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6 **A BILL TO REVISE UW REGULATIONS**  
7 **6-404 “University Undergraduate Degree Requirements,”**  
8 **6-407 “University Studies Program,”**  
9 **6-712 “Physical Education Requirements,” AND**  
10 **6-714 “Freshman English Graduation Requirement”**  
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13 **WHEREAS**, the Academic Planning Committee has reviewed and developed  
14 proposed changes to UW Regulations 6-404, 6-407, 6-712, and 6-714 for updates and  
15 consistency with University Studies Program 2015 previously adopted by the Faculty  
16 Senate; therefore,

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18 **BE IT ENACTED** by the Faculty Senate of the University of Wyoming that  
19 UW Regulations 6-404 and 6-407 are amended as presented in the attached addenda, and  
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21 **BE IT FURTHER ENACTED** that UW Regulations 6-712 and 6-714 are hereby  
22 repealed as inconsistent with University Studies Program 2015.

***AUTHENTICATION:*** *The foregoing Senate Bill 327, as amended, duly adopted by the Faculty Senate of the University of Wyoming under date of April 28, 2014, is hereby transmitted to the President of the University of Wyoming for review in accordance with UW Regulations.*

*/s/  
Jennifer Petrie  
Secretary of the Faculty Senate*

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## UW REGULATION 6-404 University Undergraduate Degree Requirements

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### 1. PURPOSE:

35 To codify all existing academic requirements established by the University Faculty for the award  
36 by the University of undergraduate degrees, and otherwise provide direction for the continuing  
37 implementation of such requirements.

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### 2. GENERAL STANDARDS:

41 a. Undergraduate degrees will be conferred only upon persons who have been accepted into a  
42 degree program offered by a ~~C~~college of the University, and who demonstrate successful  
43 completion of all ~~U~~university and ~~C~~college requirements established by appropriate regulations  
44 or publication in the University Bulletin. Individual students are responsible for ascertaining  
45 specific requirements for the degree sought, as well as compliance with published procedures.

46 (1) To be considered a degree candidate at the University of Wyoming, a person must  
47 have made application for admission to the Division of Admissions, must have been  
48 admitted as a student, and must have been accepted into a degree program within a  
49 college of the University.

50 (2) It is desirable that a person intending to pursue a degree at an off-campus location  
51 give notice of such intent preferably at the time of applying for admission to the  
52 University or as soon thereafter as possible.

53 (3) A student admitted to degree candidacy normally must meet all requirements  
54 appropriate to the degree as set forth in the regulations existing at the time of the student's  
55 entry into candidacy for the degree. Students failing to complete degree requirements  
56 within a reasonable period of time forfeit any right to graduate under the requirements in  
57 effect at the time of their admission to degree candidacy.

58 b. Satisfaction of academic requirements must be demonstrated by appropriate entries upon the  
59 official transcript of a student's academic work maintained by the Registrar of the University  
(see UW Regulation 8-246).

60 c. Academic requirements established by Colleges shall be based upon the number of credit  
61 hours to be earned for award of a degree within the major sought by a student. Colleges may  
62 establish requirements for areas of study and specific courses as a part of offered degree  
63 programs. Requirements may include academic work for which credit is not awarded.

64 d. Evaluation of successful completion of academic requirements shall be based upon the  
65 assignment of grades by faculty responsible for the academic offering or work. Grades ~~to be~~  
66 assigned to students shall represent the individual faculty member's evaluation of the student's  
67 work ~~as deserving a grade~~ as described in UW Regulation 6-722 (2.a.). A grade of "F" signifies  
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69 no credit is earned for the completed academic work. Within limitations set forth in UW  
70 Regulation 6-710, grades of "S" (Satisfactory) or "U" (Unsatisfactory) may be assigned. (For  
71 matters related to assignment of grades, see: UW Regulation 6-710, Authorization for Use of "S-  
72 U" Grades; UW Regulation 6-716, Change of Recorded Grades; and UW Regulation 6-720,  
73 Assignment and Removal of the Grade of I (incomplete).)

