



## UW SAP 7-9.15: Allowable Expenses and Upcoming Trainings

Following a formal review and approval process, the Allowable Expenses Standard Administrative Policies and Procedures have been approved and are now available for campus-wide implementation.

Allowed expenses must be processed through WyoCloud. Unallowed expenses with valid business purposes that align with foundation donor intent and UW Foundation allowability must be processed through the Foundation using a Form 100.

Financial Affairs will hold training sessions on May 20<sup>th</sup> and May 22<sup>nd</sup> at 2 pm (MST) to go over the Allowable Expenses SAP and any questions people may have. The May 20<sup>th</sup> meeting will be held via Zoom (<u>link</u>) and will be recorded for distribution. The May 22<sup>nd</sup> meeting will be in person in the College of Business, Room 123.

Tuesday, May 20 <sup>th</sup> , 2:00 pm (MST): Zoom Training (https://uwyo.zoom.us/j/92835889947)
Thursday, May 22 <sup>nd</sup> , 2:00 pm (MST) In-person Training, College of Business, Room 123
If you have any questions, please contact Stephanie Stark, Director, Financial Compliance and Integrity, at <u>sander64@uwyo.edu</u> .
Contact Information
Financial Affairs

Phone: (307) 766-4340

Fax: (307) 766-6762

financialaffairs@uwyo.edu

uwyo.edu/budget-finance/financial-affairs/

© University of Wyoming