Central Student Technology Committee (CSTC)
Meeting: Tuesday November 22, 2011
Location: Union 203

Attendees: Maggie Morrison, Jesse Ballard, Steve Boss, Tami Browning, Cody Connor, Michael Doherty, Ken Driese, Bryan Dugas, Melissa Hunter, Cheryl Hilman, Warrie Means, John Nutter, Aaron Schuster, Jeff Slade, Bret Sorensen, Chris Primus

1. **Introductions**

2. **Student Web server – 5yr VM lease through May of 2017**

   Maggie explained that traditionally the CSTC has funded a student web server. The server us up for renewal and a new 5 yr lease comes to $5,658

   Discussion took place on the usage of the web server. Jesse indicated he knew of several classes that were taught using the web server as a tool. Mike Doherty explained that he sees the trend in the use of web serve space hosted at UW declining in future years. Students have begun to find hosted solutions so they maintain access after leaving UW.

   The consensus of the committee was to fund the 5 year lease, but to examine usage in 2 to 3 years to see if the web server should be removed at the end of the 5 year lease.

   Jeff Slade moved to approve $5,658 for the student web server
   Warrie Means seconded the motion

   Approved: all
   Opposed: none
   Abstain: none

3. **Forefront / SCCM server**

   Traditionally the CSTC has funded the Antivirus Server for the UWStudent lab system. In the past the server was used to house the Trend Office scan product. This past summer IT converted over to Microsoft Forefront. IT is combining the forefront server and SCCM server for both the lab system and campus.

   The CSTC is being asked to fund 1/3 of the total cost, which is $10,566.

   Ken Driese moved to approve $10,566 for the forefront/SCCM server
   Mike Doherty seconded the motion

   Approved: all
   Opposed: none
   Abstain: none

4. **Transition of student staffing funds from BS 37 double staffing to the ITC service center**

In April of 2011 the CSTC approved 7205 hours of LA staffing, some of which was allocated to provide double staffing in BS 37. Jesse explained that they have seen a slight decrease in the usage of BS 37, but his group has also observed that a single LA is able to provide the needed support for Coe 300/301, which supports 60+ computers. BS 37 has 51 computers.

Jesse is recommending that the staffing funds used to support BS 37 double staffing be moved to provide expanding staffing in the ITC service center for Spring 2012. The ITC Service Center provides computer support on personally owned devices, with the major majority of service being dedicated to the student population. ASU will evaluate the usage in the service center and if the work load justifies keeping the position they will ask for continued funding for FY13.

Warrie Means moved to reallocate BS 37 double staffing to the service center for SP12
Jeff Slade Seconded the motion

Approved: all
Opposed: none
Abstain: none

5. **Emergency Purchase of printer for CR 225**

Jesse explained that early in the week of 11/14 the printer in CR 225 failed. Faced with the need to provide printing in the near term he authorized the emergency purchase of a Dell 2350DN printer at a cost of $405

Warrie Means motioned approval after the fact
Jeff Slade seconded the motion

Approved: all
Opposed: none
Abstain: none

6. **Willett Drive computer lab changes**

The new Bison Run apartment complex will begin to come online in late January. Computer lab space is provided in the new community building. Jesse recommends relocating 4 of the 10 computers from the Willett Drive lab to the new complex lab. Moving the computers will provide the needed equipment in the new community center, while at the same time help address ADA and space concerns in Willett Drive.

The only cost to the CSTC at this time is to purchase a printer for use in the new Bison Run lab. The cost of the printer is $405

Jeff Slade moved to approve the moving the computers and purchase of the printer
John Nutter seconded the motion

Approved: all
Opposed: none
Abstain: None

7. **Coe PC Laptops – 20 @ $1500 each**

The CSTC has traditionally funded laptops that are made available for checkout in Coe Library. Following a 3 year rotation cycle the 20 PCs are up for replacement in the summer of 2012.

Jesse informed the committee that the Library has indicated that all 20 PC Laptops are regularly checked out at the same time.

Discussion took place on the need to possibly expand the number of laptops made available for checkout. Discussion also took place regarding the type of Laptops that were being recommended.

The discussion was tabled until the next meeting.

Maggie asked for feedback on the next meeting time. It was decided to meet in a week on Tuesday 11/29.

Maggie adjourned the meeting at 5pm

Central Student Technology Committee

Agenda – November 22, 2011

1. Introductions
2. Student Web server – 5yr lease through May 2017 - $5,658
3. Forefront / SCCM Server - $10,566
   - 1/3 of the total cost of the project
   - 5 yr lease through May 2017

4. Transition Student staffing costs from double staffing BS 37 to providing and additional student worker in the Service Center for Spring 2012
   - CSTC currently pays for LA staffing in the following breakdown
     i. BS 37 primary LA: 7:30am – 11:00pm
     ii. BS 37 Double Staffing: 9:00am – 5:00pm
     iii. Coe 202 staffing: 11pm – 7:30am*
     * change in staffing to Coe occurred when the 24 hour status moved from BS 37 to Coe
   - LA Staffing has already been approved for FY 2012
   - Would increase service center staffing by about 6- 7 hours a day for SP 12 - total of ~ 540 hours
   - We would evaluate usage prior to requesting funding for FY 13 staffing.
   - Service Center functions are now advertised word of mouth; with new position the functions would be advertised more broadly
   - IT has provided expanded space by providing room 162 in the ITC

5. Emergency purchase of printer for CR 225
   - Current printer (a 4 year old 5310n) experienced a controller card failure
   - Purchased a Dell 2350dn printer ($405)

6. Willett Drive computer lab changes
   - Move 4 computers from current lab to new lab in the Bison Run Village community building
   - Purchase a Dell 2350dn printer to support new lab - ($405)
   - Reduce total number of computers in Willett Drive to 6
     i. Space and comfort is currently a concern with 10 computers

7. Coe PC Laptops – 20 @ $1500 = $30,000
   - Library reports that all 20 laptops are regularly checked out during the evenings
   - External Battery charger = $2400

8. Coe Mac Laptops – 5 @ $2100 = $10,500
   - Library reports that all 5 MacBooks are regularly all checked out
   - The 5 MacBooks are checked out more frequently than the PCs

9. Maple software – 50 concurrent uses for 3 years = $17,100
   - Could also purchase year by year at a cost of $6000 per year
   - Used heavily by the math department:
     i. Calc I, II and II classes
     ii. Differential Equations, Linear Algebra, Matrix Theory, Applied Differential Equations I, Partial Differential Equations, and Math Modeling
     iii. License are also available for use in other labs such as ESIG and for research purposes

10. MS Expressions software assurance – 100 license @ $12 each = $1200
    - Traditionally have purchased license for every CSTC controlled lab
    - Usage of the software has dropped dramatically in the past few years
    - Recommend purchasing license for following labs:
      i. Coe 202, IT 101 and specialized remote lab (75)
      ii. Purchase an additional 25 for use in a classroom lab