



Global Engagement Office
Center for
Global Studies

Call for Proposals

TRAVEL FUNDS FOR GENERATING COLLABORATIVE INTERNATIONAL RESEARCH GRANTS

DEADLINE: September 30, 2024, 5 p.m. MT

The Center for Global Studies, in collaboration with the Research and Economic Development Division (REDD), invites applications for travel grants up to \$5000 to support work with international partners to identify collaborative research projects and develop a grant application in response to existing external funding calls.

REQUIREMENTS

- Funding may be expended for one or more UW researchers to travel internationally or to bring one or more international colleagues to UW. All research and creative activity is eligible.
- Proposals must be geared towards developing a grant application for a specific, open grant opportunity. (See attached CCG Insight newsletters for information about current open calls. Any current open call for proposals that is open to international research teams is eligible.)
- Proposals that advance UW's international footprint or stand to intensify international relationships and opportunities for the university as a community are of particular interest.
- Applications must include: 1) coversheet, 2) abstract, 3) proposal narrative of up to 2 pages, 4) supporting letters if relevant (partner institutions, etc.), and 5) detailed, feasible and cost-efficient budget. **Please submit as ONE pdf.**
- If you have previously received CGS International Research funding, its outcomes will be considered in this year's evaluation.
- **Competition is open to current UW faculty, staff with a research responsibility.**

EVALUATION CRITERIA

- Quality and relevance of the research proposed.
- Relevance of the proposal to a specified open call for proposals.
- Overall viability and deliverables of the project (scholarly infrastructures, etc.; proposed publications; future collaborations...).
- Cost efficiency and budget justification.

Other factors may include the extent to which the project:

- 1) enhances UW's international reputation and global standing;
- 2) advances internationalization and the university's strategic goals;
- 3) exhibits potential to expand UW's international research and engagement portfolio;
- 4) advances interdisciplinary collaboration;

- 5) may persist beyond this initial funding;
- 6) can be leveraged for additional future external funding support.

For this call, participation in international conferences, seminars, symposia, and related professional development opportunities will not be considered. Projects for this funding call only may include multiple Co-PIs but each project is eligible for only one award.

Timeline

- September 30, 2024, 5 p.m. Applications due
- May 1, 2025, External funding application submitted. Extensions will be considered for funding calls with later deadlines.

Questions should be sent to the Global Engagement Office crawford@uwyo.edu and the director of the Center for Global Studies: cmf@uwyo.edu.

INFORMATION FOR RECIPIENTS

- Recipients can work with the Global Engagement Office and Cormack Consultancy Group to facilitate introductions to global partners and identify potential external funding opportunities.
- Recipients must submit a report of their work promptly on its completion, no later than 12/30/25 to: cmf@uwyo.edu. If a decision on the submitted grant application is not received by this date, recipient should inform CGS and include an anticipated decision date.
- Funds must be spent in consultation with the Global Engagement Office Business Manager to ensure timely processing of transactions.
- Grantees should attend relevant workshops with REDD, for instance on future funding opportunities.
- Taxes may be payable on this funding, and are the responsibility of the recipient.

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- APPLICATION INSTRUCTIONS -

Applications are due by 5:00pm MT on 30 September 2024.

APPLICATION: Please provide the following information, on the form included below:

- 1) **Research Proposal Overview including relevant grant opportunity (Coversheet)**
- 2) **Abstract**, accessible summary (150 words), for external sharing should you receive funding.
- 3) **Narrative**, adequate to explain the project and make the case, with distinct sections providing a project description, objectives, methods, outcomes sought, and bibliography/references if appropriate (2 pages max);
 - *Project Description & Research Objectives*. Describe the subject of your potential research collaboration and the related or complementary specialisms of the potential research team at UW and abroad.
 - *Funding Competitiveness*. Identify which grant opportunity you intend to apply for and explain why this project will be competitive under the funding opportunity you have identified.
 - *Research Methods*. Describe the research methodology and links with other researchers, including potential student involvement.
 - *Anticipated Research Outcomes*. Discuss the viability, relevance, and proposed deliverables of the end project (e.g., scholarly publications, joint international authorship, external grant applications, etc.)
 - *Anticipated UW Contributions*. Describe how the project aligns with the home department/academic unit's research goals, and indicate how the project might advance UW's internationalization.
 - *References*. Provide a short list of key academic references informing the project.
 - *Supporting Documentation*. Please attach any documentation that demonstrates advanced planning.
- 4) **Supporting Documentation:** Please attach any documentation that demonstrates your research connections and any advanced planning you have conducted.
- 5) **Budget:** a detailed, feasible and cost-efficient budget and justification. Use attached template.

Questions should be sent to Warren Crawford, Associate Director for Global Engagement crawford@uwyo.edu or Caroline McCracken-Flesher, Director Center for Global Studies, cmf@uwyo.edu.

WHAT TO SUBMIT:

DELETE pages 1-2 of this form (including this page);

SUBMIT your PDF of the APPLICATION (below), including any supporting documents as listed.

CENTER FOR GLOBAL STUDIES

**TRAVEL FUNDS FOR GENERATING COLLABORATIVE INTERNATIONAL
RESEARCH GRANTS**

- APPLICATION -

1) RESEARCH PROPOSAL OVERVIEW (Coversheet)

Project title:	
Principal investigator(s) at UW	
Principal investigator's email	
Department/Academic unit(s)	
Relevant External Funding opportunity (give title and URL)	
Deadline for funding application	
Travel dates	
International travel destination and host university	
Name of international researcher with whom you will collaborate	
Total amount requested	

SIGNATURE

I certify that the information I have submitted is accurate to the best of my knowledge. I also agree that this potential research proposal aligns with the international goals of the strategic plan of my college/department and it will advance the broader research and/or global engagement interests of the University of Wyoming.

I acknowledge that I agree to submit a grant application by **May 1, 2025** unless an extension is granted.

Primary Faculty/Staff Investigator:

Signature

Date

Printed Name/Title

2) PROPOSAL ABSTRACT

Provide a 150-word abstract of the research project.

3) NARRATIVE (up to 2 pages)

Text entry here:

4) SUPPORTING DOCUMENTATION

(Insert any letters of support from research partners etc. here)

5) PROJECT BUDGET- Include a justification for each budget item.

A. Itemized estimated expenditures:

Transportation		Justification
International	\$	
In-country	\$	
Accommodation	\$	Enter locations, days, rates here:
Meals and incidental expenses*	\$	Enter number of days here:

		Enter Dept. of State rate, or lower manageable rate for location, here:
Materials	\$	
Fees	\$	
Other costs within UW protocols (specify, adding line items as needed)	\$	
Total Estimated Expenditures (\$5000 max)	\$	

*For lodging and living expenses, refer to UW's Official University Travel and Reimbursement Policy (<https://www.uwyo.edu/travel/policies/index.html>). Claims for lodging and living expenses may be made under the following categories, as appropriate: Per Diem (accommodation and meals & incidental expenses, bundled), or separated out as "accommodation" and "meals and incidental expenses." (Use the following link to check state department rates for per diem and M&IE: https://aoprals.state.gov/web920/per_diem.asp.)

Recipients must work closely with CGS and departmental accountants to ensure appropriate and timely expenditure of funding.