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**UW REGULATION 6-701**  
**Faculty Senate ~~Bylaws~~**

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**I. PURPOSE**

~~To establish the Faculty Senate Bylaws. The Board of Trustees, with and subject to the regulations of the Board of Trustees and applicable provisions of law, confers responsibility for University educational and academic programs and policies on the University Faculty. These powers, subject to the Authority of the Board of Trustees, are expressed through the Faculty Senate.~~

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**II. DEFINITIONS**

A. Faculty Senate: Membership to, organization of, and policies and procedures of the Faculty Senate are established in the Standard Administrative Policies and Procedures of the Faculty Senate. The Faculty Senate, subject to review and approval in accordance with UW Regulations, establishes the educational and academic policies which promote and protect the interests and welfare of the University community, protects academic freedom, and furthers the full and free development and presentation of scholarly learning, teaching, research, and service.

B. Faculty Senate Executive Committee: membership on the Executive Committee is by election from the Faculty Senate. The offices, organization, policies, and procedures of the Faculty Senate Executive Committee are established in the Standard Administrative Policies and Procedures of the Faculty Senate.

C. Faculty Senate Coordinator: The Faculty Senate Coordinator manages and executes the administrative support functions of the Faculty Senate, the Faculty Senate Chair, the Faculty Senate Executive Committee, and the Committee on Committees.

D. Faculty Senate Standing Committees: Support and report to the Faculty Senate. They shall report directly to Academic Affairs when in accordance with the Standard Administrative Policies and Procedures of the Faculty Senate. The responsibilities of Faculty Senate Standing Committees are defined in the Standard Administrative Policies and Procedures of the Faculty Senate.

**III. DELEGATION OF POWERSTHE UNIVERSITY FACULTY SENATE**

~~The powers conferred upon the University Faculty by the Board of Trustees, subject to the limitations stated herein, shall be vested exclusively in the Faculty Senate established by this Regulation, which body shall act for and in behalf of the University Faculty in the exercise of said powers. The Faculty Senate is established by Bylaws of the University Faculty and vested, subject to limitations contained therein, with the powers conferred upon the University Faculty by the Board of Trustees.~~

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#### IV. AUTHORITY

Pursuant to such Bylaws of the University Faculty, the Faculty Senate shall seek to determine and establish educational and academic policies which promote and protect the interests and welfare of the University community and further the full and free development and preservation of scholarly learning, teaching, and research. The authority of the Faculty Senate conferred by the Board of Trustees includes the following:

- A. To establish and review policies for student curricula and courses;
- B. To establish policies for general requirements for degrees, diplomas, certificates, and honorary degrees;
- C. To establish policies and standards for admission, registration and dismissal of students, and other matters related to the education of students;
- D. Participation in formulating and implementing policies governing the status of faculty, including their appointment, promotion, tenure, post tenure review, extended term, dismissal, academic freedom, sabbatical leave, and economic benefits;
- E. Participation in planning, developing, allocating and using the University's human, fiscal, and physical resources, including formation of policies and procedures for budgetary priorities of the University and participation on any Financial Crisis Advisory Committee;
- F. Participation with the Board of Trustees in the selection and evaluation of a President and a Provost of the University;
- G. To propose amendments or additions to the Bylaws of the Trustees and UW Regulations;
- H. To provide a means for which any matter of interest to the Faculty or pertaining to the University and its purposes may be brought to the Faculty Senate or the University Faculty for discussion and appropriate action;
- I. Establishing and amending the Standard Administrative Policies and Procedures of the Faculty Senate with a 2/3 vote during a regular Faculty Senate meeting;
- J. Maintaining the UW Regulations and Standard Administrative Policies and Procedures for which Faculty Senate has primary responsibility;

The authority of the Faculty Senate shall not limit the powers or authority of academic or administrative officers, or any College, department or unit, granted by law, the Bylaws of the Trustees, or the UW Regulations.

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**III.V. MEMBERSHIP**

The Faculty Senate shall consist of elected members and *ex officio* members. All voting members of the University Faculty defined in UW Regulation 5-1 shall be eligible for elected membership to the Faculty Senate.

*Ex officio* members shall be the President of the University, the Vice Presidents of the University, University Deans, the Chair of the Staff Senate, and the President of the Associated Students of the University of Wyoming or designated representative, all having the same privileges as elected members except the right to vote. The membership of the Faculty Senate is to be determined in accordance with the Bylaws of the University Faculty.

