UNIVERSITY OF WYOMING

Process Advisor

The University of Wyoming Dean of Students Office provides direct support to complainants, respondents, and other students who are involved in reports of alleged violations of the Student Code of Conduct, including Gender Based Discrimination and Sexual Misconduct. This support includes navigating academic, personal, and community impacts, advising on relevant policies and procedures, and connecting students to additional support and resources on and off campus, as needed.

The process advisor is a university support person available to serve in the following capacities:

- Clarification about University policies, procedures, and personnel related to investigations led by staff within the Dean of Students office
- Attend meetings with student (investigative conversations, housing relocation discussions, resolution agreement discussions, process hearing, e.g.) as a support person
- Review documents and materials from investigation, the final report of investigation, and sanctioning agreements as requested
- Provide general support
- Assist in managing academic, housing, dining, and other immediate and on-going needs as necessary and communicate with the Dean of Students office
- Provide information and referrals to university and community based resources for additional support needs

The process advisor is not:
- A confidential resource
- An advocate who acts or speaks on behalf of a student in an investigation, hearing, or sanctioning
- Legal advice

While the process advisor maintains privacy related to the situation, any information shared with the process advisor is not confidential and may be shared with other campus offices.

I decline a process advisor at this time   _____

I request a process advisor at this time   _____

By signing this document I acknowledge the role of the process advisor was explained to me. I understand information may be provided to Dean of Students staff and any other University of Wyoming entity involved in the resolution of this matter.

I understand I may choose a support person in addition to the process advisor.

_____

Student Name   W#   Date

_____

University staff member   Date

Process Advisor Acknowledgement Form; University of Wyoming