

University of Wyoming
The Fee Book
July 1, 2007 - June 30, 2008

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I. THE BOARD OF TRUSTEES POLICY

The policies outlined in this document apply to the 2007-2008 fiscal year. All prior approvals of fees, charges, and deposits are repealed effective July 1, 2007 except as to rights or obligations previously acquired or incurred there under.

The fees, charges, fines, penalties, refunds, and deposits are subject to change without notice.

Publication of fees, charges, refunds, and deposits in the University of Wyoming Fee Book is required prior to charging fees. Exceptions may be granted by the Vice President for Administration.

Authority

The Trustees of the University of Wyoming, a constitutional body, are responsible for the "management of the university" (Wyoming Constitution, Article 7, 17). The Trustees "possess all the powers necessary or convenient to accomplish the objects and perform the duties prescribed by law and shall have custody of the books, records, buildings and all other property of the university" (W.S. 21-17-203). The Trustees may "(e)xpend the income placed under their control from whatever source derived, and exercise all other functions properly belonging to such a board and necessary to the prosperity of the university and all its departments" (W.S. 21-17-204).

Section 2 of Chapter VIII (STUDENTS) of the Regulations of the Trustees stipulates that "All student fees, charges, refunds, and deposits shall be fixed by resolution of the Trustees and shall be published in the appropriate university publications."

Therefore, pursuant to constitutional and statutory provisions, the Trustees are responsible for the establishment of all fees, charges, and deposits assessed, and refunds afforded to individuals applying for admission to the university, enrolled students, university employees, and the general public. Such fees shall be reasonable and prudent for the adequate protection and control of university funds, equipment, facilities services and materials.

Financial Assistance

Financial assistance received by students through the Office of Student Financial Aid will be applied to assessed tuition and mandatory fees then to other university assessed fees and charges, prior to distribution to the student. If the student receives federal financial aid they may (in writing) limit the use of financial aid to only tuition payments, mandatory fees and university housing charges.

Failure to Pay Fees, Charges, Fines, Penalties

A student failing to pay fees, charges, fines, penalties, or deposits as prescribed by the Trustees of the University of Wyoming shall be denied registration at the university or copies of transcripts until such fees, charges, fines, penalties, or deposits are paid in full. A non-student failing to pay fees, charges, fines, penalties, or deposits as prescribed by the Trustees of the University of Wyoming shall be denied use of University facilities and services until such fees, charges, fines, penalties, or deposits are paid in full. Procedures for adjudication of disputes over payment of fees, charges, fines, penalties, or deposits shall be prescribed by the Vice President for Administration.

Student Loans and Scholarships

Interest rates for 1) loan funds established by the University of Wyoming; 2) loan funds established by trust agreement, will, or similar instrument with no stipulated interest rate; and 3) loan funds established by the State of Wyoming without statutory interest rates shall be established at six percent (6%) annual percentage rate with a two percent (2%) annual percentage rate penalty for loan default.

Interest shall be established at prescribed rates for 1) loan funds established by trust agreement, will or similar instrument with interest rate provisions; and 2) loan funds established by the State of Wyoming with statutory interest rates.

Interest rates for the Medical School Student Loan Program and Family Practice Residency Loan Program shall be consistent with Trustee actions on student loan interest rates prescribed by the Trustees on July 9, 1985 and November 9, 1985.

The interest rate for the Medical Student Contract Support Program shall be consistent with the actions of the 1993 (52nd) General Session of the State of Wyoming Legislature (Wyoming Statute, Chapter 203).

The interest rate for the Superior Student in Education Loan Program shall be consistent with Trustee action on student loan interest rates (April 11, 1985) and established at six percent (6%) annual percentage rate with a two percent (2%) annual percentage rate penalty for loan default.

Fees, Charges, and Deposits, Student Publications

The Trustees delegate the authority for the establishment of advertising, subscription and related rates or charges for student publications, including the Branding Iron, Frontiers Magazine, and Owen Wister Review, to the Student Publications Board. Rates or charges established by the Student Publications Board shall be filed annually with the Office of the Vice President for Administration and published in the Fee Book.

Internal Fees, Charges, and Deposits

The Vice President for Administration, with approval by the Trustees, is authorized to establish fees, charges, or deposits for interdepartmental purposes. In no case shall the assessment of such fee, charge, or deposit exceed the direct cost plus reasonable administrative overhead.

Facility Rental Fees

Non-university users of campus facilities will be assessed a 10 percent surcharge on rental fees. Any surcharge will be deposited into a separate account earmarked for maintenance, and under the control of the Director of Physical Plant. For self-sustaining facilities rented to external users, surcharges will be deposited to an account similarly designated.

The following rental fee structure will be used:

- Classification I – Qualifying groups and activities include UW recognized student clubs and organizations, faculty or staff work-related meetings, or fund-raising activities or other activities not involving commercial entities. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or UW department, with participants who are primarily students, faculty and staff qualify under this category.
- Classification II – Qualifying groups and activities include University departments, recognized student clubs and organizations co-sponsoring events with commercial entities or events where admission is charged. Non-profit organizations and Wyoming state agencies, not primarily involving students, faculty and staff and regional or national student or department educational conferences qualify under this category.
- Classification III – Commercial off-campus groups.

Other Provisions

The purpose of this policy is to allow University departments to recover direct costs, and reasonable indirect costs, for use of University facilities, equipment, services or materials as set forth in the following paragraph.

The Trustees' authority to establish fees is delegated to the Vice President for Administration to set casual food service rates in the University food service operations, resale of items in the University Bookstore, various telecommunication rates, and other resale activities. Fees will not be authorized for items nor shall this provision be construed, in any way, to avoid the Trustees' authority to establish fees.

Employee Tuition and Fee Waiver

A full-time employee appointed on a continuing or temporary basis may enroll for up to three (3) semester hours of instruction in University credit courses (including correspondence study courses) during each regular semester and summer session with no cost for tuition and mandatory fees to the employee.

A staff employee appointed on a continuing or temporary basis working less than forty (40) hours per week will be assessed tuition and mandatory fees at one-half the hourly rate for up to three (3) semester hours of instruction in University credit courses (including correspondence study courses) during each regular semester and summer session. Employee fee waivers are non-refundable.

Consult the current Administrative Manual, Benefits section, under Study Privileges, for additional information.

Wyoming Senior Citizen Students

Students age 65 and over are not charged tuition and mandatory fees. Wyoming Senior Citizen students are admitted to the University on a space available basis, and student benefits are not available.

II. SCHEDULES OF TUITION, FEES, AND REFUNDS

Regular Academic Year Tuition and Mandatory Fees

Tuition

The tuition policy of the Trustees for the 2007-2008 academic year includes the following:

Tuition is established to support instruction at the University. Excluded from tuition are laboratory and special course fees authorized separately by the Trustees.

- a. All charges are due on or before the Friday of the first week of class: an installment payment plan for all charges is available. Students who do not make their first installment payment will not be allowed to begin the current term.
- b. Graduate Assistants employed for 10 hours or more weekly as teaching or research assistants will be assessed tuition at the resident rate, for each regular term semester during which they are so employed.
- c. Graduate students qualifying for resident tuition in both the fall and spring semesters will be assessed resident tuition for the immediately following summer term.
- d. Graduate students NOT on Assistantship may enroll in Continuous Registration 5920 and 5940. Tuition will be assessed at \$40 per credit hour on these courses only. Mandatory fees are applicable.
- e. Student classification for fee purposes (and reduced tuition rates) is addressed in Trustee Regulation VIII C.
- f. Full-time refers to undergraduate, pharmacy and law students enrolled in 12 or more credit hours, and graduate students enrolled in 9 or more credit hours.
- g. All tuition and/or surcharges are subject to rounding for determining hourly rates.

Mandatory Fees

Mandatory fees are assessed to each student during the regular academic year and are to be paid with tuition as follows:

Special college and course fees are assessed in addition to the fees shown here.

- **Wyoming Union:** The fee is comprised of two components: \$73.05 is assessed for support of operations, replacement of equipment for the Wyoming Union and \$35.25 is assessed for planning, renovation and construction, and bond retirement for the Wyoming Union as authorized by the Trustees.
- **Student Services:** The income is specified for the support of ASUW including student activities, Student Senate operations and related activities, and expended in accordance with a budget approved by the Trustees. The fee also supports the Branding Iron, Owen Wister Review, Frontiers magazine, campus recycling program, support and programming for a centralized wellness program, AWARE and support of music, theater, and cultural programs.
- **Student Health Service:** The income is specified for the support of the Student Health Service. Students' benefits include unlimited visits to staff physicians, nurse practitioners and/or nurses. Services for which there is an additional charge include; consultant clinics, pharmacy, laboratory, X-ray, allergy immunotherapy, immunizations, appliances, medical supplies and specific procedures.
- **Intercollegiate Athletics:** The income is specified for the support of Intercollegiate Athletics, and provides full-time students with free admission to all University intercollegiate athletic events on campus, excluding tournament events.

- **Recreation Programs:** The income is specified for the support of campus recreation facilities and programs.

Mandatory Fees, Academic Year, Full-time Students per semester	FY 2008	ChartField																
All students																		
Wyoming Union Operations Planning/renovation/construction Series 1999 Bond Issue funding	108.30	73.05/1304-12556 14.25/1304-12557 21.00/7520-16818																
Student Services Student Services fee includes ASUW, Student Publications, Recycling, Wellness, AWARE and Music/Theater fees previously assessed as separate mandatory fees.	68.05	1700-16353																
<table border="1"> <thead> <tr> <th>Student Services Detail</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>ASUW</td> <td>\$41.35</td> </tr> <tr> <td>Student Publications</td> <td>\$12.80</td> </tr> <tr> <td>Recycling</td> <td>\$3.00</td> </tr> <tr> <td>Wellness</td> <td>\$2.70</td> </tr> <tr> <td>AWARE</td> <td>\$3.20</td> </tr> <tr> <td>Music/Theatre</td> <td>\$5.00</td> </tr> <tr> <td>Total</td> <td>\$68.05</td> </tr> </tbody> </table>	Student Services Detail	Amount	ASUW	\$41.35	Student Publications	\$12.80	Recycling	\$3.00	Wellness	\$2.70	AWARE	\$3.20	Music/Theatre	\$5.00	Total	\$68.05		
Student Services Detail	Amount																	
ASUW	\$41.35																	
Student Publications	\$12.80																	
Recycling	\$3.00																	
Wellness	\$2.70																	
AWARE	\$3.20																	
Music/Theatre	\$5.00																	
Total	\$68.05																	
Full-time students																		
Student Health	84.75	1001-10023																
Intercollegiate Athletics	56.00	1001-10073																
Recreation Programs	50.00	1700-13362																
Total for Full-time students	367.10																	
Total for Part-time students	176.35																	

Wind Energy Optional Student Fund	FY 2008	ChartField
Optional Wind Energy fee www.uwyo.edu/greenspot	varies	1700-19053

Tuition Table

Tuition Fall and Spring Semesters FY 2008 Per credit hour	Resident FY2008	Non-Resident FY2008
Undergraduate students	94.00	322.00
Graduate students	164.00	470.00
Law students	247.00	553.00
Pharmacy students	238.00	532.00

Summer Session 2008, Tuition and Mandatory Fees

Tuition, Summer 2008

The tuition policy of the Trustees for the 2008 Summer Session is as follows:

- a) Tuition is established to provide support for the costs of enrollment in a University class, excluding laboratory and special course fees authorized by the Trustees.
- b) Tuition is payable prior to the first day of scheduled classes. An 18% APR interest rate will be charged on past-due balances.
- c) Graduate Assistants employed for 10 hours or more weekly as teaching or research assistants will be assessed tuition at the resident rate for each regular term semester during which they are so employed. Graduate students qualifying for resident tuition in both the fall and spring semesters will be assessed resident tuition for the immediately following summer term.
- d) Graduate students NOT on Assistantship may enroll in Continuous Registration 5920 and 5940. Tuition will be assessed at \$40 per credit hour on these courses only. Mandatory fees are applicable.
- e) Student classification for fee purposes (and reduced tuition rates) is addressed in Trustee Regulation VIII C.

Mandatory Fees, Summer 2008

Mandatory fees assessed each student during the 2008 Summer Session and to be paid with tuition are as follows:

- a) **Student Health Service:** The income is specified for the support of the Student Health Service.
- b) **Wyoming Union:** The income is split with \$10.84 per credit hour specified for the support of the operations and \$1.75 per credit hour for bond retirement for the Wyoming Union. The remaining \$1.35 is earmarked for planning, renovation and construction of the Wyoming Union as authorized by the Trustees.
- c) **Recreation Programs:** The income is specified for the support of campus recreation facilities and programs.
- d) **Student Services:** The income is specified for the support of ASUW including student activities, Student Senate operations and related activities, and expended in accordance with a budget approved by the Trustees. The fee also supports the Branding Iron, campus recycling program, support and programming for a centralized wellness program, AWARE and support of music, theater, and cultural programs.

Summer session students who are enrolled and pay the Student Health fee and Recreation fee have access to Campus Recreation and Student Health for the entire summer.

Students enrolled for the spring semester and pre-registered for the fall semester, but not enrolling during the summer session, will be eligible to purchase summer access to Student Health and/or Recreation by paying the mandatory fees assessed for the summer term.

Tuition is payable prior to the first day of scheduled classes. An 18% APR interest rate will be charged on past-due balances.

Mandatory Fees, Summer, 2008, all students	FY 2008	ChartField																
Student Health Services (assessed all students)	63.55	1100-10024																
Recreation Programs (assessed all students)	37.50	1700-16202																
Wyoming Union (per credit hour to a maximum of \$108.30)	13.94																	
Operations		10.84/1304-12556																
Planning/renovation/construction		1.35/1304-12557																
Series 1999 Bond Issue funding		1.75/7520-16818																
Student Services (per credit hour to a maximum of \$95.76)	7.98																	
<table border="1"> <thead> <tr> <th>Summer Student Services Fee Detail</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>ASUW</td> <td>\$3.37</td> </tr> <tr> <td>Student Publications</td> <td>\$1.07</td> </tr> <tr> <td>Recycling</td> <td>\$0.17</td> </tr> <tr> <td>Wellness</td> <td>\$0.22</td> </tr> <tr> <td>AWARE</td> <td>\$.18</td> </tr> <tr> <td>Theatre</td> <td>\$2.97</td> </tr> <tr> <td>Total</td> <td>\$7.98</td> </tr> </tbody> </table>			Summer Student Services Fee Detail	Amount	ASUW	\$3.37	Student Publications	\$1.07	Recycling	\$0.17	Wellness	\$0.22	AWARE	\$.18	Theatre	\$2.97	Total	\$7.98
Summer Student Services Fee Detail	Amount																	
ASUW	\$3.37																	
Student Publications	\$1.07																	
Recycling	\$0.17																	
Wellness	\$0.22																	
AWARE	\$.18																	
Theatre	\$2.97																	
Total	\$7.98																	

Tuition, Summer, 2008	Resident	Non-Resident
Undergraduate students	94.00	322.00
Graduate students	164.00	470.00
Law students	247.00	553.00
Pharmacy students	238.00	532.00

Other Tuition and Mandatory Fees

Concurrent Joint Enrollment

Concurrent Joint Enrollment: A student enrolled in one or more regular on-campus courses and in one or more off-campus credit courses during the same academic term.

The total hours of concurrent joint enrollment shall be used in determining the student's part-time or full-time status for financial aid purposes.

Any concurrently jointly enrolled student, excluding flexible enrollment courses (correspondence courses), will be eligible to participate in the Optional Student Fee Package program.

Visitor's Fee

Members of the public who are not otherwise enrolled in University courses and who are not University employees may visit classes taught as part of a University course. To visit any number of classes taught in a specified section of a course during a specified semester, an individual must (1) secure written permission of the instructor, and (2) pay the visitor's fee.

Visitor's Fee	FY 2008	ChartField
Visitor's fee, per course	25.00	

Optional Student Fee Package

The Optional Student Fee Package is available to all part-time students excluding employees exercising their employee fee benefit privileges. Part-time students electing to enroll in the student health insurance program must also purchase the Optional Student Fee Package. The benefits received shall be the same as those afforded full-time students.

The Optional Student Fee Package is also available to graduate students who have essentially completed their coursework and are working on their required research projects. These students may register for 1 (master's candidates) or 2 (doctoral candidates) credit hours and be eligible for the Optional Student Fee Package by satisfying the following conditions:

- Have filed program of study with the Graduate School and have coursework substantially completed;
- Have completed at least one academic year as a full-time, full fee paying student in a graduate program at the University of Wyoming;
- Be in pursuit of a Thesis Option (Plan A) if a master's candidate, or have successfully completed a preliminary examination if a doctoral candidate;
- Have major professor and department head certification that the student will be working full time on a research project; and submit said certification at least one week prior to the first scheduled day of classes; and
- Be registered for at least a credit hour load equal to the credit hour minimum established by the Graduate School.

The master's candidate is eligible to participate in the Optional Student Fee Package for a period not to exceed four (4) academic terms (excluding summer sessions). The doctoral candidate is eligible to participate in the Optional Student Fee Package for a period not to exceed six (6) academic terms (excluding summer sessions). Fees are payable within 30 days of the first day of scheduled classes and a student not completing payment within the 30 day period will not be allowed to complete the current term, except upon specific authorization of the Vice President for Administration.

Fees included in the Optional Student Fee Package are: Student Health Service, Intercollegiate Athletics, and Recreation Programs.

Optional Student Fee Package, per semester	FY 2008	ChartField
Student Health Service	84.75	1001-10023
Intercollegiate Athletics	56.00	1001-10073
Recreation Programs	50.00	1700-13362
Total Fee, per semester	190.75	

Refunds and/or Cancellations of Tuition and Fees

Refund Policy

The refund policy of the Trustees for the 2007-2008 academic year is as follows:

- a. **Mandatory fees are not refundable.**
- b. Tuition and course fees, other than mandatory fees, will be refunded, in accordance with the Institutional Refund Policy, to students who formally withdraw from the University or drop all classes after registration and the payment of tuition and fees. Charges will be canceled in accordance with the schedule for those students who withdraw before completing payment.
- c. Tuition and course fees, other than mandatory fees, will be refunded and/or cancelled, in accordance with the Institutional Refund Policy, to students who formally change status (i.e. non resident to the resident or full-time to part-time).
- d. Tuition and fee refunds due to students who have other debts owed to the University, will be distributed to those outstanding debts prior to disbursement to the student.

The Vice President for Administration, or his designee, may authorize refunds and/or cancellations inconsistent with these policies in unusual and infrequent circumstances and only when such actions are in the best interest of the University.

Calculation of Refund

Institutional Refund Policy

Academic Year 2007-2008 – 16 Week Courses

Before first day of semester	100%
Semester Class Day 1-8	100%
Semester Class Day 9-15	80%
Semester Class Day 16-20	70%
Semester Class Day 21-25	60%
Semester Class Day 26-30	50%
Semester Class Day 31-35	40%
Semester Class Day 36 on-	0%
Academic Year 2007-2008 – 8 Week Courses	
Before first day of classes	100%
Day 1-5	100%
Day 6-10	50%
Day 11-20	25%
Day 21 on-	0%

Examples of these calculations are available in Accounts Receivable

Summer 2008

Session	100% Drop/Add	50%	25%	0%
12 weeks	10 days	11-17days	18-31 days	32+ days
8 weeks	5 days	6-10 days	11-20 days	21+ days
6 weeks	4 days	5-8 days	9-15 days	16+ days
4 weeks	3 days	4-5 days	6-10 days	11+ days
3 weeks	3 days	4 th day	5-8 days	9+ days
2 weeks	2 days	3 rd day	4-5 days	6+ days
1 week	1 day	2 nd day	3 rd day	4+ days

Examples of these calculations are available in Accounts Receivable

Federal Return of Funds Policy

A student who receives federal financial aid (other than Federal Work Study pay checks) and chooses to complete less than 60% of an academic term is considered not to have earned all the federal aid s/he has been awarded.

- If aid already disbursed is equal to earned aid, no further action is required.
- If aid already disbursed is less than earned aid, additional aid may be offered to the student after s/he withdraws.
- If aid already disbursed is greater than earned aid, UW and/or the student must return some federal funds.

To determine whether federal funds have been earned or must be returned, UW will follow this procedure:

Step 1: Determine the percentage of the term the student completed. This is calculated by dividing the number of calendar days (including weekends) in a term into the number of calendar days that the student was in attendance for that term.

Step 2: Apply the percentage of time attended to the total amount of federal aid the student was eligible to receive for the term. This is the student's "earned aid."

Step 3: Subtract the amount of earned aid from the amount of aid actually disbursed to the student. A positive remainder is the student's "unearned aid." A negative remainder is the student's "earned aid" that may still be offered to the student.