**IV. OFFICERS**

~~The officers of the Faculty Senate shall be selected from the elected faculty senators and shall consist of the following: (a) Chair, (b) Chair-Elect, and (c) Secretary. The incoming officers shall take office effective with the May Board of Trustees meeting, and their voting privileges shall be as described below. (In the following paragraphs, the term "Executive Committee" refers to the Executive Committee described in Section 9 of this Regulation.)~~

~~Chair. If the chair's term as a faculty senator expires during the chair's term as chair, the chair's Faculty Senate term shall be extended to last for the remainder of the chair's term as chair. While serving as chair, the chair of the Faculty Senate shall not vote on matters decided by vote of the Executive Committee or on matters decided by vote of the Faculty Senate, unless the chair's vote is necessary to break a tie.~~

~~Chair-Elect. After being elected and taking office as chair-elect, the chair-elect shall serve for one year; the chair-elect shall then become chair of the Faculty Senate for the following year. While serving as chair-elect, the chair-elect shall be entitled to vote on matters decided by vote of the Executive Committee and matters decided by vote of the Faculty Senate. If the Faculty Senate term of the chair-elect expires before or during his/her term as chair-elect, the Faculty Senate term of the chair-elect shall be extended to last until the chair-elect has become chair and completed his/her term as chair.~~

~~Secretary. If the secretary's Faculty Senate term does not expire while he/she is serving as secretary, the secretary shall be entitled during his/her term as secretary to vote on matters decided by vote of the Executive Committee and matters decided by vote of the Faculty Senate. If the secretary's Faculty Senate term expires before or during his/her term as secretary, the secretary for the remainder of his/her term as secretary shall remain a voting member of the Executive Committee, and shall attend Faculty Senate meetings~~

130 but shall not vote on matters decided by vote of the Faculty Senate unless re-elected to a  
131 new term as a faculty senator by his/her academic unit.

132  
133 **V. OFFICERS' DUTIES**

134  
135 The duties of the officers shall be such as are specified in these Bylaws and as directed by  
136 the Faculty Senate. The primary duties of the officers shall be as follows:

137  
138 **A.** The Chair shall preside at meetings of the Faculty Senate and of its Executive  
139 Committee.

140  
141 **B.** The Chair Elect shall preside at meetings of the Faculty Senate and of its  
142 Executive Committee in the event of the absence of the Chair, or at his/her  
143 request, and shall take on such other Senate tasks as requested by the Chair.

144  
145 **C.** The Secretary shall record the roll call, proceedings and votes upon bills of the  
146 Faculty Senate, and shall receive and keep all communications and reports to and  
147 from the Faculty Senate.

148 **VI. ELECTION PROCEDURES**

149  
150 The Chair Elect shall be responsible for soliciting nominations of at least two candidates  
151 for each of the offices to be filled. If the Chair Elect is unable after good faith effort to  
152 identify at least two candidates for each office to be filled, the Senate may proceed with  
153 an election for any office for which there is only one candidate nominated. The Chair  
154 Elect shall send a report of these nominations to the Faculty Senate Coordinator who  
155 shall cause the names of the nominees to be published at least one week prior to the  
156 Senate meeting preceding the election meeting. Additional nominations of officers may  
157 be made from the floor at that meeting. All nominations, both from the nominating  
158 committee and from the floor, shall be accompanied by a written statement from the  
159 candidate regarding background, Senate and University contributions, and goals for the  
160 position sought. Such statements should be distributed at the time the candidate is  
161 nominated or within one week. At the nominating meeting, candidates for all offices will  
162 be introduced and, if time permits, given a chance to speak to the nomination. At the  
163 meeting when elections are to be held, voting shall be carried out by written, secret ballot.

164  
165 **VII. TERM OF OFFICE**

166  
167 Officers shall be elected at the February meeting of the Faculty Senate, and shall serve  
168 for one year beginning at the first regular meeting of the next academic year or at the first  
169 summer session meeting, if held, and until, a successor has been duly installed. Any  
170 officer may be re-elected for one additional term in the same office. If an officer is filling  
171 the unexpired term of a previous officer, the officer's service during that partial term does  
172 not count toward the two-term limit. The Faculty Senate may declare an office to be  
173 vacant whenever an officer is unable, except temporarily, to carry out the duties of his/her  
174 office. A vacancy shall be filled for the period to complete the term by special election.

