

Central Student Technology Committee (CSTC)

Meeting: Friday – February 22, 2008

Location: Union 203

Attendees: Maggie Deming, Jesse Ballard, Tami Browning, Brandon Helvie, Cheryl Hilman, Warrie Means, John Nutter, Dee Pridgen, Mark Sunderman, Angela DeWolf

### **1. Budget Explanation**

Maggie explained that some changes have occurred to the CSTC budget since the committee last met. Outreach funds have been added back. \$189,684 has been placed in an account that can roll-over; an additional \$50,200 was placed in the CSTC budget for FY 2008 and must be expended by July 1. \$120,000 is also available in the CSTC resale account.

### **2. Update on Classroom Capture technology**

Maggie explained that the installation of the CR capture technology is a bit behind schedule. The media site install will occur over spring break. Training will occur in the summer. Already scheduled classes can use the technology in Fall 2008. Instructors should be able to request scheduling in these rooms beginning Spring 2009.

In addition to the \$84,000 approved earlier an additional \$5000 is needed for physical plant work

Cheryl Hilman moved to approve \$5000 for the physical plant costs  
John Nutter seconded the motion

Approved: all  
Opposed: none  
Abstain: none

### **3. TSS Position renewal – $\frac{3}{4}$ funding = 39,700 for FY 2009**

Maggie explained that beginning two years ago the CSTC approved the funding of a  $\frac{3}{4}$  position within the IT TSS group to help support and expand technologies to students. The position is reviewed each year for renewal. Jesse reported that he has seen a significant increase in response from PC Team to requests that are made from his unit. Jesse voiced his support to continue funding the position.

Warrie Means moved to approve continued funding of the position at \$39,700 for FY2009  
John Nutter seconded

Approved: all but one  
Opposed: Cheryl Hilman  
Abstain: none

### **4. ASU position – shared funding - IT \$20K, CSTC \$25K**

Maggie explained that IT has identified a need within the Academic Support Unit to expand student computing support. In order to expand the support an additional position is needed. The position would be dedicated to student support. The position would provide backup support to Jesse for the existing labs and allow for the expansion of support into other areas of student computing.

Cheryl raised concerns that the committee is not the correct location to find funding for positions. If funding is needed within a department the department should be required to provide the funding.

Maggie explained that funding is not available within IT for any additional positions. A model that IT has been using with other departments is either shared funding or the funding provided directly to IT from departments for new positions.

Mark Sunderman moved to approve the position for a biennium - FY 09 and FY 10  
Second by Angela DeWolf

Approved: all but one  
Opposed: Cheryl Hilman  
Abstain: none

## 5. Additional funding expenses

Jesse explained that there are a number of items that have been identified that the CSTC should consider funding.

**New chairs for BS 37** - The current chairs are beginning to fall apart. The chairs in BS 37 are the same as the chairs in Coe library. The plan is to purchase new chairs for BS 37 and then use the spare chairs to replace broken chairs in Coe until the renovation is complete.

Cheryl Hilman moved to fund \$6700 for the replacement chairs  
Warrie Means seconded

Approved: all  
Opposed: none  
Abstain: none

**Flatbed scanners** – Jesse indicated there are several scanners that need to be replaced and recommended purchasing additional scanners for use in Coe, Willett Drive and BS 37.

Warrie Means moved to purchase new scanners for \$7200  
Cheryl Hilman seconded

Approved: all  
Opposed: none  
Abstain: none

**Laser Printers for AS 228, AG 229, CR 225** – Jesse explained that these labs have printers that are over 5 years old. They do not have duplex capabilities and have a slow pages-per-minute count.

Cheryl Hilman moved to approve the purchase of 3 laser printers for \$3600  
Warrie Means seconded

Approved: all  
Opposed: none  
Abstain: none

**Color Printer for Willett** – Jesse explained that students have requested a color printer be placed in the Willett drive lab

John Nutter moved to approve the purchase of a color printer for Willett drive for \$1000  
Angela DeWolf seconded

Approved: all  
Opposed: none  
Abstain: none

**High Speed Document Scanner** - Jesse explained that every once in a while IT will receive a request for a high speed document scanner.

Questions were raised on the need for such a scanner. Consensus was that if the lower end model was purchased it could be determined if there was a need for such services.

Cheryl Hilman moved to approved the Cannon 3080cii scanner purchase for \$2400  
Tami Browning seconded the motion

Approved: all  
Opposed: none  
Abstain: none

Discussion took place regarding what should be purchased if additional funds need to be expended at the end of the FY. After discussing various possibilities the committee recommended that dual monitor support be funded if extra funding is available.

Brandon Helvie moved to approve expending extra funds on dual monitor support  
Warrie Means seconded

Approved: all  
Opposed: none  
Abstain: none

Maggie adjourned the meeting at 4:25 pm