Step 4: Determine the amount of unearned aid that must be repaid by UW. Multiply the institutional charges by the percentage of unearned aid, and compare this figure to the total unearned aid. UW will repay the lesser amount.

Step 5: Determine the amount of unearned aid remaining that must be repaid by the student. Subtract the amount of unearned aid repaid by the institution from the total amount of unearned aid.

All unearned aid will be returned to the federal student loan lender or federal aid accounts in the following order:

- Unsubsidized Stafford Loan
- Subsidized Stafford Loan
- Federal Perkins Loan
- Federal PLUS (Parent) Loan
- Federal Pell Grant
- Federal SEOG Grant
- LEAP Grant

Any amount owed by the student on a grant will be reduced by 50%.

The date of a student's withdrawal from UW will be the date of the student's notification to the **Dean of Students** of intent to withdraw. When a student fails to officially withdraw from UW, we will assume the withdrawal date to be the midpoint of the semester or the last date of documented academic activity.

UW will repay the lesser of (1) the total amount of unearned aid, or (2) an amount equal to the student's institutional charges multiplied by the percentage of unearned aid. "Institutional charges" is defined as charges for tuition and fees, plus room and board charges for students living in UW residence halls and apartments. It does not include such charges as bookstore charges, student health insurance premiums, parking citations, or library fines.

The amount of unearned aid owed by the student on a loan may be repaid under the normal repayment terms of the loan. The amount of unearned aid owed by the student on a grant must be repaid immediately.

Any amount of earned aid not yet disbursed to the student will be offered to the student. Such offers will cover any undisbursed grants first, followed by undisbursed loans.

Examples of how we calculate the amount of unearned federal aid a student must return are available from a professional adviser in the **Office of Student Financial Aid**. A chart detailing the percentage of earned and unearned aid, by calendar day of the semester, is published in the *Class Schedule* for each semester. In brief, to determine the percentage of earned federal aid, the calculation will use the total number of calendar days in the term divided by the total number of calendar days the student attended.

Interaction of Federal Return of Funds Policy and Institutional Refund Policy

When a student who receives federal financial aid withdraws from the university, s/he may owe a repayment of federal funds and/or be due a refund from UW or owe an additional amount to UW.

The Federal Return of Funds policy will be applied before any refund due under the UW policy is disbursed. For details on the application of these policies to a specific situation, please consult with the Accounts Receivable Office, 250 Knight Hall, phone (307) 766-6232.

III. Outreach School

Outreach Credit Programs

The tuition policy of the Trustees for the 2007-2008 year for Outreach Credit Programs includes the following:

- a) Tuition is established to provide support for the costs of instruction in an outreach credit course, excluding laboratory and special course fees authorized by the Trustees and defined in Section I of this policy.
- b) Tuition is payable in advance and no student shall be admitted to classes until such tuition has been paid except upon specific authorization of the Associate Vice President for Academic Affairs and the Dean of the Outreach School.
- c) The Outreach School delivers two types of degree programs – core programs and entrepreneurial programs. Tuition for core programs is indexed to resident on-campus tuition for undergraduates and graduates, plus an outreach delivery fee. Tuition for entrepreneurial programs is set at a rate to allow these programs to be self-supporting.
- d) Tuition for core outreach certificate programs is indexed to resident on-campus undergraduate tuition. Tuition for entrepreneurial certificate programs is set at a rate to allow these programs to be self-supporting.
- e) Laboratory and special course fees will be charged as approved in this booklet and credited appropriately.

Financial assistance received by students through the Office of Student Financial Aid will be applied to assessed tuition first and to all other University assessed fees, charges and deposits second -- prior to distribution to the student.

Any student enrolled in outreach credit courses, excluding correspondence study courses, will be eligible to participate in the Optional Student Fee Package program. Tuition and related charges are payable in advance, except upon specific authorization of the Associate Vice President for Academic Affairs and the Dean of the Outreach School. Tuition for outreach credit courses will be charged per credit hour, either undergraduate or graduate as appropriate, for the enrollment period fall semester 2007 through summer semester 2008 as follows.

Outreach Credit Programs Courses FY 2008 per credit hour	Tuition	*Delivery Fee
Core Programs		
Undergraduate Student	94.00	15.00
Graduate Student	164.00	15.00
Online UW		
Undergraduate	94.00	**40.00
Graduate	164.00	**40.00
(**Delivery fee, minimum per course)		50.00
Extension fee for students taking an incomplete		
Per credit hour		40.00
Minimum, per course		50.00

Outreach Credit Programs Courses FY 2008 per credit hour	Tuition	*Delivery Fee
Hybrid Programs		
Undergraduate	94.00	15.00
Graduate	164.00	15.00
Online Delivery Fee, per course		40.00
Entrepreneurial Programs		
Business for Engineers Certificate Program	150.00	15.00
Executive Online MBA Program	550.00	40.00
Land Surveying Certificate Program	202.00	
Students in Utah contract, Ph.D. Adult Education (cap)	225.00	
Accelerated Nursing SBA Program	390.00	
Accelerated Nursing SBA Program- Online Classes	390.00	40.00
Dental Hygiene contract with Sheridan College		
Resident, per semester	1700.00	
Non-resident, per semester	5500.00	
Note: Entrepreneurial courses delivered in a hybrid mode may be assessed an additional \$40 fee per course for the online delivery portion of the course.		
Residency in Teaching		
Resident		
Undergraduate	94.00	
Graduate	164.00	
Non-Resident		
Undergraduate	322.00	
Graduate	470.00	
Distance Delivery fee for Elementary Education program, one time per semester	400.00	1700-16417
Real Estate Certificate Program Fee (applicable once)	750.00	
*Fees are not refundable after the first week of class.		

Outreach Credit Programs Courses - Refund of Tuition

Student course refunds are based on the percent of the class time elapsed at the time of official withdrawal. If a student drops prior to the beginning of a course, a full refund is issued. After the beginning of a semester, the amount of tuition to be refunded is based on the number of class hours elapsed and the schedules below. Delivery fees are not refundable after the first week.

Compressed video, audio and on-site classes – Academic Year 2007-2008	
1-3 class hours elapsed for 3 credit class	100%
4-6 class hours elapsed for 3 credit class	100%
7-9 class hours elapsed for 3 credit class	80%
10-12 class hours elapsed for 3 credit class	70%
13-15 class hours elapsed for 3 credit class	60%
16-18 class hours elapsed for 3 credit class	50%
19-21 class hours elapsed for 3 credit class	40%
22+ class hours elapsed for 3 credit class	0%

<i>Note: Refund percentages will apply in the same manner for classes that earn more or less than 3 credit hours. The Outreach School can provide exact class hours elapsed for those interested.</i>	
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Online courses – Academic Year 2007-2008	
Before first day of semester	100%
Semester Class Day 1-8	100%
Semester Class Day 9-15	80%
Semester Class Day 16-20	70%
Semester Class Day 21-25	60%
Semester Class Day 26-30	50%
Semester Class Day 31-35	40%
Semester Class Day 36 on	0%

Correspondence Study Courses

Tuition for enrollment is as follows: Tuition charged for credit courses is equivalent to undergraduate in-state tuition. Tuition charged for non-credit courses is based on a 3-credit course which is comparable in student workload, instructor workload and cost to Outreach Credit Programs. Mandatory campus fees are not assessed to students enrolled solely in correspondence study courses. Textbook rental charges for students using textbooks from the Correspondence Study Library, and reasonable refundable deposits on audio and visual tapes, and kits are not included in tuition. A nominal charge is assessed for transferring registration from one course to another, or for extending the normal completion date of a course. Tuition is payable in advance, except upon specific authorization of the Associate Vice President for Academic Affairs and the Dean of the Outreach School.

Correspondence Study Courses	FY 2008	Delivery Fee	Chartfield
Course tuition, per credit hour (undergraduate)	94.00	15.00	1001-10025
Non-credit course tuition, per course	282.00	45.00	

Correspondence Study Courses, Refund of Tuition

100% if enrollment is not accepted by the University of Wyoming
 90% if student withdraws within the first 6 weeks of the date of enrollment
 50% if student withdraws within 6 – 12 weeks of the date of enrollment
 0% if student withdraws after 12 weeks of the date of enrollment

Correspondence Study Courses	FY 2008	Chartfield
Delivery Fee, per credit hour (non-refundable)	15.00	1700-13077
*Kit rental fee, 9 month, (non-refundable)	10.00-30.00	1700-13077
*Deposits (50% refundable upon return)		1700-13077
Video Tapes	20.00-110.00	
Audio Tapes	10.00-30.00	
Video/audio tape package	20.00-60.00	
Changes in registration		1700-13077
Transfer to another course (non-refundable)	30.00	
Extension of completion date (non-refundable)	30.00	
Course packet replacement (non-refundable)	10.00	1700-13077
*Fees vary depending on amount, content and nature of material.		

Outside Agency Sponsored Course Registration Fee

Courses offered for University credit but for which the University incurs no instructional or delivery costs will be assessed a registration fee to cover administrative costs. These courses include:

- Courses offered for professional development and taught by non-UW employees, in which the content and instructors have received approval by appropriate University departments.
- Continuous Registration courses required of graduate students for the sole purpose of maintaining their degree candidacy when they are taking no other credits.

Not included are courses (other than Continuous Registration) in which the instructors are UW employees, regardless of the sources of remuneration for the instruction. Exceptions are possible only in cases where there is a compelling rationale, such as external funding that (a) is sufficient to cover the instructors' salary and benefits and (b) explicitly requires the delivery of credit-bearing curriculum for an administrative fee. Authorization for such exceptions is not automatic, and it requires written approval by the Vice President for Academic Affairs.

Outside Agency Sponsored Course Registration Fee	FY 2008	Chartfield
Registration fee, per credit hour	40.00	1700-13495

Outreach School, Miscellaneous	FY 2008	ChartField
Late registration fee Outreach Credit Programs, per course	25.00	1700-13495
University of Wyoming/Casper College Center	25.00	
Summer Tour, London, England, in lieu of tuition, per student	150.00	1700-13495
Continuous Registration Courses, per credit hour		
Outreach Credit Programs	40.00	1700-13495
University of Wyoming/Casper College Center	40.00	
Visitor's fee for UW classes offered in Laramie or statewide, per course	25.00	1700-13531
Video tape replacement fee, per tape	10.00	1700-13531
Audio Teleconferencing Fees Academic/Instructional		1700-13531
Meet me- per port, per hour	2.00	
Dial Up- per port, per hour	2.00	
Bridge Operator Fee, per hour	15.00	
Audio Teleconferencing Fees Non-Instructional/Educational Groups		1700-13531
Meet Me- per port, per hour	2.00	
Dial Up- per port, per hour	2.00	
Bridge Operator fee, per hour	15.00	
Audio Teleconferencing Fees Governmental Agencies		1700-13531
Meet Me- per port, per hour	2.00	
Dial Up- per port, per hour	2.00	
Bridge Operator fee, per hour	15.00	
Audio Teleconferencing Fees Commercial/Private Sector		1700-13531
Meet Me- per port, per hour	4.00	
Dial Up- per port, per hour	4.00	
Bridge Operator fee, per hour	15.00	
*Compressed Video Fees Academic/Instructional, Non-instructional Educational Groups, Governmental Agencies, and Commercial/Private Sector		1700-13531
Connect fee per hour (Monday – Friday)	40.00	
Connect fee, per hour (Saturday)	60.00	
Sub-conference, per hour	12.00	

Outreach School, Miscellaneous	FY 2008	ChartField
Per site, per hour	12.00	
Instructional Design Services, per hour	100.00	1700-13531
Use of computer laboratories in public schools and community colleges, per student	11.00	1700-13531

University of Wyoming/Casper College Center – Credit Programs

The tuition policy of the Trustees for 2007-2008 year for Outreach Credit Programs includes the following:

- a) Tuition is established to provide support for the costs of instruction in a University of Wyoming/Casper College Center credit course, excluding laboratory and special course fees authorized by the Trustees and defined in section I of this policy.
- b) Tuition is payable on the same payment schedule as the UW Laramie campus.
- c) Tuition for UW/CC Center programs is indexed to resident on-campus tuition for undergraduates and graduates, plus an outreach delivery fee.
- d) Laboratory and special courses fees will be charged as approved in this booklet and credited appropriately.

Financial assistance received by students through the Office of Student Financial Aid will be applied to assessed tuition first and to all other University assessed fees, charges and deposits second – prior to the distribution to the student.

Any student enrolled in University of Wyoming/Casper College Center courses will be eligible to participate in the Optional Student Fee Package program. Tuition and related charges are payable on the same payment schedule as the UW Laramie campus. Tuition for University of Wyoming/Casper College Center credit courses will be charged per credit hour, either undergraduate or graduate as appropriate, for the enrollment period fall semester 2007 through summer semester 2008 as follows.

University of Wyoming/Casper College Center Credit courses FY 2008 per credit hour	Tuition	*Delivery Fee
Undergraduate Student	94.00	15.00
Graduate Student	164.00	15.00
Hybrid course delivery fee		40.00

University of Wyoming/Casper College Center – Refund of Tuition

Student course refunds are based on the same schedule used for UW Laramie campus courses.

Outside Agency Sponsored Course Registration Fee

Courses offered for University credit but for which the University incurs no instructional or delivery costs will be assessed a registration fee to cover administrative costs. These courses include:

- Courses offered for professional development and taught by non-UW employees, in which the content and instructors have received approval by appropriate University departments.
- Continuous Registration courses required of graduate students for the sole purpose of maintaining their degree candidacy when they are taking no other credits.

Not included are courses (other than Continuous Registration) in which the instructors are UW employees, regardless of the sources of remuneration for the instruction. Exceptions are possible only in cases where there is a compelling rationale, such as external funding that (a) is sufficient to cover the instructors' salary and benefits and (b) explicitly requires the delivery of credit-bearing curriculum for an

administrative fee. Authorization for such exceptions is not automatic, and it requires written approval by the Associate Vice President for Academic Affairs and the Dean of the Outreach School.

Outside Agency Sponsored Course Registration Fee	FY 2008	Chartfield
Registration fee, per credit hour	40.00	1700-13495

Television (UWTV)	FY 2008	ChartField
Overtime hours incurred performing any service will be paid by the initiating agency		
Commercial Television Production		1700-13076
Administration, per hour	20.00	
Graphics /computer animation, per hour	50.00	
Dubbing, base rate, per hour, plus tape cost	30.00	
DVD encoding, per hour	30.00	
DVD duplication, base price, per disk, plus disk costs	10.00	
Nonlinear (Avid, Digital Beta, Beta SP, DV Cam) editing, per hour	100.00	
Planning, per hour	35.00	
Pre-production (3 person crew), per hour	75.00	
Production, per hour (full studio with engineer)	325.00	
Production (single camera studio), per hour	130.00	
Production, per hour, TV Instructional studio	125.00	
Remote Unit (Digital Beta)	100.00	
Remote Unit (DVCam/SVHS)	75.00	
Research/Institutional Television production		1700-13076
Administration, per hour	15.00	
Graphics /computer animation, per hour	40.00	
Dubbing, base rate, per hour, plus tape cost	25.00	
DVD encoding, per hour	25.00	
DVD duplication, base price, per disk, plus disk costs	6.00	
Nonlinear (Avid, Digital Beta, Beta SP, DV Cam) Editing, per hour	70.00	
Planning, per hour	20.00	
Pre-production (3 person crew), per hour	45.00	
Production (full studio with engineer), per hour	260.00	
Production (single camera studio), per hour	100.00	
Production, per hour, TV Instructional studio	50.00	
Remote Unit (Digital Beta)	70.00	
Remote Unit (DVCam/SHVS)	55.00	
Television Satellite Reception, per hour		1700-13076
Research/Institutional	35.00	
Commercial	45.00	
Campus cable fiber distribution		
Research/Institutional		
8:00 am – 5:00 pm	30.00	
After hours, per hour	45.00	
Commercial		
8:00 am – 5:00 pm	40.00	
After hours, per hour	60.00	

Television (UWTV)	FY 2008	ChartField
Video Conferencing		1700-13076
Research/Institutional		
Set-up fee, per event	25.00	
IP video Conferencing fee, per hour, per site	10.00	
Operator fee, per hour, per site	15.00	
Engineering fee, per hour	30.00	
Room Fee (non educational entities) per hour/per site	5.00	
Commercial		
Set-up fee, per event	50.00	
IP video conferencing fee, per hour, per site	20.00	
Operator fee, per hour, per site	30.00	
Engineering fee, per hour	60.00	
Room Fee (non educational entities) per hour/per site	10.00	

UW Casper College Center	FY 2008	ChartField
Facility use fee – government/non-profit groups		1700-13383
Small room		
1 - 4 hours	10.00	
4 - 8 hours	20.00	
Medium room		
1 - 4 hours	15.00	
4 - 8 hours	30.00	
Large room		
1 - 4 hours	20.00	
4 - 8 hours	40.00	
Facility use fee – private industry/for profit groups		1700-13383
Small room		
1 - 4 hours	15.00	
4 - 8 hours	30.00	
Medium room		
1 - 4 hours	20.00	
4 - 8 hours	40.00	
Large room		
1 - 4 hours	30.00	
4 – 8 hours	60.00	
Charges for use above 8 hours in 1 day will be prorated. Groups will be charged for cancellation of room use at the rate of ½ of the rental charges for the room reserved if cancelled with less than 3 business hours notice		

Wyoming Public Radio	FY 2008	ChartField
Radio Production and Recording		1700-13074
Production room, self-use, per hour		
Educational/Non-profit (minimum of 1 hour)	25.00	
Commercial	50.00	

Wyoming Public Radio	FY 2008	ChartField
Production room plus technical, per hour Educational/Non-profit Commercial	50.00 75.00	1700-13074
ISDN Services Production room plus technical and telephone charges, per hour Educational/Non-profit Commercial	50.00 75.00	
Dubbing charges Educational/Non-profit CD, Cassette or DAT,, each Service charge, per hour Commercial CD, Cassette or DAT,, each Service charge, per hour	2.00 8.00 5.00 15.00	1700-13074

IV. Program and Special Course Fees

College of Agriculture	FY 2008	ChartField
Computing Fee, per semester, full-time students	30.00	1001-16031
Computing fee, part-time student, per credit hour		
Undergraduate	2.60	
Graduate	3.50	
Maximum part-time assessment \$30/semester		
All students - academic year and summer		
Family and Consumer Sciences (FCSC)		1309-16930
4130 Internship in Child Development placement and supervision fee	50.00	
4131 Administrative Internship in Child Development placement and supervision fee	50.00	
2121 Child Development	20.00	
Department of Family Services Central Registry Background Check (a condition of enrollment in Professional Child Development and Professional Family & Community Services options)	10.00	
Renewable Resources		
4350 Field Applications		
minimum	175.00	
maximum	225.00	

College of Arts & Sciences	FY 2008	ChartField
Computing fee, per semester, full-time student	30.00	1001-16032
Computing fee, part-time student per credit hour		
Undergraduate	2.60	
Graduate	3.50	
Maximum part-time assessment \$ 30/semester		
All students – academic year and summer		
Internship Program sponsored by the Washington Center	200.00	

College of Arts & Sciences	FY 2008	ChartField
Botany 3410 Field Ecology, field trip fee 25.00 4300 Mycology, field trip fee 50.00 4640 Flora of the Rocky Mountains, field trip fee 50.00 (includes transportation) 4700/5700 Vegetation Ecology, field trip fee 50.00 4775/5775 Forest Ecology, field trip fee 50.00		1700-13075
Communication & Journalism O Exemption Exam fee 80.00		1700-13084
English WA or WB Exemption Exam fee 80.00		
Geography & Recreation G&R 3010 Landforms and Soils Field trip fee (includes transportation) 25.00 G&R/AIST 4340 Nat Res MGT Western Reservations (includes transportation, food and lodging) 50.00		1700-13135
Geology & Geophysics Field Trip Fees (includes transportation) Geol 431001 Adv Stratigraphy 20.00 Geol 200001 Foundations of Geology 15.00 Geol 2005 Foundations of Geology II 15.00 Geol 2020 – Introduction to Petrology 15.00 Geol 2050 – Principles of Paleontology 15.00 Geol 2080/3080 – General Field Geology 40.00 Geol 2100 – Stratigraphy and Sedimentation 15.00 Geol 4310 – Geology Advanced Stratigraphy 20.00 Geol 4610 – Structural Geology & Tectonics 40.00 ALSO SEE SUMMER SESSION		1700-19018
Mathematics Calculator rental fee – per semester 10.00 Acing Algebra – Math Refresher Course 125.00 Mathematics Placement Exam 15.00		1700-13153 1700-16780 1700-13385
Music Applied music fees, w/faculty member 1/2 hour lesson per week per semester, academic year and summer 140.00 One hour lesson per week per semester, academic and summer 280.00 Music – Fee 4510-4520-4530-4540-4550-4560 140.00 Applied Methods & Materials per semester academic year/summer 85.00		1700-13454

