

UW SAP 2-122.3: Graduate Committee Formation

WHEREAS, The Graduate Committee Formation Standard Administrative Policy and Procedure (SAP) has not been revised since 2018.

WHEREAS, With the establishment of the School of Graduate Education (2022) and its new bylaws (2024), revisions were necessary to update the Graduate Committee Formation SAP. Major changes include adding descriptions of the Graduate Faculty, various types of Graduate Faculty, and the roles of these types of Graduate Faculty on graduate committees, that PhD committees will require a minimum of four members (in contrast to the 2018 version, which required five members) and that the time allowed for faculty who have departed the university to continue serving in their roles on graduate committees has been extended from six months to one year. Additional minor changes have been made to update wording.

WHEREAS, The revised Graduate Committee Formation SAP was created in collaboration with the UW Graduate Council.

WHEREAS, Per the University's *Policies and Procedures Vetting Process* (see http://www.uwyo.edu/generalcounsel/_files/docs/updates-to-main-page-2017/policies_vetting-process.pdf), any new or modified policy or procedure is sent to this Policy Review Group (VPs, Deans, Faculty Senate, Staff Senate, ASUW, Internal Auditor) for review and feedback.

THEREFORE, BE IT RESOLVED by the Faculty Senate of the University of Wyoming that Faculty Senate supports **UW SAP 2-122.3: Graduate Committee Formation**, as proposed by the General Counsel.

Authentication: The foregoing Faculty Senate Resolution 497, duly adopted **as amended** by the Faculty Senate of the University of Wyoming on September 22, 2025, is hereby transmitted to the President of the University for review in accordance with UW Regulations.

Robert Godby
Faculty Senate Chair
Dated Nov. 6, 2025