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75 e. Credit applicable towards a degree may be earned or awarded through (1) instructed classes on  
76 campus, VIRTUALLY or at extension settings (including recognized academic courses under  
77 concurrent faculty general supervision such as internships, clerkships, clinical experience, co-op  
78 programs, etc.); ~~(2) correspondence study courses offered through the Outreach School,~~  
79 ~~including online and other distance coursework;~~ (2) credit by examination; (3) portfolio  
80 evaluations, as provided in UW Regulation 6-719; and ~~(5) (4) acceptance of transfer credit from~~  
81 ~~accredited colleges or universities, including Wyoming Community Colleges and the School of~~  
82 ~~Religion at the University of Wyoming.~~ The following limitations apply:

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84 ~~(1) Correspondence Outreach School Study Credit:~~

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86 ~~(a) No more than 24 credit hours of approved correspondence course credits~~  
87 ~~may University of Wyoming courses offered through the Outreach School can be~~  
88 ~~applied toward meeting University of Wyoming baccalaureate degree~~  
89 ~~requirements regardless of where the credit is earned to the extent defined by the~~  
90 ~~major department and/or college.~~

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92 ~~(b) Records of correspondence Distance courses taken from another accredited~~  
93 ~~institutions must be furnished to reviewed by the Admissions Office for~~  
94 ~~evaluation. Accepted credit will be posted to a University of Wyoming record~~  
95 ~~card when a student is admitted to the University. However, applicability of this~~  
96 ~~credit toward a bachelor's degree will be determined by the major department and~~  
97 ~~college when the application for Graduation is completed. Once a student has~~  
98 ~~been admitted to the University of Wyoming, he/she must have the approval of~~  
99 ~~his/her academic adviser to apply any further distance study courses offered by~~  
100 ~~another institution correspondence study course work to University degree~~  
101 ~~requirements~~

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103 ~~(2) (1) Credit by Examination and Portfolio Evaluations: Such credit may be awarded~~  
104 ~~students in accordance with the provisions of UW Regulation 6-719 (Assessment of Prior~~  
105 ~~and Sponsored-Experiential Learning). All credit assigned for experiential learning based~~  
106 ~~upon portfolio evaluations is excluded from the minimum credit hour requirements set~~  
107 ~~forth in paragraph section 4.~~

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109 ~~(3) (2) Transfer Credit:~~

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111 ~~(a) Transfer credit accepted by the Office of Admissions and recorded on a~~  
112 ~~student's official transcript remains subject to approval by the College from~~  
113 ~~which a degree is sought as to whether it satisfies degree requirements.~~

114 (b) Students classified as juniors or seniors must obtain approval of the Dean of  
115 the College to take lower division level courses at a two-year college which they  
116 desire to apply towards their degree program.

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118 f. Other requirements appropriate to the various undergraduate degrees shall be established by  
119 regulations of the Colleges. All requirements and appropriate implementing procedures shall be  
120 published in the University Bulletin as directed by the Provost and Vice President for Academic  
121 Affairs.

### 122 **3. CUMULATIVE GRADE POINT AVERAGE REQUIREMENTS:**

123  
124 a. A student must have a cumulative grade point average of 2.000 or better based upon credit  
125 hours attempted through the University of Wyoming.

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127 b. Calculation of the cumulative grade point average shall be in accordance with UW Regulation  
128 6-715 (Scholastic Probation and Dismissal of Undergraduate Students and Cumulative Grade  
129 Point Average). **SUSPENSION, REINSTATEMENT AND ACADEMIC RENEWAL FOR**  
130 **UNDERGRADUATE STUDENTS).**

### 131 132 **4. MINIMUM CREDIT HOUR REQUIREMENTS:**

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134 a. A minimum of 30 credit hours must be earned from the University of Wyoming. Beginning  
135 with the fall semester of the 1997-98 academic year, all students first enrolling in the University  
136 or other collegiate institutions must complete a minimum of 48 upper division (junior-senior)  
137 semester credit hours, 30 of which must be earned from the University of Wyoming (see UW  
138 Regulation 6-721 regarding upper division courses). Any exceptions may be granted by the  
139 President or Provost and Vice President for Academic Affairs.

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141 b. Students seeking another baccalaureate degree must complete 30 additional semester hours of  
142 course work from the University of Wyoming, 12 of which must be in upper division (junior-  
143 senior) courses. All college and major requirements of the additional degree must be met.

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145 c. Undergraduate students may have hours earned in graduate level classes count toward their  
146 undergraduate degree upper division credit requirement.

### 147 148 ~~5. PHYSICAL EDUCATION REQUIREMENT:~~

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150 ~~A student must complete physical education requirements set forth in UW Regulation 6-712.~~

### 151 152 ~~6. FRESHMAN ENGLISH REQUIREMENT:~~

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154 ~~a. A student must complete the Freshman English requirement set forth in UW Regulation 6-714.~~  
155 ~~As to all students first enrolling in the University of Wyoming on and after the beginning of the~~  
156 ~~fall semester of the academic year 1991-92, the requirements of UW Regulation 6-714 are~~  
157 ~~inapplicable.~~

~~b. Students previously enrolled in the University, or other collegiate institutions, whose academic records do not demonstrate completion of the requirements of UW Regulation 6-714 prior to the 1991-92 academic year must complete the writing requirements included in University Studies Degree Requirements, or such portion thereof as may be approved by the University Studies Committee.~~

**75. STATE AND FEDERAL CONSTITUTION INSTRUCTION AND EXAMINATION REQUIREMENT:**

a. Wyoming State statute (Wyo. Stat. 1977, § 21-9-102) requires each student to receive instruction in the essentials of the United States and Wyoming constitutions.

b. This requirement is satisfied by completion of Political Science 1000, a combination of History 1210 and History 1250, or other courses approved by the University Studies Committee as meeting statutory requirements. A grade of "C" or better must be earned in the course examination.