College of Arts & Sciences	FY 2008	ChartField
Music instrument rental fee	25.00	1700-13168
Music locker fee, per student	15.00	1700-13454
Public School Music Methods fee, per class	5.00	1700-13168
Music - Practice Rooms, per semester Unlimited practice as rooms are available	35.00	1700-13454
Theatre & Dance Studio Class Fee	25.00	1700-17244

College of Business	FY 2008	ChartField
Computing fee, per semester, full-time student	30.00	1001-16033
Computing fee, part-time student, per credit hour		
Undergraduate	2.60	
Graduate	3.50	
Maximum part-time assessment \$30/semester All students – academic year and summer		
Academic Advising Office Transcript evaluation fee - Undergraduate This fee, to be paid by cashier's check, must be paid prior to transcript evaluations for students interested in the College of Business majors who have not applied for admission to the University of Wyoming.	40.00	
MBA Program Office Transcript evaluation fee – Graduate This fee, to be paid by cashier's check, must be paid prior to transcript evaluations for students interested in the MBA Programs who have not applied for admission to the University of Wyoming.	25.00	1700-18667
Real Estate Certificate Program fee	750.00	1700-19016

College of Education	FY 2008	ChartField
Lab and equipment maintenance fee	30.00	1001-10061
EDEL 4500, EDSE 4500 & EDEX 4500 - Residency in Teaching and EDCI 5990 Internship – per credit hour, maximum \$320 (applicable once as an undergraduate and once as a graduate student)	20.00	1700-13456
EDSE 4000 (secondary majors)	90.00	
EDSE 4270 (secondary majors – english)	90.00	
EDSE 4271 (secondary majors – math)	90.00	
EDSE 4272 (secondary majors – art)	90.00	
EDSE 4273 (secondary majors – social studies)	90.00	
EDSE 4275 (secondary majors – science)	90.00	
EDSE 4276 (secondary majors – modern language)	90.00	
EDSE 4278 (secondary majors – agriculture)	90.00	
EDEL 4109 (elementary majors)	30.00	
EDEL 4309 (elementary majors)	30.00	

College of Education	FY 2008	ChartField
EDEL 4409 (elementary majors)	30.00	
EDEX 5100	350.00	1700-16414
EDEX 5200	350.00	
EDAG 3180 Welding Technology, per course	60.00	1700-16416
Service Fee, Out-of-state students enrolled in non-Wyoming institutions teaching in Wyoming and supervised by UW	700.00	1700-13456
Service Fee, UW students requesting out-of-state student teaching placements	100.00	1700-13456
Common Assessment Portfolio Review for students wishing to waive a required course in the Birth to Five Endorsement Program	100.00	1700-16417
Office of Teacher Education Transcript review	40.00	1700-13456
Counselor Education Practicum Clinic fees		1700-16415
CNSL 5310	20.00	
CNSL 5320	20.00	
CNSL 5600	20.00	
CNSL 5860	20.00	
CNSL 5875	20.00	
EDAD 5580 Educational Leadership Internship fee	25.00	1700-16413
EDST 2480 Educational Studies Field Experience Transportation Fee	30.00	1700-16761
Curriculum and Instruction Endorsement Area application fee	40.00	1700-16417
Distance Delivery fee for Elementary Education program, one time per semester	400.00	1700-16417

College of Engineering	FY 2008	ChartField
Computer and lab equipment fee	55.00	1001-10033
Engineering Fund for Enrichment fee (per semester, each engineering major, undergraduate and graduate)	20.00	1700-16891
Printing and copy charges, per page (student)		
B/W (Laser, Ink Jet, etc.)	.05	
Color Ink Jet	.25	
Color Wax (high grade, paper)	.50	
Color Wax (high grade, trans)	1.75	
Large banner (based on cost of supplies)	AT COST	
Copier, per copy	.05	
Copier Transparency, each	.50	
Printing Charges, per page, all devices (external)		1700-13087
Large banner (\$10 plus cost of supplies)	+10.00	
D size	10.00	
C size	7.50	
B size	5.00	
A size	2.50	

College of Engineering	FY 2008	ChartField
Engineering Science Micro Computer Lab fee, per hour, per lab	25.00	1700-13087
Unix Computer Use, per CPU hour	412.00	
LABS ARE AVAILABLE FOR EXTERNAL USE ONLY WHEN SCHOOL IS NOT IN SESSION		

College of Health Sciences	FY 2008	ChartField
Computing fee, per semester, full-time students	30.00	1001-16034
Computing fee, part-time students per credit hour		
Undergraduate	2.60	
Pharm D	2.60	
Graduate	3.50	
Maximum part-time assessment \$30/semester All students – academic year and summer		
Application for upper division status (degree entry)	30.00	
School of Nursing		
Transfer student transcript evaluation (converted to upper division application fee for students who enroll at UW)	30.00	1700-13312
School of Pharmacy, Drug Information Center		
Copies, per page	.10	
Minimum charge	1.00	
Fax	2.00	
Background check required prior to admission to the major	Direct Cost	

Communication Disorders	FY 2008	ChartField
SPPA 5270 Clinical Placement Fee	100.00	1700-13319
SPPA 5290 Clinical Placement Fee	100.00	
SPPA 5350 Hearing Resource Practicum	100.00	
Hepatitis B vaccination DIRECT COST	AT COST	
TB Screen DIRECT COST	AT COST	

Division of Kinesiology and Health	FY 2008	ChartField
HLED 1221 First Aid and Safety	10.00	1700-13360
PEAC 1258 Beginning Skiing	90.00	
PEAC 2058 Intermediate Skiing	90.00	
PEAC 1000 Snowboarding	90.00	
PEAC 1001 Climbing Wall activity	15.00	
PEAC 1284 Beginning Horsemanship	90.00	
KIN 4015 Clinical Experience in Movement Science	60.00	1700-13360
PEAC 1255 Golf	20.00	1700-13457
KIN 3015 Teaching Lab II	75.00	1700-16196
KIN 4099 Student Teaching in Physical Education	125.00	1700-16196

Division of Kinesiology and Health	FY 2008	ChartField
Fitness/Exercise Program 7 week session		
Students	20.00	1700-13458
Faculty/Staff	30.00	1700-13458
Adult Fitness, physician referred per month	35.00	1700-13458
Metabolic Laboratory Blood Profile - cholesterol, triglyceride & glucose, per test	45.00	1700-13457
Computer diet analysis, per analysis	15.00	1700-13448
Dietary Counseling	20.00	1700-13457
Weight loss class, per session	35.00	1700-13458
Motor Development Program (PEPR 3012) Pre-School aged children, per child	35.00	1700-13322

School of Nursing	FY 2008	ChartField
3670 - Program Assessment, travel fee and lab fee	66.00	1700-13455
	110.00	1700-13318
4435 – Program Assessment and Test Practice Fee	100.00	1700-13455
Malpractice Insurance, CPR certification, immunizations, Hepatitis B vaccination, stethoscope, watch, uniforms and shoes, name tags, PDA's and software, travel	DIRECT COST	
5006 Clinical Placement, Supervision and Evaluation Fee	300.00	1700-13318
5120 Clinical Placement, Supervision and Evaluation Fee	300.00	1700-13318
5300 Clinical Placement, Supervision and Evaluation Fee	300.00	1700-13318
5230 Clinical Placement, Supervision and Evaluation Fee	300.00	1700-13318

School of Pharmacy	FY 2008	ChartField
Seat deposit (1 st year professional students, applied in full to tuition and fees, non-refundable)	300.00	
Practicum Fee (PHCY 1 st and 2 nd year)		
6170 Introduction Pharmacy Practicum, per credit hour	10.00	1700-13320
6270 Intermediate Pharmacy Practicum, per credit hour	10.00	1700-13320
Practicum Fee (PHCY 4 th experiential year) PHCY 6465, 6470, 6471, 6473, 6480, 6481, 6482, 6483, per credit hour	15.00	
Hepatitis B Vaccine	AT COST	
Tuberculin skin Test	AT COST	
Transcript review, transfer students	40.00	1700-13312
Drug information software subscription for 2 nd , 3 rd and 4 th year students	75.00	1700-13320

Social Work	FY 2008	ChartField
4990 Social Work Practicum, per credit hour	12.00	1700-13256
5450 Social Work Practicum I, per credit hour	12.00	
5460 Social Work Practicum II, per credit hour	12.00	
5850 Social Work Practicum III, per credit hour	12.00	

Exchange Programs, International	FY 2008	ChartField
International/Exchange Program Application Fee *	100.00	9050-14911
International Student Identity Card	22.00	9050-14911
Domestic/International Consortium Agreement Fee: required of students who are receiving financial aid from UW to attend another domestic or international institution and who are required to concurrently enroll in UWYO4000	100.00	9050-14911
* Additional non-UW application fees are associated with the NSE (\$75 – as of July 2005) and ISEP (\$315) programs (as of September 2006). The institution serves as a pass through from the student to the program. Dollars are collected by UW for each application and then remitted annually to the program.		

Exchange Programs, National	FY 2008	ChartField
National Exchange Program Application Fee *	40.00	1700-13111
* Additional non-UW application fee is associated with NSE (\$95) program (dollar amount currently as of July 2007). The institution serves as a pass through from student to program. Dollars are collected by UW for each application and then remitted annually to the program.		

College of Law	FY 2008	ChartField
Application fee	50.00	1700-13223
Computing fee, per semester, full-time students	30.00	1001-16035
Computing fee, part-time students per credit hour Maximum part-time assessment \$30/semester All students – academic year and summer	2.60	
Potter Law Club, each law student, per semester	20.00	
Seat deposit (first-year students, applied in full to tuition and fees, non-refundable)	300.00	

Summer Session	FY 2008	ChartField
Students enrolled in courses listed below will be assessed the following per credit hour course charge for travel expenses, room/board cost, etc., in addition to resident tuition and fees:		
Anthropology 4140, Field Work in Wyoming (2-6 credit hours, per credit hour)	245.00	1700-13500
Anthropology 5860, Ad Archaeological Field Studies, per credit hour	245.00	1700-13500
Geology 4717, summer Field Camp (2-6 credit hours), per credit hour	300.00	1700-13464
ART 4610 Summer Outdoor Studio (1-3 CH) per course	60.00	

Undeclared Majors	FY 2008	ChartField
Computing fee, per semester, full time students	30.00	1001-16036
Computing fee, part-time students per credit hour		
Undergraduate	2.60	
Graduate	3.50	
Maximum part-time assessment \$30/semester		
All students – academic year and summer		

V. UNIVERSITY FEES, CHARGES, AND DEPOSITS

Fees charged to students and the university community

Admissions Office

- a) Application Fee, New Undergraduate Non-International Students: A fee is assessed all new, undergraduate non-international students applying for admission to the University.
- b) Application Fee, New Undergraduate International Students: A fee assessed all new, undergraduate international students applying for admission to the University.
- c) Matriculation Fee: A fee assessed to all full-time freshman and transfer students during their first semester enrollment. The fee covers all programs and materials associated with orientating new students to the college experience.

Admissions Office	FY 2008	ChartField
Application Fee New undergraduate non-international students (one time)	40.00	1001-10031
Application Fee New, undergraduate international students (one time)	40.00	1001-10031
Parent Orientation fee, each	10.00	
Matriculation Fee (one time – first semester)	40.00	30.00/1701-16860 10.00/1306-12563

ASUW and Student Service Programs	FY 2008	ChartField
Associated Students Attorney Legal documents, per document	20.00	1400-12684
Associated Students Technical Service* <u>Labor costs</u>		1400-12682
Non-university users, technician, per hour	20.00	
University users, technician, per hour, Call/strike	10.00	
Non-university users, per hour	40.00	
University users, per hour	20.00	
Rush Charge (less than 5 working days notice) *whichever is greater	\$50 or 25% of event cost*	
Failure to Cancel Charge (within 48 hours of event) *cost of equipment reserved plus cost of setup/ teardown and 1 hr technician time	Cost + 1 hr*	
* RSO, ASUW and Union events are not billed for technical service unless admission or vendor fees are charged.		

ASUW and Student Service Programs	FY 2008	ChartField
Associated Students Technical Service Equipment Rental with technician, per day Technician labor costs will be added (see above) Concert sound Non-university users Large sound system Large PA system Small PA system Small sound system Stage lighting Small Medium Large Video recording Audio recording Wireless microphone Effects/EQs	300.00 180.00 50.00 75.00 50.00 80.00 130.00 25.00 20.00 50.00 10.00	1400-12682
Associated Students Technical Service Equipment Rental with technician, per day Technician labor costs will be added (see above) Concert sound University users Large sound system Large PA system Small PA system Small sound system Stage lighting Small Medium Large Video recording Audio recording Wireless microphone Effects/EQs	150.00 100.00 20.00 30.00 25.00 40.00 75.00 10.00 10.00 25.00 5.00	
Equipment Rental (without technician), per day Non-University Users Microphone w/cable Shelf stereo system Boom Box CD Player/tape cassette Video Camera Tripod	10.00 60.00 10.00 40.00 75.00 15.00	
Equipment Rental (without technician), per day Microphone w/cable Shelf stereo system Boom Box CD Player/tape cassette Video Camera Tripod	5.00 30.00 5.00 20.00 40.00 5.00	
ASUW Gallery Sales Commission Sales by students Sales by non-students	10.0% 15.0%	1400-16228

Center for Advising & Career Services	FY 2008	ChartField
Education Placement Fee		1700-13432
Fax transmittal of file	10.00	
Mail transmittal of file	5.00	
American College Testing Program, residual only	51.00	
As required, charges for administration of other tests are established to recover cost of test to the Center, and reasonable administrative expenses		

Cultural Programs	FY 2008	ChartField
Ticket prices vary by event, up to maximum of \$35 For some events, discounts are available to students and senior citizens	max 35.00	1900-13706
Ticket handling fee, per season order	3.00	
Ticket handling fee, per ticket	.50	

Ellbogen Center for Teaching and Learning	FY 2008	ChartField
Instructional Services Center support will be provided to the UW teaching community free of charge. The exceptions are consumable materials such as paper, overheads, video and audiotape, and diskettes.		
Instructional Media Center		
Video dubbing, per tape	3.00	1700-13269
Video editing, per hour	25.00	1700-13269
Lost/damaged equipment	AT COST	1700-13269

Environmental Health and Safety Office	FY 2008	ChartField
Film Badge Exchange, late return		1700-13459
First late badge, calendar year	0.00	
Second late badge, calendar year	6.00	
Third late badge, calendar year	10.00	

Graduate School

- a) Application Fee: A fee assessed all non-degree and degree-seeking students applying for admission to the University graduate school. This fee is valid for three (3) years. The non-degree application fee can be further utilized for the degree-seeking application, if the student applies for a degree program within the 3-year period following the non-degree application.
- b) Thesis and dissertation digital archival processing fee, ProQuest/UMI: Each thesis and dissertation candidate is assessed a fee to cover the cost of digitally archiving the thesis dissertation or project report.

Graduate School	FY 2008	ChartField
Application fee	50.00	1700-13206

Graduate School	FY 2008	ChartField
All students applying for admission to graduate school		
Master Plan A digitizing fee: ProQuest	45.00	1700-13085
Dissertation digitizing fee: ProQuest	55.00	1700-13085

Information Technology

Information Technology Voice Services	FY 2008	ChartField
Additional information: www.uwyo.edu/infotech		
Basic/Single Lines Sets – monthly charges		1315-12580
Maestro 1500 (Display)	20.50	
Existing Maestro 3500 (Handsfree, Display) no longer available	27.00	
Trimline (Public phones and Housing)	20.50	
Existing Maestro 9316 (handsfree, display) no longer Available	27.50	
Astra 9116	27.00	
Scitek (handsfree, display, no longer available) replaces Maestro 3500, 9316	27.00	
All sets require one-time setup charge	45.00	
Multi Line Sets with Displays, monthly charge		1315-12580
Meridian 5209 (Class Set)	25.00	
Meridian 5312 (Class Set)	28.00	
Meridian 2008 (Business Set, with display)	30.00	
Meridian 2008 (Business Set, no display)	25.00	
Meridian 2616 (Business Set)	35.00	
Maestro 5316 (Business Set)	34.00	
Setup Charges (one-time, required)	45.00	
Cordless Sets, monthly charge	32.00	1315-12580
Setup Charges (one-time, required)	45.00	
Other		1315-12580
Telecom Labor charge, per hour	35.00	
Bridged Line - single line off a single line, per month	6.50	
Bridged line requiring multi set types, per month	VARIABLES	
All bridged line, one-time setup	45.00	
Line with no telephone set type, per month	19.50	
Line with no telephone set type, one-time setup	45.00	
Interbuilding Circuit - without dialtone, per month	10.00	
one-time setup line moves and set changes minimum charge	45.00	
Primary number change-swap (field tech not required)	25.00	
OPX (766 extension located off-campus with a M1500 or M35 per month)	varies	
One-time Qwest charge for setup	330.00	

Information Technology Voice Services	FY 2008	ChartField
Additional information: www.uwyo.edu/infotech		
Voice Over Internet Protocol (VoIP) Cisco 7912 (single line set), handsfree Cisco 7940 (multi line set), handsfree Cisco 7960 (multi line set), handsfree Cisco line only Charge includes phone and 1 workstation Setup Charges (one-time, required) VOIP adds/moves/changes (one-time)	26.00 31.00 32.00 19.50 195.00 45.00	1315-12580
ISDN, per month Setup, one-time, not less than Intra Campus T-1 lines, per month Setup, one-time (equipment costs extra ~ \$500)	39.00 90.00 20.00 150.00	1315-12580
Other 1-800 (toll free) 1FB-QWest measured business line, features extra 1FB Qwest measured business line, one-time setup Additional DID (766+) number, per month Additional DID (766+) number, one-time setup Listings - Laramie White pages (Qwest) per month Listings - Laramie White pages (Qwest) one-time DEX Media Listings	Varies Varies Varies 5.00 5.00 6.00 19.50 Varies	1315-12580
Features Line Features (forwarding, pick-up, ring again, etc.) per month Add line features, one time setup Student Caller ID, per month Student Caller ID, one-time setup Student Call Waiting ID, per month Student Call Waiting ID, one-time setup (if ordered separately) Student telephone calling package, reduced toll rates Re-bill cost for collect calls accepted by students	N/C 5.00 2.00 5.00 1.00 5.00 3.95 5.00	1315-12580
Meridian Voice Mail Personal Mail Box, administration and students per month one-time setup any change (per occurrence) Recorded Announcement, per month Recorded Announcement, one-time setup Auto Attendants Either (one choice) 1 mailbox or announcements, per month 1 mailbox or announcements, one-time setup Either (two to four choices) 2 mailboxes, 2 announcements or combo, per month 2 mailboxes, 2 announcements or combo, one-time Either (five to seven choices) 5 mailboxes, 5 announcements or combo, per month 5 mailboxes, 5 announcements or combo, one-time Either (eight to ten choices)	6.00 5.00 5.00 6.00 5.00 10.00 5.00 20.00 25.00 30.00 25.00	1315-12580

Information Technology Voice Services	FY 2008	ChartField
Additional information: www.uwyo.edu/infotech		
8 mailboxes, 8 announcements or combo, per month	40.00	
8 mailboxes, 8 announcements or combo, one-time	25.00	
Either (ten plus choices)		
8 mailboxes, 8 announcements or combo, per month	50.00	
8 mailboxes, 8 announcements or combo, one-time	25.00	
Voice Menu w/additional announcements or mail box(es)	8.00	
each additional choice		
Unity Voice Mail		1315-12580
Personal mail box, Administration	6.00	
Unified Messaging (voice mail and e-mail integration)	9.00	
Setup charges each (one-time, required)	5.00	

Information Technology Data Services to UW Departments	FY 2008	ChartField
Ethernet jack move (building wiring extra, if needed)	45.00	1315-12580
Ethernet jack activation, (building wiring extra, if needed)	195.00	1315-12580
UW affiliates (building wiring extra, if needed)	245.00	1315-12580
Service charges, per hour	35.00	1315-12580
Gigabit Ethernet connection (where available see note 1)	Varies	1315-12580
1)	Varies	1800-13597
Cards, Cables, Transceivers, misc equipment	12.00	1315-12580
Ethernet connection (UW Affiliates), per month	10.00	1700-13258
Add'l Data Storage (per 50 mb), per year	15.00	1700-13258
Add'l Data storage, UW affiliates (per 50 mb) per year	10.00	1700-13258
DSL 256k Service, minimum, per month	5.00	1700-13258
Special computer accounts, per month (6 mo. min)	3.00	1700-13258
Generic mail accounts, per month (6 mo. min)	100.00	1700-13258
Non UWYO web site hosting and DNS service, per year	1.00	
Exchange Calendar Resource, per month		1700-13258
Ethernet jack activation, (building wiring extra, if needed)	75.00	
- Student Computer lab (minimum of 6 activations), per port		
Level 2 Server Support	5,000.00	1700-13258
• System support of base server (O/S, patches, security, backups, monitor), per year. Standard disk backup is included in price but custom disk backups are available (see note 2)	Varies	
• Initial charge for server hardware – Specific quote. Server hardware includes CPU, memory disks, network interface and connection, rack space, OS license and other items.	Varies	
• Vendor hardware contract (mandatory after warranty expires) per vendor quote.	Varies	
• Software licenses and miscellaneous additional charges per vendor quote		

