UNIVERSITY OF WYOMING

Faculty Senate
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Faculty Senate – Executive Committee
Minutes
Monday January 27th, 2025

Attendance: Ray Stuart Fertig III (*Chair*), Ashley Hope Carlisle (*Member-at-Large*), Gregg Cawley (*Member-at-Large*), Treva Sprout-Ahrenholtz (*Secretary*), Vladimir Alvarado, Tiger Robison (*Member-at-Large*), Rob Godby **(*Chair-Elect*)**

Absent:

Guest(s): Mandy Gifford *(Chief of Staff to the Provost),* Dave Bageley (*Academic Affairs)*

Meeting Called to order at 12:03p

Motion made to approved agenda, seconded, carried
Motion made to approve minutes of the last meeting, seconded, carried

Chairs Business:

1. Faculty Senate meeting times adjusted, reflective of meeting twice in February instead of once. Committee made informed of the change. Noted that Uni Regs require Senate to meet twice a month.
2. Steve Bialastock resigned; new member of the parking committee requested. Senate at large being requested.
3. Faculty Town Hall with President Seidel, February 6th, 4pm to 5pm
4. Gregg Cawley to make a motion in Senate to adjust the agenda to include guest speaker John Stark.

Chairs Reports:

1. Chair Fertig attended the Academic Affairs meeting. Scott Turpen advised on several upcoming changes. Working group now includes LCCC. Fall 2027 implementation for USP changes.
2. School of Computing gave a presentation; Trustees moved for a 2-13 process; being started; General Counsel approved as well. SoC being housed in Crane Hall. Renovations recommended totaling 1.5 million to repurpose the space. Mandy Gifford advised on the 2-13 process and indicated that the Board of Trustees expects the process to conclude in March, before it comes to Faculty Senate. Chair Fertig commented on some of the necessary changes in the SAPP around 2-13 Process. Provost can direct a committee to look at the feasibility of proposals under 2-13.
3. Vice Provost Michelle Hilaire will be new point person for USP changes.
4. Windows 10 computers will only be supported through October 2025. All unsupported machines will have to be replaced (no budget provided).
5. Discussion in Cabinet to add "Required Goals" to performance evaluations for all employees.
6. Research Advisory Committee - 65% compliance rate for on-time submissions of proposals. Late submissions take efforts away from timely submission. There is some interest in trying to find solutions to that problem.

Other Business

1. Discussion of SAPP Review
    a. Motor Vehicle and Tribal License Plate Programs – Nothing to object to; reallocation of revenues to Alumni Association.
    b. Allowable Expenses SAPP – Nothing to object to. The Chair has made a few small comments (thresholds about expenditures); concerns about the time-sink involved in smaller expenditures. University Funds and Foundation Funds are separate, and this should be stated explicitly in the SAPP. Clarification on "Fuel for university vehicles". Retirement celebrations funded through Foundation funds. Mandy provided some clarification on the origins of the Allowable Expenses SAPP, and how state funds were to be used. SAPP is likely being addressed, or could be addressed, through Staff Senate. Discussion of allowable/unallowable expenses related to professional associations "subscriptions". Discussion of job expenses and whether certain memberships are mandatory and how it should be paid for.
    c. Hiring International Employees, Scholars, and Students SAPP – Discussion over the shifting relevance of executive orders from State/Federal authorities, and the impact such orders might have. Chair feels that the SAPP doesn't answer enough questions, or provide clear directions, on the challenges faced by bringing international personnel. More clarity requested in section A, permanent residency. Guidance document for hiring international personnel. Funding has shifted from General Counsel to individual departments, which transfers a considerable financial burden. Transparency is important for both hiring of international personnel, and in communicating with potential hires.
    d. Personnel File Policy – Discussed previously in Cabinet; merely codifies the practices that are already in place and aligns practice and policy with best practices. Section D1 brought up: Why wouldn't an employee have access to the supervisor's notes present in the file? As SAPP stands right now, employees do not have access to those types of notes. What qualifies as 'confidential notes' should be clearly defined. Wording of recommended changes discussed. Additional clarification to be requested. Noted that personnel files are not included as 'public records', are not valid targets for Freedom of Information Act/Third-Party Requests?

Motion to adjourn at 1pm, seconded, carried. Adjourned at 1pm.