**86. UNIVERSITY STUDIES DEGREE REQUIREMENTS:**

~~a. Specific courses which satisfy general education requirements are identified and approved by the college course and curriculum committees and the University Studies Committee. Only those courses meeting baseline learning outcomes (see UW Regulation 6-407) shall satisfy these requirements.~~

~~b. It is the responsibility of the individual colleges to review and adjust their degree requirements or course offerings when necessary to assure completion of general studies requirements.~~

~~a. Enclosure 1 establishes requirements for general studies in five separate areas to be completed for award of undergraduate degrees to students first enrolling in the University of Wyoming on and after the beginning of the fall semester of the 1991-1992 academic year. Specific courses which satisfy the general studies requirement are identified and approved by the University Studies Committee in its February 28, 1990 report. Only those courses approved by the University Studies Committee (see UW Regulation 6-407) shall be applicable to satisfaction of these requirements.~~

~~b. It is the responsibility of the individual Colleges to review and adjust its degree requirements or course offerings when necessary to assure completion of general studies requirements.~~

~~e. The University Studies Committee shall adhere to criteria and procedures set forth in the February 28, 1990, report of the University Studies Committee. No changes thereto may become effective without approval by the Faculty Senate.~~

**97. IMPLEMENTATION OF UNIVERSITY STUDIES REQUIREMENTS:**

~~In recognition of the significant changes required to existing undergraduate degree programs and the necessity of individual college and department planning of course content and resource~~

~~allocation to assure the availability to students of courses meeting the University Studies' requirements,~~ implementation of the requirements shall be in accordance with the following:

a. Transferred credits from other collegiate institutions may be accepted in satisfaction of requirements when the transferred courses meet the objectives of a required University Studies course as determined by standards or procedures adopted by the University Studies Committee.

b. Students transferring fewer than thirty (30) credit hours will be subject to requirements specified for freshman except when waived by the University Studies Committee upon petition by a student who has completed one year of full time collegiate studies.

c. The University Studies Committee is authorized to consider and grant waivers of the University Studies' requirements to petitioning students as warranted by unusual and extenuating circumstances.

d. With the concurrence of the Executive Committee of the Faculty Senate and the Provost and Vice President for Academic Affairs, the University Studies Committee may suspend, or delay, the application of any of the requirements of the University Studies Program whenever it appears the availability of required courses, or class sections thereof, is insufficient to accommodate the class schedules of students necessary for fulfillment of undergraduate degree programs. Any such action shall be promptly reported to the Faculty Senate with an explanation of the action and such recommendations as may be appropriate.

e. The University Studies Committee shall cause to be prepared a list of all courses approved as meeting requirements in each of the areas of general studies for submittal to the Provost and Vice President for Academic Affairs. The Provost and Vice President for Academic Affairs shall cause such course listing, as may be amended from time to time, to be prepared and distributed in accordance with applicable policies and shall ensure that administrative procedures are in place.

#### **108. APPLICATION FOR UNDERGRADUATE DEGREE:**

As soon as a student admitted to degree candidacy has acquired at least 75 hours of credit applicable to the University-degree objective (but preferably no later than one calendar year prior to the date of intended graduation), the prospective undergraduate degree candidate shall acquire an Application for Graduation from the Registrar's Office. The Application shall be completed and signed by the faculty adviser, the Dean of the College which recommends candidates for the degree, and the degree candidate. The completed application shall be returned, within 10 days following its issuance for on-campus students and within 30 days following its issuance for off-campus students, for filing and processing in Registration and Records.

#### **119. CLEARANCE OF DEBTS OWED THE UNIVERSITY:**

Degrees, or other evidence of completion of academic credits, will not be provided students who have failed to pay requisite fees or other financial obligations owed to any division or unit of the University. The Vice President for Administration may approve alternative means by which

245 payment of monies owed the University may be guaranteed for payment and permit students to  
246 receive degrees and transcripts of academic work.

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248 **1210. DIRECTIVE:**

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250 The requirements herein described are immediately effective except as specifically noted.

