

Central Student Technology Committee (CSTC)

Meeting: Monday – February 28, 2011

Location: Union Senate Chambers

Attendees: Maggie Morrison, Jesse Ballard, Nick Anderson, Steve Boss, Tami Browning, Cody Connor, Michael Doherty, Ken Driese, Melissa Hunter, Cheryl Hilman, Patrick McDowell, John Nutter, Jacklynn Pham, Dee Pridgen, Jacob Skog, Bret Sorensen, Casey Wood

### **1. Introductions**

Members introduced themselves.

### **2. EndNote Licensing**

Maggie explained that the libraries and students have requested access to EndNote. Now that a concurrent license server is in place, the cost of implementing EndNote is much more reasonable.

Discussion took place regarding the benefits of EndNote vs. EndNoteWeb and Zotero, which are free and already available on the lab system.

John Nutter moved to approve \$2450.00 for 5 concurrent licenses of EndNote with the understanding that at the next meeting Steve Boss and Jesse Ballard would present comparisons between EndNote, EndNoteWeb and Zotero.

Melissa Hunter seconded the motion

Approved: all but two

Opposed: Jacob Skog

Abstain: Cody Connor

### **3. Stand Alone Document Scanner**

At the last CSTC meeting members asked ASU to research the cost of a stand-alone document scanner. The most viable option is the HP ScanJet Enterprise 7000n.

Nick Anderson moved to approve \$3000 for the document scanner with the understanding that it would be located in Coe library.

Cheryl Hilman seconded the motion

Approved: all

Opposed: none

Abstain: none

### **4. Furniture replacements – AS 228 and EN 2111/2109**

Maggie explained that the AS 228 and EN 2111/2109 computer labs are under renovation this year. The AS 228 computer lab is currently furnished with Nova desks that recess the monitor below the work surface. Students have complained about the desks for years. Now that the lab space is being renovated it would be an ideal time to replace the desks.

Originally the committee was asked to consider replacing the desks in AG 229, but a newly remodeled space, EN 2111/2109, is a better candidate. The computer lab EN 4054 is being relocated to a newly renovated space in EN 2111/2109. The existing tables in EN 4054 are too large to allow a full 30 computers to fit into the room. The current plan is to use older Nova desks, which allow the full 30 computers to fit in the room.

At the last meeting Cheryl Hilman asked IT to obtain a quote from physical plant to custom make the desk, vs. purchasing them from an outside vendor. Jesse obtained a quote back from the carpenters and the cost was quoted at over \$700 per desk, which is \$300 more than the vendor quote.

Discussion took place on also replacing the desks in AG 229.

Jacob Skog - moved to approve \$39,600 to purchase the 84 computer tables for AS 228, AG 229 and EN 2109/2111

John Nutter- seconded the motion

Approved: all

Opposed: none

Abstain: none

## **5. Geology Library Computer replacements**

Maggie explained that for the past 3 years the CSTC has been donating 3 year old lab computers for use in the Geology library. The donations were used to provide time to gather usage statistics.

Jesse explained that the usage statistics show that there is consistent use of 6 computers in the Geology library.

Melissa Hunter moved to fund \$7200 for 6 new computers

Tami Browning seconded the motion

Approved: all

Opposed: none

Abstain: none

Jesse also recommended that the printer in the lab be replaced. The current printer is a 6 year old spare unit that is likely to fail in the near future.

Ken Driese moved to approve \$1400 for a new printer

Melissa Hunter second the motion

Approved: all

Opposed: none

Abstain: none

## 6. Coe Library Group Study rooms

At the last CSTC meeting the committee began discussing the possibility of supporting group study rooms in Coe. At that time the committee asked Steve Boss to provide usage information on the current study rooms.

Steve Boss presented usage information and explained that group study rooms that have technology in them are reserved substantially more than rooms without technology. The CSTC currently supports technology in two group study rooms in Coe (339 and 340). Three new group study rooms (264, 266 and 310) have been funded with donations to the library.

Discussion took place regarding the current configuration of the study rooms and the number of rooms the CSTC should support.

Discussion took place on the need for the group study rooms to have the ability for users to connect in their laptops to any large screen display that is available in the room.

Discussion took place regarding the need to provide web cameras to allow students to interact with peers at other institutions or for job interviews.

Jacob Skog recommended creating a standard of group study room and proposed a configuration similar to the one listed below:

- Large screen display – at least 42”
- Web Camera
- Computer
- Switch for laptop connection

Discussions went beyond the time for the meeting so the issue was tabled. The committee requested specific recommendations be drafted by Steve Boss and Jesse Ballard and presented at the next meeting.

Maggie adjourned the meeting at 3pm

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1. Introductions
2. EndNote licensing
  - Concurrent - \$490 per seat – 5 seat minimum
    - i. \$2450.00
    - ii. No annual maintenance
    - iii. Upgrades are usually 50% of full purchase price

3. Document Scanner – Stand alone - \$3000.00
  - HP ScanJet Enterprise 7000n (see image to the right)



4. Furniture replacements in AS 228 (24) and EN 2111/2109 (30)
  - Approximate Costs - \$25,600
    - i. 54 tables - \$400/ea = \$21,600
    - ii. Delivery and installation = \$4000
  - Replace the Nova recessed monitor desks
  - Recommend Computer Comforts – recessed LCD desk or similar desk
    - i. Lowers monitor to keep line of site, but much more ergonomically appropriate
  - Price estimate from Physical plant to custom make similar desks was quoted at \$650 - \$700 each.
    - i. Between \$35,100 and \$37,800 for all 54 tables.



5. Geology Library Computer replacements
  - CSTC has provided 3 year old computer for the past 3 years
  - Started with 3 in 2008, expanded to 7 in the summer of 2010
  - 7 new computers (\$1200 each) = \$8,400
  - 1 new printer – Dell 5350dn - \$1400
6. Coe Library Group Study rooms
  - Potential funding projects
7. College expenditure reports