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~~VIII.~~ **VI. EXECUTIVE COMMITTEE**

- A. The Executive Committee shall consist of the following: The Chair, the Chair-Elect, the immediate Past-Chair, the Secretary of the Faculty Senate, and four ~~m~~Members-at-Large who shall be elected from the voting membership of the Faculty Senate, ~~for staggered two-year terms. Any sitting member of the Faculty Senate is eligible to be elected as member at large to the Executive Committee for the following two-year term. Should the Faculty Senate term of any Executive Committee member other than the Chair or Chair-Elect expire before or during the period in which the member is serving on the Executive Committee, he/she shall remain a voting member of the Executive Committee for the remainder of his/her term on the Executive Committee, and shall attend Faculty Senate meetings but shall not vote on matters decided by vote of the Faculty Senate unless re-elected to a new term as a faculty senator by his/her academic unit.~~ The Chairs of the Academic Planning Committee, the Budget Planning Committee, the Committee on Committees, the Faculty Academic Standards, Rights, And Responsibilities Committee, the Faculty Recognition and Development Committee, the Graduate Council, the Library Council, the Student Interaction Committee, the Academic Information Technology Committee, and the University Course Review Committee shall serve as ex officio members of the Executive Committee, ~~with voting rights as specified in UW Regulation 6-702(3)(J).~~
- B. The Chair of the Faculty Senate shall serve as the Chair of the Executive Committee.
- C. The Executive Committee shall have general supervision of the affairs of the Faculty Senate and its standing committees; fix the hour and place, and prepare the agenda for the Faculty Senate meetings; and perform such other duties as are specified in ~~the Bylaws~~this UW Regulation or Faculty Senate Standard Administrative Policies and Procedures or duties which may be assigned to it by the Faculty Senate.

~~IX.~~ **VII. FACULTY SENATE COORDINATOR:**

- A. The University shall appoint a staff member to serve as the Faculty Senate Coordinator. The role of the Faculty Senate Coordinator is the coordination, management, and execution of the administrative support functions of the Faculty Senate, the Faculty Senate ~~e~~Chair, the Executive Committee, and the Committee on Committees.
- B. The Faculty Senate Coordinator shall be a non-voting member of the Executive Committee and the Committee on Committees.

~~X.~~ **COMMITTEE ON COMMITTEES**

221 ~~The Committee on Committees shall be responsible for the following duties:~~

222  
223  
224 ~~A. Appointment of faculty members to standing committees as described in UW~~  
225 ~~Regulation 6-702, subject to ratification by the Faculty Senate.~~

226  
227 ~~B. Appointment of faculty members to those standing advisory committees as~~  
228 ~~described in UW Regulation 6-703.~~

229  
230 ~~C. Nominate faculty members to serve on administrative committees or boards:~~

231 ~~1. For those committees or boards where members are to be selected by the~~  
232 ~~Faculty Senate; and~~

233  
234 ~~2. For other committees when requested to do so by an appropriate~~  
235 ~~administrative body.~~

236  
237 ~~D. Be informed of the changes to, formation of, and charges to all committees~~  
238 ~~appointed by the President, or a vice president for consideration, advice, or action~~  
239 ~~upon matters pertaining to general University operations and programs, as~~  
240 ~~distinguished from matters under the cognizance of an individual college; and~~  
241 ~~responsible for the coordination of the activities between Faculty Senate~~  
242 ~~committees and the foregoing committees whenever it appears there may be~~  
243 ~~conflict or duplication in assigned functions or purposes of committees.~~

244  
245 ~~E. Preparation of appropriate bills for adoption by the Faculty Senate describing the~~  
246 ~~duties, powers, membership and functions of all Faculty Senate standing~~  
247 ~~committees and standing advisory committees; and~~

248  
249 ~~F. Maintenance of a continuing review of the need and functioning of Faculty Senate~~  
250 ~~standing committees and standing advisory committees.~~

251  
252 ~~**Composition.** The Committee on Committees shall consist of 11 members selected by~~  
253 ~~this committee and approved by the Executive Committee of the Faculty Senate. Each of~~  
254 ~~the seven colleges (two from Arts and Sciences), the Libraries, the American Heritage~~  
255 ~~Center, and the Office of Distance Education Support/UW Casper will be given the~~  
256 ~~opportunity to be represented. If representation from any of these areas cannot be found,~~  
257 ~~then the Committee on Committees is directed to select members in as representational~~  
258 ~~fashion as possible. The chair of the Committee on Committees shall serve as an ex~~  
259 ~~officio member of the Executive Committee of the Faculty Senate. The chair elect of the~~  
260 ~~Senate shall be an ex-officio member of the Committee on Committees.~~

261  
262 ~~XI.~~ **VIII. STANDING COMMITTEES**

263  
264 The Faculty Senate shall establish Standing committees for identified areas of continuing  
265 faculty concern which shall have responsibility for review, study, and the initiation, or  
266 review prior to Senate action, of matters within its area of concern. Every committee will

