, non-Wyoming client		11.00	
Photocopying of article, Wyoming client, up to 25 pages		10.00	
Photocopying of article, non-Wyoming client, up to 25 pg		11.00	
Photocopying of article, over 25 pages, add'l per page		+1.10	
Rush document delivery handling fee, add per document		+10.00	
<b>Supplemental Charges</b>			1700-13294
Special mailing, USPS Express mail, Next Day, Federal Express, UPS - cost plus fee		+10.00	
FAX basic charge		+5.00	
FAX international, basic charge, plus, per page		+2.50	
<b>Special Services</b>			
Off-campus sources, plus borrowing fee set by lender		+15.00	
Current Awareness Services, per topic, per month		20.00	
Verification, per reference		+5.00	
<b>Research Services</b>			1700-13294
Wyoming client, per hour		35.00	
Non-Wyoming client, per hour		50.00	
Computer literature search, direct cost plus hourly rate		COST+	
Rush research service handling fee, immediate response plus hourly rate		+10.00	
<b>Consultation Services</b>			1700-13294
Bibliographic Instruction, per hour (non-UW patron)		50.00	
Grateful MED/LOANSOME Doc training, per hour		25.00	
Grateful MED/LOANSOME Doc training, per day		NEG.	
Selective Dissemination of Information (SDI), per month plus on-line charges		+20.00	
Consultation for grants/articles/papers, per hour		50.00	
Extended research consultation, per hour		50.00	
Quality filtering of medical/healthcare information, per search		10.00	

<b>UW Family Practice Residency Programs – Media Accounts</b>		<b>FY 2003</b>	<b>ChartField</b>
<b>Library Services –</b>			
Fee schedule same as University Libraries (1700-13121 Casper, 1700-13122 Cheyenne)			
<b>Photography Services – Slides</b>			Same
35 mm color slides, each		3.00	
minimum		15.00	
35 mm slide duplicates, each		3.00	
minimum		15.00	
35 mm color sides, computer			
Photoshop, Power Point, generated by client, each		3.00	
Minimum		15.00	
Photoshop, Power Point, generated by program, each		3.00	
Minimum		15.00	
Plus camera ready preparation not to exceed, per hour		+25.00	
<b>Photography Services</b>			Same
8.5" x 11" color overheads, client's artwork		3.00	

<b>UW Family Practice Residency Programs – Media Accounts</b>		<b>FY 2003</b>	<b>ChartField</b>
8.5" x 11" color overhead, program artwork		6.00	
35 mm copy/internegative, each			
1-5		4.00	
6-15		3.50	
16-30		3.00	
+31		2.00	
Portraits, several poses, includes proofs		35.00	
35 mm location photography, per hour (contact for quote)		35.00+	
Design brochures, posters, etc.		40.00	
Graphic scan to floppy, low resolution, client provides disk		4.00	
Graphic scan to zip, high resolution, client provides disk		10.00	
<b>Video Production</b>			1700-13121
¾ video production, per hour remote		70.00	Casper
¾ video production, per hour, at UWFP		30.00	1700-13122
¾ video editing, per hour		40.00	Cheyenne
¾ video planning, per hour		15.00	
8 mm video production		25.00	
dubbing to VHS, plus tape cost			
1-3 copies		10.00	
4-6 copies		20.00	
Audio production, cassette duplication, includes tape		6.00	
<b>Laminating</b>			Same
8.5" x 11"		1.00	
8.5" x 14"		1.50	
11" x 17"		2.00	
Print mounting, contact for quote		QUOTE	Same

<b>Interlibrary Loan</b>		<b>FY 2003</b>	<b>ChartField</b>
<b>Borrowing</b>			
Primary patrons (UW students, staff & faculty), if cost is over \$10, patron will pay excess			
Rush document ordering fee (24 hr turnaround)		5.00	1700-13424
ILL ownership label removal fee, per label		5.00	
Overdue interlibrary loan books and lost books borrower pays costs charged to UW		COST	
<b>Document delivery, per item</b>			1700-13424
Book loan, excluding reciprocal agreements		10.00	
Photocopying of article, up to 50 pages		10.00	
Photocopying of article, international, up to 50 pages		15.00	
Photocopying of article, over 50 pages, add'l per page		+ .10	
Rush document delivery handling fee per add'l document		+ 10.00	
Photocopying thesis (with author's permission)		35.00	
<b>Supplemental Charges</b>			1700-13424
Special mailing - USPS Express Mail, Next Day, Federal Express, UPS (cost plus fee)		+10.00	
Fax basic charge, per item		+5.00	
Fax international, basic charge, plus, per page		+2.50	

<b>Libraries, Miscellaneous</b>		<b>FY 2003</b>	<b>ChartField</b>
Card Fee, out-of-state, per year		10.00	1700-13100
Carrel Fees, Rental, per year		10.00	1700-13237
Lost key fee		10.00	
Computer Literature Searches (faculty, staff, students)		COST	1700-13101
Fiche duplication, per fiche		.50	1700-13424
Lost Item Fee			1700-13317
Books – actual cost (if available) or cost based on a scheduled relative value plus non-refundable processing fee		+20.00	
CD, DVD actual cost (if available) or cost based on a scheduled relative value plus non-refundable processing fee		COST	
Additional fee if replacement material is available in paperback only and requires binding		+7.50	
Bound periodicals – actual cost (if available) or cost based on a scheduled relative value plus (non-refundable processing fee)		+20.00	
Unbound periodicals – actual cost (if available) or cost based on a scheduled relative value plus (non refundable processing fee)		+20.00	
Cassettes		50.00	
CD-ROM disk		250.00	
Kits		75.00	
Maps, minimum or actual replacement cost		35.00	
Microforms		65.00	
Records		50.00	
16 mm films		375.00	
Video cassettes		250.00	
Lost item returned within ninety days, full refund cost plus processing fee		+COST	
Mutilation of materials			1700-13317
Repair cost plus processing fee of \$20		+20.00	
Scheduled replacement cost if complete replacement is necessary plus processing fee of \$20		+20.00	
Rebinding fee (if tip-in is not applicable)		7.50	
Tip-in (2 xeroxed pages maximum)		5.00	
Damage to facilities including equipment replacement costs		COST	1700-13453
Fine per item, if intentional damage has occurred -		10.00	1799-13564
Reordering and shipping costs		COST	1700-13317
Staff time fee, per hour (1 hr minimum)		8.00	1700-13317

<b>Libraries, Miscellaneous</b>		<b>FY 2003</b>	<b>ChartField</b>
Photocopy charges			1700-13453
Microform machines, per copy		.15	
Photocopy card (fee waived for UW depts. when IDR is used for payment)		1.00	
Public machines, using coin, per copy		.10	
Public machines, using copy card per copy		.07	
Large format copier –library owned materials			
24" x 36" sheets, per copy		2.00	
36" x 42" sheets, per copy		3.00	
36" wide roll stock, per linear foot		1.00	
Large format copier – non-library owned materials			
24" x 36" sheets, per copy		4.00	
30"x42" sheets, per copy		6.00	
36" side roll stock, per linear foot		2.00	
Transparencies, each, plus cost for copy		.20	
Laminating, per linear foot		.50	
Laser printer use, using copy card, per copy		.08	
Color Inkjet printer, per page		.25	
Science Library locker rental, per year		5.00	1700-13237
Science locker lost key fee		10.00	1700-13237

## Recreation

<b>Recreation Facility Access Fees</b>		<b>FY 2003</b>	<b>ChartField</b>
Facility Access			1700-13457
UW employees, UW appointees, and spouses (includes towel service)			
Per semester		47.00	
Annual fee (payable in Aug/Sept and January only)		94.00	
Dependent children of UW employees, students, and UW appointees (19 years and younger, not having graduated from high school)			
Per semester		15.00	
Per year		30.00	
UW Cooperating Agencies and spouses			
Per semester		54.00	
Annual fee (payable in Aug/Sept and January only)		108.00	
UW Cooperating Agency dependents			
Per semester		30.00	
Annual fee		60.00	
Part-time student, per semester		26.00	
Student spouse, per semester		47.00	
Corbett pool, community access, per day		2.00	
Corbett pool, community access, per month		30.00	
Locker Fee			1700-13457
<u>Additional charge to above facility access rates</u>			
Box lockers, per semester		7.50	

<b>Recreation Facility Access Fees</b>		<b>FY 2003</b>	<b>ChartField</b>
Box lockers, annual		15.00	
Half lockers, per semester		25.00	
Half lockers, annual		50.00	
Facility Access Pass			1700-13457
Replacement, lost or stolen pass		10.00	
Daily Guest pass (purchased with UW Campus Express Card)		4.00	
Multiple day punch pass, per day		4.00	

<b>Recreation Miscellaneous Fees</b>		<b>FY 2003</b>	<b>ChartField</b>
Climbing Wall			
Certification (annual fee)			
Skill Clinic or skills check		5.00	
Lead climbing skill clinic or skills check (required for lead rope climbing)		5.00	
Access			
Students, annual		20.00	
Students, per semester		10.00	
Faculty & Staff, annual		40.00	
Faculty & Staff, per semester		20.00	
Non-UW personnel, annual		60.00	
Non-UW personnel, per semester		30.00	
Daily climbing fee (requires wall certification)		3.00	
Rock climbing shoe rental			
Per day		2.00	
Per semester		10.00	
Climbing wall chalk bag rental			
Per day		1.00	
Per semester		5.00	
Recreation, Intramural, or Outdoor Adventure Programs			
Fees established for individual Recreation, Intramural, or Outdoor Adventure classes, clinics, special events and activities, shall be sufficient to cover the instructors/speakers and other related expenditures.			
Intramural participation fee (part-time non-benefited students, employees and spouses)		5.00	1400-12676
Summer Athletic camp participants per person, per week		5.00	1700-13457
Fees for lost items			1700-13457
Combination Lock		6.00	
Key lock		10.00	
Badminton racquet		25.00	
Basketball		30.00	
Boxing gloves		45.00	
Volleyball		25.00	
Weight training belt		25.00	
Clearing locker administrative fee		10.00	1700-13457
Towel plus laundry service, per academic year		11.00	
Adult Education non-credit classes per student,			1700-13457

<b>Recreation Miscellaneous Fees</b>		<b>FY 2003</b>	<b>ChartField</b>
per class hour		.25	
Adult Education, Summer Conference			
Per person up to four weeks, paid by conferee		15.00	
Per person over four weeks, paid by conferee		30.00	

<b>Parking</b>		<b>FY 2003</b>	<b>ChartField</b>
Parking permits, on-campus			1700-13507
Faculty and staff, per calendar year		120.00	
per summer term, per month (May-August)		10.00	
Students, per academic year		90.00	
per summer term, per month (May-August)		10.00	
"V" vendor permit, per year		NO COST	
"MC" motorcycle permit			
per year without purchase of parking permit		15.00	
per semester w/o purchase of parking permit		7.50	
summer		7.50	
Replacement, lost or stolen permit		5.00	
Visitor's permit		0.00	
Special Event Parking - Athletics			1316-12620
I & J lots			
Football (season)		25.00	
Basketball (season)		40.00	
Per event, per passenger vehicle		5.00	
Heritage Center parking lot (H lot)		10.00	
Fines, Violation of UW parking regulations			1799-13567
Use or display of altered permit*		100.00	
Handicap violation*		100.00	
Yellow zone		30.00	
Fire lane		50.00	
False information in any application*		30.00	
Misuse of parking permit		30.00	
Failure to register		50.00	
Parking in area not covered by permit (except handicap violation)		30.00	
Motorcycle not parked in assigned area		30.00	
Improper parking (except handicap violation)		30.00	
Overtime in 30-minute zone		30.00	
Posted No Parking zone		30.00	
Parked beyond designated point		10.00	
Failure to display permit properly		15.00	
* plus loss of on-campus parking privileges for the remainder of the academic year			

## Office of the Registrar

- a) Late Registration: A fee is assessed to students enrolling as late registrants during the first ten days of University scheduled classes for a regular semester, and such other late period as may be designated and announced for the summer term.
- b) Late Graduation Check Sheet: A fee assessed to students failing to complete the check sheet at least six months prior to the scheduled graduation.
- c) Graduation Fees: A fee assessed to all graduating students to cover the costs of diplomas, signature plates, mailing and overtime; this fee must be paid six weeks prior to the scheduled graduation date.
- d) Late Payment, Graduation Fees: A fee assessed to all graduating students failing to pay the graduation fee as prescribed.
- e) Transcript Fees: A fee will be assessed those individuals requesting 24-hour service.
- f) Lost Check Sheet for Graduation: A fee assessed to students for loss of a Graduation Check Sheet.
- g) Replacement Diploma: A fee assessed to graduates requesting a replacement diploma for a lost, destroyed or stolen diploma. The new diploma will carry the original date of graduation but signatures will be those of current University officials.
- h) Reissued Diploma: A fee assessed to graduates requesting a diploma be reissued with a name change. The new diploma will carry the original date of graduation but signatures will be those of current University Officials.
- i) Non-standard diploma: the fee will be assessed to students who request an exception from the standard diploma in listing of the title of the major/s on the diploma.

