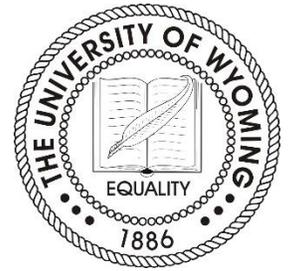


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## UNIVERSITY OF WYOMING REGULATIONS

**Subject: Undergraduate Degree Requirements**

**Number: UW Regulation 6-404 (2-XX)**

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### I. PURPOSE

To establish the undergraduate degree requirements for the University of Wyoming established by the University Faculty, including concurrent majors, dual degrees, second bachelor's degrees, interdisciplinary degrees, affiliated programs, and minors.

### II. DEFINITIONS

**Correspondence:** Coursework taken at a distance via non-electronic mail.

**Major:** A degree-seeking student's primary field of study.

**Undergraduate Degree:** The degree conferred on a student upon completion of the prescribed program of study, including all University, college, and departmental requirements. At the undergraduate level, the degree is baccalaureate, and may include the Bachelor of Science, the Bachelor of Arts, the Bachelor of Fine Arts, or the Bachelor of Music.

### III. UNIVERSITY UNDERGRADUATE DEGREE REQUIREMENTS

#### A. General Standards

1. Undergraduate degrees will be conferred only upon persons who have been accepted into a degree program offered by a college or school of the University, and who demonstrate successful completion of all University, College, or School requirements established by appropriate regulations or publication in the University Bulletin. Individual students are responsible for ascertaining specific requirements for the degree sought, as well as compliance with published procedures.

a. To be eligible for degree candidacy at the University of Wyoming, a person must have made application for admission to the Office of Admissions, must have been admitted as a student, and must have

- 41                                    been accepted into a degree program within a college of the  
42                                    University.  
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44                                    **b.** A student admitted to degree candidacy must meet all requirements  
45                                    appropriate to the degree set forth in the regulations existing at the  
46                                    time of the student's entry into candidacy for the degree. Students  
47                                    failing to complete degree requirements within a reasonable<sup>[ABF1]</sup>  
48                                    period of time forfeit any right to graduate under the requirements in  
49                                    effect at the time of their admission to degree candidacy.  
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51                                    **2.** Satisfaction of academic requirements must be demonstrated by appropriate  
52                                    entries upon the official transcript of a student's academic work maintained by  
53                                    the Registrar of the University.  
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55                                    **3.** Academic requirements established by Colleges and Schools shall specify the  
56                                    number of credit hours to be earned for awarding of a degree within the major  
57                                    sought by a student. Colleges may establish requirements for areas of study and  
58                                    specific courses as a part of offered degree programs. Requirements may  
59                                    include academic work for which credit is not awarded.  
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61                                    **4.** Successful completion of academic requirements shall be based upon grades  
62                                    assigned by faculty responsible for the academic offering or work. Grades  
63                                    assigned to students shall represent the individual faculty member's evaluation  
64                                    of the student's work as described in UW Regulation 6-722. A grade of "F"  
65                                    signifies no credit is earned for the completed academic work. Within  
66                                    limitations set forth in UW Regulation 6-710, grades of "S" (Satisfactory) or  
67                                    "U" (Unsatisfactory) may be assigned. (For matters related to assignment of  
68                                    grades, see UW Regulation 6-710, Authorization for Use of "S-U" Grades; UW  
69                                    Regulation 6-716, Change of Recorded Grades; and UW Regulation 6-720,  
70                                    Assignment and Removal of the Grade of I (incomplete).)  
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72                                    **5.** Credit applicable towards a degree may be earned or awarded through (1)  
73                                    classes taken on campus, virtually or at distance settings (including recognized  
74                                    academic courses under concurrent faculty general supervision such as  
75                                    internships, clerkships, clinical experience, cooperative programs, etc.); (2)  
76                                    credit by examination; (3) portfolio evaluations, as provided in UW Regulation  
77                                    6-719; and (4) acceptance of transfer credit from accredited colleges or  
78                                    universities, including Wyoming Community Colleges. The following  
79                                    limitations apply:  
80