267 have a charge in writing from the Senate concerning its function. Standing eCommittees  
268 shall be established and disestablished by the Faculty Senate, and they shall be  
269 responsible for duties as may be determined by the Faculty Senate. The rationale and  
270 powers of each standing committee shall be defined herein. The Standard Administrative  
271 Policies and Procedures of the Faculty Senate shall define the duties, function, structure,  
272 and composition of individual Standing Committees, the structure of subcommittees,  
273 times and reporting of meetings, commencement of service, the election of Standing  
274 Committee officers, the use of alternates and permanent replacements, the use and  
275 definition of *ex-officio* members, the use of experts for consultation with or outside of the  
276 university, and representation on committees of the interests of the Associated Students  
277 of the University of Wyoming.

### 278 279 **A. General Charge to Faculty Senate Standing Committees**

280  
281 Reports: All committees of the University Faculty shall be responsible to the Faculty  
282 Senate.

283  
284 Function: The primary function of committees of the Faculty Senate shall be to  
285 consider bills or proposals submitted to the senate and assigned to their areas of  
286 responsibility. Committees shall be expected, in a reasonable time, to return  
287 appropriate recommendations to the Senate for action. Committees shall also initiate  
288 and draft bills establishing faculty regulations or recommendations as needs arise in  
289 their areas of responsibility. Committee Chairs or their designees shall introduce such  
290 bills to the Senate for consideration or other action.

291  
292 Duties: The duties of each committee are individually detailed within the Faculty  
293 Senate Standard Administrative Policy and Procedures. Each committee is charged  
294 with the responsibility for continual review of its delegated duties. If changes of a  
295 committee's duties, composition, or existence are deemed advisable, the committee  
296 shall make such recommendations to the Faculty Senate through the Committee on  
297 Committees.

### 298 299 **B. Standing Committee Functions and Powers**

300  
301 The list of Standing Committees of the Faculty Senate, their functions, and powers  
302 are as follows:

- 303  
304 **1. Academic Information Technology Committee (AITC):** The AITC is  
305 established to coordinate and to exchange information regarding academic  
306 information technology services for the University. The committee shall serve  
307 in an advisory capacity to the President, appropriate vice presidents, deans, or  
308 directors on matters pertaining to needed information technology capabilities  
309 and services for academic purposes. All substantive committee actions will be  
310 reported to the Faculty Senate regularly.

312 2. **Academic Planning Committee (APC):** The overall development of the  
313 University, the determination of academic goals, and the establishment of  
314 academic priorities are responsibilities shared by the Trustees, administrative  
315 officials, faculty, and students. The APC is established to provide a forum in  
316 which educational directions may be discussed, and specific recommendations  
317 developed. All substantive committee actions will be reported to the Faculty  
318 Senate regularly.

319  
320 3. **Budget Planning Committee (BPC):** The overall development of the  
321 University, the determination of goals, and the establishment of priorities have  
322 significant budgetary consequences for the entire university community. The  
323 BPC is established to provide a forum for the faculty to effectively participate  
324 in budgetary deliberations. The committee shall receive proposals and  
325 requests for recommendations from the Faculty Senate, the President, the vice  
326 presidents, and others authorized by the President. The BPC may instigate its  
327 own inquiries into areas of budgetary concern. The committee will represent  
328 the faculty in all strategic budget planning and in the budget review process  
329 and forward its recommendations to the Faculty Senate, to the Provost, and/or  
330 other groups or individuals. All substantive committee actions will be reported  
331 to the Faculty Senate regularly.

332  
333 4. **Committee on Committees (COC):** Faculty governance is essential to  
334 effective functioning of the University. The COC is established to ensure that  
335 Standing Committees are appropriate to the function of the University, and  
336 that Standing committee functions are reviewed periodically. The COC has  
337 the power and responsibility to 1) appoint faculty members to Standing  
338 Committees and standing advisory committees; 2) nominate faculty members  
339 to serve on administrative committees and advisory boards; 3) be informed of  
340 the changes to formation of and charges to all committees appointed by the  
341 President or Provost for consideration or action upon matters pertaining to the  
342 University operations and programs; 4) coordinate activities between Faculty  
343 Senate committees and committees appointed by the President or Provost  
344 whenever it appears there may be a conflict or duplication in assigned  
345 functions or purposes or committees; 5) prepare or modify Faculty Senate  
346 Standard Administrative Policies and Procedures describing duties, powers,  
347 membership, and functions of all Faculty Senate Standing Committees and  
348 standing advisory committees; and 6) maintain a continuing review of the  
349 need and function of Faculty Senate Standing Committees and standing  
350 advisory committees. All substantive committee actions will be reported to the  
351 Faculty Senate regularly.