Office of the Registrar		FY 2003	ChartField
On-line registration fee, per credit hour		40.00	
Minimum charge per course		80.00	
Late registration			
Summer session		10.00	1001-10028
Regular semester		25.00	1001-10028
Late graduation check sheet			
0-5 months late		3.00	
6 months late		6.25	
Lost graduation check sheet		1.00	
Graduation fees		12.50	1700-13463
Late payment, graduation fees			
0-5 weeks late		3.00	1700-13463
6 weeks late		6.00	1700-13463
Transcript fee			
24 hour service, each		N/C	1799-13569
Diploma, replacement		25.00	
Diploma, reissued		50.00	
Non-standard diploma		25.00	
Administrative fee to retroactively change academic record		50.00	

Student Financial Operations		FY 2003	ChartField
Payment date extension fee		15.00	1700-13272
Late payment service charge			
As percent of outstanding balance		10.0%	
Reinstatement fee (after payment deadline)		50.00	

<b>Student Financial Operations</b>		<b>FY 2003</b>	<b>ChartField</b>
Check Cashing, dishonored (insufficient) check service charges			
1st - 45th day		15.00	1799-13565
After 45th day, twice the face value but not less than		50.00	
<b>Student Loan Interest Rates</b>			
Interest rate not established by trust agreement, will or similar instrument, or loan fund established by UW or State of Wyoming without statutory interest rate:			
Minimum interest charge		7.50	
Maximum interest rate		6.0%	
Penalty interest rate for default, per annum		2.0%	
<b>Superior Students in Education Loan</b>			
Maximum interest rate, per annum		6.0%	
Penalty interest rate for default, per annum		2.0%	
Information research and cost charge, per hour		10.00	1700-13272
<b>Medical Student Contract Support Program</b>			
Maximum interest rate, per annum (starting 4 years after execution of contract)		8.0%	
Penalty interest rate of default per annum		2.0%	

<b>Student Health Service</b>		<b>FY 2003</b>	<b>ChartField</b>
<p>ACADEMIC YEAR - Full-time students are assessed a mandatory student fee, which includes \$ 66.00 for Student Health Service. Part-time students taking six or more credit hours may purchase a benefit package, which includes this SHS fee. Eligible student's benefits include unlimited visits to staff physicians and/or nurses. Services for which there is a fee include; psychiatric clinic, pharmacy, laboratory, X-ray, allergy immunotherapy, immunizations, appliances, medical supplies, and particular procedures.</p> <p>SUMMER - Students enrolled for summer school pay a \$7.00 per credit hour mandatory fee, to a maximum of \$66, for Student Health Services. Students not enrolled for summer, but who attended classes during the spring semester and are registered for the upcoming fall semester, can be eligible for medical care at Student Health Service during the summer months by paying a \$35.00 fee at Student Health Service prior to their initial visit.</p>			
Medical records given to the patient (first copy)		No Charge	
Additional copy of medical records to patient		25.00	
Medical records given to other authorized persons		25.00	

<b>Ellbogen Center for Teaching and Learning</b>		<b>FY 2003</b>	<b>ChartField</b>
Instructional Services Center support will be provided to the UW teaching community free of charge. The exceptions are consumable materials such as paper, overheads, video and audiotape, and diskettes.			
<b>Instructional Media Center</b>			
Video dubbing, per tape		3.00	1700-13269
Video editing, per hour		25.00	1700-13269
Lost/damaged equipment		AT COST	1700-13269

<b>University Counseling Center</b>		<b>FY 2003</b>	<b>ChartField</b>
Personality Inventories		5.00	1700-13487
As required, charges for administration of other tests are established to recover cost of test to the Center and reasonable administrative expenses			

## VI. University Auxiliary Enterprises, Fees, Charges, and Deposits

<b>Fleet Operations</b>		<b>FY 2003</b>	<b>ChartField</b>
Shuttle Bus			
Single ride		.40	
Monthly pass		12.00	
Semester pass		44.00	
Two semester pass		75.00	
Charter, Shuttle Bus			
Per hour, plus		15.00	
Per mile		+1.50	
Minimum charge		25.00	
Charter, Tour Bus			
Per day, one day minimum		+400.00	
Plus meals/lodging			
Plus per mile charge of 1.00			
Per hour over 10 hours, per day		18.00	
2nd driver, per day, plus meals/lodging		100.00	
Cancellation charge, if less than 48 hours notice		100.00	

### Food Service

Food Service policies:

Students residing in the Washakie Halls must select either an "Unlimited", a 15 accesses per week, or a 12 accesses per week meal plan. Students residing in Hill Hall must select a minimum of 7 accesses per week meal plan. Students residing in Crane Hall are not required to take a meal plan.

<b>Board Charges, academic year</b>		<b>FY 2003</b>	<b>ChartField</b>
Fall and Spring semesters, excluding Thanksgiving, Christmas, Spring and Easter breaks			
Unlimited access plan *		2,938.00	1302-12546
Any 15 access plan *		2,558.00	1302-12546
Any 12 access plan *		2,418.00	1302-12546
Any 9 access plan		1,908.00	1302-12546
Any 7 access plan		1,538.00	1302-12546
Any 5 access plan		1,152.00	1302-12546
Any 3 access plan		720.00	1302-12546
Lunch only, 5 per week		940.00	1302-12546

\* Washakie Complex students must select one of these plans

<b>Board Charges, summer, 2003</b>		<b>FY 2003</b>	<b>ChartField</b>
Excluding July 4			
3 meals per day, Monday through Friday *		499.00	1302-12546
Any 9 access plan *		399.00	1302-12546

\* Residence Hall students must select one of these plans

<b>Food Service fees and charges to students</b>		<b>FY 2003</b>	<b>ChartField</b>
Loss of temporary card charge		5.00	1302-12546
Service charge, student without valid ID card eating at Washakie		5.00	1302-12546
Change of meal plan, one free per semester - on-campus (mandatory plans only)		15.00	1302-12546
Discount for purchase of \$20 or more, individual meal tickets		10.0%	1302-12546
Conference Package Guest Food Rates plus sales tax (includes .50/guest/day EPO service charge)		19.55	
Breakfast		4.95	
Lunch		6.47	
Dinner		8.13	
Cash rates: guest food service rates, plus sales tax			1302-12546
Breakfast		5.60	
Lunch		7.62	
Dinner		9.56	
If through EPO office, add Breakfast .25, Lunch .10, Dinner .15			

<b>Food Service, Other Rentals</b>		<b>FY 2003</b>	<b>ChartField</b>
Knight-Watkins Recreation Camp			1302-12547
First day - due on booking and forfeited if not used		400.00	
All other days		375.00	
PROOF OF \$1,000,000 LIABILITY INSURANCE REQUIRED FOR USE OF ALL FACILITIES		plus tax	
Banquet Room Rental			1302-12546
per event, without food			
Crane-Hill Cafeteria (All)*		400.00	
Crane-Hill Cafeteria (1/2)*		200.00	
Washakie Cafeteria		500.00	
Ross Hall		200.00	
Pokeskellar Convenience Store & Grill		150.00	
* Room rental rate plus \$10/hr supervisory fee. Setup, cleanup maintenance during the event, and security are extra and may be required.			
PROOF OF \$1,000,000 LIABILITY INSURANCE REQUIRED FOR USE OF ALL FACILITIES			
Rentals, other			1302-12546
Tables, on premise		5.00	
Chairs, on premise		1.00	
Risers - 3' x 6', on premise		50.00	

<b>Food Service, Other Rentals</b>		<b>FY 2003</b>	<b>ChartField</b>
Table Skirting, 8' sections, on premise		5.00	
Tables, off premise		10.00	
Chairs, off premise		2.00	
Rentals, other			1302-12546
Showcase setup, 8'x10' booth plus		+40.00	
Power hookup charges (without showcase setup, each)		250.00	
Rental of Tents			1302-12546
On-campus UW departments, organizations, recognized student clubs, or Wyoming state agencies sponsored by university entities for students or staff			
40'x40' tent		350.00	
40'x60' tent		475.00	
40'x80' tent		600.00	
40'x100' tent		800.00	
Rental of Tents			1302-12546
Off-campus- non-university sponsored events. UW groups sponsoring functions that do not serve predominately UW students and staff (i.e., conferences, special event dinners and festivals)			
40'x40' tent*		500.00	
40'x60' tent*		700.00	
40'x80' tent*		900.00	
40'x100' tent*		1,100.00	
*additional mileage, equipment and labor cost will be assessed for off campus setups			

## Housing Department

### Residence Halls

**Financial Policies:** Each student applying to live in the University residence halls during the academic year must comply with the following financial policies. Refer to the Residence Halls/Food Service Contract for specific procedures.

**Deposit:** A \$100 deposit must be submitted with the signed Residence Halls/Food Service Contract in order to be considered for residency in the University of Wyoming Residence Halls.

**Deposit and Deposit Refund Policy:** Applicants are required to provide a \$100 deposit with the Residence Halls/Food Service Contract. Deposits will be held by the university the entire period of residence. Twenty-five dollars (\$25) of the deposit is a non-refundable processing fee for students who cancel their contract prior to August 1.

**Payment Plans:** Students entering into a contract with the Department of Residence Life and Dining Services, and University Food Service must select one of the following payment plans:

- Lump sum payment – due within one week of the first day of each academic semester
- Eight-month payment plan – all payments are due by the fifteenth (15<sup>th</sup>) of the month beginning in September and continuing through April.
- Four-payment plan – this plan is available for Spring Semester only students. Payments are due on the fifteenth (15<sup>th</sup>) of the month beginning in January and ending in April.

The room charge includes a social fee, local telephone service, water, electricity, basic cable television service, computer lab access and hardwiring to the student rooms, which enables the student to connect to the university's computer network.

**Semester Break Housing:** The Residence Halls and Food Service Contract does not include housing between semesters. This lodging is charged on a per-night basis.

**Continuing Student Rate:** Members of the University community may choose to continue to live in the residence halls during the summer months. To be eligible for the continuing student rate, the individual must have lived the residence halls during the preceding spring semester and be enrolled for fall. The per night rate may be charged for the entire period that student occupies the room.

**Contract Termination:** In the event that a student is not officially released from his/her contract, the student may be held responsible for up to 50% of the room and board charges for the contract period remaining after the student moves from the premises. The entire deposit is forfeited in the event the student terminates the contract.

**Check-In or Checkout Policy:** Failure to properly check in or out of a residence hall may result in a penalty of \$100 and room and board charges will continue until proper checkout is completed, or until the end of the contract period.

**Lost or Damaged Property:** Lost or damaged University property may be billed to the resident at the current cost of replacement or repair. This includes unauthorized moving of University property.

**Lost or Damaged Keys/Combination changes:** Students may be charged for loss of or damage to University keys issued to the student, and for lock combination changes.

**Code of Conduct Violations:** Residents found in violation of the Code of Conduct may be assessed a penalty of up to \$100 for each violation, plus any actual damage or replacement costs. These violations include the unauthorized moving and/or modification of University property, violation of the pet policy, and violation of the fire safety policy. In lieu of, or in addition to, any penalty fee, the resident may be required to perform community service hours as a condition of the sanction.

