



## ROUND 2: FOR INTERNATIONAL RESEARCH TRAVEL SUPPORT TO BE EXPENDED BY August 15<sup>th</sup>, 2025

The Center for Global Studies supports international research and engagement (including creative projects in the arts) for enrolled UW students. Funds are distributed by competition to support internationally oriented research pursued under the supervision of UW faculty and conducted outside the U.S. In rare cases, internationally engaged research may be pursued without travel. **Funding is made available by the generous support of donors to CGS.**

**FUNDING:** International Research funding covers acceptable and budgeted international research activities **up to \$2,500**. Graduate and undergraduate research projects will be considered.

### RELEVANT ACTIVITIES, IN ORDER OF FUNDING PRIORITY:

- Research projects;
- International internships with clear research activity and goals;
- Conference participation, **where research development is the primary goal.**

### REQUIREMENTS:

- Applicants must be enrolled in a degree-granting UW undergraduate, graduate, or professional program and have a **cumulative UW GPA of 3.0+**. **Students MUST be enrolled at UW through the period of the research (through August 2025).**
- Only internationally oriented research proposals will be considered, and research in-country abroad is favored.
- Applications must include a proposal narrative of no more than one page and a detailed, feasible and cost-efficient budget.
- The budget must list any additional funding sourced or sought (e.g. department, college, study abroad, or other funding).
- Applications must be supported by a letter from a UW faculty member explaining how the proposed research project contributes to the advancement of the student's academic or professional objectives.
- Prior recipients may apply, but outcomes of previous funding are considered; prior recipients are seldom funded 2 years in a row.
- International research funding **does not** support study abroad courses. It **can** support research extensions to study abroad.
- **Team proposals are not considered**; students who are part of a research cluster must apply individually, with an **individually written proposal** that clearly explains their own part of any shared research project.

### EVALUATION CRITERIA:

- Degree to which the research project contributes to the advancement of the applicant's studies at UW.
- Viability, relevance, and possible deliverables of the research project (e.g. dissertation research, field research and data collection, scholarly publications, international co-authorship, career trajectory, etc.).
- Cost efficiency and budget justification.

### INFORMATION FOR RECIPIENTS:

- Funds are disbursed through CGS; you are strongly advised to use your funding for advance purchase of airfare, lodging, etc.
- An itinerary with applicable and costed travel arrangements must be provided to the CGS Business Manager before funds are released: [mmonaha1@uwyo.edu](mailto:mmonaha1@uwyo.edu).
- Funding recipients are required to submit a research summary to CGS by **September 12, 2025**.
- Any changes to proposed activities must be approved in advance by supervisor and CGS.
- Recipients must be willing to participate in video and in-person events to share work, and to thank donors with personal letters.
- Note that **taxes may be payable** on this funding and are the responsibility of the recipient.

**QUESTIONS:** Contact the Director of the Center for Global Studies, Professor Caroline McCracken-Flesher: [cmf@uwyo.edu](mailto:cmf@uwyo.edu).

**DEADLINES:** Applications due: **February 14, 2025, by 5 p.m.**  
Recipients notified: **Mid-March 2025**  
Expenditures must be complete: **August 15, 2025**

**SUBMIT:** Submit applications to CGS as one pdf file at [cgs@uwyo.edu](mailto:cgs@uwyo.edu).  
Faculty reference letters may be submitted with the application, or separately to the same email address.

## STUDENT INTERNATIONAL RESEARCH FUNDING

### 2024-2025 COMPETITION: SECOND Round

#### - APPLICATION FORM -

**APPLICATION IS DUE BY 5:00pm MT on February 14, 2025.**

Notifications of funding will be sent out March 2025.

#### EXPENDITURE TIMEFRAME:

Funding must be expended and processed in consultation with the CGS Business Manager **no later than August 15, 2025**.

Travel may occur after this date, so long as funds can be expended and processed in advance.

**BEFORE YOU COMPLETE THIS FORM:** Check that you can meet all the “**REQUIREMENTS**” listed above.

#### APPLICATION:

**You must consult your supervising faculty member as you develop your proposal.** Your supervisor can assist you to:

- Develop your proposal.
- Understand your discipline’s norms for proposal submission.
- Address a review panel from different disciplines.

**THE DOCUMENT YOU SUBMIT SHOULD BE YOUR OWN WORK, NOT THAT OF A TEAM**

**PLEASE PROVIDE THE FOLLOWING INFORMATION, ON THE FORM BELOW:**

- 1) **Funding Proposal Overview** (first page)
- 2) **Research Proposal Abstract:** Accessible summary (150 words), for external sharing should you receive funding.
- 3) **Narrative:** Adequate to explain the project and make the case, with distinct sections providing a project description, research objectives, methods, outcomes sought, and bibliography/references if needed (1 page narrative maximum; bibliography can be in addition):
  - **Project Description & Research Objectives:** Describe your international project, including your research location, objectives, and currently projected outcomes.
  - **Methods:** Explain the approaches, theories, or actions you will implement as part of your international research, and how they will advance the project.
  - **Outcomes Sought:** Explain how this research will support your academic progress and subsequent career goals.
- 4) **Supporting Documentation:** Attach a support letter from your faculty advisor or department chair (or letter can be submitted directly by faculty to [cgs@uwyo.edu](mailto:cgs@uwyo.edu)). Attach any documentation that demonstrates advanced planning.
- 5) **Budget:** A detailed, feasible, cost-efficient budget and justification, noting existing funding. Use attached template.