- 81                                   a. Credit by Examination and Portfolio Evaluations: Such credit may be  
82                                   awarded to students in accordance with the provisions of UW  
83                                   Regulation 6-719 (Assessment of Prior and Sponsored-Experiential  
84                                   Learning). All credit assigned for experiential learning based upon  
85                                   portfolio evaluations is excluded from the minimum credit hour  
86                                   requirements set forth in section C below.  
87                                   b. Transfer Credit: The college or school from which a degree is sought  
88                                   must approve the transfer credit and whether it satisfies degree  
89                                   requirements. Students classified as juniors or seniors must obtain  
90                                   approval of the Dean of the College or School to take lower division  
91                                   level courses at a two-year college which they desire to apply towards  
92                                   their University degree program.  
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94                                   6. Not more than 24 semester hours of correspondence enrollment courses may be  
95                                   used toward fulfilling requirements for a bachelor's degree.  
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97                                   7. The last credit applicable to degree requirements must be earned from the  
98                                   University of Wyoming with the following exception: students of senior  
99                                   standing may complete degree requirements elsewhere by obtaining special  
100                                   permission of the department head, adviser, and college dean, and filing an  
101                                   application for a degree before enrolling elsewhere.  
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103                                   8. Students will not receive university credit for language courses below the 4000  
104                                   level in their native language.  
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106                                   9. Students will be required to complete assessment activities as determined by  
107                                   the University of Wyoming prior to the awarding of degrees.  
108  
109                                   10. University, college and major requirements: As listed in the *General Bulletin*  
110                                   when the student matriculates into a particular major. If a student is absent from  
111                                   the University of Wyoming for one academic year or more, then the student  
112                                   may be required to meet any new requirements that have been developed since  
113                                   the original matriculation date.  
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115                                   11. Any exceptions to undergraduate degree requirements may be granted by the  
116                                   President or Provost and Vice President for Academic Affairs.  
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118                                   12. Other requirements appropriate to the various undergraduate degrees shall be  
119                                   established by the colleges and schools. All requirements and appropriate  
120                                   implementing procedures shall be published in the University Bulletin as  
121                                   directed by the Provost and Vice President for Academic Affairs.

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**B. Cumulative Grade Point Average Requirements**

1. A student must maintain a cumulative grade point average of 2.000 or better based upon credit hours attempted through the University of Wyoming.
2. Calculation of the cumulative grade point average shall be in accordance with UW Regulation 6-715 (Scholastic Probation, Suspension, Reinstatement and Academic Renewal for Undergraduate Students).

**C. Minimum Credit Hour Requirements**

1. A minimum of 30 credit hours must be earned from the University of Wyoming. All students must complete a minimum of 42 upper division semester credit hours to afford individual programs the ability to determine their own requirements and/or satisfy accreditation requirements. 30 hours of this upper division requirement must be earned from the University of Wyoming. Credit by examination does not count towards the required 30 hours of residency credit.
2. Undergraduate students may count hours earned in graduate level classes toward their undergraduate degree upper division credit requirement.

**D. State and Federal Constitution Instruction and Examination Requirement**

1. Wyoming State statute (W.S. § 21-9-102) requires that each student receive instruction in the essentials of the United States and Wyoming constitutions.
2. This requirement is satisfied by courses approved by the University Studies Committee as meeting statutory requirements. A grade of "C" or better must be earned in the class.

**E. University Studies Degree Requirements**

1. Specific courses which satisfy general education requirements are identified and approved by the college course and curriculum committees and the University Studies Committee. Only those courses meeting baseline learning outcomes (see UW Regulation 6-407) shall satisfy these requirements.