Source:

University Regulation 404, Revision 5; adopted 7/17/08 Board of Trustees meeting  
Revisions adopted 11/16/12 Board of Trustees meeting

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**UW REGULATION 6-407  
University Studies Program**

**1. PURPOSE**

This regulation shall state the goals, purpose, and procedures of a general education, or University Studies, program.

**2. GENERAL INFORMATION**

**a. Purpose of the University Studies Program**

It is the purpose of a University Studies Program to establish baseline learning requirements, which all students should meet regardless of their fields of study. These baseline learning requirements should be simple, flexible, and transparent. They should facilitate ease of transfer between collegiate level institutions, such as community colleges, and UW. They must be based on assessable learning outcomes that are clearly stated and made available to all interested parties, including students and instructors.

**b. Goals of University Studies Program curriculum**

Coursework that fulfills the goals of the University Studies Program should involve multiple and diverse disciplines in order to provide students with broad learning experiences, expose them to different viewpoints, and provide them diverse skill sets. Coursework should include some or all of the following: knowledge of human culture, the physical and natural world, and U.S. and Wyoming Constitutions; intellectual and practical skills; and personal and social responsibility. Such an education is expected to produce citizens able to function in a complex and changing society.

**c. Procedures**

The University Studies Program demands completion of specific requirements in identified areas of study in accordance with criteria approved by the University Faculty Senate. In cooperation with the Board of Trustees and academic administrators, the University Studies Committee of the Faculty Senate is responsible for making decisions regarding which courses are to be designated as USP-compliant. (See also UW regulation 6-702 14.a.)

283 **3. UNIVERSITY STUDIES COORDINATOR**

284 a. **Designation**

285 The Vice President for Academic Affairs in consultation with the University  
286 Studies Committee will designate a suitably qualified person to perform the  
287 duties of the University Studies Coordinator, who shall be responsible to the  
288 Vice President for administrating the University Studies Program.

289 b. **Responsibilities**

290 The University Studies Coordinator will work directly with the University  
291 Studies Committee and other appropriate faculty, University officers, and  
292 Faculty Senate committees to:

293 i. make recommendations for the fiscal support of the  
294 University Studies Program;

295 ii. maintain approved course lists and disseminate  
296 information about the program on and off campus;

297 iii. assist faculty and sponsor departments in preparing or  
298 modifying University course offerings for the Program;

299 iv. implement an assessment plan as established by the  
300 University Studies Committee (see 6-702 14.b.i);

301 v. make recommendations for waivers or substitution of  
302 University Studies Program requirements by petitioning  
303 students;

304 vii. serve as an ad hoc (non-voting) member of the  
305 University Studies Program Committee.

Source:

University Regulation 407, Revision 3; adopted 7/17/08 Board of Trustees me

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**UW REGULATION 6-712**  
**Physical Activity and Health Theory Requirement**

~~1. PURPOSE~~

~~—To promote health improvements for all individuals and to increase public awareness of determinants of health and wellness.~~

~~2. DIRECTIVE~~

~~—All students desiring to receive a baccalaureate degree from the University of Wyoming are required to have successfully completed a course or courses promoting physical activity and health theory. Exemption from this requirement will only be granted for students who meet the exemption criteria outlined in the relevant university policy documents.~~

~~3. ADMINISTRATIVE PROCEDURES~~

- ~~a. Courses satisfying the requirement set forth in this regulation will be specifically so designated in the University bulletin after the normal approval process for such courses.~~
- ~~b. Transfer students may satisfy this requirement by transferring in a college course equivalent to the standards approved by the University of Wyoming.~~
- ~~c. Students who are medically excused from the physical activity component must still complete the health theory component of the requirement.~~

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**UW REGULATION 6-714**  
**Communication Skills Requirement**

~~1. PURPOSE~~

~~To promote communication skills and to establish baseline competencies in academic discourse for students.~~

~~2. DIRECTIVE~~

~~All students desiring to receive a baccalaureate degree from the University of Wyoming are required to have successfully completed a college course or courses covering communication skills such as English composition and rhetoric. Exemption from this requirement will only be granted for students who meet the exemption criteria outlined in the relevant university policy documents.~~

~~3. ADMINISTRATIVE PROCEDURES~~

- ~~a. Courses satisfying the requirement set forth in this regulation will be specifically so designated in the University bulletin after the normal approval process for such courses.~~
- ~~b. Transfer students may satisfy this requirement by transferring in a college course equivalent to the standards approved by the University of Wyoming.~~
- ~~c. Credit by examination may be earned under procedures and rules established within the framework of the University Credit by Examination Policy.~~