**Abandoned Property:** If the resident vacates or abandons a residence hall room and leaves personal property in the hall or about the premises, the property shall be deemed abandoned and left to the disposal of the University. Personal property remaining on or around the premises may be packaged and removed by the University. Packing, moving and storage fees may be assessed to the resident. The resident may be charged a minimum packing fee of \$25 per hour, and any fees incurred, per the terms of the Residence Hall/Food Service contract.

**Cleaning Charges:** In the event the University provides custodial services, the resident may be assessed at a rate of \$14 per hour, per custodian.

## **Conference and Guest Housing**

**Conference/Guest Rate:** Individuals not eligible for the Continuing Student rate may be charged the Conference/Guest rate. Conference/Guest rates apply to all individuals or groups who are not contracted to live in the residence halls, unless eligibility for the Continuing Student rate is demonstrated. The Conference/Guest rate is calculated based on the size of the group and the length of the time lodged.

**Temporary Lodging:** Guest rates apply to all individuals or groups who are not contracted to live in the University Apartments. This rate applies to individuals or groups who receive lodging on a temporary

basis staying in the Apartments less than 30 nights. Arrangements will be made on a guest-card basis at the University Apartments Office.

**Check-In/Check-Out:** Proper checkout is required to terminate charges. Payment in full is due at check-in.

## **Apartments**

**Financial Policies:** Each person applying to live in the University Apartments must comply with the following financial policies. Refer to the University Apartments Contract for specific procedures.

**Application Deposit:** The application deposit secures a space for the type of apartment requested, but does not guarantee an apartment assignment. The Application Deposit will be refunded 100% if the apartment request is canceled prior to an offer being made on an available apartment. If an apartment is offered and accepted, then 75% of the Application deposit may be retained after check-in and added to the \$100 damage deposit for a combined total deposit of \$175. If an apartment offer is rejected twice, then 50% of the application deposit will be returned and the applicant will be removed from consideration.

**Damage Deposit:** The damage deposit secures the resident's obligations under the rental contract. This is an additional deposit added to the application deposit. It is refunded when the contract is terminated, per the terms of the University Apartments Contract. Cases of eviction resulting from failure to abide by the terms and conditions in the University Apartments Contract will result in forfeiture of both the damage deposit and the application deposit.

**Rent:** The rent payment includes a social fee, local telephone service (excluding the Lewis Street and Bradley Apartments), water, trash disposal, appliances, electricity, gas, basic cable television service, and in some cases, hardwiring in the apartment for the University computer network access. Apartment rental is based on a 30-day minimum. After the 30-day minimum has been met, rent will be computed on a daily basis. Residents vacating before the end of a month for which rent has been paid in advance shall receive a refund for the remaining nights in the month.

**Switching Apartments:** Residents who want to change apartments may request to do so at the University Apartments Office. A switch fee of \$100 is due at the time application is made to change apartments.

**Disciplinary Eviction:** If a resident is evicted from the University Apartments for disciplinary reasons, the resident may be responsible for paying all outstanding rent and other charges. Eviction may take place immediately upon notice. In the event of a disciplinary eviction, the entire deposit is forfeited.

**Abandoned property:** If the resident vacates or abandons an apartment and leaves personal property in the apartment or about the premises, the property shall be deemed abandoned and left to the disposal of the University. Personal property remaining on or around the premises may be packaged and removed by the University. Packing, moving and storage fees may be assessed to the resident, per the terms of the Apartments Contract.

**Code of Conduct violation:** Residents found in violation of the Code of Conduct may be assessed a penalty of up to \$100 for each violation, plus any actual damage or replacement costs. These violations include violation of the pet policy, and violation of the fire safety policy. In lieu of, or in addition to, any penalty fee, the resident may be required to perform community service hours as a condition of the sanction.

**Cleaning charges:** In the event the university provides custodial services, the resident may be assessed at a rate of \$14 per hour, per custodian.

**Mailbox Lock Change:** In the event a resident loses a mailbox key, the mailbox lock is changed and the resident is assessed a fee for the actual cost of replacing the lock (\$30 - \$43.50)

<b>Residence Hall Room Charges Academic Year, excludes semester break</b>		<b>FY 2003</b>	<b>ChartField</b>
Double occupancy Room		2,182.00	various
Single occupancy room		3,274.00	
Single Occupancy Room, Hill/Crane		3,228.00	various

<b>Residence Hall Room Charges Continuing Student - Summer, 2002</b>		<b>FY 2003</b>	<b>ChartField</b>
Double Occupancy Room, per night		10.00	various
per week		58.00	
Single Occupancy Room, per night		14.50	various
per week		92.00	

<b>Residence Hall Room Charges Conference and Guest Rates</b>		<b>FY 2003</b>	<b>ChartField</b>
Bedroom with community bathroom, per night			various
Double occupancy room		11.00-20.00	
Single occupancy room		14.50-25.00	
Educational Group/Recruitment, per night			
Double occupancy		8.50-11.00	
Single occupancy		13.25-14.75	
Main Floor Guest Rooms with private bathroom, per night			various
Double occupancy room		17.00	
Single occupancy room		25.00	

<b>Residence Halls Fees and Charges</b>		<b>FY 2003</b>	<b>ChartField</b>
Deposit		100.00	
Computer cards, cables, misc. equipment		Various	
Cleaning and packing property charge, per hour		20.00	1301-12516
Locks			1301-12516
Change combination		12.50	
Change lock/replace key		40.00	
Replace key		10.00	
Mailbox lock change		40.00	
Damage/vandalism (actual cost recovery)		COST	
Code of conduct violation, per incident, up to		100.00	

<b>Apartment Rental Rates, Student, per month</b>		<b>FY 2003</b>	<b>ChartField</b>
One Story Complex (Summit View)			1301-12520
One bedroom		396.00	
Two bedroom		493.00	
Landmark Village		515.00	1301-12520

<b>Apartment Rental Rates, Student, per month</b>		<b>FY 2003</b>	<b>ChartField</b>
River Village			1301-12520
Two bedroom		614.00	
Three bedroom		692.00	
1111 Lewis Street			1301-12522
One bedroom		505.00	
Two bedroom		656.00	
Spanish Walk, one bedroom		462.00	1301-12521
1107 Lewis (per person for 5 residents)		345.00	
1220 Bradley Street, two bedroom		783.00	

<b>Apartment Rental Rates, Faculty and Staff, per month</b>		<b>FY 2003</b>	<b>ChartField</b>
One Story complex (Summit View)			1301-12520
One bedroom		503.00	
Two bedroom		614.00	
Landmark Village, two bedroom		696.00	1301-12520
River Village			1301-12520
Two bedroom		824.00	
Three bedroom		902.00	
Spanish Walk, One bedroom		569.00	1301-12521
1220 Bradley Street, two bedroom		912.00	

<b>University Apartments Fees &amp; Charges</b>		<b>FY 2003</b>	<b>ChartField</b>
Application deposit		100.00	
Cleaning charge and packing property, per hour		20.00	
Furniture rental		25.00-35.00	
Late notice fee		200.00	
Damage deposit		100.00	
Vacuum cleaner late fee, 1st offense		5.00	
Additional offenses		10.00	
Locks			
Change combination		12.50	
Change lock/re-key door		40.00	
Damaged keys		10.00	
Mailbox lock change		40.00-50.00	
Spanish walk closet key	7.50	7.50	
Vandalism (cost of repair or replacement)		COST	
Code of conduct violation, per incident, up to		100.00	
Storage fee for non-returning tenants, one time		75.00	
Switch fee		100.00	

<b>University Apartments Guest Housing</b>		<b>FY 2003</b>	<b>ChartField</b>
Guests staying less than 30 days in apartment, per night		30.00	1301-12521

## Meeting Rooms

Meeting Room policies:

Classification I:

The following groups will **not** be charged for meeting room usage:

1. UW recognized student clubs and organizations, faculty or staff work-related meetings or activities or fundraising activities not involving commercial entities may use the meeting space without charge.
2. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or university department (participants must be primarily students, faculty and staff) will not be charged.

Classification II:

The following groups will be charged according to the structure in the Fee Book:

1. University departments and/or recognized student clubs and organizations that co-sponsor events with commercial entities or events where admission is charged.
2. Non-profit organizations and Wyoming state agencies not primarily involving students, faculty and staff
3. Regional or national student or departmental educational conferences.
4. Commercial off-campus groups.

Meeting Room and Facility Usage Classification II		FY 2003	ChartField
Wyoming Room			1301-12516
Full day		110.00	
Half day		90.00	
Rendezvous Room			1301-12516
Full day		90.00	
Half day		70.00	
Other rooms in Washakie Center (Senate, etc.,)		30.00	1301-12516
Solicitation Table Charge, per table		25.00	1301-12516
P.A. System, per day		15.00	1301-12516
Technician, per hour		8.00	1301-12516
University Apartments Community Center		25.00	1301-12520

## Identification Cards

Students, faculty and staff, on initial registration or employment, are issued a University identification card. Dependents and spouses of University students, as well as the employees and families of Cooperating Agencies and Appointed employees may also be issued an identification card. The ID card is non-transferable and may result in confiscation and charge for replacement if misused. The cardholder is responsible for all use and/or misuse of their card until its loss or theft is reported to the ID Office or to the Campus Police (after hours only).

Identification Cards		FY 2003	ChartField
Identification Card			
Initial/first ID card, faculty and staff		5.00	1306-12563
Dependents and spouses of UW employees or students		5.00	
Cooperating Agency employees, Appointed employees and family members		5.00	
Replacement cards			1306-12563
Lost/stolen		20.00	

<b>Identification Cards</b>		<b>FY 2003</b>	<b>ChartField</b>
Damaged		5.00	
Picture, at cardholders request		20.00	
Loss of temporary card		10.00	1306-12563
Campus service card, no picture		5.00	
Campus service card, picture		10.00	
Rental, ID equipment for access control per use, 50% refunded upon return equipment		100.00	
ID badge (non-university)		10.00	1306-12563
Digitized picture		10.00	

<b>Student Publications Media Shoppe</b>		<b>FY 2003</b>	<b>ChartField</b>
<b>Banners</b>			1401-12693
Outdoor wooden banner, 4'x8' each		50.00	
Indoor paper banner, various sizes, each		25.00	
Vinyl banner, 2'x6', each		70.00	
<b>Buttons</b>			1401-12693
0-99, each		1.50	
100 or more, each		1.00	
Nameplates		5.00	1401-12693
Door signs		10-25.00	1401-12693

## Wyoming Union

Classification I - qualifying groups and activities include UW recognized student clubs and organizations, faculty or staff work-related meetings, or fund-raising activities or other activities not involving commercial entities. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or UW department, with participants primarily students, faculty and staff qualify under this category.

Classification II - qualifying groups and activities include University departments, recognized student clubs and organizations co-sponsoring events with commercial entities or EVENTS WHERE ADMISSION IS CHARGED. Non-profit organizations and Wyoming state agencies, not primarily involving students, faculty and staff and regional or national student or department educational conferences qualify under this category.