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160                    2. It is the responsibility of the individual colleges to review and adjust their  
161                    degree requirements or course offerings when necessary to assure completion  
162                    of general studies requirements.  
163

164                    **F.        Application for Undergraduate Degree**

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166                    **Application for Undergraduate Degree:** Prospective undergraduate degree  
167                    candidates shall apply for graduation in a manner outlined by the Registrar’s Office.  
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169                    **G.        Clearance of Debts Owed the University**

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171                    Degrees, or other evidence of completion of academic credits, will not be provided  
172                    to students who have failed to pay requisite fees or other financial obligations owed  
173                    to any division or unit of the University. The Vice President for Administration  
174                    may approve alternative means by which payment of monies owed to the University  
175                    may be guaranteed for payment and permit students to receive degrees and  
176                    transcripts of academic work.  
177

178                    **IV.       CHARACTERISTICS OF MULTIPLE/CONCURRENT MAJORS**

179                    **Definition:** One (1) baccalaureate degree (BA, BS, et al) earned with multiple majors.

180                    **A.** The student must meet University requirements once.

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182                    **B.** The student must meet all college and major requirements of the major the student  
183                    designates as the “primary” major.

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185                    **C.** The student must also meet all major requirements for any additional majors beyond  
186                    the primary major.  
187

188                    **D. One baccalaureate degree (BA, BS, et al) and diploma will be awarded, and all**  
189                    **majors will be notated on transcript.**

190  
191                    **C.E.** For accreditation purposes, certain colleges/majors may restrict which  
192                    major/college is designated as the primary college/major.  
193

194                    **V.        CHARACTERISTICS OF MULTIPLE/DUAL DEGREES**

195  
196                    **Definition:** Two (2) or more baccalaureate degrees (BA, BS, et al) earned.

197  
198                    **A.** The student must meet University requirements only once.

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- 199  
200           **B.** Multiple baccalaureate degrees (BA, BS, et al) and diplomas will be awarded.  
201  
202           **C.** Both/all college and major requirements must be completed.  
203  
204           **D.** The student must complete at least 30 credit hours, 12 of which must be upper division,  
205           more than the requirements of the baccalaureate degree curriculum requiring the least  
206           number of credits.

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209 **VI.       CHARACTERISTICS OF SECOND BACHELOR'S DEGREE**

210           **Definition:** Must have already completed one (or more) bachelor's degree(s) at UW or  
211           elsewhere.

- 212  
213           **A.** University requirements must be met.  
214  
215           **B.** All of the college and major requirements must be met.  
216  
217           **C.** Second degree may have the same title (BA, BS, etc.) and may be in the same college  
218           or school as the first degree. In the case of the same college, the second degree must  
219           be in a different major.  
220  
221           **D.** All previous UW undergraduate coursework is included in the calculation of the  
222           cumulative GPA.  
223  
224           **E.** Courses applied to the first degree may be repeated as part of the second  
225           degree, but the original grade and grade point average in the original  
226           degree will not be changed.  
227  
228           **F.** Must complete a minimum of 30 UW credit hours beyond the hours  
229           required for the first degree. At least 12 of these hours must be at the  
230           upper division level.  
231

232  
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234 **VII.       CHARACTERISTICS OF MINORS**

235           Colleges define minors with minimum attributes and credit requirements.

- 236  
237           **A.** A student may earn minors in one or more colleges or schools.  
238  
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- 240           **B.** A minimum of 12 hours (with a grade of “C” or better in all courses) must be earned.  
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242           **C.** Individual departments may elect to restrict the number of credit hours that may count  
243                 simultaneously toward both the student’s major and the minor.  
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245           **D.** An academic adviser will be assigned for the minor.  
246  
247           **E.** Approval is required from both the major department and the minor department.  
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249           **F.** The minor will be indicated on the academic transcript, but not on the diploma.  
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251           **G.** The minor must be completed with or prior to the graduation date associated with the  
252                 student’s major<sup>[a3]</sup>.

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**Effective Date:** July 1, 2018

**Responsible Division/Unit:** Office of the Provost and Vice President for Academic Affairs

**Source:**

**Links:** <http://www.uwyo.edu/generalcounsel/current-uw-regulations-and-presidential-directives/index.html>

**Associated Regulations, Policies, and Forms:**

**History:**

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