Information Technology Client & DIS Services	FY 2008	ChartField
<p style="text-align: center;">PC Maintenance</p> Time and Materials, per hour (1/2 hour minimum) Non-software installation or setup, per hour (1/2 hour minimum)	<p style="text-align: center;">40.00 35.00</p>	<p style="text-align: center;">1800-13597</p>
<p style="text-align: center;">Software</p> Adobe/Macromedia-see current price list from IT Web pages Microsoft Select Program including Work At Home - see current price list from IT Web pages Exceed for Windows Exceed maintenance program SAS/SPSS All Modules, per year Microsoft Campus Agreement for Students – licenses free; see current price list from IT Web pages for media only prices	<p style="text-align: center;">Varies Varies 180.00 27.00 100.00 Varies</p>	<p style="text-align: center;">1800-13596 1700-18801</p>
<p style="text-align: center;">Student Computer Labs</p> Printed pages per page Lab node installation, per hour Warranty maintenance of lab node, per year Non-Warranty Maintenance of Lab Node, per hour Non-student account setup (used for 1 week or longer), per account Setup/maintain departmental laptops for student use Setup charge, per hour Maintenance , per fiscal year Lab staffing, per hour, per staff member Lab software install, per hour Laser color prints Laser color prints (transparencies)	<p style="text-align: center;">.05 15.00 25.00 15.00 5.00 15.00 50.00 6.50 15.00 .25 1.25</p>	<p style="text-align: center;">1702-16248</p>
<p style="text-align: center;">DIS Charges</p> General consulting, per hour Oracle consulting, per hour <p style="text-align: center;">Systems Charges</p> General consulting, per hour	<p style="text-align: center;">70.00 70.00 70.00</p>	<p style="text-align: center;">1700-17133 1700-13258</p>
<p style="text-align: center;">Miscellaneous</p> Workshop sessions offered by IT professionals, per class Workshop modules Customized training workshops first hour each additional hour Late return fees for software Client Hard Drive back-up/restore of data, per hour Restore user deleted data on IT servers, per hour (see Note 3) Unsupported standards (hardware and software)	<p style="text-align: center;">10-50.00 10-50.00 100.00 50.00 30.00 35.00 35.00</p>	<p style="text-align: center;">1800-13596 1700-13258</p>

Information Technology Client & DIS Services	FY 2008	ChartField
installation and configuration, per hour	35.00	
Fraternity/Sorority computer, network installation, configuration and maintenance, per hour	35.00	1702-16248

Information Technology Notes:

- 1) Gigabit Ethernet is available in many locations. Please contact IT for a quote.
- 2) Standard backups are included in bulk disk rates. Other backup options are available. Please contact IT for a quote.
- 3) All Servers including: UW Student, UW Administrative, and WWW.

International Programs	FY 2008	ChartField
Administrative fee, international students (as % of program fee)	10.0%	
Incoming international student exchange and study abroad students	50.00	9050-14911
Sponsored student and scholar per semester	350.00	1700-13249
per summer session	200.00	
Russian Program		
WY Resident	100.00	1700-13249
Non-Resident	300.00	

International Students

As part of tuition and mandatory fees, international students will be required to purchase a University of Wyoming Student Health Insurance Plan, unless their government specifically provides them with adequate insurance. Determination of adequate coverage shall be made by Student Health Service. The Student Health Insurance Plan premium shall be determined annually by the University.

In addition to tuition and mandatory fees, international students will be required to pay an international student service fee. This fee will be exclusive of any grant-in-aid payments for scholarships or graduate assistantships and associated stipends provided by the University of Wyoming.

International Students, Faculty and Scholars	FY 2008	ChartField
International Student Fee, per semester, fall and spring	40.00	1001-10035
summer session	30.00	
English Proficiency		1700-13487
Undergraduate battery, regular screening	25.00	
Graduate, Provisional admissions battery	20.00	
Graduate, Assistantship battery	30.00	
Graduate, combined Provisional Admissions and Assistantship battery	35.00	
Student Health Insurance Plan, annual premium determined by competitive bid	Varies	2002-10119
Fee for assistance with Immigration and Naturalization Services H-1B petition	100.00	1700-13468

University of Wyoming Libraries Fee – Based Services	FY 2008	ChartField
Document delivery, per item		1700-13294
Book loan, Wyoming client	10.00	
Book loan, non-Wyoming client	11.00	
Photocopying of article, Wyoming client, up to 25 pages	10.00	
Photocopying of article, non-Wyoming client, up to 25 pg	11.00	
Photocopying of article, over 25 pages, add'l per page	.10	
Rush document delivery handling fee, add per document	+10.00	
Supplemental Charges		1700-13294
Special mailing, USPS Express mail, Next Day, Federal Express, UPS - cost plus fee	+10.00	
FAX basic charge	+5.00	
FAX international, basic charge, plus, per page	+2.50	
Special Services		1700-13294
Off-campus sources, borrowing fee, cost plus \$3.00	min. 15.00	
Copyright clearance fee	COST	
Current Awareness Services, per topic, per month	20.00	
Verification, per reference	+5.00	
Research Services		1700-13294
Wyoming client, per hour	35.00	
Non-Wyoming client, per hour	50.00	
Computer literature search, direct cost plus hourly rate	+COST	
Rush research service handling fee, immediate response plus hourly rate	+10.00	
Consultation Services		1700-13294
Bibliographic Instruction, per hour (non-UW patron)	50.00	
Grateful MED/LOANSOME Doc training, per hour	25.00	
Grateful MED/LOANSOME Doc training, per day	NEG.	
Selective Dissemination of Information (SDI), per month plus on-line charges	+20.00	
Consultation for grants/articles/papers, per hour	50.00	
Extended research consultation, per hour	50.00	
Quality filtering of medical/healthcare information, per search	10.00	

Interlibrary Loan	FY 2008	ChartField
Borrowing		
Primary patrons (UW students, staff & faculty), if cost is over \$10, patron will pay excess		
Rush document ordering fee (24 hr turnaround)	5.00	1700-13424
Overdue interlibrary loan books and lost books borrower pays costs charged to UW	COST	
Document delivery, per item		1700-13424
Book loan, excluding reciprocal agreements	15.00	
Photocopying of article, up to 50 pages	15.00	
Photocopying of article, international, up to 50 pages	20.00	
Photocopying of article, over 50 pages, add'l per page	+.10	

Interlibrary Loan	FY 2008	ChartField
Rush document delivery handling fee per add'l document	+10.00	
Photocopying thesis (with author's permission)	35.00	
Supplemental Charges		1700-13424
Special mailing - USPS Express Mail, Next Day, Federal Express, UPS (cost plus fee)	+10.00	
Fax basic charge, per item	+5.00	
Fax international, basic charge, plus, per page	+2.50	

Libraries, Miscellaneous	FY 2008	ChartField
Card Fee, out-of-state, per year	10.00	1700-13100
Carrel Fees, Rental, per year	10.00	1700-13237
Lost key fee	10.00	
Computer Literature Searches (faculty, staff, students)	COST	1700-13101
Lost Item replacement (per item)	COST	1700-13317
Processing fee (\$20 refundable if item is returned)	25.00	
Mutilation of materials		1700-13317
Repair cost plus non-refundable billing/processing fee	+25.00	
If complete replacement of item is necessary, actual cost plus non-refundable billing/processing fee	+25.00	
Rebinding fee (if tip-in is not applicable)	COST	
Tip-in (2 xeroxed pages maximum)	5.00	
Damage to facilities including equipment replacement costs		
Cost	COST	1700-13453
Fine per item, if intentional damage has occurred -	10.00	1799-13564
Reordering and shipping costs	COST	1700-13317
Staff time fee, per hour (1 hr minimum)	8.00	1700-13317
Photocopy charges		1700-13453
Microform machines, per copy	.15	
Public machines, using coin, per copy	.10	
Public machines, using copy card per copy	.07	
Large format copier –library owned materials		
24" x 36" sheets, per copy	2.00	
36" x 42" sheets, per copy	3.00	
36" wide roll stock, per linear foot	1.00	
Large format copier – non-library owned materials		
24" x 36" sheets, per copy	4.00	
30"x 42" sheets, per copy	6.00	
36" side roll stock, per linear foot	2.00	
Transparencies, each, plus cost for copy	.20	
Laminating, per linear foot	.50	
Laser printer use, using copy card, per copy	.07	
Color Inkjet printer, per page	.25	
Single page scan, including CD-R Disk	1.50	

Recreation

Recreation Facility Access Fees	FY 2008	ChartField
Facility Access		1700-13363
UW employee, UW appointee, or spouse (includes towel service)		
Per semester	87.00	
Annual fee	174.00	
Dependent child of UW employee, student, and UW appointee (19 years and younger, not having graduated from high school)		
Per semester	15.00	
Per year	30.00	
UW Cooperating Agency employee or spouse		
Per semester	100.00	
Annual fee	200.00	
UW Cooperating Agency dependent		
Per semester	30.00	
Annual fee	60.00	
Part-time student, per semester	50.00	1700-13362
Student spouse, per semester	58.00	
Corbett pool, community access, per day, per person	5.00	
Locker Fee		1700-13363
<u>Additional charge to above facility access rates</u>		
Box lockers, per semester	7.50	
Box lockers, annual	15.00	
Half lockers, per semester	25.00	
Half lockers, annual	50.00	
Facility Access Pass		1700-13363
Replacement, lost or stolen pass	10.00	
Daily Guest pass (purchased with UW Campus Express Card)	5.00	
Multiple day punch pass, per day, per person	5.00	

Recreation Miscellaneous Fees	FY 2008	ChartField
Recreation, Intramural, or Outdoor Adventure Programs Fees established for individual Recreation, Intramural, or Outdoor Adventure classes, clinics, special events and activities, shall be sufficient to cover the instructors/speakers and other related expenditures.		
Intramural participation fee (part-time non-benefited students, employee or spouse)	5.00	1700-13363
Fees for lost or damaged items		1700-13363
Combination Lock	At Cost	
Key lock	At Cost	
Badminton racquet	At Cost	
Basketball	At Cost	
Boxing gloves	At Cost	

Recreation Miscellaneous Fees	FY 2008	ChartField
Volleyball	At Cost	
Weight training belt	At Cost	
Adult Education non-credit classes per student, per class hour	.25	1700-13363
Adult Education, Summer Conference		
Per person up to four weeks, paid by conferee	15.00	
Per person over four weeks, paid by conferee	30.00	

Office of the Registrar

- a) Late Registration: A fee is assessed to students enrolling as late registrants during the first ten days of University scheduled classes for a regular semester, and such other late period as may be designated and announced for the summer term.
- b) Late Graduation Check Sheet: A fee assessed to students failing to complete the check sheet at least six months prior to the scheduled graduation.
- c) Graduation Fees: A fee assessed to all graduating students to cover the costs of diplomas, signature plates, mailing and overtime. This fee must be paid six weeks prior to the scheduled graduation date.
- d) Late Payment, Graduation Fees: A fee assessed to all graduating students failing to pay the graduation fee as prescribed.
- e) Transcript Fees: A fee will be assessed those individuals requesting 24-hour service.
- f) Lost Check Sheet for Graduation: A fee assessed to students for loss of a Graduation Check Sheet.
- g) Replacement Diploma: A fee assessed to graduates requesting a replacement diploma for a lost, destroyed or stolen diploma. The new diploma will carry the original date of graduation but signatures will be those of current University officials.
- h) Reissued Diploma: A fee assessed to graduates requesting a diploma be reissued with a name change. The new diploma will carry the original date of graduation but signatures will be those of current University Officials.
- i) Non-standard diploma: A fee will be assessed to students who request an exception from the standard diploma in listing of the title of the major/s on the diploma.

Office of the Registrar	FY 2008	ChartField
On-line registration fee, per credit hour	40.00	
Minimum charge per course	80.00	
Late registration		
Summer session	10.00	1001-10028
Regular semester	25.00	1001-10028
Late graduation check sheet		
0-5 months late	3.00	
6 months late	6.25	
Lost graduation check sheet	1.00	
Graduation fee	25.00	1700-13463
Late payment, graduation fee	5.00	1700-13463
Transcript fee	N/C	
24 hour service, each	10.00	1799-13569
Diploma, reissued	50.00	
Non-standard diploma	25.00	
Administrative fee to retroactively change academic record	50.00	

Psychology Clinic	FY 2008	ChartField
Psychology Clinic Services		
Assessments	\$150	
Psychotherapy	Sliding scale from \$5-\$30 per 50min session	

Student Financial Operations	FY 2008	ChartField
Institutional payment plan enrollment fee	15.00	1700-13272
Individual (custom) payment plan enrollment fee	75.00	1700-13272
Interest charged on past due balances	18.00%	
Reinstatement fee (after payment deadline)	50.00	
Check Cashing, dishonored (insufficient) check service charges		
1st - 45th day	15.00	1799-13565
After 45th day, twice the face value but not less than	50.00	
Student Loan Interest Rates		
Interest rate not established by trust agreement, will or similar instrument, or loan fund established by UW or State of Wyoming without statutory interest rate:		
Minimum interest charge	7.50	
Maximum interest rate	6.0%	
Penalty interest rate for default, per annum	2.0%	
Superior Students in Education Loan		
Maximum interest rate, per annum	6.0%	
Penalty interest rate for default, per annum	2.0%	
Information research and cost charge, per hour	10.00	1700-13272
Medical Student Contract Support Program		
Maximum interest rate, per annum (starting 4 years after execution of contract)	8.0%	
Penalty interest rate of default per annum	2.0%	

Student Health Service	FY 2008	ChartField
<p>ACADEMIC YEAR - Full-time students are assessed a mandatory student fee, which includes \$ 84.75 for Student Health Service. Part-time students may purchase the Optional Student Fee Package, which includes this SHS fee. Eligible student's benefits include unlimited visits to staff physicians and/or nurses. Services for which there is a charge include specialty clinics, pharmacy, laboratory, X-ray, allergy immunotherapy, immunizations, appliances, medical supplies, and particular procedures.</p> <p>SUMMER - Summer session students who are enrolled and pay the Student Health fee and Recreation fee have access to Campus Recreation and Student Health for the entire summer. Students enrolled for the spring semester and pre-registered for the fall semester, but not enrolled during the summer session, will be eligible to purchase summer access to Student Health</p>		

Student Health Service	FY 2008	ChartField
and/or Recreation by paying the mandatory fees assessed for the summer term.		
Medical records given to the patient (first copy)	No Charge	Semester
Additional copy of medical records to patient	25.00	1001-10023
Medical records given to other authorized persons	25.00	summer cr
		1001-10024
		summer non-
		1310-12573

University Counseling Center	FY 2008	ChartField
AWARE online alcohol education program	20.00	1700-16353
AWARE intensive alcohol education program	25.00	
Personality Inventories	5.00	1700-13487
As required, charges for administration of other tests are established to recover cost of test to the Center and reasonable administrative expenses		

VI. University Auxiliary Enterprises, Fees, Charges, and Deposits

Fleet Services	FY 2008 Short-term rates with UW Depts. Paying for gas**	FY 2008 Long-term rates (perm assigned- 1 yr. or longer) with UW Depts paying for gas**	ChartField
Full-size Sedan - Daily	45.00		1800-17083
Full-size Sedan - Weekly	225.00		
Full-size Sedan - Monthly	750.00	600.00/mo.	
Minivan/Small 4x4 - Daily	49.00		
Minivan/Small 4x4 - Weekly	299.00		
Minivan/Small 4x4 - Monthly	1000.00	740.00/mo.	
4 Wheel Drive 1 Ton Pickup - Daily	79.00		
4 Wheel Drive 1 Ton Pickup - Weekly	395.00		
4 Wheel Drive 1 Ton Pickup - Monthly	1580.00	800.00/mo.	
Large SUV/ 9 Pass. Van - Daily	79.00		
Large SUV/ 9 Pass. Van - Weekly	395.00		
Large SUV/ 9 Pass. Van - Monthly	1580.00	800.00/mo.	
Vehicle Storage/upkeep (external departments) Per month/per vehicle	25.00		1800-17083

** As of July 1, 2006 UW departments will be responsible for their own gas consumption.

Identification Cards

Students, faculty and staff, on initial registration or employment, are issued a University identification card. Dependents and spouses of University students, as well as the employees and families of Cooperating Agencies and Appointed employees may also be issued an identification card. The ID card is non-transferable and may result in confiscation and charge for replacement if misused. The cardholder is responsible for all use and/or misuse of their card until its loss or theft is reported to the ID Office or to the Campus Police (after hours only).

Identification Cards	FY 2008	ChartField
Identification Card		1306-12563
Initial/first ID card, faculty/staff/appointed (may be paid for by university units)	5.00	
Dependents and spouses of UW employees ,students, appointed employees	7.50	
Cooperating Agency employees and family members	10.00	
Replacement cards	20.00	
Badges		1306-12563
Badge, not individualized, without mag stripe	2.00	
Badge, not individualized, with mag stripe	3.00	
Badge, individualized, without mag stripe	5.00	
Badge, individualized, with mag stripe	6.00	
Print second side of card	1.00	

Identification Cards	FY 2008	ChartField
Other Services		1306-12563
Rental, ID equipment	10.00/day	
Early Campus Express Account closure	5.00	
Digital picture	10.00	

Residence Life & Dining Services

Dining Services policies:

All students residing in the Residence Halls must select a 12, 15 or Unlimited access meal plan. All meal plan changes must be done prior to the date stated in the contract.

Board Charges, Academic year	FY 2008	ChartField
Fall and Spring semesters, excluding Christmas break		
Unlimited access plan *	4116.00	1302-18188
Any 15 access plan *	3532.00	1302-18188
Any 12 access plan *	3226.00	1302-18188
Any 9 access plan	2547.00	1302-18188
Any 7 access plan	2053.00	1302-18188
Any 5 access plan	1537.00	1302-18188
Any 3 access plan	961.00	1302-18188
Lunch only, 5 per week	1254.00	1302-18188

Board Charges, Summer, 2008	FY 2008	ChartField
Any 15 access plan * (per week)	77.00	1302-18188
Any 9 access plan * (per week)	62.00	1302-18188
Summer plus * (per week)	Minimum 50/week	

* Residence Hall students must select one of these plans.

Dining Services fees and charges to students	FY 2008	ChartField
Loss of temporary card charge	5.00	1302-18188
Service charge, student without valid ID card eating at Washakie	5.00	1302-18188
Discount for purchase of \$30 or more, individual meal tickets	10.0%	1302-18188
Conference Package Guest Food Rates plus sales tax (Daily rate pro-rated for meal packages less than one full day.)	varies	
Cash rates: guest food service rates, plus sales tax		1302-18188
Breakfast	varies	
Lunch	varies	
Dinner	varies	

Dining Services, Other Rentals	FY 2008	ChartField
Knight-Watkins Recreation Camp (campus groups) First day - due on booking and forfeited if not used All other days Lodge only, per day PROOF OF \$1,000,000 LIABILITY INSURANCE REQUIRED FOR USE OF ALL FACILITIES	440.00 420.00 145.00	1302-12547
Knight-Watkins Recreation Camp (off campus groups) plus sales tax First day - due on booking and forfeited if not used All other days Lodge only, per day PROOF OF \$1,000,000 LIABILITY INSURANCE REQUIRED FOR USE OF ALL FACILITIES	570.00 545.00 300.00	1302-12547
Banquet Room Rental Per event Crane-Hill Dining Room * Washakie Dining Center * Ross Hall * Set up fee: Crane Hill dining room * Room rental rate plus \$20.00/hr supervisory fee. Cleanup and security are extra and may be required. PROOF OF \$1,000,000 LIABILITY INSURANCE REQUIRED FOR USE OF ALL FACILITIES	400.00 500.00 200.00 175.00	1302-18188
Rentals, other Tables, on premise Chairs, on premise Risers - 3' x 6', on premise Table Skirting, 8' sections, on premise Tables, off premise Chairs, off premise	5.00 1.00 50.00 5.00 10.00 2.00	1302-18188
Rentals, other Showcase setup, 8'x10' booth plus Power hookup charges (without showcase setup, each)	+40.00 250.00	1302-18188
Rental of Tents On-campus UW departments, organizations, recognized student clubs, or Wyoming state agencies sponsored by university entities for students or staff 40'x40' tent 40'x60' tent 40'x80' tent 40'x100' tent	350.00 475.00 600.00 800.00	1302-18188
Rental of Tents Off-campus- non-university sponsored events. UW groups sponsoring functions that do not serve predominately UW students and staff (i.e., conferences, special event dinners and festivals) 40'x40' tent* 40'x60' tent* 40'x80' tent* 40'x100' tent* *additional mileage, equipment and labor cost will be	500.00 700.00 900.00 1,100.00	1302-18188

Dining Services, Other Rentals	FY 2008	ChartField
assessed for off campus setups		

Residence Halls

Financial Policies: Each student applying to live in the University residence halls during the academic year must comply with the following financial policies. Refer to the Residence Life & Dining Services Contract for specific procedures.

