

College of Engineering and Applied Science

Staff Awards Selection Criteria

- The Selection Committee will consist of the three previous winners (if still employed in the College) plus one department head, one faculty council representative, and one staff council representative.
- Official nomination form is required.
- Completed nomination forms must use specific examples for EACH question. The selection committee will evaluate nominations based on a point system for EACH of the criteria.
- Nominee must:
 - exhibit exceptional customer service to students, faculty, staff, vendors, and coworkers;
 - exhibit excellent teamwork and positive attitude
 - deliver high quality results within their designated area; and
 - communicate effectively within designated area and beyond to foster pride in the College and University.
- Each nominee needs to receive three **(3)** separate nomination letters in order to be considered.
- Previous winners may be considered after a 5 year period since last receiving the award.
- Previous winners may be nominated for other UW awards as they become open for nomination.
- Previous award winners are listed on the Outstanding Staff Award plaque in the College of Engineering and Applied Science Hall of Fame and are listed on the Staff Council website.