352  
353 5. **Faculty Academic Standards, Rights, and Responsibilities Committee**  
354 (FASRR): The FASRR is established to examine and draft policies which  
355 affect the university community and its individual members, while ensuring  
356 that faculty actions are free and responsible. The FASRR shall provide a

357 vehicle by which rights are insured and responsibilities defined. All  
358 substantive committee actions will be reported to the Faculty Senate regularly.

359  
360 **6. Faculty Recognition and Development Committee (FRDC):** The FRDC is  
361 established to address ongoing recognition and support of excellence in  
362 teaching and research, which is critical to the morale and well-being of the  
363 University. To maintain and nurture high standards, faculty who demonstrate  
364 innovative teaching methods, strong student engagement, and quality research  
365 should be commended in an official capacity for their own benefit and to  
366 inspire others. Consistently and regularly acknowledging outstanding  
367 performance encourages retention of the highest quality faculty. The FRDC  
368 will develop criteria, solicit and review nominations, select award recipients  
369 and, through the Office of Academic Affairs, announce recipients of  
370 university-wide annual teaching and research awards. As necessary, the  
371 Faculty Senate may assign other charges related to faculty development and  
372 promotion of excellence in teaching and research. All substantive committee  
373 actions will be reported to the Faculty Senate regularly.

374  
375 **7. Graduate Council (GC):** The Council is established to act as the  
376 representative group of faculty and students responsible for development and  
377 maintenance of high quality graduate programs. The Council shall advise on  
378 the formulation and review of regulations and policies concerned with  
379 graduate education. It shall review proposals and make recommendations to  
380 the Provost/VPAA concerning new graduate programs, substantive changes in  
381 existing graduate programs, implementation of changes in graduate programs  
382 recommended through program reviews, and delegation of graduate programs.  
383 All substantive committee actions will be reported to the Faculty Senate  
384 regularly.

385  
386 **8. Library Council (LC):** The Council is established to address the vital issues  
387 of resources, technology, and the open and effective communication between  
388 the libraries and university. The Library Council will report to the  
389 Provost/VPAA and advise the Dean of the Libraries on library issues. All  
390 substantive committee actions will be reported to the Faculty Senate regularly.

391  
392 **9. Research Advisory Committee (RAC):** The RAC is established to promote  
393 active participation in research by members of the University faculty and to  
394 help fulfill the research mission of the University. The committee's dual  
395 responsibility is to the faculty and administration. It shall act in an advisory  
396 capacity: 1) to the President of the university; 2) to the Vice President for  
397 Research and Economic Development; 3) to the Faculty Senate; and 4) to  
398 other appropriate officials and bodies. All substantive committee actions will  
399 be reported to the Faculty Senate regularly.

400  
401 **10. Student Interaction Committee (SIC):** The SIC is established to examine  
402 and set policies which determine the scholastic standards of the university and

403 which regulate other areas of scholastic affairs. The committee shall formulate  
404 and review policies and procedures in the broad areas of undergraduate  
405 student academic affairs; provide advice in regard to needed services and  
406 programs for foreign students studying at the University of Wyoming and UW  
407 students studying abroad; formulate long range goals for international  
408 education; and provide policy reviews and recommendations of the University  
409 financial aid program. All substantive committee actions will be reported to  
410 the Faculty Senate regularly.

411  
412 **11. Reappointment, Tenure, and Promotion Committee (RTPC):** The RTPC  
413 is established to advise the President and the Trustees in matters relating to  
414 faculty tenure, promotion, dismissals, and reappointment. The committee shall  
415 serve in an advisory capacity to the Provost/VPAA. Where broad policy issues  
416 are involved, and questioned, the committee shall refer such issues directly to  
417 the Faculty Senate. All substantive committee actions regarding policy issues  
418 and not individual recommendations will be reported to the Faculty Senate  
419 regularly.

420  
421 **12. University Course Review Committee (UCRC):** The UCRC is established  
422 to monitor and implement the University course review process as described  
423 in UW Regulation 6-806, Section II, part E. The UCRC shall make  
424 recommendations relating to the addition, revision, and deletion of courses to  
425 the Provost/VPAA. Recommendations will consider the University's  
426 comprehensive development, Wyoming community colleges, and the  
427 educational needs of the State of Wyoming. All substantive committee actions  
428 will be reported to the Faculty Senate regularly.

429  
430 **13. University Studies Committee (USC):** The USC is established to set policy  
431 regarding curriculum requirements and the University Studies Program.  
432 Duties and authority of the USC are defined in the Faculty Senate Standard  
433 Administrative Policies and Procedures. All substantive committee actions  
434 will be reported to the Faculty Senate regularly.