Deposit: A \$100 deposit must be submitted with the signed Residence Life & Dining Services Contract in order to be considered for residency in the University of Wyoming Residence Halls.

- a. **Deposit and Deposit Refund Policy:** If written cancellation of the contract is received before July 1, 2007, then 75% of the deposit will be refunded. If written cancellation of the contract is received on or after July 1, 2007, the entire deposit is forfeited. If the contract is received by the Contract Office between July 1, 2007 and August 23, 2007, you may cancel your contract within 30 days of the contract being received by the Contract Office or August 23, 2007, whichever comes first, to receive a 75% refund of the deposit.
- b. For spring semester only contracts, the contract must be cancelled prior to January 2, 2008, to be refunded 75% of the deposit. If cancellation is received on or after January 2, 2008, the entire deposit is forfeited.
- c. Any exceptions to this policy must be approved by the Executive, Director of Residence Life & Dining Services & Wyoming Union or his/her designated administrator. The entire deposit is forfeited in the event you are evicted for disciplinary or financial reasons from the residence halls or dining services.

Payment Plans: Students entering into a contract with the Department of Residence Life and Dining Services will make payments defined by UW's Institutional payment plan. If there are any questions regarding this plan please contact UW's Accounts Receivable Office.

The room charge includes a social fee, local telephone service, water, electricity, basic cable television service, computer lab access and hardwiring to the student rooms, which enables the student to connect to the university's computer network.

Semester Break Housing: The Residence Life & Dining Services Contract does not include housing between semesters. This lodging is charged on a per-night basis.

Continuing Student Rate: Members of the University community may choose to continue to live in the residence halls during the summer months. To be eligible for the continuing student rate, the individual must have lived the residence halls during the preceding spring semester and be enrolled for fall. The per night rate will be charged for the entire period that the student occupies the room.

Contract Termination: In the event that a student is not officially released from his/her contract, the student may be held responsible for up to 50% of the room and meal plan charges for the contract period remaining after the student moves from the premises. The entire deposit is forfeited in the event the student terminates the contract.

Lost or Damaged Property: Lost or damaged University property may be billed to the resident at the current cost of replacement or repair. This includes unauthorized moving of University property.

Lost or Damaged Keys/Combination changes: Students may be charged for loss of or damage to University keys or room/apartment door-access card issued to the student, and for lock combination changes.

Responsibilities and Rights Violations: Residents found in violation of the "Responsibilities and Rights for Residence Halls & Dining Services" may be assessed a penalty of up to \$100 for each violation, plus any actual damage or replacement costs. These violations include the unauthorized moving and/or modification of University property, violation of the pet policy, and violation of the fire safety policy. In lieu of, or in addition to, any penalty fee, the resident may be required to perform community service hours as a condition of the sanction.

Abandoned Property: If the resident vacates or abandons a residence hall room and leaves personal property in the hall or about the premises, the property shall be deemed abandoned and left to the disposal of the University. Personal property remaining on or around the premises may be packaged and removed by the University. Packing, moving and storage fees may be assessed to the resident. The resident may be charged a minimum packing fee of \$25 per hour, and any fees incurred, per the terms of the Residence Life & Dining Services contract.

Cleaning Charges: In the event the University provides custodial services, the resident may be assessed at a rate of \$25 per hour, per custodian.

Conferences/Guests

Conference/Guest Rate: Individuals not eligible for the Continuing Student rate may be charged the Conference/Guest rate. Conference/Guest rates apply to all individuals or groups who are not contracted to live in the residence halls, unless eligibility for the Continuing Student rate is demonstrated. The Conference/Guest rate is calculated based on the size of the group and the length of the time lodged.

Check-In/Check-Out: Proper checkout is required to terminate charges. Payment in full is due at check-in.

Apartments

Financial Policies: Each person applying to live in the University Apartments must comply with the following financial policies. Refer to the University Apartments Handbook and agreement for specific procedures.

Application Deposit: The application deposit secures a space for the type of apartment requested, but does not guarantee an apartment assignment. The Application Deposit will be refunded 100% if the apartment request is canceled prior to an offer being made on an available apartment. If an apartment offer is rejected twice, then 50% of the application deposit will be returned and the applicant will be removed from consideration.

Damage Deposit: The damage deposit secures the resident's obligations under the rental agreement. This is an additional deposit added to the application deposit. It is refunded when the agreement is terminated, per the terms of the University Apartments agreement. Cases of eviction resulting from failure to abide by the terms and conditions in the University Apartments agreement will result in forfeiture of both the damage deposit and the application deposit.

Rent: The rent payment includes a social fee, local telephone service (excluding the Lewis Street rentals), water, trash disposal, appliances, electricity, gas, basic cable television service, and in River Village, hardwiring in the apartment for the University computer network access. Apartment rental is based on a 30-day minimum. After the 30-day minimum has been met, rent will be computed on a daily basis. Residents

vacating before the end of a month for which rent has been paid in advance shall receive a refund for the remaining nights in the month.

Switching Apartments: Residents who want to change apartments may request to do so at the University Apartments Office. A switch fee of \$100 is due at the time application is made to change apartments.

Disciplinary Eviction: If a resident is evicted from the University Apartments for disciplinary reasons, the resident may be responsible for paying all outstanding rent and other charges. Eviction may take place immediately upon notice. In the event of a disciplinary eviction, the entire deposit is forfeited.

Abandoned property: If the resident vacates or abandons an apartment and leaves personal property in the apartment or about the premises, the property shall be deemed abandoned and left to the disposal of the University. Personal property remaining on or around the premises may be packaged and removed by the University. Packing, moving and storage fees may be assessed to the resident. The resident may be charged a minimum packing fee of \$25 per hour, and any fees incurred - per the terms of the Apartments agreement.

UW Apartments Responsibilities and Rights Violations: Residents found in violation of the Responsibilities and Rights may be assessed a penalty of up to \$100 for each violation, plus any actual damage or replacement costs. These violations include violation of the pet policy, and violation of safety/endangerment expectations. In lieu of, or in addition to, any penalty fee, the resident may be required to perform community service hours as a condition of the sanction.

Cleaning charges: In the event the university provides custodial services, the resident may be assessed at a rate of \$25 per hour, per custodian.

Mailbox Lock Change: In the event a resident loses a mailbox key, the mailbox lock is changed and the resident is assessed a fee for the actual cost of replacing the lock (\$45.00-55.00)

Residence Hall Room Charges academic year, excludes semester break	FY 2008	ChartField
Room occupancy		1301-16706
Double, A	3066.00	
Double, B	3132.00	
Double, C	3277.00	
Room occupancy		
Single, A	4701.00	
Single, B	4916.00	

Residence Hall Room Charges Continuing Student - summer, 2008	FY 2008	ChartField
Double Occupancy Room, per night	14.50	1301-16706
per week	82.75	
Single Occupancy Room, per night	21.00	1301-16706
per week	131.50	

Residence Hall Room Charges Conference and Guest Rates	FY 2008	ChartField
Bedroom with community bathroom, per night Athletic & Activity per night		1301-16706
Double occupancy room	14.25 – 26.75	
Single occupancy room	19.00-41.00	
Quad occupancy room*	17.50-20.75	
*Available to large groups staying short periods of time		
Educational Group, per night		1301-16706
Double occupancy	12.25-16.00	
Single occupancy	17.50-20.75	
Other, per night		
Double occupancy	27.00-32.00	
Single occupancy	22.00-27.00	

Residence Halls Fees and Charges	FY 2008	ChartField
Deposit	100.00	
Computer cards, cables, misc. equipment	VARIES	
Cleaning and packing property charge, per hour, per custodian	25.00	1301-12516
Locks		1301-12516
Change combination	15.00	
Change lock/replace key	60.00	
Replacement Room Door-Access Card	5.00	
Replace key/Recode ID	10.00	
Mailbox lock change	45.00	
Damage/vandalism (actual cost recovery)	COST	
Responsibility and Rights violation, per incident, up to	100.00	

Apartment Rental Rates, Student, per month	FY 2008	ChartField
Summit View - One Story Complex		1301-16706
One bedroom	496.00	
Two bedroom	618.00	
Landmark Village	646.00	1301-16706
River Village		1301-16706
Two bedroom	769.00	
Three bedroom	867.00	
1111 Lewis Street		1301-12522
One bedroom	633.00	
Two bedroom	823.00	
Spanish Walk, one bedroom	578.00	1301-16706
1107 Lewis (per person for 5 residents)	431.00	1301-12522

Apartment Rental Rates, Faculty and Staff, per month	FY 2008	ChartField
Summit View - One Story complex		1301-16706
One bedroom	631.00	
Two bedroom	769.00	
Landmark Village, two bedroom	872.00	1301-16706
River Village		1301-16706
Two bedroom	1033.00	
Three bedroom	1131.00	
Spanish Walk, One bedroom	714.00	1301-16706

University Apartments Fees & Charges	FY 2008	ChartField
Application deposit	100.00	
Cleaning charge and packing property, per hour, per custodian	25.00	
Furniture rental	30.00-45.00	
Late notice fee	300.00	
Damage deposit	100.00	
Damage deposit, authorized service animal	100.00	
Vacuum cleaner late fee, 1st offense	5.00	
Additional offenses	10.00	
Locks		
Change combination	15.00	
Change lock/re-key door	60.00	
Replacement Apartment Door – Access Card	5.00	
Damaged keys	10.00	
Mailbox lock change	45.00-55.00	
Spanish walk closet key	7.50	
Vandalism (cost of repair or replacement)	COST	
Responsibilities and Rights violation, per incident, up to	100.00	
Storage fee for non-returning tenants, per month	75.00	
Switch fee	100.00	

University Apartments Guest Housing	FY 2008	ChartField
Guests staying less than 30 days, in apartment, per night		1301-16706
1 bedroom	30.00	
2 bedroom	35.00	
3 bedroom	40.00	

Meeting Rooms

Meeting Room policies:

If serving food or beverages. UW catering must be secured for this service.

Classification I:

The following groups will **not** be charged for meeting room usage:

1. UW recognized student clubs and organizations, faculty or staff work-related meetings or activities or fundraising activities not involving commercial entities may use the meeting space without charge.
2. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or university department (participants must be primarily students, faculty and staff) will not be charged.

Classification II:

The following groups will be charged according to the structure in the Fee Book:

1. University departments and/or recognized student clubs and organizations that co-sponsor events with commercial entities or events where admission is charged.
2. Non-profit organizations and Wyoming state agencies not primarily involving students, faculty and staff
3. Regional or national student or departmental educational conferences.
4. Commercial off-campus groups.

Meeting Room and Facility Usage Classification II		FY 2008	ChartField
Rendezvous Room			1301-16706
Full day		135.00	
Half day		110.00	
Rendezvous Room, East			
Full day		100.00	
Half day		80.00	
Rendezvous Room, West			
Full day		100.00	
Half day		80.00	
Other rooms in Washakie Center		VARIABLES	
Solicitation Table Charge, per table		25.00	
Audio Visual, setup, technician		VARIABLES	

Transportation & Parking Services		FY 2008	ChartField
Charter, Shuttle Bus			
First hour or fraction of an hour, plus		50.00	
Each additional hour		50.00	
Per mile		1.50	
Prep fee		25.00	
A&S Events (non-university entities)		50.00/hr	
Shuttle Bus Advertising			1318-17345
First month or fraction of a month		15.00	
Each additional month		15.00	
Note: cost of the advertising materials and production are the responsibility of the requesting department or agency			

Transportation & Parking Services		FY 2008	ChartField
Permit Fee Structure			
Classification	Permit Type	ANNUAL Sept. – Aug.	FALL Sept. – Dec.
		SPRING Jan. – May	SUMMER June – Aug.
Faculty/Staff	A	\$132	\$66
		\$66	\$11/mo

Transportation & Parking Services			FY 2008	ChartField	
Faculty/Staff w/a Permanent Disability	D	\$132	\$66	\$66	\$11/mo
Residential Student	R	\$90	\$50	\$50	\$10/mo
Commuting Student	C	\$90	\$50	\$50	\$10/mo
Student w/a Permanent Disability	D	\$90	\$50	\$50	\$10/mo
Motorcycle Riders	M	\$20	\$10	\$10	\$10
Students, Faculty/Staff w/a Temporary Disability (TD): Faculty/Staff \$11/mo., Students \$7.50/mo. There is no charge for a "TD" permit if a valid parking permit has previously been purchased.					
Vendor	V	\$132	\$66	\$66	\$11/mo
Contractor	CO	\$132	\$66	\$66	\$11/mo
Service Vehicles	U	FREE			
Board Retiree	A or D	FREE			
Day Permit: \$4/day, if purchased individually. \$2/day, if purchased by UW departments in quantities of 10 or more.					
DAY LOT PARKING:	\$.25/30 minutes				
METERED PARKING:	\$.25/30 minutes				
Replacement for stolen permit (signed affidavit required): FREE					
Replacement for lost permit (signed affidavit required): \$20					
Vehicle immobilization (boot) removal 1 st immobilization * 0.00 2 nd immobilization * 50.00 3 rd immobilization or more ** 100.00 * plus full payment of unpaid parking fines ** plus full payment of unpaid parking fines and revocation of any campus privileges for the remainder of the academic year					
Fines, violations of UW Parking Regulations					1799-13567
Fraud*				175.00	
Parking in a handicap space				150.00	

		FY 2008	ChartField
Transportation & Parking Services			
Parked in a fire lane		75.00	
Parked in a yellow zone		35.00	
Parked on sidewalk		30.00	
No permit		30.00	
Not parked in assigned area		25.00	
Failure to display permit properly		20.00	
Meter violation		20.00	
All other violations		15.00	
*Fraud would include: Use and display of a previously issued citation, for the purposes of avoiding a citation for current violations; reproduction or falsification of permits; signing a "lost/stolen affirmation" form and not fulfilling the terms of the agreement; vehicles without permits, with license plates removed and VIN covered for the purposes of avoiding citations; providing false information to obtain or replace a lost or stolen permit.			

	FY 2008	ChartField
University Licensing		
Administrative fee, manufacturer	50.00	1307-12565
Royalty Rates		1307-12565
In-state manufacturer royalty rate	7.00%	
Out-of-state manufacturer royalty rate	8.00%	

	FY 2008	ChartField
Vending Services		
Micro fridge rental		
Deposit, refundable	25.00	9050-14881
Summer session	50.00	1305-12560
One academic semester	59.00	1305-12560
Two academic semesters	99.00	1305-12560
One calendar year	150.00	1305-12560
Bicycle locker rentals		
Deposit, refundable	20.00	9050-14881
One month	11.00	1305-12560
Summer session	30.00	1305-12560
One academic semester	40.00	1305-12560
Two academic semesters	75.00	1305-12560
One calendar year	100.00	1305-12560
Laundry Facilities		
Washing machine	2.25	
Dryers	1.50	

Wyoming Union

Classification I - Qualifying groups and activities include UW recognized student clubs and organizations, faculty or staff work-related meetings, or fund-raising activities or other activities not involving commercial entities. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or UW department, with participants primarily students, faculty and staff qualify under this category.

Classification II - Qualifying groups and activities include University departments, recognized student clubs and organizations co-sponsoring events with commercial entities or EVENTS WHERE ADMISSION IS CHARGED. Non-profit organizations and Wyoming state agencies, not primarily involving students, faculty and staff and regional or national student or department educational conferences qualify under this category.

Classification III - Commercial off-campus groups.

Solicitation Tables	FY 2008	ChartField
Classification I	0.00	
Classification II	30.00	1304-12554
Classification III	50.00	1304-12554

Union Audio Visual	FY 2008	Chartfield
Equipment fee will be charged if a group fails to cancel within two business days of a scheduled event.		
Classification I	0.00	
Classification II		1304-12556
LCD Projector	80.00	
TV	20.00	
VCR	20.00	
Slide Projector	15.00	
Overhead	12.00	
Portable Screen	12.00	
DVD	22.00	
Conference Phone	15.00	
Classification III		1304-12556
LCD Projector	135.00	
TV	40.00	
VCR	40.00	
Slide Projector	30.00	
Overhead	30.00	
Portable Screen	23.00	
DVD	40.00	
Conference Phone	25.00	

Union Facility Fees	FY 2008 Half Day	FY 2008 Full Day	ChartField
Room Rental Deposit equivalent to the first day's rental rate. Non-refundable if a group fails to cancel within two business days of a scheduled event.			
Classification I	0.00	0.00	
Classification II			1304-12554
Ballroom 220	286.00	380.00	
East Ballroom 220C	95.00	125.00	
West Ballroom 220A	95.00	125.00	
Center Ballroom 220B	95.00	125.00	
Wyoming Family Room 212	130.00	160.00	
ASUW Gallery	64.00	80.00	
Warm Valley 202	50.00	64.00	
Big Horn 203	50.00	64.00	
Snowy Range 206	38.00	50.00	
The Gardens 027	100.00	140.00	
Senate Chambers 221	95.00	130.00	
Senate West	64.00	76.00	
Senate East	64.00	76.00	
Skylight Lounge 029	38.00	50.00	
Lower Fireplace Lounge 118B	38.00	50.00	
Flaming Gorge 002	50.00	64.00	
Thunder Basin 010	38.00	50.00	
Classification III			1304-12554
Ballroom 220	410.00	575.00	
East Ballroom 220C	140.00	190.00	
West Ballroom 220A	140.00	190.00	
Center Ballroom 220B	140.00	190.00	
Wyoming Family Room 212	175.00	240.00	
ASUW Gallery	110.00	155.00	
Warm Valley 202	95.00	130.00	
Big Horn 203	95.00	130.00	
Snow Range 206	64.00	95.00	
The Gardens 027	155.00	210.00	
Senate Chambers 221	160.00	225.00	
Senate West	95.00	110.00	
Senate East	95.00	110.00	
Skylight Lounge 029	64.00	95.00	
Lower Fireplace Lounge 118B	64.00	95.00	
Flaming Gorge 002	95.00	130.00	
Thunder Basin 010	64.00	95.00	

Union Sound System	FY 2008	Chartfield
Classification I	0.00	
Classification II		1304-12556
Small PA system	20.00	
Medium PA system	50.00	
Large PA system	100.00	
Wireless microphone	20.00	
Panel microphone	10.00	
Lapel microphone	20.00	
CD player	10.00	
Labor, per hour	10.00	
Classification III		1304-12556
Small PA system	50.00	
Medium PA system	75.00	
Large PA system	180.00	
Wireless microphone	40.00	
Panel microphone	20.00	
Lapel microphone	40.00	
CD player	20.00	
Labor, per hour	20.00	

Union, Miscellaneous	FY 2008	ChartField
Catering kitchen usage, per day (see table below)		1304-12554
Excessive cleaning, per person, per hour, plus materials	+30.00	1304-12554
Billiard table use, per hour		1304-12554
1 player	3.00	
2 players	5.00	
3 players	6.00	
4 players and up	7.00	
Union Information Desk		
Fax fee, per page	1.00	
Ticket service charge, per transaction	.50	
Special Set-up costs		1304-12554
Risers, per 4'x8' section	15.00	
Labor, per person, per hour	10.00	
Additional building operations, per hour	30.00	

Wyoming Union Outside Catering – FY2008

Attendance-per person	Catering Access – per space, per day	Staging space – per day	Equip. & Kitchen Use, per day
0-25	\$25	\$10	\$10
26-50	\$50	\$25	\$25
51-100	\$75	\$35	\$35
101+	\$100	\$50	\$50

The above table was created to more accurately reflect the services requested by off-campus caterers utilizing the Wyoming Union kitchen, kitchen equipment and/or surrounding staging spaces. Charges will be

based upon the level of preparation space or equipment needed to cater an event (drop-off food service, versus multi-course meal preparation and service of food) and the number of people to whom service is provided.

Attendance: Price breaks occur naturally at the 25, 50, and 100 person mark, based upon existing reservable space and its relative room capacities within the Wyoming Union.

Catering Access: Catering access is the allowance of an approved caterer to provide food services for an event hosted within the Wyoming Union. Catering access fees will be applied on a per space, per day basis.

Staging Space: Staging space is a cleared area required to prepare foods for a catered event, i.e., tables in place for plating food, “back of the house” access, buffet tables set up in a conference room, etc. Staging space fees will be applied on a per day basis.