Classification III - Commercial off-campus groups

<b>Union Facility Fees</b>	<b>FY 2003 Half Day</b>	<b>FY 2003 Full Day</b>	<b>ChartField</b>
Classification I	0.00	0.00	
Classification II			1304-12554
Ballroom	225.00	300.00	
East Ballroom	75.00	100.00	
West Ballroom	75.00	100.00	
Center Ballroom	75.00	100.00	
Wyoming Family Room	100.00	125.00	
Gallery 234	50.00	65.00	
Room 202	40.00	50.00	

<b>Union Facility Fees</b>		<b>FY 2003 Half Day</b>		<b>FY 2003 Full Day</b>	<b>ChartField</b>
Room 203		40.00		50.00	
Room 206		30.00		40.00	
The Gardens		80.00		110.00	
Senate Chambers		75.00		100.00	
Senate A		50.00		60.00	
Senate B		50.00		60.00	
LL1 A		30.00		40.00	
LL1 B		30.00		40.00	
Classification III					1304-12554
Ballroom		325.00		450.00	
East Ballroom		110.00		150.00	
West Ballroom		110.00		150.00	
Center Ballroom		110.00		150.00	
Wyoming Family Room		125.00		175.00	
Gallery 234		85.00		120.00	
Room 202		75.00		100.00	
Room 203		75.00		100.00	
Room 206		50.00		75.00	
The Gardens		120.00		165.00	
Senate Chambers		125.00		175.00	
Senate A		75.00		85.00	
Senate B		75.00		85.00	
LL1 A		50.00		75.00	
LL1 B		50.00		75.00	

<b>Solicitation Tables</b>		<b>FY 2003</b>	<b>ChartField</b>
Classification I		0.00	1304-12554
Classification II		30.00	1304-12554
Classification III		50.00	1304-12554

<b>Union, Miscellaneous</b>		<b>FY 2003</b>	<b>ChartField</b>
Union Information Desk			
Fax fee, per page		1.00	
Ticket service charge, per transaction		.50	
Special Set-up costs			1304-12554
Tables, per table		2.00	
Chairs, per chair		.25	
Risers, per 4'x8' section		15.00	
Labor, per person, per hour		10.00	
Additional building operations, per hour		30.00	
Oak Dance Floor 3'x3' sections -324 sq ft		30.00	1304-12554
Video projection unit, all groups, per day		35.00	1304-12554

<b>Union Locker Charges</b>		<b>FY 2003</b>	<b>ChartField</b>
Lost key charge, per key		5.00	1304-12554
Public lockers (Union Station)			1304-12554
Top two rows, per semester		5.00	
Key deposit (student, faculty, staff)		5.00	
Bottom three rows, daily use only		N/C	
Overtime use fee		5.00	

<b>University Licensing</b>		<b>FY 2003</b>	<b>ChartField</b>
Administrative fee, manufacturer		50.00	1307-12565
Mailing lists			1307-12565
In-state inquiries		31.00	
Out-of-state inquires		62.00	

<b>Vending Services</b>		<b>FY 2003</b>	<b>ChartField</b>
Microfridge rental			
Deposit, refundable		25.00	9050-14881
Summer session		50.00	1305-12560
One academic year semester		50.00	1305-12560
Two academic year semesters		99.00	1305-12560
One calendar year		140.00	1305-12560
Bicycle locker rentals			
Deposit, refundable		10.00	9050-14881
One month		10.00	1305-12560
Summer session		15.00	1305-12560
One academic year semester		25.00	1305-12560
Two academic year semesters		50.00	1305-12560
One calendar year		60.00	1305-12560
Laundry Facilities			
Washing machine		1.00	
Dryers		.75	

## VII. MISCELLANEOUS FEES, CHARGES AND DEPOSITS

Fees charged to the public and the university community

### American Heritage Center

<b>AHC - Public Use Areas Rental</b>		<b>FY 2003</b>	<b>ChartField</b>
Additional charges will be imposed for all classifications when expense is incurred by the AHC for set-up, clean up, or to secure the facility during an event. The rates for these are as follows:			
Setup Fee (all classifications)	25.00		1700-13482
Custodial (actual, if applicable)	COST		
Security (actual, if applicable)	COST		
Classification I			
UW departments, organizations, recognized student clubs, faculty or staff work-related activities and non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or university department.			
During regular hours (8:00 - 4:00 pm in summer, 8:30 - 4:30 pm in winter)		0.00	1700-13482
Outside of regular hours (as specified above) per hour, 2 hour minimum		20.00	
Classification II			
UW departments, organizations, recognized student clubs, faculty or staff work-related co-sponsoring events with commercial entities, non-profit organizations and Wyoming state agencies not primarily involving students, faculty and staff, and regional or national student or departmental educational conferences.			
During regular hours (specified above) per room per hr			1700-13482
Loggia		30.00	
Loggia extension		30.00	
Stockgrowers Conference Room		30.00	
LaBarre Conference Center/Woolgrowers Seminar		30.00	
First Floor Meeting Room		30.00	
For hours outside of regular hours, per room, per hour, 2 hour minimum			1700-13482
Loggia		60.00	
Loggia extension		60.00	
Stockgrowers Conference Room		60.00	
LaBarre Conference Center/Woolgrowers Seminar		60.00	
First Floor Meeting Room		60.00	
Classification III - Off-campus or commercial groups			
During regular hours (specified above) per room, per hr			1700-13482
Loggia		60.00	
Loggia extension		60.00	
Stockgrowers Conference Room		60.00	
LaBarre Conference Center/Woolgrowers Seminar		60.00	
First Floor Meeting Room		60.00	
Four hours, outside of regular hours, per room, per hour, 2 hour minimum			1700-13482
Loggia		120.00	
Loggia extension		120.00	

<b>AHC - Public Use Areas Rental</b>		<b>FY 2003</b>	<b>ChartField</b>
Stockgrowers Conference Room		120.00	
LaBarre Conference Center/Woolgrowers Seminar		120.00	
First Floor Meeting Room		120.00	

<b>AHC Duplicating Services</b>		<b>FY 2003</b>	<b>ChartField</b>
Photocopies, per page			1700-13482
Self service & inventories (8"x10" or 11"x14")		.10	
Copies by AHC staff (8"x10" or 11"x14")		.30	
Copies by AHC staff (11"x17")		.35	
Maps per square foot		.75	
Faxed requests, per page		1.00	
Color slides and transparencies			1700-13482
35mm (2"x2" mounted)		3.00	
35mm - rush order minimum order \$10.00		3.75	
Transparency (4"x5" unmounted)		40.00	
Black & White photographic prints			1700-13482
4"x 5" print		7.00	
5"x 7" print		9.50	
8"x10" print		11.50	
11"x14" print		20.00	
16"x20" print		30.00	
Additional per photograph if a new negative must be produced		7.00	
Additional per photograph for sepia tone		3.00	
Rush Fee (50% of order)		50%	
Audio and Video Tapes			1700-13482
Audio or video tape purchase		5.00	
Duplicating an audio tape, per hour		10.00	
Video tapes, duplication film to video, per hour		10.00	
Mailing costs			1700-13482
Photographs			
1-7		5.00	
8-25		6.00	
over 25		COST	
plus handling		+3.00	
Cassette tapes			
1-5		5.00	
6-10		6.00	
Over 10		COST	
plus handling fee		+3.00	
Photocopies			
1-50		5.00	
51-100		6.00	
Over 100, additional, per 100		1.00	

<b>AHC Commercial Use Fees</b>		<b>FY 2003</b>	<b>ChartField</b>
Books, CD-ROM, per image Scholarly and non-profit publishers		0.00	1700-13482
1-5,000 copies		25.00	
5,001-10,000 copies		50.00	
10,001-25,000 copies		100.00	
Over 25,000 copies		250.00	
Magazines and Periodicals Scholarly and Non-profit publishers		0.00	1700-13482
Under 50,000 circulation		50.00	
50,000-100,000 circulation		100.00	
Over 100,000 circulation		250.00	
Commercial display, per image (office, store, etc)		250.00	1700-13482
Book Jacket		250.00	
Motion Picture, Radio or Television, per image		250.00	
Advertising use, per image		250.00	
Public Display (in business) per image		250.00	
Multiple Images, \$25 per image, each			1700-13482
1-5 images		25.00	
6-15 images		20.00	
16-25 images		17.50	
26-35 images		15.00	
Over 35 images		12.50	
Multiple Images, \$50 per image, each			1700-13482
1-5 images		50.00	
6-15 images		40.00	
16-25 images		35.00	
26-35 images		30.00	
Over 35 images		25.00	
Multiple Images \$100 per image, each			1700-13482
1-5 images		100.00	
6-15 images		80.00	
16-25 images		70.00	
26-35 images		60.00	
Over 35 images		50.00	
Multiple Images \$250 per image, each			1700-13482
1-5 images		250.00	
6-15 images		200.00	
16-25 images		175.00	
26-35 images		150.00	
Over 35 images		125.00	

<b>Anaconda Geological Document Collection</b>		<b>FY 2003</b>	<b>ChartField</b>
Gold Club Annual Fee (archives access included)		7,500.00	1700-13505
Reproduction:			
Documents, per page		1.00	
Maps, per square foot		2.00	
Digital Data, per set, CD Rom Geophysical Data		600.00	



<b>Anaconda Geological Document Collection</b>	<b>FY 2003</b>	<b>ChartField</b>
State Government Agency Membership annual fee	500.00	1700-13505
Reproduction		
Documents, per page	1.00	
Maps, per sq ft	2.00	
Digital Data, per set, CD Rom Geophysical Data	600.00	
Digital Data per MB CD Rom Geophysical Data subset	20.00	
Faxed requests, per page	1.00	

<b>Anaconda Geological Document Collection</b>	<b>FY 2003</b>	<b>ChartField</b>
Scanning services- large-format color flatbed scanning, per hour, 1/2 hour minimum	40.00	
Plotting services - D-size HP color inkjet, 36" wide, per square foot		
Bond, 24#	1.50	
High Gloss Photo Paper	2.00	
Film	2.25	
Image processing - color change, scale change, document layering, etc. per hour, 1/2 hour minimum	18.00	
Map warping - using T-Warp to join adjacent georectified maps, per hour	25.00	
Digital output of scanned images		
FTP	---	
plus service fee	+5.00	
3.5 inch diskette	1.00	
plus service fee	+5.00	
Jaz drive	110.00	
plus service fee	+5.00	
4 mm DLT tape	12.00	
plus service fee, per hour	+10.00	
Writable CD-ROM	12.00	
plus service fee, per hour	+10.00	
Finding Aids		1700-13505
Floppy disk (specify format)	5.00	
Shipping & Handling	5.00	
Subject Guides		
Indexed Subject Guide	5.00	
Shipping & Handling	3.00	
Interest charges to accounts over 60 days in arrears will be at the market rate (to be determined by the Associate Vice President for Administration and Finance)		1700-13505

## Animal Science

<b>Animal Science Livestock Teaching Arena</b>		<b>FY 2003</b>	<b>ChartField</b>
University events		COST	
Non-profit organizations, cost plus fee of:			
Per hour		+50.00	
Per day		+250.00	
Commercial, cost plus fee of:			
Per hour		+100.00	
Per day		+500.00	

<b>Animal Science Wool Evaluation Fees</b>		<b>FY 2003</b>	<b>ChartField</b>
Clean Wool Determination			1700-13438
In-state, per fleece		15.00	
Out-of-state, per fleece		20.00	
Diameter Determination			1700-13438
Air Flow (Port-Air), per sample		2.50	
Microprojection, per sample		5.00	
Information cores of bag lots			1700-13438
Machine use		1.00	
Yield		5.00	
Diameter (by microprojection of 200 fibers)		3.00	
Purebred flocks raised in Wyoming on "Farm performance testing program"			1700-13438
Fleece evaluation			
Clean Wool Determination, per fleece		10.00	
Diameter Determination			
Air-Flow		2.50	
Microprojection		5.00	
Processing charges			1700-13438
Scour, per grease pound		.50	
Scoured wool, per pound		3.00	
Card Sliver, per pound		3.50	
Grease wool, per pound		1.50	

## Art Museum

<b>Art Museum Facility Rental</b>		<b>FY 2003</b>	<b>ChartField</b>
Category I –			
University, non-profit or arts-related organizations; dinners in galleries subject to museum exhibition schedule and contractual regulations.			
Lobby only		50.00	
Lobby and terrace		50.00	
Lobby with galleries open		75.00	