#### 435 436 **A.C. AD HOC COMMITTEES**

437  
438 The Executive Committee may appoint ad hoc committees from time to time as it  
439 deems necessary and proper for furthering the business of the Faculty Senate. Such ad  
440 hoc committees may be temporarily assigned as a subcommittee of one of the existing  
441 Faculty Senate standing committees.

#### 442 443 **XII. COMMITTEE REPORTS**

444  
445 ~~The chair of each Faculty Senate committee or an appointed representative shall be~~  
446 ~~present at each Faculty Senate meeting, and the Executive Committee may require~~  
447 ~~reports in such form and at such times from any committee as it deems necessary and~~  
448 ~~proper for furthering the business of the Faculty Senate. The Executive Committee of the~~

449 Faculty Senate shall send the agenda and minutes of each Faculty Senate meeting to the  
450 chair of each committee.

451  
452 ~~XIII. COMMITTEE MEETINGS~~

453  
454 All standing committees, with the exception of the Reappointment, Tenure and  
455 Promotion Committee, shall notify the Faculty Senate Executive Committee, in advance,  
456 their meetings and the matters they may have under consideration. These announcements  
457 shall be distributed to the Vice Presidents, the Deans, the Department and Division  
458 Heads/Chairs, and to all Faculty Senators. Any member of the University Faculty shall be  
459 entitled to appear before any standing committee and be heard upon any pending matter  
460 or upon matters within the functions and duties of the committee.

461  
462 ~~A.D. CHAIRS OF STANDING COMMITTEES~~

463  
464 Chairs of Faculty Senate committees shall be ratified by the Faculty Senate upon  
465 nomination by the committee members and upon presentation to the Committee on  
466 Committees.

467  
468 ~~XIV. IX. MEETINGS~~

469  
470 The Faculty Senate Executive Committee shall establish ~~in September of each year the~~  
471 ~~time and place for its regular Faculty Senate meetings dates and times for the year in the~~  
472 ~~spring semester preceding~~ during the academic year, and shall call additional meetings  
473 when it deems necessary or upon petition by ten or more Senators. Meetings of the  
474 Faculty Senate shall occur not less than once per month between September and May,  
475 inclusive.

476  
477 ~~XV. NOTICE OF MEETINGS~~

478  
479 Notice and agenda of all meetings of the Faculty Senate shall be published seven days  
480 prior to the time of regular meetings, and one day prior to emergency meetings.

481  
482 ~~XVI. JOINT MEETINGS.~~

483  
484 Upon recommendation of the Executive Committee or by a majority vote of members  
485 present at a Senate meeting or responding to a mail ballot, joint meetings may be held  
486 with other bodies such as the Student Senate, Staff Senate, or the University Trustees.

487  
488 ~~XVII. VOTING LIMITATIONS~~

489  
490 ~~A. No vote shall be called for in the Faculty Senate upon any matter unless the~~  
491 ~~substance thereof has been introduced in written form at a prior meeting or~~  
492 ~~circulated to the Faculty Senate not less than one week prior to a meeting by a~~  
493 ~~Senator for action by the Faculty Senate unless it appears to the presiding officer~~  
494 ~~that the matter is not legislative in nature. A Bill or Resolution may be introduced~~

495 to the Faculty Senate that has not been circulated prior to a meeting upon consent  
496 of three-fourths of the members of the Faculty Senate present.

497  
498 ~~B. No vote on any matter pending before the Senate shall be taken unless at least~~  
499 ~~two-thirds of the voting members be present.~~

500 ~~C. An academic unit may elect an alternate faculty member, with voting privileges,~~  
501 ~~to replace a Senator representing their academic unit for any Senate meeting at~~  
502 ~~which the Senator cannot attend. Any member attending a Senate meeting as an~~  
503 ~~alternate for an elected Senator shall announce during the roll call that he or she is~~  
504 ~~attending the meeting as an alternate. Such alternates will be counted in the two-~~  
505 ~~thirds quorum required for a vote to be taken on any Senate matter.~~

506  
507 ~~D. Any Senator may appoint any other Senator to act as a proxy and vote for him/her~~  
508 ~~on any Senate matter. Any member attending a Senate meeting as a proxy for an~~  
509 ~~elected Senator shall announce during the roll call that he or she is attending the~~  
510 ~~meeting as a proxy. Senators with proxies acting in their behalf may not be~~  
511 ~~counted toward the two-thirds quorum voting requirement.~~