Equipment and Kitchen Use: Equipment and kitchen use fees will be applied if the off-campus caterer uses any Union kitchen equipment – dishwasher, food warmers, ovens, walk-in cooler and freezer, counter space, cleaning equipment etc.

Union Locker Charges	FY 2008	ChartField
Lost key charge, per key	5.00	1304-12554
Public lockers		1304-12554
Lower level locker charge		
Per day	.50	
Per semester	15.00	
Per academic year	30.00	

VII. MISCELLANEOUS FEES, CHARGES, AND DEPOSITS

Fees charged to the public and the university community.

American Heritage Center

AHC - Public Use Areas Rental	FY 2008	ChartField
<p>The AHC, located in the Centennial Complex, is an archival research institution of the University of Wyoming. While it is not a convention or classroom facility and does not have an event coordination and planning staff, the AHC does make public areas (arranged in permanent room setups) available for use on a space-available basis. AHC public use rooms are set up in permanent arrangements and are not changed according to the needs of the renter. A penalty charge will be imposed on all classifications if the AHC is required to clean up or re-setup the room to its original condition and arrangement after use. In addition, all classifications will be charged the direct cost of security after normal business hours, or if your event warrants additional security during business hours. The rates for these are as follows:</p>		
<p>AHC penalty charges - (Imposed if room is left in an order different from the order and cleanliness that existed upon arrival) Custodial Services (if applicable) Security (if applicable)</p>	<p>100.00 Cost + \$10 Admin fee Cost + \$10 Admin fee</p>	<p>1700-13482</p>
<p>NOTE: The AHC reserves the right to refuse room use to individual and or groups that do not abide by the public use rules.</p>		
<p>Rooms available for public use include: Sheep Industry Room: Meeting room with conference tables. Standard meeting setup includes a capacity of 24 around the conference tables with extra chairs around the perimeter of the room. A projector screen is also located here. Mary Storer Loggia: Open Reception Area with a capacity of 199 standing. Wyoming Stock Growers' Room: One half of the room is set up in classroom arrangement with a capacity for 24. The other half is set up in audience rows with a capacity for 50. The room includes a podium with a microphone, projector screen, and wireless & data hookups. George A. Rentschler Room: Meeting room with a large permanent conference table with a capacity of 12. Extra chairs are around the perimeter of the room. The room also includes a telephone and wireless hookups. Centennial Complex Lobby: Set up with permanent exhibits, couches, chairs. Capacity 150 standing. Centennial Complex Meeting Room/Restaurant: This room arrangement has 7 round tables with 8 chairs each, and two 8-foot tables often used by catering. The room also has a data hookup, a podium with a microphone, and a portable projection screen (when it is not in use for another event) are available. More round tables and chairs are available up to a fire code capacity of 80 seats.**NOTE: AHC can provide a podium with microphone (if not already scheduled), but no other audio-visual equipment except as specified above. Additional AV needs must be arranged with UW Information Technology or outside vendors.**Note: Public use rooms are not available for wedding receptions, family gatherings, or private parties.</p>		
<p>Classification I</p>		

AHC - Public Use Areas Rental	FY 2008	ChartField
UW departments, organizations, recognized student clubs, faculty or staff work-related activities and non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or university department.		
Room are available for use between 8:30 a.m. and 4:30 pm. Guests may enter the building at 8:00 am for set up and must exit the building by 5:00 pm. NOTE: Regardless of ostensible event times, security charges will be incurred if guests, sponsors, and or catering have not completely exited the building by 5pm.		1700-13482
Outside of regular hours (as specified above), per room, per hour	Actual security charges plus \$10.00 Admin fee	
Classification II		
UW departments, organizations, recognized student clubs, faculty or staff work-related co-sponsoring events with commercial entities, non-profit organizations and Wyoming state agencies not primarily involving students, faculty and staff, and regional or national student or departmental educational conferences.		
During regular hours (specified above) per hour	0.00	1700-13482
Outside of regular hours (as specified above), per room, per hour	25.00 + Actual Security Charges	
Classification III-Off-campus or commercial groups		
During regular hours (specified above) per room, per hour	\$80/full day \$50/half day or less	1700-13482
Outside of regular hours (as specified above), per room, per hour	\$25 + Actual Security Charges	

AHC Duplicating Services	FY 2008	ChartField
Photocopies, per page		
Self service & inventories	.10	1700-13482
Copies by AHC staff (8.5"x11" or 8.5"x14")	.30	
Copies by AHC staff (11"x17")	.50	
1-20 Color copies by AHC (8x10 or 11x14) Note: color copies are taken to the Copy Center	Actual cost + 5.00 admin. Fee/order	
Maps per square foot	1.00	

AHC Duplicating Services	FY 2008	ChartField
Faxed requests, per page Rush fee (50% of order total)	1.00	
<p align="center">Color slides, digital camera Files, and color transparencies</p> Slides and Digital camera photography per slide or file Transparency (4"x5" unmounted) Oversized fee per duplication (duplication of original materials over 16"x20") Rush fee (50% of order total, minimum \$10)	\$7 with \$10 setup fee per order 40.00 25.00	1700-13482
<p align="center">Black & White photographic prints</p> 4"x5" print 5"x7" print 8"x10" print 11"x14" print 16"x20" print 20"x24" print Additional per photograph if a new negative is needed Additional per photograph for sepia tone Rush Fee (50% of order, minimum \$10)	8.00 12.00 15.00 25.00 35.00 45.00 7.00 5.00	1700-13482
<p align="center">Color Prints</p> 4x5" print 5x7" print 8x10" print **Note: color photography prints larger than 8x10" are taken to an off site vendor for printing. Rush fee (50% of order total, minimum \$10)	13.00 17.00 20.00 Shipping & Handling + \$5 Admin fee	1700-13482
<p align="center">Scanning Services</p> Scanning Services per hour (1 hour minimum), total includes files on CD; shipping and handling included (when shipping to a US address). Additional shipping charges apply when shipping to an international address. Rush Fee (50% of order, minimum \$10)	55.00/hour/one hour minimum	1700-13482
<p align="center">Audio and Video Tapes</p> Duplicating an audio tape, per hour, one half hour minimum Video tapes, duplication film to video, per hour, one half hour minimum Rush Fee (50% of order, minimum \$10)	20.00 20.00	1700-13482

AHC Commercial Use Fees	FY 2008	ChartField
Books, CD-ROM, per image Scholarly and non-profit publishers	0.00	1700-13482
1-5,000 copies	25.00	
5,001-10,000 copies	50.00	
10,001-25,000 copies	100.00	
Over 25,000 copies	250.00	
Magazines and Periodicals Scholarly and Non-profit publishers	0.00	1700-13482
Under 50,000 circulation	50.00	
50,000-100,000 circulation	100.00	
Over 100,000 circulation	250.00	
Commercial display, per image (office, store, etc)	250.00	1700-13482
Book Jacket	250.00	
Motion Picture, Radio or Television, per image	250.00	
Advertising use, per image	250.00	
Public Display (in business) per image	250.00	
Multiple Images, \$25 per image, each		1700-13482
1-5 images	25.00	
6-15 images	20.00	
16-25 images	17.50	
26-35 images	15.00	
Over 35 images	12.50	
Multiple Images, \$50 per image, each		1700-13482
1-5 images	50.00	
6-15 images	40.00	
16-25 images	35.00	
26-35 images	30.00	
Over 35 images	25.00	
Multiple Images \$100 per image, each		1700-13482
1-5 images	100.00	
6-15 images	80.00	
16-25 images	70.00	
26-35 images	60.00	
Over 35 images	50.00	
Multiple Images \$250 per image, each		1700-13482
1-5 images	250.00	
6-15 images	200.00	
16-25 images	175.00	
26-35 images	150.00	
Over 35 images	125.00	

Anaconda Geological Document Collection	FY 2008	ChartField
Gold Club		1700-13505
Annual Fee (archives access included)	8,000.00	
Reproduction:		
Documents, per page	1.00	
Documents, per page on-site, self service	0.50	
Maps, per square foot	2.00	

Anaconda Geological Document Collection	FY 2008	ChartField
Flatbed Scanning per hour (minimum 1 hour, total includes files on CD (if desired); shipping and handling included. Map warping – using T-Warp to join adjacent Faxed requests, per page <u>Plotting services – D-size HP color inkjet, 36" wide</u> <u>Per square foot</u> Bond, 24# High Gloss Photo Paper Film Image processing – color change, scale change, document layering, etc. Per hour, 1 hour minimum	100.00 25.00 2.00 1.50 2.00 2.25 \$20/hr for the first 5 hours, \$40/hr thereafter	
<p style="text-align: center;">Silver Club</p> Annual Fee (archives access included) Reproduction: Documents/page on-site, self services Documents/page, first 100 pages Next 100 pages, per page over 100 Over 200 pages, per page over 200 Maps, first 100 sq ft, over 100 sq. ft. Next 100 sq ft, over 100 sq ft. Over 200 sq ft over 200 sq ft. Flatbed Scanning per hour (minimum 1 hour, total includes files on CD (if desired); shipping and handling included. Map warping – using T-Warp to join adjacent Faxed requests, per page <u>Plotting services – D-size HP color inkjet, 36" wide</u> <u>Per square foot</u> Bond, 24# High Gloss Photo Paper Film Image processing – color change, scale change, document layering, etc. Per hour, 1 hour minimum	3,500.00 50% off 1.00 3.00 6.00 3.00 6.00 12.00 \$100.00/hr for the first 10 hrs, \$150/hr thereafter 30.00 2.00 3.00 4.00 4.50 \$20/hr for the first 5 hrs, \$40/hr thereafter	1700-13505
<p style="text-align: center;">Bronze Club</p> Annual Fee Reproduction: Documents/page on-site, self services Documents, first 25 pages, per page Next 25 pages, per page over 25 Over 50 pages, per page over 50 (limit 200) Maps, first 25 sq ft, per sq ft Next 25 sq ft, per sq ft over 25 Over 50 sq ft, per sq ft over 50	1,750.00 50% off 2.00 3.00 6.00 2.00 6.00 12.00	1700-13505

Anaconda Geological Document Collection	FY 2008	ChartField
Flatbed Scanning per hour (minimum 1 hour, total includes files on CD (if desired); shipping and handling included. Map warping – using T-Warp to join adjacent Faxed requests, per page <u>Plotting services – D-size HP color inkjet, 36" wide</u> <u>Per square foot</u> Bond, 24# High Gloss Photo Paper Film Image processing – color change, scale change, document layering, etc. Per hour, 1 hour minimum	\$100/hr for the first 5 hrs, \$150/hr thereafter 35.00 2.00 1.50 2.00 2.25 \$20/hr for the first 5hrs, \$40/hr thereafter	
<p align="center">Academic and Historical Non-Commercial Membership annual fee</p> Other related services are offered at the standard AHC rates	15.00	1700-13505
<p>Federal Government Agency Membership annual fee</p> Reproduction Documents, per page Maps, per sq ft Flatbed Scanning per hour (minimum 1 hour, total includes files on CD (if desired); shipping and handling included. Map warping – using T-Warp to join adjacent Faxed requests, per page <u>Plotting services – D-size HP color inkjet, 36" wide</u> <u>Per square foot</u> Bond, 24# High Gloss Photo Paper Film Image processing – color change, scale change, document layering, etc. Per hour, 1 hour minimum	3,000.00 1.00 2.00 \$100/hr for the first 5 hrs, \$150/hr thereafter 25.00 2.00 1.50 2.00 2.25 \$20/hr for the first 5 hrs, \$40/hr thereafter	1700-13505

Anaconda Geological Document Collection	FY 2008	ChartField
State Government Agency Membership annual fee	750.00	1700-13505
Reproduction		
Documents, per page	1.00	
Maps, per sq ft	2.00	
Flatbed Scanning per hour (minimum 1 hour, total includes files on CD (if desired); shipping and handling included.	\$100/hr for the first 5 hrs, \$150/hr thereafter	
	1.00	
Map warping – using T-Warp to join adjacent	25.00	
Faxed requests, per page	2.00	
<u>Plotting services – D-size HP color inkjet, 36" wide</u>		
<u>Per square foot</u>		
Bond, 24#	3.00	
High Gloss Photo Paper	4.00	
Film	4.50	
Image processing – color change, scale change, document layering, etc. Per hour, 1 hour minimum	\$20/hr for the first 5 hrs, \$40/hr thereafter	

Anaconda Geological Document Collection	FY 2008	ChartField
Other reproduction fees not otherwise specified (with the exception of the Academic/Historical/Non-commercial category) will be charged double the fee specified for non-Anaconda work.		1700-13505
Interest charges to accounts over 60 days in arrears will be at the market rate (to be determined by the University Controller).		

Animal Science

Animal Science Livestock Teaching Arena	FY 2008	ChartField
University events	COST	
Non-profit organizations, cost plus fee of:		
Per hour	+50.00	
Per day	+250.00	
Commercial, cost plus fee of:		
Per hour	+100.00	
Per day	+500.00	

Animal Science Wool Evaluation Fees	FY 2008	ChartField
Clean Wool Determination		1700-13438
In-state, per fleece	15.00	
Out-of-state, per fleece	20.00	
Diameter Determination		1700-13438
Air Flow (Port-Air), per sample	2.50	
Micro projection, per sample	5.00	
Information cores of bag lots		1700-13438
Machine use	1.00	
Yield	5.00	
Diameter (by micro projection of 200 fibers)	3.00	
Purebred flocks raised in Wyoming on "Farm performance testing program"		1700-13438
Fleece evaluation		
Clean Wool Determination, per fleece	10.00	
Diameter Determination		
Air-Flow	2.50	
Micro projection	5.00	
Processing charges		1700-13438
Scour, per grease pound	.50	
Scoured wool, per pound	3.00	
Card Sliver, per pound	3.50	
Grease wool, per pound	1.50	

Anthropology	FY 2008	ChartField
Field or laboratory analysis of human remains and associated burial goods for Native American Graves Protection and Repatriation Act compliance (per hour)		
Basic analyses plus written report (4 hr. minimum)	19.50	
Photographic Documentation (1 hour minimum, plus film and processing costs)	+22.50	
Radiographic Transparencies (plus medical facility costs)	+19.50	
Selected Standards Formats (plus photocopy costs)	+19.50	

Art Museum

Art Museum Facility Rental	FY 2008	ChartField
University, non-profit or arts-related organizations; gallery use subject to museum regulations, exhibition schedule and contractual regulations.		
Lobby only	50.00	
Lobby and terrace	50.00	
Lobby with galleries open	75.00	
Lobby with galleries open and terrace	75.00	
small gallery, no exhibition modification	150.00	
large gallery, no exhibition modification	250.00	

Art Museum Facility Rental	FY 2008	ChartField
Multi-purpose room/Shelton Art Studio/Conference Room, half day	25.00	
full day	50.00	
Additional event fees		
Setup fee (for all events)	25.00	
Custodial (actual, if applicable)	COST	
Security (actual, if applicable)	COST	
For-profit groups and organizations; gallery use subject to museum regulations, exhibition schedule and contractual regulations. The museum is not available for weddings, wedding receptions, fundraisers or private parties.		
Lobby only	85.00	
Lobby and terrace	85.00	
Lobby with galleries open	110.00	
Lobby with galleries open and terrace	410.00	
small gallery, no exhibition modification	210.00	
large gallery, no exhibition modification	410.00	
Multi-purpose room/Shelton Art Studio/Conference Room		
half day	60.00	
full day	110.00	
Additional event fees (for all events)		
Setup fee (for all events)	25.00	
Custodial (actual, if applicable)	COST	
Security (actual, if applicable)	COST	

Art Museum	FY 2008	Chartfield
Commercial Use Fees		1700-13509
Transparency or high resolution scan		
Scholarly and non-profit, each	50.00	
Others, each	100.00	
Shelton Art Studio		1700-13335
Pre-K – High School Classes		
Four-sessions @1 hr/session (total of 4 hours)	25.00	
Four-sessions @2 hrs/session (total of 8 hours)	50.00	
Adult Classes		
Four-sessions @ 2 hrs/session (total of 8 hours)	50.00	
Drop-in rate for individual classes	15.00	
Art Camp		
4 hrs for 5 days (total of 20 hours)	60.00	
Day rate by prior arrangement	15.00	
Museum members receive 10% discount		

Auditorium and Classroom Facility Use	FY 2008	ChartField
Arts & Sciences Auditorium Per day or part of a day	1,000.00	1700-13267
Agriculture Auditorium Per hour, 4 hour minimum Additional charge after 6:00 pm	7.50 1.50	1800-13579
College of Business Auditorium Per hour, 4 hour minimum Additional charge after 6:00 pm	7.50 1.50	1800-13579
Education Auditorium Per hour, 4 hour minimum Additional charge after 6:00 pm	22.00 5.00	1700-13420
Classrooms		1800-13579
150-250 capacity Per hour Per day	12.00 72.00	
77-150 capacity Per hour Per day	9.00 54.00	
Under 77 capacity Per hour Per day	7.50 45.00	

Civil and Architectural Engineering	FY 2008	ChartField
Hydraulic Laboratory and Hydraulic Equipment 20' x 50' sediment transport flume, per day	250.00	
Environmental Engineering Laboratory Bioremediation testing for contaminant degraders, per sample	100.00	
Soils Laboratory and Rock Mechanics Laboratory Atterberg Limit test equipment, per day Sieve Analysis equipment, per day Soils Direct Shear test equipment, per day Proctor test equipment, per day Inplace Density test equipment, per day CVR test equipment, test run by user, per day Soil Resistivity test equipment, per day	10.00 15.00 20.00 15.00 10.00 70.00 20.00	
Structural Test Facility and Wet Room MTS test equipment, per hour per day Instron test equipment, per hour per day Tinius Olson test equipment, per hour per day Data acquisition/instrumentation, per hour per day	250.00 1,250.00 150.00 750.00 100.00 500.00 15.00 75.00	
Surveying Laboratory and Surveying Equipment Electronic Distant Meter with 2 tripods and prism Theodolite 1" with tripod	25.00 30.00	

Theodolite 10" with tripod	15.00	
Transit Vernier with tripod	10.00	
Level, automatic with tripod	8.00	
Level rod	1.00	
100' steel tape	1.00	
Total Station (model set 3110) includes peripheral equipment, per day	125.00	
Acoustic Doppler Velocimeter Probe (10-MH2) Field Probe, per hour	12.00	
Lab and field studies of TOCs in drinking water systems, per test, negotiable on large projects	10.00	1700-13469
Lab and classroom usage, asphalt, soils and concrete technician training and certification, per day, per person	14.00	1700-13396

	FY 2008	ChartField
College of Education		
University School Gym rental, per hour, outside groups, exclusive use	15.00	1700-13420

	FY 2008	Chartfield
College of Engineering		
Engineering Shops Machining/Milling/Welding/Fabrication technician fee, per hour	35.00	1700-16363

	FY 2008	ChartField
Communication Disorders		
Speech-Language Pathology Diagnostic Evaluations		1700-13452
Accent Reduction	80.00	
Articulation*	80.00	
Dysphagia evaluation*	80.00	
Fluency evaluation*	80.00	
Language evaluation*	80.00	
Oral-myofunctional*	80.00	
Phonological evaluation*	80.00	
Re-evaluation (only for UW clients)*	40.00	
Speech/Language Screening*	25.00	
Voice evaluation*	80.00	
Videostroboscopy	130.00	
Nasoendoscopy	100.00	
* Sliding Scale Information Documentation must be provided to the UW Clinic in the form of a tax return and/or written letter to show evidence of financial hardship. Sliding scale rates are based on net income .		
Speech-Language Diagnostic Evaluations*		
Income		
\$25,000 + (full fee)	80.00	
\$11,000 - \$25,000	50.00	
Under \$11,000	30.00	

Communication Disorders	FY 2008	ChartField
UW full-time student (same as lowest income bracket)		
Individual Speech-Language Treatment Income \$25,000 or more 60 minutes 35.00 45 minutes 27.50 30 minutes 17.50 \$11,000 - \$25,000 60 minutes 20.00 45 minutes 17.50 30 minutes 10.00 Under \$11,000 60 minutes 13.00 45 minutes 9.75 30 minutes 6.50		
UW full-time student (same as lowest income bracket) Group Speech-Language Treatment Per person, per hour (with adjustments made according to net income)	17.50	
Audiology Diagnostic Evaluations Auditory brainstem (ABR) 135.00 Comprehensive audiometry threshold evaluation & speech recognition 55.00 Tympanometry 25.00 Conditioned Play Audiometry 25.00 Pure tone & air bone audiometry 30.00 Consult 25.00 Central auditory process 60.00 Ear impression fee & handling 20.00 Otoacoustic Emissions – limited 70.00 Otoacoustic Emissions – comprehensive 95.00		1700-13452
Hearing aid, single unit at cost + 40% Hearing aid programming & fitting following manufacturer repair, factory invoice + 50.00 Assistive Listening Devices/supplies at cost + 40%	+40% +50.00 +40%	1700-13452
Hearing Aid evaluations (HAE) & follow-up Conventional 100.00 Programmable 130.00 Digital 150.00 Hearing Aid orientation (HAO) 60.00 Out-of-warranty Hearing Aid check 25.00 Industrial audiogram 20.00 Audiometric Screening 20.00 Special tests 25.00 Acoustic Reflex Test 18.00 Acoustic Reflex Decay Test 19.00 Speech Audiometry Threshold 18.00 Speech Audiometry Threshold w/ speech recognition 28.00 Visual Reinforcement Audiometry 35.00 Tone Decay Test 18.00 Stenger Test 19.00		1700-13452

Communication Disorders	FY 2008	ChartField
Electrocochleography	130.00	
Vestibular Function Testing		
Caloric vestibular test each irrigation	20.00	
Optokinetic nystag bidirect/fovea/periph stim	50.00	
Oscillat track test	48.00	
Positional nystagmus test, min 4 pos	50.00	
Sinusoid vertical axis rotat test	82.00	
Spontaneous nystagmus test, gaze/fix nystagmus	50.00	
Vertical electrodes	50.00	

Early Care and Education Center	FY 2008	Chartfield
Tuition		1309-16930
Infants (6 weeks to 12 months) Full-time	30.50/day	
Infants (6 weeks to 12 months) Part-time	20.50/day	
Toddlers (12-36 months) Full-time	26.50/day	
Toddlers (12-36 months) Part-time	19.50/day	
Preschoolers Full-time	26.50/day	
Preschoolers Part-time	19.50/day	
School-age Children (after school program)	14.00/day	
School-age Children (summer program)	25.00/day	
Application Fee for New Enrollees (non-refundable)	25.00	
Late pickup fee	10.00	
NOTE: Additional fees may be assessed as needed.		