Questions should be sent to Caroline McCracken-Flesher, Director Center for Global Studies: [cmf@uwyo.edu](mailto:cmf@uwyo.edu).

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#### WHAT TO SUBMIT:

- **Pages 3-4** of this form, once completed.
  - **Do not include pages 1-2** of this form (including this page).
  - **Submit one PDF of the Application** (below), including any supporting documents as listed, to CGS at [cgs@uwyo.edu](mailto:cgs@uwyo.edu).
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CENTER FOR GLOBAL STUDIES

UW STUDENT INTERNATIONAL RESEARCH FUNDING

FY 2025 Round Two

You are advised to consult with the CGS Director ([cmf@uwyo.edu](mailto:cmf@uwyo.edu)) AND with a relevant faculty member to develop your proposal.

1) FUNDING PROPOSAL OVERVIEW

Principal investigator (name of applicant):	
Project title:	
Applicant's department/Academic unit(s):	
Degree currently being sought and projected graduation date: e.g. MA English, May 2026	
Applicant's W#:	
Applicant's email:	
Research dates:	
International travel destination (if applicable):	
Total amount requested:	
Any existing funding for this project:	
Amount requested through THIS competition: (up to \$2500)	

**NOTE:** If the project includes a team or group of more than one UW student researcher, each student must apply individually and submit an application particular to them (see page 1).

REQUIRED SIGNATURE

- I certify that the information I am submitting is accurate to the best of my knowledge. I also submit that this potential research project has been developed in consultation with my academic supervisors and advances my studies and career goals in ways recognized by my department and discipline.
- I acknowledge that all funding under this competition must be expended by **August 15, 2025**, expended in consultation with the CGS Business Manager, and submitted to the CGS Business Manager for budget reconciliation by **August 15, 2025**.

**Student Investigator:**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Printed Name/Title*

\_\_\_\_\_  
*Date*

**2) RESEARCH PROPOSAL ABSTRACT:** Provide a 150-word abstract of the research project. Specify its purpose, importance, location, and activities. This abstract may be used to explain your project to external audiences, so please write for that audience.

*Text Entry Here>>*

**3) NARRATIVE (ONE PAGE only):** This is the longer explanation of your project, why it is necessary, and what it will contribute to scholarship and to your advancing career. Consider that your audience may come from disciplines other than your own.

*Text entry here>>*

**4) SUPPORTING DOCUMENTATION:** Request a letter of support from your relevant faculty member early in your application process and include it within this application (letter may be included here, or referees may submit their letter independently).

*Insert letters of support here, or indicate who will write for you and that the letter will be submitted independently>>*

*Attach any documentation that demonstrates advanced planning here (e.g. library access letters, research institute acceptance)>>*

**5) PROJECT BUDGET (include a justification for each budget item):** Note that CGS funds actual, documentable costs that can be prepaid and/or processed before the deadline of August 15, 2025. Recipients must work closely with CGS and departmental accountants to ensure appropriate and timely expenditure of funding.

**A. Itemized estimated expenditures:**

Estimated Expenditures	Amount	Justification
International travel (flight costs)	\$	
In-country travel (local, trains, buses, etc.)	\$	
Accommodation* (Total = project days x accom. daily cost)	\$	Number of days: Daily rate:
Meals & Incidental Expenses**	\$	Number of days: Dept. of State location rate:
Materials	\$	
Other, if acceptable under UW rules (specify, adding line items as needed)	\$	
<b>Total Estimated Expenditures</b>	<b>\$</b>	

\* For lodging and living expenses, refer to UW's Official University Travel and Reimbursement Policy (effective December 2017). Claims for lodging and living expenses may be made under the following categories, as appropriate: Per Diem (accommodation and meals & incidental expenses, bundled), or separated out as "accommodation" and "meals and incidental expenses." (Use the following link to check state department rates for per diem and M&IE: [https://aoprals.state.gov/web920/per\\_diem.asp](https://aoprals.state.gov/web920/per_diem.asp)).

\*\* M&IE are discouraged as a category. \*\* No cash advances.

**B. Itemized estimated resources/matching funds\* (identify source and amount):** Enter here funds you have received, or have or will apply for, from other bodies.

\*You are not required to have or seek such funds; but knowledge of any resources helps us to assess the viability of your project.

Source	Amount	Date of decision on this funding
	\$	
<b>Total OTHER Resources requested</b>	<b>\$</b>	

**C. Total Requested from CGS (total A minus total B):** \$\_\_\_\_\_

*Note that we prefer to address actual, documentable costs that can be prepaid and/or processed before the deadline of August 15. Recipients must work closely with CGS and departmental accountants to ensure appropriate and timely expenditure of funding.*