CEPS Engineering Initiative Request for Proposals:

Fiscal Year 2024 One-Time Funding

1. Summary and Funding Areas
The College of Engineering and Physical Sciences (CEPS) Dean's Office seeks proposals for One-Time Funding Grants of up to $80,000. The College has set aside $860,000 total for these grants. Awarded funds must be spent by May 31, 2024. These one-time funds may be used for a variety of items that support the goals of the Tier 1 Engineering Initiative, including:

- Repairs to equipment/instruments that were purchased by Engineering Initiative funds. This may be equipment/instruments used for research or for undergraduate teaching.
- Maintenance agreements for equipment/instruments that were purchased by Engineering Initiative funds. This may be equipment/instruments used for research or for undergraduate teaching.
- Purchase of new equipment/instruments for use in the College. This may be equipment/instruments used for shared research programs or for undergraduate teaching.
- Materials (including equipment) to support College-wide activities including but not limited to the UW Shop, the Innovation Wyrkshop and the Susan McCormack Center for Student Success.
- Other needs that would benefit from a one-time expenditure and support the goals of the Tier 1 Engineering Initiative

2. Timeline
- RFP Issued: Friday November 10, 2023
- Proposals Due: Wednesday January 10, 2024
- Decisions: Friday January 26, 2024
- Funding Spent: May 31, 2024 (all awarded funds must be encumbered)

3. Requirements:
- a. Proposals may be submitted by members of any of the College's departments, the UW Shop, the Innovation Wyrkshop, and the Susan McCormack Center for Student Success.
- b. A two-page proposal (12-point font, single-spaced, not including the budget) that provides:
  - (i) The project title
  - (ii) The name of the proposal team leader and names of all other members of the proposal team with their departments/units clearly identified.
  - (iii) The total amount requested ($): One inclusive number. Provide the budget details in a later section. This amount must include shipping and other associated costs.
  - (iv) A project description that considers the review criteria noted in Section 4(c) below and specifically identifies what is being requested, why it is being requested, and how the proposal will benefit the College and further accomplishment of one or more of the four goals of the Tier 1 Engineering Initiative.

(http://www.uwyo.edu/ceas/engineering-initiative/letter-initiative.html)

1. Excellence in Undergraduate Education
2. World-Class Research and Graduate Education
3. Productive Economic Development through Partnerships
4. K-14 STEM Education
(c) A one-page budget description and justification (in addition to the two-page proposal). This must include shipping and other associated costs. There are no indirect costs. Cost sharing is not required but may be included.

(d) If equipment is requested, the budget description and justification must include confirmation from the College Facilities Manager, Steve Salmans (ssalmans@uwyo.edu or 766-6170), that space, power and other requirements are met to support the equipment.

(e) The complete proposal (in a single PDF file) must be received in the CEPS Dean's Office (bagley@uwyo.edu) by 4:30 pm Wednesday January 10, 2024

4. Other Information
(a) The goal is to fund as many proposals as possible that benefit as many activities in the College as possible. Requests of all sizes (up to $80,000) will be considered.

(b) Proposal teams consisting of two or more proposal team members are encouraged.

(c) The review criteria are:
(i) How well the proposal furthers one or more of the Tier 1 Engineering Initiative goals (35 pts). Addressing more than one goal is not required.
(ii) The extent to which funding cannot be readily obtained from other sources (25 pts).
(iii) How well the proposal demonstrates the participation of the proposal team members (25 pts). There is no minimum or maximum number of proposal team members.
(iv) The extent to which funding does not duplicate previous awards or existing infrastructure in the College (15 pts).

(d) The review committee will be the College's three Associate Deans and the College's Director of Business Operations. This committee will review all the proposals and provide a rank-ordered list of the proposals for funding to the Dean for his decision.

(e) Please contact David Bagley (bagley@uwyo.edu) if you have any questions about this funding opportunity.