Fine Arts Box Office	FY 2008	Chartfield
Ticket prices vary by department, up to a maximum of \$30. Group discounts are available for 10 or more.	max 30.00	
Ticket handling fee, per season order	3.00	
Ticket handling fee, per ticket	.50	
Ticket handling fee, per ticket, for non-UW sponsored events	3.00	
Return and exchange fee	1.00	
Mailing fee	2.00	
Rental Fee for Fine Arts Building Lobby, outside entities	150.00	

Foundation	FY 2008	ChartField
Use of the Foundation House		
Class I (campus events)	0.00	

Class II or III (off-campus groups/events)		
Per day	150.00	
Per half-day	125.00	

General Counsel	FY 2008	Chartfield
Request for Public Records (reference Public Records Act § 16-4-204)	COST	

Health Sciences	FY 2008	Chartfield
Wyoming Institute for Disabilities (WIND) Family Science Credential	1500.00	

Home Child Care Provider Program	FY 2008	ChartField
A sliding fee scale based on income at the time of enrollment will be used to determine rate charged		
Registration fee (non-refundable) per child	20.00	
Per Child, per hour, maximum	1.35	
Per Child, per hour, special care, maximum	1.50	

Intercollegiate Athletics

Intercollegiate Athletics – Activity card	FY 2008	ChartField
Student spouse activity card, annual fee	60.00	1316-12641
Per semester	40.00	
Student dependent child activity card, annual	25.00	1316-12641
Per semester	20.00	

Facilities Use - Intercollegiate Athletics	FY 2008	ChartField
Wyoming High School Athletics Association Events	COST	1316-12627
Arena-Auditorium Arena Direct cost plus fee, per day <u>University</u> events - including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics, no admission charged <u>University</u> events, admission charged (plus flat rate) <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit organization, admission charged Non-profit organization, no admission charged	COST +COST 5240.00 3025.00 2420.00 1045.00	1316-12627
Arena-Auditorium Concourse Direct cost plus fee, per day <u>University</u> events, including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics, no admission charged University events, admission charged (plus flat rate) <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit, admission charged Non-profit, no admission charged	COST +COST 1450.00 1210.00 1045.00 520.00	
Fieldhouse Direct cost plus fee, per day <u>University</u> events -including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit organization, admission charged Non-profit organization, no admission charged	COST 2420.00 1815.00 1210.00 630.00	1316-12627
Football Stadium Direct cost plus fee, per day <u>University</u> events, including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics <u>Non-University</u> Commercial, admission charged Commercial, no admission charged Non-profit organization, admission charged Non-profit organization, no admission charged	COST 7260.00 4235.00 3025.00 1210.00	1316-12627
Sports Complex Direct Cost plus fee, per day University events, including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics Non-University Commercial, admission charged Commercial, no admission charged Non-profit organization, admission charged Non-profit organization, no admission charged	COST 1210.00 910.00 605.00 305.00	1316-12627
Rochelle Student Athlete Building		

Facilities Use - Intercollegiate Athletics	FY 2008	ChartField
WAR Room (Usage fee applies to all users) *Users will also pay for any equipment used (tables, chairs, etc.). Audio equipment will not be provided and must be secured from other campus services. Stadium Club Room	275.00 275/day	1316-12627
Madrid Sports Complex Commercial Use Non-profit Use North 40 Fields Commercial Use Non-profit Use	400/day 250/day 400/day 250/day	1316-12627
Indoor Practice Facility September 1, 2007 – September 1, 2007	Not Available for rent	
Tennis Complex Public usage: Individual fee, per year Family membership fee, per year Punch card (20 punches) Punch card (40 punches) Hourly Facility Rental Charge – per court	75.00 175.00 25.00 50.00 12.50	
Tailgate Park University events, including ASUW and Cultural Affairs, but excluding Intercollegiate Athletics Commercial, per day Non-profit organizations, per day	COST COST COST	1316-12627

Equipment Rental and Extra Services - Intercollegiate Athletics	FY 2008	ChartField
Equipment Rental Barricades, each Chairs, each Floor covering, per sq foot Forklift, with operator, 4500 lbs, hourly rate Forklift, with operator, 4500 lbs, daily rate	7.25 0.60 0.12 41.00 242.00	1316-12618
Equipment Rental Golf Carts, each Microphone, each Podium, each Portable stage ramp Portable stage, max size 60' x 40', sound wings 12'x16'	36.00 9.10 30.25 425.00 1030.00	1316-12627
Equipment Rental Risers Sound system - Electro Voice with Yamaha PM 1000 console and one microphone Table skirting, per table Tables, each	30.25 121.00 2.40 3.65	1316-12627

Equipment Rental and Extra Services - Intercollegiate Athletics	FY 2008	ChartField
Towels, each	2.40	
Extra Services, per person, per hour		1316-12627
Electricians	36.00	
Medical staff (2 required)	24.00	
On-site commercial sales (% of gross)		
Police (required)	24.75	
Event Manager		
Event Supervisor	26.50/hour	
Event Staff	19.80/hour	
	17.75/hour	

Tickets - Intercollegiate Athletics	FY 2008	ChartField
Athletic and Special Events	Call UW Ticket Office for information 766-4850	1316-12639
*Faculty/Staff discount will be in accordance with IRS guidelines.		

Jacoby Golf Course	FY 2008	ChartField
Green Fees - General Public		1700-13436
9 holes	17.00	
18 holes	24.00	
Green Fees - UW students and Juniors (18 years and younger)		1700-13436
9 holes	11.00	
18 holes	18.00	
Memberships		1700-13436
Full time student	325.00	
Adult Single	450.00	
Junior (18 years or younger)	275.00	
Driving Range and Golf Carts		1700-13436
9 hole cart rental	13.00	
18 hole cart rental	20.00	
Driving Range membership	200.00	
Range balls		
Small bucket	2.00	
Medium bucket	4.00	
Large bucket	6.00	
Club storage, per season	35.00	

Kinesiology and Human Energy Research Laboratory	FY 2008	ChartField
Service Fees – group rates available upon request (Service subject to constraints on University's limited service license)		1700-13448
Aerobic Capacity Determination via Maximal Oxygen Consumption (VO2max)	100.00	
Aerobic capacity and exercise EKG	100.00	
Body Composition Assessment via Dual Energy X-ray Absorptiometry (DEXA)		
DEXA users fee (Research) includes 175 scans/year	1500/yr	1700-13457
Per scan fee (in addition to users fee)	15.00	
Metabolic Laboratory Blood Profile - cholesterol, triglyceride, glucose & insulin, per test	45.00	
	25.00	1700-13457
Computer diet analysis, per analysis		
Graded Exercise Stress Test with electrocardiogram (EKG) and oxygen consumption (VO2max)	175.00	
	40.00	1700-13457
Exercise Prescription	160.00	
Exercise Stress Test	300.00	1700-13457
Human Assay Measurement	25.00	1700-13457
Hydrostatic Weighing	25.00	
Pulmonary function test (FEV1)	25.00	
Resting electrocardiogram (EKG)	10.00	1700-13457
Skinfold measurement (body composition)	35.00	
Weight loss program		

Mechanical Engineering	FY 2008	Chartfield
Rapid Prototype Machine	\$10/cubic inch	1700-13087

Medical Education and Public Health	FY 2008	ChartField
<p>Family Practice Center – Casper Courses taught at this facility are open to all members of the medical community. Advanced Life Support and OB (ALSO) – Non UW personnel Wilderness Medicine Program fees - Non UW personnel</p>	<p>325.00 350.00</p>	<p>1700-13164</p>
<p>Fees, Charges, and Deposits (methodology) The Family Practice Centers maintain a formal fee schedule for physician services based on a resource-based relative value scale. A relative value guide correlates the difficulty of performing a certain procedure and the time required and assigns a unit value to the procedure. There are over 7,000 procedures listed in the RBRVS (resource-based relative value scale) and each procedure has a unique code associated with it as well as a unit value. The fee charged for the procedure is obtained by multiplying the unit value by a conversion factor. Conversion factors used at the Family Practice Centers are updated periodically by reviewing the reimbursement received from major insurance companies and are reviewed annually by the Dean of the College of Health Sciences. Conversion factors currently in use are on file at each program and in the Office of the Dean.</p> <p>The University of Wyoming Family Practice Residency Programs accept new patients regardless of their ability to pay for services. Our policy is to bill all patients for services provided and to request payment at the time of service. All medical laboratory charges are billed by Cheyenne Regional Medical Center. Charges for these services are not eligible for discounts offered by our facility.</p>		
<p><u>Financial Discounts</u> apply to patients with special financial needs. Occasionally, patients have legitimate financial problems. Patients expressing hardship must be referred to the Business Office for each program where financial arrangements or discounts can be determined. There are two discount options: <u>Hardship Discount</u> applies to patients with serious illnesses who are unable to work and have no other sources of income and patients who are now deceased and their accounts are uncollectible. If, after insurance payment, there is an outstanding balance, the Medical Director may elect to write off the remaining balance. <u>Sliding Fee Scale Discount</u> applies to families that are "total family private pay" which may qualify them for a sliding fee scale or a co-pay. Special exceptions to the total family private pay rule will be considered for families with insured children on a case-by-case basis by the program director or designee. The per visit co-pay will apply to those who do not meet 100% of the Federal Poverty level standard. The co-pay for procedures and OB visits for those below 100% of the FPL will be addressed on a case-by-case basis. The sliding fee percentages are based on annual gross family income and size. Payments are expected every thirty (30) days. Guidelines are outlined below.</p>		

Size of Family Discount or Co-Pay	Below FPL \$15.00	FPL 125% 60%	FPL 135% 40%	FPL 150% 30%	FPL 200% 20%
1	<9,800	12,250	13,230	14,700	<19,600
2	<13,200	16,500	17,820	19,800	<26,400
3	<16,600	20,750	22,410	24,900	<33,200
4	<20,000	25,000	27,000	30,000	<40,000
5	<23,400	29,250	31,590	35,100	<46,800
6	<26,800	33,500	36,180	40,200	<53,600
7	<30,200	37,750	40,770	45,300	<60,400
8	<33,600	42,000	45,360	50,400	<67,200

For each additional person, add \$3,400

Miscellaneous	FY 2008	ChartField
Bicycle Registration, one time for each bicycle City of Laramie and UW accept either registration Violations	5.00	1700-13273
Class I (e.g., speeding, carelessness, failure to register)	10.00	
Class II (parking outside designated areas)	5.00	
Copy machines, per copy		
Minimum	.05	
Maximum, not to exceed cost	.15	
Directory Information Fees		
Address labels, each	.05	
Charge per list from same selection	10.00	
Charge per selection	10.00	
Phone charges, actual, minimum	10.00	
Standard set-up - labor, packaging, and mailing	75.00	
Keys		
Deposit, minimum	1.00	
Deposit, maximum	10.00	
Charge for lost key, regular key, minimum	1.00	
Charge for lost key, regular key, maximum	10.00	
Outside door key, minimum	2.50	
Outside door key, maximum	25.00	
Master key, minimum	50.00	
Master key, maximum	250.00	
Laminating, sheet, per foot	.40	
University General Bulletin		
New and transfer students	N/C	
Visitor Information Center Fax service		
Transmitted message, per 5 pages, phone charges plus	+1.00	
Received message, per 5 pages	1.00	
Word processing, per hour, without operator		
Minimum	2.00	
Maximum	10.00	

	FY 2008	ChartField
Modern & Classical Languages		
Conversion of foreign video tapes to US format	25.00 + blank tape	1700-13295

	FY 2008	ChartField
Music Department		
Recording and program production fee	50.00	1700-13460
Sponsored concerts, ticket sales		1700-13530
Adults	8.00	
High school students and senior citizens	6.00	
UW students	N/C	

	FY 2008	ChartField
Planetarium		
Ticket prices		
Students and seniors	2.00	
Adults	3.00	
Children (under 5)	NO COST	
Groups (i.e., classes, boy scouts)	30.00	

Plant Sciences

	FY 2008	ChartField
Plant Sciences		
Greenhouse Complex		
Glasshouse section – College of Ag users	550-825.00	
All other users	1,058-1,333	
Field Space – irrigated per sq ft	.10	
Field Space – dryland per sq ft	.07	
Headhouse	100-200.00	
Testing		
Cereal and misc crops (depending on species and data collected)	50-500.00	
Forage tests, per entry, per location	200.00	1700-13271
Plant problem diagnosis, per sample	10.00	
Sugar Beets, depending on number of locations and data collected	250-700.00	
Turf problem diagnosis, per sample	15.00	

	FY 2008	ChartField
Recreation Facility Rental Fees		
Half Acre (outside groups, exclusive use)		1700-13363
Pool, per hour	40.00	
Main Gym, per court, per hour	15.00	
Exercise Room, per hour	15.00	
Climbing Wall, per hour	40.00	

Recreation Facility Rental Fees	FY 2008	ChartField
Weight Room, per hour	75.00	
Racquetball Courts, per court, per hour	15.00	
Corbett Building		1700-13363
Pool, per hour	60.00	
Gym, per court, per hour	15.00	

Recreation Field Rental Fee	FY 2008	ChartField
<p>Classifications:</p> <p>Classification I: qualifying groups and activities include UW student Groups and organizations. Non-profit organizations and Wyoming state agencies sponsored by a recognized student organization or UW department, with participants primarily students, faculty and staff qualify under this category.</p> <p>Classification II: qualifying groups and activities include University departments, recognized student clubs and organizations co-sponsoring events with commercial entities or EVENTS WHERE ADMISSION OR FEES ARE CHARGED. Non-profit organizations and Wyoming state agencies, not primarily involving students, faculty and staff and state, regional or national competitions qualify under this category.</p> <p style="text-align: right;">Classification III: Commercial off-campus groups.</p>		
Classification I: Free, pending availability	FREE	1700-13363
Classification II: Recreation Field Rental, per field, per hour (2 hour minimum rental)	50.00	
Classification III: Recreation Field Rental, per field, per hour (2 hour minimum rental)	100.00	

Renewable Resources

Renewable Resources Insect Identification	FY 2008	ChartField
Identification and management options, per specimen	10.00	1700-13270
Identification and management options, insects that feed on humans that are of medical importance, per specimen	30.00	

Renewable Resources - Plant Tissue	FY 2008	ChartField
RR Departments		
Tissue grinding (up to 50 g)	4.00	
Nitric Acid digest	4.00	
NH-Nitric Acid digest	8.00	
MgNO3 digest	6.00	
Dry Ash	4.00	
Elemental analysis of digest or Ash/per element by ICP	4.00	
Elemental analysis S, Hg, As, Se by ICP	4.00	

Renewable Resources - Plant Tissue	FY 2008	ChartField
Total N	10.00	
Other UW departments		
Tissue grinding (up to 50 g)	8.00	
Nitric Acid digest	8.00	
NF-Nitric Acid digest	16.00	
MgNO3 digest	12.00	
Dry Ash	8.00	
Elemental analysis of digest or Ash/per element by ICP	9.00	
Elemental analysis S, Hg, As, Se by ICP	8.00	
Total N	20.00	

Renewable Resources Light Stable Isotope Facility	FY 2008	Chartfield
<p>The analyses provided by the Stable Isotope facility will allow faculty and students to measure rangeland productivity, water sources used by plants, vegetation consumed by insects, and past climates of Wyoming and the region. "External" indicates fees charged to the private sector, "On Campus" indicates other UW departments.</p>		
Dual Inlet, External		
CO ₂ Manifold	15.00	
Triple Trap	17.00	
N ₂	11.00	
D/H	11.00	
Dual Inlet, On-campus		
CO ₂ Manifold	12.00	
Triple Trap	14.00	
N ₂	8.00	
D/H	8.00	
Continuous Flow, External		
Multiflow ¹⁸ O	30.00	
NCS 2500 EA ¹³ C	11.00	
¹⁵ N	11.00	
Continuous Flow, On-campus		
Multiflow ¹⁸ O	10.00	
NCS 2500 EA ¹³ C	10.00	
¹⁵ N	10.00	

Elemental Analyses, External		
1 element (C,N,H,S)	12.00	
2+ elements (CHN,CHNS,CN,CNS)	15.00	
Elemental Analyses, On-campus		
1 element (C,N,H,S)	8.00	
2+ elements (CHN,CHNS,CN,CNS)	9.00	
Off-line extraction and cryogenic purification, CaCO ₃ (per sample)		
External	9.00	
On-campus	7.00	
Offline Water Prep D/H		
External	7.00	
Internal	5.00	

Renewable Resources - Soil Testing	FY 2008	ChartField
Standard soil tests for fertility		1700-13465
Standard fertility	20.00	
AB-DTPA K	4.00	
AB-DTPA Fe	4.00	
AB-DTPA Zn	4.00	
Nitrate on subsoil	4.00	
Special Soil tests, RR departments		1700-13465
AB-DTPA, Mn, Cu, Pb, Cd, Ni, Mo, or B by ICP	5.00	
AB-DTPA Se or As by Hydride	10.00	
Available phosphate only	4.00	
B by Hot water	12.25	
Bulk density	10.00	
Calcium Carbonate equivalent	5.00	
CDC Standard (ammon acet - Na acet)	13.00	
CDC (Rhoades method)	21.00	
Coarse fragments	5.00	
Extractable cations – Mg, Ca, Na, K	22.00	
Special Soil tests, RR departments		1700-13465
Gypsum requirement	11.00	
Gypsum	7.50	
KCl extractable Nh4N	7.50	
KCl extractable NO3N+NO2N	7.50	
Mechanical analysis – pipette	25.00	
Nitrate only	3.50	
Organic matter only	9.00	
P by MgNO3 digest	11.00	
Pressure Plate, any lower, if fewer than 4 samples per plate	25.00	
Pressure plate analysis - 15 bar	12.00	
Pressure plate, any lower bar	8.00	
Special Soil tests, RR departments		1700-13465
S or B by saturation extract	6.00	
S by MgNO3 digest	11.00	
Soluble cations (Mg, Ca, Na, K)	16.00	
Total N	7.50	
Special Soil tests, Other UW departments		1700-13465

Renewable Resources - Soil Testing	FY 2008	ChartField
AB-DTPA Mn, Cu, Pb, Cd, Ni, Mo, or B by ICP	10.00	
AB-DTPA Se or As by Hydride	20.00	
Available phosphate only	8.00	
B by hot water	24.50	
Bulk density	20.00	
Calcium Carbonate equivalent	10.00	
CEC standard (ammon acet - Na acet)	26.00	
CEC (Rhoades method)	42.50	
Coarse fragments	10.00	
Extractable cations – Mg, Ca, Na, K	44.00	
Special Soil tests, other UW departments		1700-13465
Gypsum requirement	23.00	
Gypsum	16.00	
KCl extractable NH4N	15.00	
KCl extractable NO3N+NO2N	15.00	
Mechanical analysis – pipette	50.00	
Nitrate only	3.50	
Organic matter only	15.00	
P by MgNO3 digest	22.00	
Pressure plate analysis - 15 bar	24.00	
Pressure Plate, any lower	16.00	
Pressure Plate, any lower, if fewer than 4 samples per plate	50.00	
Special Soil tests, other UW departments		1700-13465
S or B by saturation extract	12.00	
S by MgNO3 digest	22.00	
Soluble cations (Mg, Ca, Na, K)	32.00	
Total N	20.00	