<b>Art Museum Facility Rental</b>		<b>FY 2003</b>	<b>ChartField</b>
Lobby with galleries open and terrace		75.00	
Dinner in small gallery, no exhibition modification		150.00	
Dinner in large gallery, no exhibition modification		250.00	
Dinner in gallery(ies) with exhibition modification, fee charged on case-by-case basis		VARIES	
Multi-purpose room, half day		25.00	
Multi-purpose room, full day		50.00	
Additional event fees			
Setup fee (for all events except University)		25.00	
Custodial (actual, if applicable)		COST	
Security (actual, if applicable)		COST	
<b>Category II –</b>			
<b>For-profit groups and organizations</b>			
Lobby only		75.00	
Lobby and terrace		75.00	
Lobby with galleries open		100.00	
Lobby with galleries open and terrace		400.00	
Dinner in small gallery, no exhibition modification		200.00	
Dinner in large gallery, no exhibition modification		400.00	
Dinner in gallery(ies), with exhibition modification, fee charged on case-by-case basis		VARIES	
Multi-purpose room, half day		50.00	
Multi-purpose room, full day		100.00	
Additional event fees (for all events)			
Setup fee (for all events)		25.00	
Custodial (actual, if applicable)		COST	
Security (actual, if applicable)		COST	
<b>Category III –</b>			
<b>Non-University</b>			
Fundraising/revenue producing events. Dinners in galleries are subject to museum exhibition schedule and contractual regulations			
Lobby only		100.00	
Lobby and terrace		100.00	
Lobby with galleries open		200.00	
Lobby with galleries open and terrace		200.00	
Dinner in small gallery, no exhibition modification		300.00	
Dinner in large gallery, no exhibition modification		500.00	
Dinner in gallery(ies) with exhibition modification, fees charged in case-by-case basis		VARIES	
Multi-purpose room, half day		75.00	
Multi-purpose room, full day		150.00	
Additional Event Fees (for all events)			
Setup fee (for all events)		25.00	
Custodial (actual, if applicable)		COST	
Security (actual, if applicable)		COST	

<b>Auditorium and Classroom Facility Use</b>		<b>FY 2003</b>	<b>ChartField</b>
Arts & Sciences Auditorium			1800-13579

<b>Auditorium and Classroom Facility Use</b>		<b>FY 2003</b>	<b>ChartField</b>
Per hour, 4 hour minimum		30.00	
Rehearsal		15.00	
Agriculture Auditorium			1800-13579
Per hour, 4 hour minimum		5.00	
Additional charge after 6:00 pm		1.50	
College of Business Auditorium			1800-13579
Per hour, 4 hour minimum		5.00	
Additional charge after 6:00 pm		1.50	
Education Auditorium			1700-13420
Per hour, 4 hour minimum		20.00	
Additional charge after 6:00 pm		5.00	
UW Family Practice Residency Program - Casper Auditorium, per hour, weekdays		7.50	
per day, weekdays		30.00	
Auditorium, per reservation, weekends		60.00	
Classroom, per hour, weekdays		5.00	
per day, weekdays		20.00	
Classroom, per reservation, weekends		30.00	
Classrooms			1800-13579
150-250 capacity			
Per hour		10.00	
Per day		60.00	
77-150 capacity			
Per hour		7.50	
Per day		30.00	
Under 77 capacity			
Per hour		5.00	
Per day		20.00	

<b>Branding Iron</b>		<b>FY 2003</b>	<b>ChartField</b>
Display Advertising			
National		8.10	
Local		6.10	
10% cash discount		5.50	
Campus		5.10	
Recognized Student Organization/Students		4.80	

<b>Child Care Center</b>		<b>FY 2003</b>	<b>ChartField</b>
Registration fee (non-refundable) per child		25.00	1309-12571
Per day		16.75	
Per half day		11.50	

<b>Child Development Center</b>		<b>FY 2003</b>	<b>ChartField</b>
Half-day Preschool, per child, per semester 4 days per week		325.00	1700-13082

<b>Civil and Architectural Engineering</b>		<b>FY 2003</b>	<b>ChartField</b>
Hydraulic Laboratory and Hydraulic Equipment 20' x 50' sediment transport flume, per day		250.00	
Environmental Engineering Laboratory Bioremediation testing for contaminant degraders, per sample		100.00	
Soils Laboratory and Rock Mechanics Laboratory Atterberg Limit test equipment, per day		10.00	
Sieve Analysis equipment, per day		15.00	
Soils Direct Shear test equipment, per day		20.00	
Proctor test equipment, per day		15.00	
Inplace Density test equipment, per day		10.00	
CVR test equipment, test run by user, per day		70.00	
Soil Resistivity test equipment, per day		20.00	
Structural Test Facility and Wet Room MTS test equipment, per hour		250.00	
per day		1,250.00	
Instron test equipment, per hour		150.00	
per day		750.00	
Tinius Olson test equipment, per hour		100.00	
per day		500.00	
Data acquisition/instrumentation, per hour		15.00	
per day		75.00	
Surveying Laboratory and Surveying Equipment Electronic Distant Meter with 2 tripods and prism		25.00	
Theodolite 1" with tripod		30.00	
Theodolite 10" with tripod		15.00	
Transit Vernier with tripod		10.00	
Level, automatic with tripod		8.00	
Level rod		1.00	
100' steel tape		1.00	
Total Station (model set 3110) includes peripheral equipment, per day		125.00	
Acoustic Doppler Velocimeter Probe (10-MH2) Field Probe, per hour		12.00	
Lab and field studies of TOCs in drinking water systems, per test, negotiable on large projects		10.00	1700-13469
Lab and classroom usage, asphalt, soils and concrete technician training and certification, per day, per person		14.00	1700-13396

<b>Communication Disorders</b>		<b>FY 2003</b>	<b>ChartField</b>
Speech-Language Pathology Diagnostic Evaluations			

Communication Disorders		FY 2003	ChartField
Accent Reduction Articulation* Dysphagia evaluation* Fluency evaluation* Language evaluation* Oral-myofunctional* Phonological evaluation* Re-evaluation (only for UW clients)* Speech/Language Screening* Voice evaluation*		80.00 80.00 80.00 80.00 80.00 80.00 40.00 25.00 80.00	
* Sliding Scale Information Documentation must be provided to the UW Clinic in the form of a tax return and/or written letter to show evidence of financial hardship. Sliding scale rates are based on <b>net income</b> .			
Speech-Language Diagnostic Evaluations* Income \$25,000 + (full fee) 80.00 \$11,000 - \$25,000 50.00 Under \$11,000 30.00 UW full-time student (same as lowest income bracket)			
Individual Speech-Language Treatment Income \$25,000 or more 60 minutes 35.00 45 minutes 27.50 30 minutes 17.50 \$11,000 - \$25,000 60 minutes 20.00 45 minutes 17.50 30 minutes 10.00 Under \$11,000 60 minutes 13.00 45 minutes 9.75 30 minutes 6.50 UW full-time student (same as lowest income bracket)			
Group Speech-Language Treatment Per person, per hour (with adjustments made according to <b>net income</b> ) 17.50			
Audiology Diagnostic Evaluations Auditory brainstem (ABR) 135.00 Comprehensive audiometry threshold evaluation & speech recognition 55.00 Tympanometry 25.00 Central auditory process 60.00 Ear impression fee & handling 20.00 Otoacoustic Emissions – limited 70.00 Otoacoustic Emissions - comprehensive 95.00			
Hearing Aid evaluations (HAE) & follow-up Conventional 100.00 Programmable 130.00 Digital 150.00 Hearing Aid orientation (HAO) 60.00			

<b>Communication Disorders</b>		<b>FY 2003</b>	<b>ChartField</b>
Out-of-warranty Hearing Aid check		25.00	
Industrial audiogram		20.00	
Audiometric Screening		20.00	
Special tests		25.00	
Acoustic Reflex Test		18.00	
Acoustic Reflex Decay Test		19.00	
Speech Audiometry Threshold		18.00	
Speech Audiometry Threshold w/ speech recognition		28.00	
Visual Reinforcement Audiometry		35.00	
Tone Decay Test		18.00	
Stenger Test		19.00	
Hearing aid programming & fitting following manufacturer repair (factory invoice + 50.00)		+50.00	
Assistive Listening Devices/supplies (cost +)		+40.00	

<b>College of Education</b>		<b>FY 2003</b>	<b>ChartField</b>
University School Gym rental, per hour, outside groups, exclusive use		15.00	1700-13420
Pre-School registration, per child, per semester		600.00	1700-13437

<b>Foundation</b>		<b>FY 2003</b>	<b>ChartField</b>
Use of the Foundation House, off-campus groups			
Scheduling fee		20.00	
Plus rate, per hour		+140.00	

<b>Home Child Care Provider Program</b>		<b>FY 2003</b>	<b>ChartField</b>
A sliding fee scale based on income at the time of enrollment will be used to determine rate charged			
Registration fee (non-refundable) per child		20.00	
Per Child, per hour, maximum		1.35	
Per Child, per hour, special care, maximum		1.50	

### Intercollegiate Athletics

<b>Intercollegiate Athletics – Activity card</b>		<b>FY 2003</b>	<b>ChartField</b>
Student spouse activity card, annual fee		45.00	1316-12641
Per semester		30.00	
Student dependent child activity card, annual		20.00	1316-12641
Per semester		15.00	

<b>Facilities Use - Intercollegiate Athletics</b>		<b>FY 2003</b>	<b>ChartField</b>
<b>Arena-Auditorium Arena</b> Direct cost plus fee, per day <u>University events</u> - including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics, no admission charged <u>University events</u> , admission charged (plus flat rate) <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit organization, admission charged Non-profit organization, no admission charged		COST  +COST  4,330.00 2,500.00 2,000.00 865.00	1316-12627
<b>Arena-Auditorium Concourse</b> Direct cost plus fee, per day <u>University events</u> , including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics, no admission charged University events, admission charged (plus flat rate) <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit, admission charged Non-profit, no admission charged		COST  +COST  1,200.00 1,000.00 865.00 430.00	
<b>Fieldhouse</b> Direct cost plus fee, per day <u>University events</u> -including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit organization, admission charged Non-profit organization, no admission charged		COST  2,000.00 1,500.00 1,000.00 520.00	1316-12627
<b>Football Stadium</b> Direct cost plus fee, per day <u>University events</u> , including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit organization, admission charged Non-profit organization, no admission charged		COST  6,000.00 3,500.00 2,500.00 1,000.00	1316-12627
<b>Meeting Rooms</b> Direct cost plus fee, per day University events, including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics Non-University events		COST  50.00	1316-12627
<b>Multipurpose Gymnasium</b> Direct Cost plus fee, per day University events, including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics		COST	1316-12627

<b>Facilities Use - Intercollegiate Athletics</b>		<b>FY 2003</b>	<b>ChartField</b>
Non-University			
Commercial, admission charged		1,000.00	
Commercial, no admission charged		750.00	
Non-profit organization, admission charged		500.00	
Non-profit organization, no admission charged		250.00	
Tennis Complex			
Public usage: membership fee, per year		40.00	
Punch card (20 punches)		25.00	
Punch card (40 punches)		50.00	
Tailgate Park			1316-12627
University events, including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics		COST	
Commercial, per day		COST	
Non-profit organizations, per day		COST	

<b>Equipment Rental and Extra Services - Intercollegiate Athletics</b>		<b>FY 2003</b>	<b>ChartField</b>
Equipment Rental			1316-12618
Barricades, each		6.00	
Chairs, each		.50	
Floor covering, per sq foot		.10	
Forklift, with operator, 4500 lbs, hourly rate		35.00	
Forklift, with operator, 4500 lbs, daily rate		200.00	
Equipment Rental			1316-12627
Golf Carts, each		30.00	
Microphone, each		7.50	
Podium, each		25.00	
Portable stage ramp		350.00	
Portable stage, max size 60' x 40', sound wings 12'x16'		850.00	
Equipment Rental			1316-12627
Risers		25.00	
Sound system - Electro Voice with Yamaha PM 1000 console and one microphone		100.00	
Table skirting, per table		2.00	
Tables, each		3.00	
Towels, each		2.00	
Extra Services, per person, per hour			1316-12627
Electricians		30.00	
Medical staff (2 required)		20.00	
On-site commercial sales (% of gross)		20-25%	
Police (required)		22.50	
Stagehands		12.50	
T-shirt security		12.50	
Technicians		12.50	
Ticket takers		12.50	
Ushers		12.50	