512  
513 ~~E. When voting on bills, any member may require a show of hands by requesting~~  
514 ~~such action to the presiding officer. A roll call vote can be initiated by a motion~~  
515 ~~with second, undebatable, if the motion is sustained by at least 20 percent of the~~  
516 ~~voting members present.~~

517  
518 ~~XVIII. INTRODUCTION OF BILLS (THE TERM "BILL" SHALL INCLUDE~~  
519 ~~"RESOLUTIONS")~~

520  
521 ~~A. Matters presented for consideration of the Faculty Senate shall normally be~~  
522 ~~introduced in the form of a written bill, the purpose of which is to establish a~~  
523 ~~regulation, make recommendations to other authorities, or accomplish such other~~  
524 ~~objectives as may be appropriate. Each bill shall identify the sponsoring Senator~~  
525 ~~and shall contain a title descriptive of its content and purpose which title shall be~~  
526 ~~read at the time of introduction.~~

527  
528 ~~B. The Faculty Senate Coordinator shall record the introduction of each bill and~~  
529 ~~assign an appropriate identification number to it.~~

530  
531 ~~C. In the absence of consent to vote at the time of introduction, the presiding officer~~  
532 ~~may lay the bill over to the next meeting, refer it to a standing committee for~~  
533 ~~consideration and report, refer it to the Executive Committee for consideration, or~~  
534 ~~take such action as directed by motion from the floor.~~

535  
536 ~~XIX. COMMITTEE REPORTS ON BILLS~~

537  
538 ~~At each meeting of the Faculty Senate, any committee possessing bills referred to it shall~~  
539 ~~make a report as to whether it desires to retain the bill for further study or report the bill~~  
540 ~~for Faculty Senate action with its recommendations and any proposed amendment of the~~

541 ~~committee. The Executive Committee or the Faculty Senate may direct any committee to~~  
542 ~~return a bill to the Faculty Senate for action, and all committees shall advise the~~  
543 ~~Executive Committee, in advance of scheduled meetings, of the bills they will report to~~  
544 ~~the Faculty Senate.~~

545 ~~**XX. GENERAL FILE AND PROCEEDINGS**~~

546  
547 ~~**A.** All bills reported by committees or those laid over from prior meetings shall be~~  
548 ~~placed in a general file maintained by the Faculty Senate Coordinator. Bills shall~~  
549 ~~be voted upon in the order received by the Secretary, unless a majority of a~~  
550 ~~quorum pass a motion to bring a specific bill from general file before the Faculty~~  
551 ~~Senate for vote.~~

552  
553 ~~**B.** At each meeting of the Faculty Senate, the presiding officer shall call for~~  
554 ~~consideration of bills on general file in the order filed with the Secretary. Bills~~  
555 ~~called from committees by the Executive Committee or the Faculty Senate and~~  
556 ~~bills approved for vote at the time of introduction shall take precedence on~~  
557 ~~general file. A bill returned with presidential disapproval may be introduced for~~  
558 ~~repassage by any member and shall be considered under "unfinished business."~~

559  
560 ~~**C.** Bills and reports of committees shall be read in their entirety, if a motion to such~~  
561 ~~effect is passed by a majority vote.~~

562  
563 ~~**D.** Thereafter it shall be in order for any member to move:~~

564  
565 ~~**1.** To postpone consideration to a certain date.~~

566  
567 ~~**2.** To recommit the bill to a committee.~~

568  
569 ~~**3.** To amend, the form of which motion may be the adoption of committee~~  
570 ~~amendments, or may be independent of such amendments. All~~  
571 ~~amendments shall be reduced to writing if desired by the presiding officer~~  
572 ~~or any member.~~

573  
574 ~~**E.** In the absence of any motions after reading of a bill on general file, or after~~  
575 ~~disposition of motions, the presiding officer shall state the question thus: "This~~  
576 ~~bill (naming it by number), having been read, the question is: 'Shall the bill~~  
577 ~~pass?'" The ayes and nays shall be counted on the vote upon all bills.~~

578  
579 ~~**XXI. DISPOSITION OF APPROVED BILLS**~~

580  
581 ~~All bills passed by the Faculty Senate shall be authenticated by the Secretary and~~  
582 ~~transmitted to the President of the University of Wyoming for review in accordance with~~  
583 ~~UW Regulations unless review provisions have been initiated by the University Faculty.~~  
584 ~~Upon approval on review, such bills shall become effective for the purposes stated~~

585 ~~therein, and shall be distributed in such manner as directed by the President of the~~  
586 ~~University.~~