Renewable Resources Solution Analysis	FY 2008	ChartField
RR departments		
Water dilute extracted solution by ICP	3.50	
S, Hg, As, Se by ICP	4.00	
NO3N-NO2N	4.00	
Ammonia wet chemistry	4.00	
PO4P	4.00	
Other UW departments		
Water dilute extracted solution by ICP	7.00	
S, Hg, As, Se by ICP	8.00	
NO3N-NO2N	8.00	
Ammonia wet chemistry	8.00	
PO4P	8.00	

Research Support, Division of	FY 2008	Chartfield
<p style="text-align: center;">Services</p> Arts and Sciences units Other University units Other State agencies	\$15/hr. + mat. \$25/hr. + mat. \$50/hr. + mat.	1700-13136
<p style="text-align: center;">Chemical Stockroom</p> All units	Cost + 20%	1800-13572

School of Nursing, Nursing Center	FY 2008	ChartField
Clinic Services		
Cholesterol Screen	10.00	
Dipstick urinalysis	5.00	
Hematocrit	5.00	
History, physical exam, developmental screening, max	35.00	
Pap smear	15.00	
Rubella, Rubeola screen - direct cost plus fee of 5.00	+5.00	
TB skin test	5.00	
Wet prep	4.00	
Lead Screens	5.00	
Quick Strip	8.00	
Vision/Scoliosis Screening, school-aged children		
One-half day	65.00	
One day	125.00	
Education/Consultation, per hour	35.00	
Parenting classes (7 2-hour sessions) per series	80.00	1700-13253
Early periodic screening/development testing (EPSDT) *listed under Clinic Services*		
(Medicaid eligible children - sliding scale available)		
Nursing intervention (sliding fee scale) maximum	35.00	
Biofeedback (insurance billing, if covered)	15.00-30.00	
Therapeutic massage by massage therapist or R.N. (sliding fee scale)	15.00-35.00	
American Heart Assoc Slim for Life (sliding fee scale)	30.00-50.00	

Shipping & Receiving	FY 2008	Chartfield
Package handling fee	15% not to exceed \$50	1800-13591

	FY 2008	ChartField
Student Publications		
Branding Iron		1401-12693
Display Advertising – per column inch		
National	10.25	
Local	7.45	
Campus	6.60	
Recognized Student Organization/Students	5.60	
Frontiers		1401-12694
Display Advertising		
Full page – color	360.00	
Half page – color	235.00	
Quarter page – color	160.00	
Owen Wister Review		1401-12695
Display Advertising		
Full page	125.00	
Half page	75.00	
Color rate charges vary depending on publication specifications		

	FY 2008	ChartField
Theater Productions		
Regular events		1700-13435
Adults	14.00	
Children (5-12, under 5 not admitted)	7.00	
Seniors (over 60)	11.00	
Special events, Musical & Ballet		1700-13435
Adults	15-18	
Children (5-12, under 5 not admitted)	8-9	
UW students (with UW ID)	8-9	
Seniors (over 60)	12-13	
Season Pass, Adult	78-86	1600-13058
Season Pass, Senior	60-72	
Ticket Handling Fee, per order	3.00	

	FY 2008	Chartfield
Transportation Aircraft		
Use of University's transportation aircraft – N200UW		1700-16743
Per billable nautical mile (bnm) plus actual pilot expenses and aircraft fuel surcharge based on current prices. Surcharge is charged to users when cost exceeds the base of \$1.34/bnm. (surcharge is re-evaluated on a monthly basis)	3.49 bnm	

University Photo Service	FY 2008	ChartField
Use of UW Photo Service for official purposes by university academic and administrative units is free of charge, with the following exceptions.		
Prints 2x3" 4x6" or 5x7" 8x10" or 8x12" 11x14" 16x20" CD DVD Payment by IDR is required for prints, delivery of images on CD, and photo shoots requiring travel off the UW-Laramie campus.	1.00 1.50 2.50 5.00 8.50 .50 1.00	1800-13583
Unofficial or personal use Recognized student organizations (RSOs), students, as well as UW employees requesting Photo Service for non-official purposes will pay the product charges listed above and all labor costs associated with photography and digital processing, including travel charges for photo shoots off the Laramie campus. Photo Service charges \$35 per hour during university business hours and \$50 per hour at all other times.		
Additional charges: Digital proof sheets High-resolution images Each additional image	5.00 10.00 7.50	1800-13583

UW Family Medicine Residency Program at Casper	FY 2008	ChartField
Rental of Auditorium Monday through Friday 8AM – 8PM Audio Visual Equipment (if needed) Saturday and Sunday 8AM – 5PM Audio Visual Equipment (if needed) Rental of Conference Room and Classrooms Monday through Friday 8AM – 5PM (no Audio Visual Equipment Available)	50.00/day 25.00/day 75.00/day 25.00/day 25.00/day	1700-13539

UW National Park Service	FY 2008	ChartField
<p>Research Center Living Facilities Restricted to investigators whose research is based at the Research Center, and to their associates, assistants and immediate families Less than 1 week, per day, 1-2 people per unit 1 week but less than 4 weeks, per day, 1-2 people/unit Additional occupancy over 2 people per person, per day Unit cleaning and repair fee</p>	<p>20.00 15.00 4.00 COST</p>	1700-13175
<p>Boat Use Research purposes only - depending upon amount of special research equipment required Canoe, rowboat, rubber raft, per day Outboard motor boat, less than 20 hp, per day Monarch 19' research boat, per hour</p>	<p>10-20.00 10-30.00 20-40.00</p>	1700-13175
<p>Facility Use Meeting rooms, one to three rooms, university Others – depends upon room size, university affiliation, educational, research or governmental unit</p>	<p>N/C 50-200.00</p>	1700-13175

Wyoming Career Information Service	FY 2008	ChartField
<p>Computerized package Community Colleges (no additional long distance telephone charges) Other (long distance telephone charges are additional)</p>	<p>950.00 575.00</p>	1700-13490
<p>Micro-Quest package Information books only Additional materials: Diskette Set of information books Implementation book User's handbook</p>	<p>575.00 275.00 20.00 75.00 25.00 .40</p>	1700-13490

Wyoming Geographic Information Science Center (WYGISC)	FY 2008	ChartField
Geospatial Training Lab Use Fee		
Off Campus (per day) with Systems Admin. Support	450.00	
On Campus (per day) with Systems Admin. Support	350.00	
Mobile Lab, 13 computer (including staff support) per day	400.00	
Additional System Admin. Support	30.00/hr.	
GPS Units (on campus rates)		
ProXRS		
Per day	40.00	
Per week	160.00	
Per month	480.00	
GEO Explorer 3		
Per day	20.00	
Per week	80.00	
Per month	240.00	
Geo XT		
Per day	25.00	
Per week	100.00	
Per month	300.00	
Data CD duplication	20.00	
Plotting: Large format plotters, per sq foot		
Campus	2.50	
Non-campus	12.00	
Color Copies		
8-1/2 x 11	1.00	
11 x 17	1.50	
ESRI Hardware Keys, each	40.00	

Wyoming Institute for Disabilities/uap	FY 2008	ChartField
Training Technical Assistance and evaluation Services for organizations and individuals supporting persons with disabilities. Travel expenses will be billed in accordance with University travel regulations.	30.00 - 60.00	
Per faculty/staff hour		
Educational, developmental, or functional assessments for persons with disabilities.	25.00 - 60.00	
Per staff hour		
Targeted directories, per faculty/staff hour	40.00	
Standard mailing labels, per label	.10	
Targeted mailing label, per faculty/staff hour	25.00 - 60.00	
Web Services		
Specialized web sites or Specialized databases, per faculty/staff hour	25.00 - 150.00	

Wyoming State Veterinary Laboratory

Wyoming State Veterinary Laboratory fee policy is as follows:

1. The person requesting services will be the person billed and will receive all reports (NO EXCEPTIONS).
2. Fees for diagnostic tests performed for non-farm industry (e.g. pharmaceutical companies) and research grants will be assessed an additional 20%. This added fee does not apply to other, cooperating agencies and diagnostic laboratories where mutually beneficial collaborations have been arranged. The additional fee also does not apply to the Cervid hybrid testing program.
3. Maximum fee applies only for clinical, diagnostic cases from veterinarians and producers. Maximum fee will include necropsy and appropriate laboratory tests (with the exception of toxicology tests, spinal cord removal, and referred tests) of one animal. Simultaneous submission of animals from within a single livestock litter (e.g., pigs, multiple lambs, etc.) or up to 6 avians of similar breed, age, and clinical complaint are included in the maximum fee. Additional animals related to the same submission may be accepted for an additional \$30 each at the discretion of the WSVL.
4. Professional services rendered for forensic, insurance, and other legal claims will be charged at the rate of \$150 per hour in addition to other laboratory charges. These services include consultation, telephone calls, site visits, document preparation, and legal testimony.
5. Services will not be offered to clients with accounts that are greater than 90 days past due.
6. Income from fees supports almost 40% of this laboratory's budget and helps to cover case reporting, telephone charges, and return shipping of packaging material in addition to the service provided.
7. Tissues for histopathology must be fixed to reduce autolysis.
8. Fees may change in the interim as a result of drastic changes in prices for reagents and/or diagnostic kits.
9. Accessions submitted to the WSVL, including carcasses, tissues and agents isolated from samples, become the property of the WSVL unless other arrangements are made in writing at the time of submission, or a memorandum of understanding exists between the Laboratory and the State or other entity.
10. Custom test development is available; please call for details.
11. Laboratory results are joint property of the WSVL and the person (or institution) that paid for the test(s). They will not be shared with third parties except in the following circumstances:
 - o There is a legal requirement to do so.
 - o Laboratory testing results in a reportable disease
 - o It is in the interests of animal or human health to do so. This will be decided on a case-by-case basis by the laboratory director or, in her/his absence, by the acting director or by the faculty member in whose section that test was run.

The laboratory will periodically release summary data of disease patterns, and share them with the Wyoming Livestock Board, Wyoming Department of health, and clients through newsletters, press releases and annual reports.

Wyoming State Veterinary Laboratory (WSVL)	FY 2008	ChartField
Maximum fee (one animal excluding toxicology, spinal removal, PCR, IHC or referred tests) each additional related animal	100.00 35.00	1700-13439
Referral Fee for those tests not run by WSVL No Referral Fee for those tests offered by WSVL but referred because of unforeseen difficulties, or for specimens delivered to Wyoming State Chemical Lab P		1700-13439

Wyoming State Veterinary Laboratory (WSVL)	FY 2008	ChartField
UPS regular shipment Overnight (FedEx or UPS)	10.00 Actual Price (\$25-35 for most)	
<p style="text-align: center;">Bacteriology</p> Aerobic Anaerobic Mycoplasma Culture [food] Antibiotic Sensitivity (animal) Antibiotic Sensitivity (small animal and horses) FA exam for Clostridia (for species) Clark's Media for Campylobacter (includes culture) Mycology-direct exam for Fungi (culture referred) Tularemia assay Yersinia pestis (plague) assay	12.00 15.00 15.00 7.00 9.00 12.00 12.00 6.00 6.00 6.00	1700-13439
<p style="text-align: center;">Bacteriology PCR</p> Clostridium perfringens to toxins E. coli Mycoplasma Plague Tularemia PHF and all nested PCR	25.00 25.00 25.00 25.00 25.00 35.00	
<p style="text-align: center;">Pathology</p> Necropsy (includes disposal) Necropsy (horses) < 100lb 100lb – 500lb > 500lb Fetal Necropsy sample mailers Spinal cord removal Histopathology (maximum charge on one animal \$30) 1 to 3 slides extra slides (>4 per slide) research slides special stains referral slide Cytology (per slide) Dermatopathology Each additional mass submitted Cremation (disposal only; small animals only - >100lb No ashes returned Disposal of large carcass - >100lb Immunocytochemistry (per antigen) BVDV IHC in-state (sets of 6 samples) BVDV IHC out-of –state (sets of 6 samples) CWD testing on obes or lymph node Mare endometrium (per mare)	30.00 25.00 50.00 75.00 7.00 50.00 30.00 3.00 3.00 6.00 12.00 30.00 55.00 5.00 15.00 1/lb 20.00 26.00 31.00 25.00 15.00 30.00	
<p style="text-align: center;">Clinical Pathology Serum Chemistries</p> Small Animal Profile Large Animal Profile Individual chemistries, first sample; each	26.00 26.00 7.00	1700-13439

	FY 2008	ChartField
Wyoming State Veterinary Laboratory (WSVL)		
Individual chemistries, 2 + samples, each	3.00	
Electrolytes	6.00	
Hematology (CBC + differential)	12.00	
Urinalysis	6.00	
Cremations (disposal only: no ashes returned) Small animals, <100 pounds, per pound Large animals, >100 pounds NOT ACCEPTED	1.00	1700-13439
Cervid Hybrid Testing	18.00	

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Wyoming State Veterinary Lab (WSVL)		
Electron Microscopy		1700-13439
E.M. scan for viruses, per fecal or tissue	20.00	
E.M. (out of state; feces/tissues submitted)	50.00	
E.M. (out of state; grids submitted)	25.00	
Parasitology		1700-13439
Fecal Flotation	8.00	
Trichomoniasis culture (first sample)	7.00	
Trichomoniasis culture (2+ samples, each)	5.00	
Tritrichomonas PCR	30.00	
Special stain for Cryptosporidia	7.00	
Heartworm (ELISA for antigen)	8.00	
Heartworm (microfilaria exam)	8.00	
Giardia (ELISA)	35.00	
Neospora caninum FA	8.00	
Other (ID for parasites)	6.00	
MPA water filter analysis	160.00	
Public Health Service		
Rabies	0.00	
Disposal of skunk carcasses	25.00	
Plague/tularemia serologies	6.00	

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WSVL		
Regulatory Serology		1700-13439
Anaplasmosis (ELISA)	7.00	
Bluetongue (ELISA)	7.00	
Bovine Leucosis (ELISA) - referred	7.00	
Brucella Abortus – no charge state subsidized	0	
Brucella Canis	10.00	
EIA (AGID; Coggins)	7.00	
EIA (AGID;Coggins >10 from same owner)	5.00	
EIA (AGID) fax charge per page	1.00	
EIA (ELISA) 10 samples	9.00	
EIA (ELISA) >from same owner	8.00	
EHD		
5 or fewer samples (each)	5.00	
> 5 samples (each)	10.00	

WSVL	FY 2008	ChartField
Diagnostic Serology		1700-13439
BRSV (SN) **	5.00	
BVD ELISA – see Virology		
BVD (SN) type I and II (per type) **	5.00	
Brucella abortus	0.00	
Canine Distemper (SN)	10.00	
Canine RF (latex agglutination)	R	
M. Paratuberculosis (Johne's, AGID)	8.00	
MIP/PMAG mare pregnancy	16.00	
OPP/CAE (AGID)		
5 or fewer samples	6.00	
> 5 samples	5.00	
P13 (SN)	5.00	
WNV Equine IgM	10.00	
** 2nd of pair no charge if submitted together		
EHV-1 (rhinopneumonitis; SN) **	10.00	
FIP (ELISA)	18.00	
FIV - feleuk combination	25.00	
IBR (SN) **		
1 sample (each)	6.00	
2 or more samples (each)	5.00	
Leptospirosis (5 pieces: MAT) **	9.00	
LYME (dogs only, ELISA)	R	
MCF serology (ELISA)	5.00	
** 2nd of pair no charge if submitted together		
Progesterone (pregnancy)	R	1700-13439
Pseudorabies (latex agglutination)	5.00	
Toxoplasmosis (latex agglutination)	10.00	

WSVL	FY 2008	ChartField
Toxicology		1700-13439
4-Aminopyridine (bait, stomach contents)	25.00	
Aflatoxin (kidney)	Referred	
Alkaloid screen (urine, stomach contents)	40.00	
Alkaloid confirmation (\$125/hour)	\$125/hr	
Anticoagulants (liver, kidney, bait)	55.00	
Arsenic (blood, liver, kidney)	25.00	
Barium (kidney)	25.00	
Cadmium (liver, kidney)	25.00	
Calcium (feedstuffs, bone)	15.00	
Calcium/magnesium (Aquesis humor of CSF)	15.00	
Carbamate insecticide screen (bait, stomach contents)	40.00	
Chloride (serum)	R	1700-13439
Chlorinated hydrocarbons (brain, liver)	40.00	
Cholinesterase (brain or blood)	10.00	
Chromium (liver, kidney)	15.00	
Cobalt (blood)	R	
Cobalt (liver, kidney)	15.00	

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Conium	30.00	
Copper (tissue)		
< 6 samples (each)	25.00	
6 or more samples (each)	15.00	
Copper (serum)		
< 6 samples (each)	20.00	
6 or more samples (each)	15.00	
Cyanide (stomach contents, forage)	20.00	
Cyanide (liver, muscle)	25.00	
Delphinium alkaloids (rumen contents)	30.00	
Dicoumarol (bait, forage)	40.00	
Drug screen confirmation Ethlene Glycol (urine, stomach contents)	125/hr	
Qualitative	25.00	
Quantitative	40.00	
Fluoride (bone)	R	1700-13439
Glutathione (GSH) peroxibase	25.00	
< 6 samples (each)	10.00	
6 or more samples (each)	R	
Herbicides- call for availability	40.00	
Ionophores (feedstuffs)	25.00	
Iron < 6 samples (each) 6 or more samples (each)	15.00	
Lead (blood, liver, kidney)	25.00	
Larkspur	30.00	
Mercury (blood, liver, kidney)	25.00	
Molybdenum (blood)	25.00	
Mycotoxins screens (feedstuffs)	R	
Na Monofluoroacetate (1080; stomach contents)	R	1700-13439
Nickel (liver, kidney)	15.00	
Nicotine (stomach contents, urine)	15.00	
Nitrate		
-Aqueous Humor	8.00	
-Feed Stuff	R	
-Confirmation	125/hr	
Nitrate (any sample, quantitative)	20.00	
Organophosphates insecticide screen	55.00	
Oxalates	5.00	
Paraquat (lung, kidney, stomach contents)		
Tissue (qualitative)	35.00	
Tissue (quantitative)	55.00	
Petroleum Hydrocarbons (stomach contents)	55.00	
Phosphorous (feedstuffs)	R	
Potassium		
Feedstuffs	R	
CSF/Brain	25.00	
Pyrethroids (limited screen)	R	1700-13439
Selenium (blood, liver)		
< 6 samples (each)	25.00	
6 or more samples (each)	15.00	
Sodium (brain, CSF, feedstuffs)	15.00	
Strychnine (stomach contents, urine)	25.00	

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Sulfate (water, feedstuffs)		
Semi-quantitative	8.00	
Quantitative	R	
Thallium (liver, kidney)	25.00	
Tin (liver, kidney)	25.00	
Toxic element screen (liver) (Cu, Fe, Mn, Zn, Ba, Cr, Sn, Ni, Mo)	55.00	
Trace element screen (liver) (Cu, Fe, Mo, Zn)	40.00	
Trace element screen (liver), 6 or more samples	25.00	
Trace element screen (serum) (Cu, Fe, Mo, Zn)	25.00	
Trace element screen (serum), 6 or more samples	15.00	
Urea (feedstuffs)	R	1700-13439
Vanadium (liver, kidney)	25.00	
Vitamin A (serum)	30.00	
Vitamin E (serum)	30.00	
Vitamin A & E Tissue		
Serum (< 6 samples)	30.00	
Serum (6 or more samples)	15.00	
Zinc (liver, kidney)	25.00	
Zinc (liver, kidney), 6 or more samples	15.00	
Zinc (serum), requires trace element tut	10.00	
Zinc (serum), 6 or more samples	9.00	
Zinc Phosphide	30.00	
R=REFERRED TO OUT-OF-STATE LAB		

WSVL	FY 2008	ChartField
Virology		
Virology PCR		
BRSV	30.00	
BVDV (no typing)	30.00	
BVDV (typid)	56.00	
CDV	30.00	
Canine Influenza	30.00	
Chlamydia	30.00	
WNV PCR (avian/equine)	30.00	
EHV-1	30.00	
EHV-4	30.00	
BVD Blood ELISA, for viral antigen	5.00	1700-13439
Bulk Milk BVDV	45.00	
BVD PBS ELISA	4.00	
BVD PBS ELISA (tube supplied)	5.00	
FA examination (each)	7.00	
Virus isolation (includes FA on culture)	20.00	
Chlamydia Isolation (includes FA on culture)	20.00	
PBS tube (includes shipping)	1.00	