<b>Tickets - Intercollegiate Athletics</b>		<b>FY 2003</b>	<b>ChartField</b>
Men's Basketball			
Individual game		Call UW	1316-12639
Adult		Ticket	
UW Staff/Faculty		Office for	
Knothole		information	
Season (based on number of home games)		766-4850	
Adult - above concourse			
Adult - below concourse			
UW Staff/Faculty - above concourse			
UW Staff/Faculty - below concourse			
Family Pack (based on four tickets)			
Women's Basketball			
Individual game - excluding men's double header			1316-12608
Adult		4.00	
Child		2.00	
Season - excluding men's double header			
Adult		30.00	
Child		25.00	
Football			
Individual game			1316-12638
Adult		20.00-	
Child		25.00	
Knothole		20.00-	
		25.00	
Season (based 5 home games)		5.00	
Adult			
Child			
UW Staff/Faculty		90.00	
		90.00	
Family Plan (4 tickets)		72.00	
Family Plan, additional per ticket (over 4)			
Cowboy Combo (3 games)		220.00	
Family Fun Pack (4 tickets per game)		55.00	
intended for families with a minimum of 2 children		45.00	
		45.00-	
		60.00	
Three-Sports - Volleyball, Women's Basketball, and Wrestling			
Season			1316-12640
Adult		41.00	
Child		27.00	
Family (UW Staff/Faculty 80% of face value)		82.00	
Volleyball			
Single Match			1316-12640
Adult		3.00	
Child		1.00	
Tournaments			
Adult		5.00	
Child		2.50	
Season			
Adult		24.00	

<b>Tickets - Intercollegiate Athletics</b>		<b>FY 2003</b>	<b>ChartField</b>
Child		12.00	
Family (UW Staff/Faculty 80% of face value)		48.00	
Wrestling			1316-12640
Dual Meets			
Adult		3.00	
Child		1.00	
Tournaments			
Adult		5.00	
Child		2.50	
Season			
Adult		22.00	
Child		11.00	
Family (UW Staff/Faculty 80% of face value)		44.00	

<b>Jacoby Golf Course</b>		<b>FY 2003</b>	<b>ChartField</b>
Green Fees - General Public			
9 holes		14.00	
18 holes		21.00	
Green Fees - UW students and Juniors (18 years and younger)			
9 holes		10.00	
18 holes		15.00	
Memberships			
Full time student		300.00	
Adult Single		400.00	
Junior (18 years or younger)		245.00	
Locker rentals, per year		30.00	

<b>Kinesiology and Human Energy Research Laboratory</b>		<b>FY 2003</b>	<b>ChartField</b>
Service Fees – group rates available upon request			1700-13448
Aerobic Capacity Determination		80.00	
Aerobic capacity and exercise EKG		100.00	
Cholesterol, triglyceride, glucose, per test		15.00	
Computer diet analysis, per analysis		25.00	
Exercise electrocardiogram (EKG)		100.00	
Exercise Prescription		40.00	
Exercise Stress Test		160.00	
Hydrostatic Weighing		25.00	
Pulmonary function test (FEV1)		25.00	
Skinfold measurement (body composition)		10.00	
Weight loss program		35.00	

<b>Division of Medical Education and Public Health</b>		<b>FY 2003</b>	<b>ChartField</b>
Family Practice Center – Cheyenne Display of medically related materials, per month (to be charged to pharmaceutical and other medical detail reps)		100.00	
<p>Fees, Charges, and Deposits (methodology)</p> <p>The Family Practice Centers maintain a formal fee schedule for physician services based on a relative value scale. A relative value guide correlates the difficulty of performing a certain procedure and the time required and assigns a unit value to the procedure. There are over 7,000 procedures listed in the Relative Value Scale and each procedure has a unique code associated with it as well as a unit value. The fee charged for the procedure is obtained by multiplying the unit value by a conversion factor. Conversion factors used at the Family Practice Centers are updated periodically by reviewing the reimbursement received from major insurance companies and are reviewed annually by the Dean of the College of Health Sciences. Conversion factors currently in use are on file at each program and in the Office of the Dean.</p> <p>The University of Wyoming Family Practice Residency Programs accept new patients regardless of their ability to pay for services. Our policy is to bill all patients for services provided and to request payment at the time of service.</p> <p><u>Financial Discounts</u> apply to patients with special financial needs. Occasionally, patients have legitimate financial problems. Patients expressing hardship must be referred to the Business Office for each program where financial arrangements or discounts can be determined. There are two discount options:</p> <p><u>Hardship Discount</u> applies to patients with serious illnesses who are unable to work and have no other sources of income and patients who are now deceased and their accounts are uncollectible. If, after insurance payment, there is an outstanding balance, the Medical Director may elect to write off the remaining balance.</p> <p><u>Sliding Fee Scale Discount</u> applies to families that are "total family private pay" which may qualify them for a sliding fee scale. Special exceptions to the total family private pay rule will be considered for families with insured children on a case-by-case basis by the program director or designee. Sliding fee percentages are based on annual gross family income and size. Payments are expected every thirty (30) days. Guidelines are outlined below.</p>			

<b>Sliding Fee Scale</b>					
<b>Family Size</b>	<b>60% Discount</b>	<b>40% Discount</b>	<b>30% Discount</b>	<b>20% Discount</b>	<b>10% Discount</b>
1	<8,240	8,241-10,300	10,301-12,360	12,361-14,420	14,421-16,480
2	<11,060	11,061-13,825	13,826-16,590	16,591-19,765	19,766-22,120
3	<13,880	13,881-17,350	17,351-20,820	20,821-24,290	24,291-27,760
4	<16,700	16,701-20,875	20,876-25,050	25,051-29,225	29,226-33,400
5	<19,520	19,521-23,424	23,425-29,280	29,281-34,160	34,161-39,040
6	<22,340	22,341-27,925	27,926-33,510	33,511-39,095	39,096-44,680
7	<25,160	25,161-31,450	31,451-37,740	37,741-44,030	44,031-50,320
8	<27,980	27,981-34,975	34,976-41,970	41,971-48,965	48,966-55,960
9	<30,800	30,801-38,500	38,501-46,200	46,201-53,900	53,901-61,600
10	<33,620	33,621-42,025	42,026-50,043	50,044-58,835	58,836-67,240

<b>Miscellaneous</b>		<b>FY 2003</b>	<b>ChartField</b>
Bicycle Registration, one time for each bicycle		4.00	1700-13273

<b>Miscellaneous</b>		<b>FY 2003</b>	<b>ChartField</b>
City of Laramie and UW accept either registration Violations			
Class I (e.g., speeding, carelessness, failure to register)		10.00	
Class II (parking outside designated areas)		5.00	
Copy machines, per copy			
Minimum		.05	
Maximum, not to exceed cost		.15	
Directory Information Fees			
Address labels, each		.05	
Charge per list from same selection		10.00	
Charge per selection		10.00	
Phone charges, actual, minimum		10.00	
Standard set-up - labor, packaging, and mailing		75.00	
Keys			
Deposit, minimum		1.00	
Deposit, maximum		10.00	
Charge for lost key, regular key, minimum		1.00	
Charge for lost key, regular key, maximum		10.00	
Outside door key, minimum		2.50	
Outside door key, maximum		25.00	
Master key, minimum		50.00	
Master key, maximum		250.00	
Laminating, sheet, per foot		.40	
University General Bulletin			
New and transfer students		N/C	
Visitor Information Center Fax service			
Transmitted message, per 5 pages, phone charges plus		+1.00	
Received message, per 5 pages		1.00	
Word processing, per hour, without operator			
Minimum		2.00	
Maximum		10.00	

<b>Music Department</b>		<b>FY 2003</b>	<b>ChartField</b>
Recording and program production fee		35.00	1700-13460
Sponsored concerts, ticket sales			1700-13530
Adults		4.00	
High school students and senior citizens		2.00	
UW students		N/C	

<b>School of Nursing, Nursing Center</b>		<b>FY 2003</b>	<b>ChartField</b>
Clinic Services			
Cholesterol Screen		10.00	
Dipstick urinalysis		5.00	
Hematocrit		5.00	
History, physical exam, developmental screening, max		35.00	

<b>School of Nursing, Nursing Center</b>		<b>FY 2003</b>	<b>ChartField</b>
Pap smear		15.00	
Rubella, Rubeola screen - direct cost plus fee of 5.00		+5.00	
TB skin test		5.00	
Wet prep		4.00	
Lead Screens		5.00	
Quick Strip		8.00	
Vision/Scoliosis Screening, school-aged children			
One-half day		65.00	
One day		125.00	
Education/Consultation, per hour		35.00	
Critical Thinking Test Assess Test		30.00	1700-13455
Assess Test		30.00	
Parenting classes (7 2- hour sessions) per series		80.00	1700-13253
Early periodic screening/development testing (EPSDT) *listed under Clinic Services* (Medicaid eligible children - sliding scale available)			
Nursing intervention (sliding fee scale) maximum		35.00	
Biofeedback (insurance billing, if covered)		15.00-	
Therapeutic massage by massage therapist or R.N. (sliding fee scale)		30.00	
American Heart Assoc Slim for Life (sliding fee scale)		15.00-	
		35.00	
		30.00-	
		50.00	

### Outreach School

<b>Wyoming Public Radio</b>		<b>FY 2003</b>	<b>ChartField</b>
Radio Production and Recording Production room, self-use, per hour			1700-13074
Educational/Non-profit (minimum of 1 hour)		25.00	
Commercial		50.00	
Production room plus technical, per hour			1700-13074
Educational/Non-profit		50.00	
Commercial		75.00	
ISDN Services Production room plus technical and telephone charges, per hour			
Educational/Non-profit		50.00	
Commercial		75.00	
Dubbing charges Instructional			1700-13074
Cassettes, each, plus tape cost		5.00	
Service charge, per hour		10.00	
Educational/Non-profit			
Cassettes, each, plus tape cost		1.00	
Service charge, per hour		10.00	

<b>Wyoming Public Radio</b>		<b>FY 2003</b>	<b>ChartField</b>
Commercial			
Cassettes, each, plus tape cost		10.00	
Service charge, per hour		10.00	

<b>Television (UWTV)</b>		<b>FY 2003</b>	<b>ChartField</b>
Overtime hours incurred performing any service will be paid by the initiating agency			
Commercial Television Production			1700-13076
Administration, per hour		20.00	
Graphics /computer animation, per hour		50.00	
Dubbing, base rate, per hour, plus tape cost		30.00	
Nonlinear (Avid,Beta SP) editing, per hour		85.00	
Planning, per hour		35.00	
Pre-production (3 person crew) per hour		75.00	
Production, per hour (full studio with engineer)		325.00	
Production (single camera studio) per hour		130.00	
Production, per hour, TV Instructional studio		75.00	
Remote Unit (Beta cam)		85.00	
Research/Institutional Television production			1700-13076
Administration, per hour		15.00	
Graphics /computer animation, per hour		40.00	
Dubbing, base rate, per hour, plus tape cost		25.00	
Nonlinear (Avid,Beat SP) Editing, per hour		70.00	
Planning, per hour		20.00	
Pre-production ( 3 person crew) per hour		45.00	
Production, per hour (full studio with engineer)		260.00	
Production (single camera studio) per hour		100.00	
Production, per hour, TV Instructional studio		50.00	1700-13076
Remote Unit (Betacam )		70.00	
Television Library, stock footage, Commercial/ Institutional			1700-13076
Search fee, per hour		30.00	
Dub fee, per hour, plus tape		35.00	
Minimum fee, per request		50.00	
Tape to tape, cuts only editing, BetaSp			
Commercial		50.00	
Research/Institutional		40.00	
Television Satellite Reception, per hour			1700-13076
Research/Institutional		30.00	
Commercial		40.00	
Campus cable fiber distribution			
Research/Institutional			
8:00 am - 5:00 pm		30.00	
After hours, per hour		45.00	
Commercial			
8:00 am - 5:00 pm		40.00	
After hours, per hour		60.00	

		<b>FY 2003</b>	<b>ChartField</b>
<b>Planetarium</b>			
Ticket prices			
Students and seniors		2.00	
Adults		3.00	
Children (under 5)		NO COST	
Groups (i.e., classes, boy scouts)		30.00	

