

College of Education - Exception Request

Office of Teacher Education, McWhinnie Hall, room 100

Dept. 3374, 1000 E. University Ave., Laramie, WY 82071

Phone: 307.766.2230 Fax: 307.766.2018

IMPORTANT INFORMATION

This form is for a request for an exception to a specific College of Education degree requirement.

Filing this form does not guarantee approval.

A separate form with supporting documentation is required for each request. Do not combine requests on one form.

Committee decision will take a **minimum of 10-15 working days** for review.

Name: _____ W# _____

☐ Elementary ☐ Secondary Area of Concentration (ELEM) **OR** Major (SEC) _____

Are you pursuing the Post-Baccalaureate certification? ☐ Yes ☐ No

Complete Mailing Address _____

Contact Phone _____ Email _____ @uwyo.edu (preferred)

REQUIRED: Attach a typed letter explaining the reason for the exception (if necessary), a course syllabus, a course description or other relevant documentation as applicable.

☐ Substitute: UW Course for *required* UW course. Semester & year of course _____

Substituted UW course # and title _____ Final Grade _____ Credits _____

Required UW course # and title _____

☐ Substitute: Course from another institution for required UW course. Semester & year of course _____

Course # and title _____ Final Grade _____ Credits _____

From (Institution) _____ Required UW course _____

☐ Other _____

Student Signature _____ **Date** _____

Advisor Signature _____ ☐ Approve ☐ Defer ☐ Deny **Date** _____

Faculty Committee Representative _____ ☐ Approve ☐ Deny **Date** _____

If exception denied, reason
OR additional information _____

Date posted to degree eval _____ by _____