

### **Additional Search Committee Information Sessions**

The Office of Diversity, Equity, and Inclusion is pleased to release an updated resource to assist search committees in faculty/academic and administrative professional searches. [Conducting a Fair and Equitable Search: Best Practices](#) is now available. This resource provides information, resource links, and guidance for search committees including ways to prepare your area for diverse recruitment, effective and fair methods for evaluating candidates, information on implicit bias and evaluator error, and ways to welcome new diverse faculty and staff.

The handbook can be found on the [website for the Office of Diversity, Equity and Inclusion](#) along with other information regarding the search process.

Additionally, the Office of Diversity, Equity, and Inclusion is offering open sessions for faculty/academic and administrative professional search committee chairs and members to attend in lieu of the required individual diversity consultations. The dates and times for these sessions are:

- Thursday, January 18, 2018 from 9:00 – 10:00 a.m. in the West Yellowstone Ballroom, Wyoming Union
- Tuesday, January 30, 2018 from 2:00 – 3:00 p.m. in the Classroom Building room 115
- Wednesday, February 14, 2018 from 11:00 a.m. – 12:00 p.m. in the Family Room, Wyoming Union
- Friday, March 2, 2018 from 1:00 – 2:00 p.m. in the Family Room, Wyoming Union
- Monday, March 19, 2018 from 10:00 – 11:00 a.m. in Coe Library Room 506

While search committee members and chairs are highly encouraged to attend, these sessions are open to any faculty or staff who wish to learn more about conducting fair and equitable searches.

For questions or to RSVP for an information session, please contact [diversity@uwyo.edu](mailto:diversity@uwyo.edu) or call 766-6672.

Sincerely,

Emily Monago, Chief Diversity Officer