### **Plant Sciences**

		<b>FY 2003</b>	<b>ChartField</b>
<b>Plant Sciences</b>			
Greenhouse Complex			
Glasshouse section – College of Ag users		550-825.00	
All other users		1,058-	
Field Space – irrigated per sq ft		1,333	
Field Space – dryland per sq ft		.10	
Headhouse		.07	
		100-200.00	
Testing			
Cereal and misc crops (dependent on species and data collected)		50-500.00	
Forage tests, per entry, per location		200.00	1700-13271
Plant problem diagnosis, per sample		10.00	
Sugar Beets, depending on number of locations and data collected		250-700.00	
Turf problem diagnosis, per sample		15.00	

		<b>FY 2003</b>	<b>ChartField</b>
<b>Recreation Facility Rental Fees</b>			
Half Acre (outside groups, exclusive use)			1700-13457
Pool, per hour		20.00	
Main Gym, per court, per hour		10.00	
Exercise Room, per hour		10.00	
Infield, per court, per hour		10.00	
Weight Room, per hour		15.00	
Racquetball Courts, per court, per hour		10.00	
Rifle Range, per hour, non-university groups		10.00	
Corbett Building			1700-13457
Pool, per hour		30.00	

### **Renewable Resources**

	<b>FY 2002</b>	<b>FY 2003</b>	<b>ChartField</b>
<b>Renewable Resources Insect Identification</b>			
Identification and management options, per specimen		10.00	1700-13270
Identification and management options, insects that feed on humans that are of medical importance, per			

<b>Renewable Resources Insect Identification</b>	<b>FY 2002</b>	<b>FY 2003</b>	<b>ChartField</b>
specimen		30.00	

<b>Renewable Resources - Plant Tissue</b>		<b>FY 2003</b>	<b>ChartField</b>
RR Departments			
Tissue grinding (up to 50 g)		4.00	
Nitric Acid digest		4.00	
NH-Nitric Acid digest		8.00	
MgNO3 digest		6.00	
Dry Ash		4.00	
Elemental analysis of digest or Ash/per element by ICP		4.00	
Elemental analysis S, Hg, As, Se by ICP		4.00	
Total N		10.00	
Other UW departments			
Tissue grinding (up to 50 g)		8.00	
Nitric Acid digest		8.00	
NF-Nitric Acid digest		16.00	
MgNO3 digest		12.00	
Dry Ash		8.00	
Elemental analysis of digest or Ash/per element by ICP		9.00	
Elemental analysis S, Hg, As, Se by ICP		8.00	
Total N		20.00	

<b>Renewable Resources - Soil Testing</b>		<b>FY 2003</b>	<b>ChartField</b>
Standard soil tests for fertility:			1700-13465
Standard fertility		17.00	
AB-DTPA K		4.00	
AB-DTPA Fe		4.00	
AB-DTPA Zn		4.00	
Nitrate on subsoil		4.00	
Special Soil tests, RR departments			1700-13465
AB-DTPA, Mn, Cu, Pb, Cd, Ni, Mo, or B by ICP		5.00	
AB-DTPA Se or As by Hydride		10.00	
Available phosphate only		4.00	
B by Hot water		12.25	
Bulk density		10.00	
Calcium Carbonate equivalent		5.00	
CDC Standard (ammon acet - Na acet)		13.00	
CDC (Rhoades method)		21.00	
Coarse fragments		5.00	
Extractable cations – Mg, Ca, Na, K		22.00	
Special Soil tests, RR departments			1700-13465
Gypsum requirement		11.00	
Gypsum		7.50	
KCl extractable Nh4N		7.50	
KCl extractable NO3N+NO2N		7.50	

<b>Renewable Resources - Soil Testing</b>		<b>FY 2003</b>	<b>ChartField</b>
Mechanical analysis – pipette		25.00	
Nitrate only		3.50	
Organic matter only		6.00	
P by MgNO3 digest		11.00	
Pressure Plate, any lower, if fewer than 4 samples per plate		25.00	
Pressure plate analysis - 15 bar		12.00	
Pressure plate, any lower bar		8.00	
Special Soil tests, RR departments			1700-13465
S or B by saturation extract		6.00	
S by MgNO3 digest		11.00	
Soluble cations (Mg, Ca, Na, K)		16.00	
Total N		7.50	
Special Soil tests, Other UW departments			1700-13465
AB-DTPA Mn, Cu, Pb, Cd, Ni, Mo, or B by ICP		10.00	
AB-DTPA Se or As by Hydride		20.00	
Available phosphate only		8.00	
B by hot water		24.50	
Bulk density		20.00	
Calcium Carbonate equivalent		10.00	
CEC standard (ammon acet - Na acet)		26.00	
CEC (Rhoades method)		42.50	
Coarse fragments		10.00	
Extractable cations – Mg, Ca, Na, K		44.00	
Special Soil tests, other UW departments			1700-13465
Gypsum requirement		23.00	
Gypsum		16.00	
KCl extractable NH4N		15.00	
KCl extractable NO3N+NO2N		15.00	
Mechanical analysis –pipette		50.00	
Nitrate only		3.50	
Organic matter only		12.00	
P by MgNO3 digest		22.00	
Pressure plate analysis - 15 bar		24.00	
Pressure Plate, any lower		16.00	
Pressure Plate, any lower, if fewer than 4 samples per plate		50.00	
Special Soil tests, other UW departments			1700-13465
S or B by saturation extract		12.00	
S by MgNO3 digest		22.00	
Soluble cations (Mg, Ca, Na, K)		32.00	
Total N		20.00	

<b>Renewable Resources - Plant Tissue</b>		<b>FY 2003</b>	<b>ChartField</b>
RR Departments			
Tissue grinding (up to 50 g)		4.00	
Nitric Acid digest		4.00	
NH-Nitric Acid digest		8.00	

<b>Renewable Resources - Plant Tissue</b>		<b>FY 2003</b>	<b>ChartField</b>
MgNO3 digest		6.00	
Dry Ash		4.00	
Elemental analysis of digest or Ash/per element by ICP		4.00	
Elemental analysis S, Hg, As, Se by ICP		4.00	
Total N		10.00	
Other UW departments			
Tissue grinding (up to 50 g)		8.00	
Nitric Acid digest		8.00	
NF-Nitric Acid digest		16.00	
MgNO3 digest		12.00	
Dry Ash		8.00	
Elemental analysis of digest or Ash/per element by ICP		9.00	
Elemental analysis S, Hg, As, Se by ICP		8.00	
Total N		20.00	

<b>Renewable Resources Solution Analysis</b>		<b>FY 2003</b>	<b>ChartField</b>
RR departments			
Water dilute extracted solution by ICP		3.50	
S, Hg, As, Se by ICP		4.00	
NO3N-No2N		4.00	
Ammonia wet chemistry		4.00	
PO4P		4.00	
Other UW departments			
Water dilute extracted solution by ICP		7.00	
S, Hg, As, Se by ICP		8.00	
NO3N-NO2N		8.00	
Ammonia wet chemistry		8.00	
PO4P		8.00	

<b>Spatial Data and Visualization Center</b>		<b>FY 2003</b>	<b>ChartField</b>
Computer Training Lab Use fee			
Off Campus (per day)		350.00	
On Campus (per day)			
Room rental without use of training PC/workstations		40.00	
Lab rental with use of training PC/workstations		225.00	
GPS Units			
ProXRS			
Per day		25.00	
Per week		100.00	
Per month		350.00	
GEO 3			
Per day		15.00	
Per week		75.00	
Per month		275.00	
Server/workstation processing per CPU hour, charged			

<b>Spatial Data and Visualization Center</b>		<b>FY 2003</b>	<b>ChartField</b>
monthly		30.00	
Data management/disk space usage, per MB over 250 MB, charged monthly		.10	
Data CD duplication		18.00	
Data CD duplication + data formatting (plus \$20/hour)		+18.00	
Photo-quality Inkjet, large format plotters, per sq foot			
Campus		2.50	
Non-campus		12.00	

<b>Theater Productions</b>		<b>FY 2003</b>	<b>ChartField</b>
Regular events			1700-13435
Adults		11.00	
Children		8.00	
(5-12, under 5 not admitted)			
Seniors (over 60)		9.00	
Special events, Musical & Ballet			1700-13435
Adults		13.00	
Children		10.00	
(5-12, under 5 not admitted)			
UW students (with UW ID)		5.00	
Seniors (over 60)		11.00	
Season Pass, Adult		52.00	1600-13058
Season Pass, Senior		42.00	
Patron, per person		50.00	1600-13058
Ticket Handling Fee, per order		3.00	

<b>UW Casper College Center</b>		<b>FY 2003</b>	<b>ChartField</b>
Facility use fee – government/non-profit groups			
Small room			
1 - 4 hours		10.00	
4 - 8 hours		20.00	
Medium room			
1 - 4 hours		15.00	
4 - 8 hours		30.00	
Large room			
1 - 4 hours		20.00	
4 - 8 hours		40.00	
Facility use fee – private industry/for profit groups			
Small room			
1 - 4 hours		15.00	
4 - 8 hours		30.00	
Medium room			
1 - 4 hours		20.00	
4 - 8 hours		40.00	
Large room			

<b>UW Casper College Center</b>		<b>FY 2003</b>	<b>ChartField</b>
1 - 4 hours		30.00	
4 – 8 hours		60.00	

<b>UW National Park Service</b>		<b>FY 2003</b>	<b>ChartField</b>
<b>Research Center Living Facilities</b>			1700-13175
Restricted to investigators whose research is based at the Research Center, and to their associates, assistants and immediate families			
Less than 1 week, per day, 1-2 people per unit		20.00	
1 week but less than 4 weeks, per day, 1-2 people/unit		15.00	
Additional occupancy over 2 people per person, per day		4.00	
Unit cleaning and repair fee		COST	
<b>Boat Use</b>			1700-13175
Research purposes only - depending upon amount of special research equipment required			
Canoe, rowboat, rubber raft, per day		10-20.00	
Outboard motor boat, less than 20 hp, per day		10-30.00	
Monarch 19' research boat, per hour		20-40.00	
<b>Facility Use</b>			1700-13175
Meeting rooms, one to three rooms		N/C	
University			
Others – depends upon room size, university affiliation, educational, research or governmental unit		50-200.00	

<b>University Photo Service</b>		<b>FY 2003</b>	<b>ChartField</b>
Charges to students and University personnel are on the same basis as to University departments			

<b>Wyoming Career Information Service</b>		<b>FY 2003</b>	<b>ChartField</b>
<b>Computerized package</b>			1700-13490
Community Colleges (no additional long distance telephone charges)		950.00	
Other (long distance telephone charges are additional)		575.00	
<b>Micro-Quest package</b>		575.00	1700-13490
Information books only		275.00	
Additional materials:			
Diskette		25.00	
Set of information books		75.00	
Implementation book		25.00	
User's handbook		.40	

Wyoming Institute for Disabilities/uap		FY 2003	ChartField
Training Technical Assistance and evaluation Services for organizations and individuals supporting persons with disabilities. Travel expenses will be billed in accordance with University travel regulations. Per faculty/staff hour (range depends upon the services provided.)		30.00 – 100.00	
Multi-disciplinary educational, developmental, or functional assessments for persons with disabilities. Per staff hour (range depends upon the composition of the team doing the assessment)		25.00 – 100.00	
Targeted print directories, per faculty/staff hour (range depends upon the complexity of the directory created)		25.00-100.00	
Standard mailing labels, per label Targeted mailing label, per faculty/staff hour (range depends upon complexity of the list compiled)		.10 25.00-100.00	

### Wyoming State Veterinary Lab

Wyoming State Veterinary Laboratory fee policy is as follows:

1. The person requesting services will be the person billed and will receive all reports (NO EXCEPTIONS).
2. Fees for diagnostic tests performed for non-farm industry (e.g. pharmaceutical companies) and research grants will be assessed an additional 20%. This added fee does not apply to other, cooperating agencies and diagnostic laboratories where mutually beneficial collaborations have been arranged. The additional fee also does not apply to the Cervid hybrid testing program.
3. Maximum fee applies only for clinical, diagnostic cases from veterinarians and producers. Maximum fee will include necropsy and appropriate laboratory tests (with the exception of toxicology tests, spinal cord removal, and referred tests) of one animal. Simultaneous submission of animals from within a single livestock litter (e.g., pigs, multiple lambs, etc.) or up to 6 avains of similar breed, age, and clinical complaint are included in the maximum fee. Additional animals related to the same submission may be accepted for an additional \$30 each at the discretion of the WSVL.
4. Professional services rendered for forensic, insurance, and other legal claims will be charged at the rate of \$150 per hour in addition to other laboratory charges. These services include consultation, site visits, document preparation, and legal testimony.
5. Services will not be offered to clients with accounts that are greater than 90 days past due.
6. Income from fees supports almost 40% of this laboratory's budget and helps to cover case reporting, telephone charges, and return shipping of packaging material in addition to the service provided.
7. Tissues for Histopathology must be fixed to reduce autolysis.
8. Fees may change in the interim as a result of drastic changes in prices for reagents and/or diagnostic kits.

