

Student Organization Classification

Policy updated and enacted July 2020

I. PURPOSE

To outline requirements for Student Organizations to be registered with the University, how Student Organizations will be classified by the University, and the distinct privileges Student Organizations shall receive as a result of its classification.

II. DEFINITIONS

- A. **Student Organization** – Overarching designation given to all student groups who have completed the registration requirements to be classified and formally registered with the University.
- B. **Operations Guide** – A resource that is developed by the Student Organization that outlines basic practices and procedures of the organization beyond the scope of a Student Organization Constitution. The Operations Guide may include information related to officer duties, event planning, risk management protocols, campus and local contacts, etc.
- C. **Student Organization Handbook** – A document published annually by the Center for Student Involvement and Leadership (CSIL) that includes additional policies, rules, and regulations for Student Organizations.
- D. **Code of Conduct** – The Student Code of Conduct outlines rights and responsibilities of students and student organizations at the University of Wyoming or any of its sponsored programs. The Code defines conduct offenses, outlines community values and standards, and reflects the University's commitment to equity and procedural fairness.

III. POLICY

Student Organizations must meet the minimum registration requirements in order to be associated with the University. Based upon the relationship with the University and nature of the activities of the Student Organization, a designation will be assigned. Designations will be evaluated annually.

A. Registrations Requirements

In order to be a student organization, the following requirements must be met:

- i. Register annually with the Center for Student Involvement and Leadership (CSIL)
- ii. Provide and maintain an accurate officer roster including contact information
- iii. Maintain required membership as outlined in the Student Organization Handbook
- iv. Submit and maintain a Constitution that contains a non-discrimination statement and is approved by CSIL

B. Review of Designation

A staff member from the Center for Student Involvement and Leadership (CSIL) will determine the designation of each Student Organization and evaluate all Student Organization designations annually based upon the criterion listed in this SAPP. If a Student Organization chooses to appeal their designation, the appeal will be reviewed by a board comprised of representatives from CSIL, Risk Management, General Counsel, and ASUW and a final decision will be rendered.

IV. EVENT AND TRAVEL REGISTRATION

Student Organizations must comply with travel and event registration policies. Some activities and instances may require the student organization to obtain additional insurance. The Student Organization Handbook outlines activities that must be registered and the specific process in which Student Organizations must register its activities.

Students and their organizations shall clarify to the community that in their public expressions or demonstrations, the members of the organization speak only for themselves and that sponsorship of guest speakers and activities do not imply approval or endorsement by the University of the views expressed by the speaker, the program/event, the student, or the Student Organization.

V. STUDENT ORGANIZATION CONDUCT

Student Organizations, including club sports and fraternities and sororities, are held to the same behavioral expectations as individual students. Student Organizations are afforded the same rights and obligations under the Code of Conduct, including being subject to the conduct proceedings outlined herein, and would be subject to the same conduct sanctions. (from Student Code of Conduct)