UW University of Wyoming

Upcoming Training Opportunities

Please see below upcoming training opportunities:

Account Analysis (WyoCloud) Pivot Tables Training

This workshop will cover how to use basic pivot table features to analyze and interpret your data and additional features to further leverage the Account Analysis report. The session will conclude with a chance to explore your own data and ask questions. The next training is scheduled for:

Thursday, December 5th from 3:30 – 5:00p.m., ITC 171

You can sign up for this training through the [WyoLearn IT training catalog.]

Account Analysis In-Person Training

The Financial Affairs team is piloting a training focused on the Account Analysis report to provide more detailed information on how to read and understand the data in the report. This training will be limited to 20 people in the first few offerings to allow for feedback on the training and for questions. For the first few offerings, this training will only be available in-person, but will be available through zoom in the future. The training will be offered every month. The next training is scheduled for:

Tuesday, December 10th from 2:00 – 4:00 p.m., College of Business room 108

Employees can register in the [Employee LearnCenter's Course Catalog]. Click on Course Catalog in the left panel and at the top of the course catalog in the search box, search for "Account Analysis." Click on the first result and enroll in the course.

Please note, this training does not cover pivot tables. We encourage users to attend a PivotTables class and/or the WyoCloud PivotTables class prior to attending this in-person training. Those trainings are available for registration through the IT training catalog: http://uwittraining.uwyo.edu.

If you have any questions, please contact Kaylyn Greenawalt at kgreenaw@uwyo.edu.

Individual Working Session

The Financial Affairs and HR team offers individual working sessions available to all employees to receive one-on-one support. These sessions offer support for both Finance and HCM within the same session. The next session is scheduled for:

Thursday, December 19th from 3:00 – 4:30 a.m., ITC 173

Employees can register in the Employee LearnCenter's Course Catalog. Click on Course Catalog in the left panel and at the top of the course catalog in the search box, search for "in person work session." Click on the first result and enroll in the course.

Contact Information

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