Custom test development is available; please call for details.

Wyoming State Veterinary Laboratory (WSVL)		FY 2003	ChartField
Accession Fee maximum each additional related animal		60.00- 72.00 30.00- 36.00	1700-13439
Referral Fee for those tests <b>not</b> run by WSVL No Referral Fee for those tests offered by WSVL but referred because of unforeseen difficulties, or for specimens delivered to Wyoming State Chemical Lab P UPS regular shipment Overnight (FedEx or UPS)		7.00-8.40 20.00- 24.00	1700-13439
<p style="text-align: center;">Bacteriology</p> Aerobic Anaerobic Mycoplasma Culture K99 E Coli Elisa Antibiotic Sensitivity (large animal) Antibiotic Sensitivity (small animal) FA exam for Clostridia (for species) Clark's Media for Campylobacter (includes culture) Mycology-direct exam for Fungi (culture referred) Tularemia assay Yersinia pestis (plague) assay		9.00-10.80 12.00- 14.40 12.00- 14.40 2.00-2.40 6.00-7.20 8.00-9.60 12.00- 14.40 12.00- 14.40 6.00-7.20 6.00-7.20 6.00-7.20	1700-13439
<p style="text-align: center;">Bacteriology PCR</p> Clostridium perfringens to toxins E. coli Mycoplasma Plague Tularemia		20.00 20.00 20.00 20.00 20.00	
<p style="text-align: center;">Clinical Pathology Serum Chemistries</p> Small Animal Profile Large Animal Profile Individual chemistries, first sample; each Individual chemistries, 2 + samples, each Electrolytes Hematology (CBC + differential) Spinal Cord Removal Urinalysis		24.00- 28.80 24.00- 28.80 6.00-7.20 3.00-3.60 6.00-4.20 10.00- 12.00 50.00- 60.00 6.00-7.20	1700-13439
Cremations (disposal only: no ashes returned) Small animals, <100 pounds		15.00-	1700-13439

<b>Wyoming State Veterinary Laboratory (WSVL)</b>		<b>FY 2003</b>	<b>ChartField</b>
Large animals, >100 pounds NOT ACCEPTED		18.00	
Cervid Hybrid Testing		18.00	
Cytology (per slide)		18.00-	1700-13439
Immunohistochemistry (per antigen)		21.60	
CWD testing on obix		10.00-	
CWD Tests, pre-perpated/USDA		12.00	
		16.00-	
		19.20	
		14.00-	
		20.00	

<b>Wyoming State Veterinary Lab (WSVL)</b>		<b>FY 2003</b>	<b>ChartField</b>
Electron Microscopy			1700-13439
E.M. scan for viruses, per fecal or tissue		20.00- 24.00	
Histopathology			1700-13439
1-3 slides		18.00-	
4-6 slides		21.60	
More than 6 slides, per slide		22.00-	
Research slides		26.40	
Special stains		2.00-2.40	
Reference slides (plus mailing)		2.00-2.40	
		6.00-7.20	
		7.50-9.00	
Immunocytochemistry per antigen		10.00- 12.00	1700-13439
Necropsy (includes disposal)		25.00- 30.00	1700-13439
Parasitology			1700-13439
Fecal Flotation		6.00-7.20	
Trichomoniasis culture (first sample)		6.00-7.20	
Trichomoniasis culture (2+ samples, each)		4.00-4.80	
Special stain for Cryptosporidia		6.00-7.20	
Heartworm (ELISA for antigen)		9.00-10.80	
Heartworm (microfilaria exam)		6.00-7.20	
Giardia (ELISA)		20.00-	
Neospora caninum FA		24.00	
Other (ID for parasites)		6.00-7.20	
MPA water filter analysis		6.00-7.20	
		150-180.00	
Public Health Service			
Rabies		0.00	
Disposal of skunk carcasses		25.00-	
Plague/tularemia serologies		30.00	
		6.00-7.20	

<b>WSVL Serology</b>		<b>FY 2003</b>	<b>ChartField</b>
EIA (AGID; Coggins) EIA (Eliza) EHD EHV-1 (rhinopneumonitis; SN) ** FeLeuk (ELISA; see FIV combo below) FIP (ELISA) FIV - feleuk combination IBR (SN) ** Leptospirosis (5 pieces: MAT) ** LYME (dogs only, ELISA) MCF serology (ELISA) ** 2nd of pair no charge if submitted together		7.00-8.40 10.00- 12.00 6.00-7.20 6.00-7.20 10.00- 12.00 15.00- 18.00 15.00- 18.00 5.00-6.00 6.00-7.20 R 5.00-6.00	1700-13439
Anaplasmosis (CF) Bluetongue (AGID) Bluetongue (ELISA) Bovine Leukosis (AGID) BRSV (SN) ** BVD ELISA BVD (SN) type I and II (per type) ** Brucella abortus Brucella ovis Brucella canis Canine Coombs Canine Distemper (SN) Canine RF (latex agglutination) M. Paratuberculosis (Johne's, AGID) MIP/PMAG mare pregnancy OPP/CAE (AGID) P13 (SN) ** 2nd of pair no charge if submitted together		5.00-6.00 5.00-6.00 5.00-6.00 5.00-6.00 5.00-6.00 5.00-6.00 5.00-6.00 0.00 4.00-4.80 10.00- 12.00 R 6.00-7.20 R 8.00-9.60 16.00- 19.20 5.00-6.00 5.00-6.00	1700-13439
Progesterone (pregnancy) Pseudorabies (latex agglutination) Toxoplasmosis (latex agglutination)		6.00-7.20 5.00-6.00 10.00- 12.00	1700-13439

<b>WSVL Toxicology</b>		<b>FY 2003</b>	<b>ChartField</b>
4-Aminopyridine (bait, stomach contents) Aflatoxin (kidney) Aflatoxin (feedstuffs) Alkaloid screen (urine, stomach contents) Aluminum (liver, kidney) Anticoagulants (liver, kidney, bait) Arsenic (blood, liver, kidney)		15.00- 18.00 25.00- 30.00 25.00- 30.00 30.00- 30.00-	1700-13439

<b>WSVL Toxicology</b>		<b>FY 2003</b>	<b>ChartField</b>
Barium (kidney) Cadmium (liver, kidney) Calcium (feedstuffs, bone) Carbamate insecticide screen (bait, stomach contents)		36.00 R 30.00- 36.00 20.00- 24.00 R 20.00- 24.00 15.00- 18.00 40.00- 48.00	
Chloride (serum) Chlorinated hydrocarbons (brain, liver) Cholinesterase (brain or blood) Chromium (liver, kidney) Cobalt (blood) Cobalt (liver, kidney) Copper (liver, kidney; also in trace elements) Copper, 6 or more samples, each Copper (serum/ also in trace elements) Copper (serum) 6 or more samples, each Cyanide (stomach contents, forage) Delphinium alkaloids (rumen contents) Dicoumarol (bait, forage) Drug screen Ethlene Glycol (urine, stomach contents)		R 40.00- 48.00 10.00- 12.00 15.00- 18.00 R 15.00- 18.00 15.00- 18.00 10.00- 12.00 10.00- 12.00 9.00-10.80 15.00- 18.00 15.00- 18.00 15.00- 18.00 30.00- 36.00 20.00- 24.00	1700-13439
Fluoride (bone) Glutathione (GSH) peroxidase GSH peroxidase;>2 each additional Herbicides- call for availability Ionophores (feedstuffs) Iron (liver, kidney, serum, also in trace elements) Iron: 6 or more samples, each Lead (blood, liver, kidney) Magnesium (aqueous humor) Manganese (liver, kidney) Mercury (blood, liver, kidney)		R 20.00- 24.00 7.00-8.40 R 30.00- 36.00 15.00- 18.00 9.00-10.80 20.00-	1700-13439

WSVL Toxicology		FY 2003	ChartField
Molybdenum (blood) Molybdenum (liver, kidney) Mycotoxins screens (feedstuffs)		24.00 6.00-7.20 15.00- 18.00 R R 15.00- 18.00 35.00- 42.00	
Na Monofluoroacetate (1080; stomach contents) Nickel (liver, kidney) Nicotine (stomach contents, urine) Nitrate (aqueous humor, semiquant) Nitrate (any sample, quantitative) Organophosphates insecticide screen Oxalates Paraquat (lung, kidney, stomach contents) Petroleum Hydrocarbons (stomach contents) Phosphorous (feedstuffs) Potassium (feedstuffs, CSF)		R 15.00- 18.00 15.00- 18.00 6.00-7.20 20.00- 24.00 40.00- 48.00 5.00-6.00 30.00- 36.00 40.00- 48.00 R 10.00- 12.00	1700-13439
Pyrethroids (limited screen) Selenium (blood, liver,) Selenium (blood, liver) 6 or more samples Sodium (brain, CSF, feedstuffs) Stone analysis (call for forms) Strychnine (stomach contents, urine) Sulfate (water, feedstuffs) Thallium (liver, kidney) Tin (liver, kidney)		40.00- 48.00 15.00- 18.00 10.00- 12.00 15.00- 18.00 R 15.00- 18.00 20.00- 24.00 R 15.00- 18.00	1700-13439
Toxic element screen (liver) (Cu, Fe, Mn, Zn, Ba, Cr, Sn, Ni, Mo) Trace element screen (liver) (Cu, Fe, Mo, Zn) Trace element screen (liver) ,6 or more samples Trace element screen (serum, Cu, Fe, Mo, Zn) Trace element screen (serum) 6 or more samples		35.00- 42.00 25.00- 30.00 CALL 20.00-	

<b>WSVL Toxicology</b>		<b>FY 2003</b>	<b>ChartField</b>
		24.00 12.00- 14.40	
Urea (feedstuffs) Vanadium (liver, kidney) Vitamin A (serum) Vitamin E (serum) Vitamin A & E (serum) Vitamin A (other samples) Vitamin E (other samples) Zinc (liver, kidney) Zinc (liver, kidney): 6 or more samples Zinc (serum) requires trace element tut Zinc (serum) 6 or more samples Zinc Phosphide R=REFERRED TO OUT-OF-STATE LAB		R 15.00- 18.00 15.00- 18.00 15.00- 18.00 15.00- 18.00 15.00- 18.00 20.00- 24.00 20.00- 24.00 15.00- 18.00 10.00- 12.00 10.00- 12.00 9.00-10.80 22.00- 26.40	1700-13439

<b>WSVL – Virology</b>		<b>FY 2003</b>	<b>ChartField</b>
Virology PCR BRSV BVD with typing (1a, 1b, 2) Chlamydia EHV-1 DHV-4		28.00 28.00 20.00 25.00 25.00	
BVD ELISA, for viral antigen  FA examination (each), Virus isolation (includes FA on culture) Chlamydia Isolation (includes FA on culture) Electron microscopy Special stains		5.00-6.00  6.00-7.20 16.00- 19.20 16.00- 19.20 20.00- 24.00 2.50-3.00	1700-13439

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