DEAN, Peter Parolin

ASSISTANT DEAN, Breezy Taggart

Student Success
Li Teng-Director of Student Success
- Advising
  - Laura Olson, Daniel Gray
  - Li Teng

High School Institute
Li Teng & Mandie Reish
- Recruitment/Retention
  - Discovery and Impact Days
- Data Generation and Analysis

College Operations
Cassidy Tolman
Business Manager, Exec
- Executive Support to Dean
- Budget and Finances
  - Reimbursements/Allocations
- Faculty Affairs
  - Course Schedules, RTP and annual review
- Dept. Human Resources Rep.
  - Personnel, uniregs, payroll paperwork.

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Cassidy Tolman
Business Manager, Exec
- Executive Support to Dean
- Budget and Finances
  - Reimbursements/Allocations
- Faculty Affairs
  - Course Schedules, RTP and annual review
- Dept. Human Resources Rep.
  - Personnel, uniregs, payroll paperwork.

Front Office/Office Assoc.
Jeanette Lamb
- Program Assistant Coordination of Honors Events and HSI
  - Mandie Reish

Other Activities
- Curriculum Planning-Deans
- Academic Dishonesty-Assistant Dean
- Grants and Scholarships-Deans
- Living Learning Community-Deans
- RTP-Dean, assisted by Business Manager, Executive
- Assessment-Deans
- Library Resources Honors Excellence Librarian
  - Janice Groover-Roosa
- Colloquium/Hub Assistant Dean
  - Hosanna Swanner
- SOAR Assistant Dean
- Marketing/Publicity/Website
  - Assistant Dean
- Internship, Entrepreneurship and Research
  - Chris Rothfuss
- Library Resources Honors Excellence Librarian
  - Janice Groover-Roosa
- Other Activities

First point of contact and Honors inquiries
- Book Orders
- Weekly Newsletters
- College supplies and general support
- Guthrie House Room Reservations
- IT liaison and tech support
- Dean’s calendar

Honors Events-Work with Dean and Business Manager
- Summer High School Institute-Task Supervisor by Li Teng