587 ~~XXII. DISAPPROVED BILLS~~

588  
589 ~~A. Except as hereinafter provided, any bills which are disapproved upon review shall~~  
590 ~~be null and void, and the Secretary shall enter the disapproval in the record of~~  
591 ~~proceedings relating to the bill.~~

592  
593 ~~B. A disapproved bill may be returned to the Faculty Senate by the President of the~~  
594 ~~University for reconsideration with regard to specific matters stated by the~~  
595 ~~President. In such event, the bill shall be considered as a newly introduced bill.~~

596  
597 ~~C. Repassage of a bill does not require advanced circulation of the bill and can be~~  
598 ~~introduced by any Senator (bill must be seconded and debatable), but the text~~  
599 ~~cannot be changed in any manner. All disapproved or altered bills will be~~  
600 ~~published in the agenda under announcements for one meeting and~~  
601 ~~reconsideration will occur as unfinished business.~~

602  
603 ~~D. If the Senate repasses a bill returned by the President by a three-fourths vote of~~  
604 ~~the members present and voting, the President shall refer the proposed bill to the~~  
605 ~~Trustees, at their next regularly scheduled meeting, for final approval, disapproval~~  
606 ~~or other disposition. At this meeting, the President shall present her/his views on~~  
607 ~~the proposed bill to the Trustees and the Chair of the Faculty Senate or her/his~~  
608 ~~designated representative shall be invited by the Trustees to represent the views of~~  
609 ~~the Faculty Senate on the proposed bill.~~

610  
611 ~~XXIII.X. PARLIAMENTARY AUTHORITY~~

612  
613 The rules contained in the most recent Robert's Rules of Order Revised shall govern the  
614 Faculty Senate in all cases to which they are applicable and in which they are not  
615 inconsistent with ~~these Bylaws~~this Regulation.

616  
617 ~~XXIV.XI. REPORT OF SENATE ACTIONS BILLS AND RESOLUTIONS~~

618  
619 Following each Faculty Senate meeting, the Executive Committee shall publish a  
620 summary of bills introduced, matters under consideration by committees, action on bills,  
621 members absent, and other significant matters. All bills passed by the Faculty Senate  
622 shall be authenticated by the Secretary and transmitted to the President of the University  
623 of Wyoming for review and forwarded to the Board of Trustees for consideration in  
624 accordance with UW Regulation 1-101. The President may elect to return a Bill or a  
625 Resolution to the Faculty Senate for further consideration. If the University Faculty or  
626 Faculty Senate passes the Bill or Resolution by a ¾ vote, the President shall refer the Bill  
627 or Resolution to the Board of Trustees at their next regularly scheduled meeting. All  
628 bills passed by the Faculty Senate shall be authenticated by the Secretary and transmitted

629 ~~to the President of the University of Wyoming for review in accordance with UW~~  
630 ~~Regulations.~~

631  
632 ~~XXV. COMMUNICATION BY MEMBERS~~

633  
634 ~~Members of the Faculty Senate shall communicate with their constituents by such~~  
635 ~~systematic means as may be available to them such as regular college or academic unit~~  
636 ~~meetings, or meetings called for discussing Faculty Senate business.~~

637  
638 ~~XXVI. FLOOR PRIVILEGES~~

639  
640 ~~A. Upon the recommendation of a Senate Committee or by approval of a majority of~~  
641 ~~the members present, any person may address the Faculty Senate on a matter~~  
642 ~~pending before it, subject to such time limitations as may be imposed by the~~  
643 ~~presiding officer.~~

644  
645 ~~B. Upon recommendation of the ASUW President or his/her representative, ASUW~~  
646 ~~Executive Assistants for Academic Affairs, Housing, and External Affairs shall be~~  
647 ~~allowed to speak on the Senate floor; however, no student officer other than the~~  
648 ~~President of ASUW, as ex officio member of the Senate, may introduce~~  
649 ~~legislation to the Faculty Senate.~~

650  
651 ~~XXVII. XII. BYLAW AMENDMENTS~~

652  
653 ~~The~~This Regulation-Bylaws may be amended by the vote of 2/3 of the members present  
654 and voting, provided that the amendment ~~has been proposed by a committee of the~~  
655 ~~Faculty Senate and~~ has been circulated to the members of the Faculty Senate at least one  
656 week prior to the meeting at which action on the proposed amendment is to be taken.

657 **Source:**

658 University Regulation 701, Revision 11; adopted 9/17/2010 Board of Trustees meeting

659 Revisions adopted 3/24/2016 Board of Trustees meeting

660 Revisions adopted 3/23/2017 Board of Trustees meeting

661 Revisions adopted 1/18/2018 Board of Trustees meeting