Classified Staff Access to PDQ
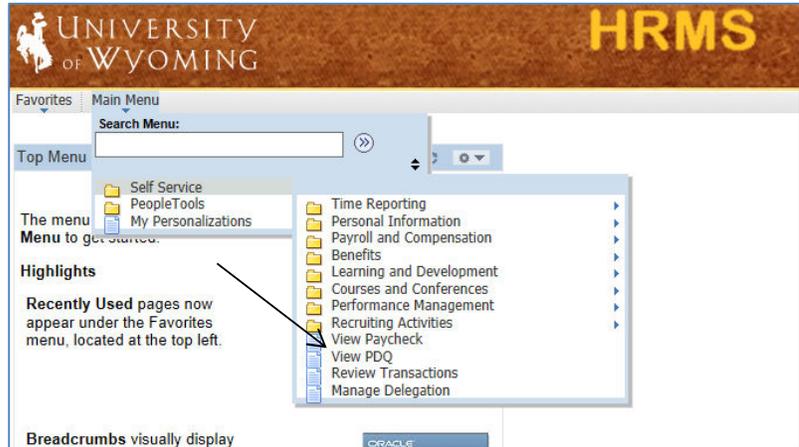
Good News, like being able to view your pay check stub, and printing out your W2 within PeopleSoft HRMS, all classified staff now have access to view and print their own Position Description via Self Service.

To get there, log into WyoWeb, click on the *My Workplace* tab, and click on *UW Employee Self Service*. Click on *Main Menu*, *Self Service*, and then *View PDQ*.

Click on the *View/Print PDQ* button to get a text document of your Position Description.

For questions about your Position Description, please contact your supervisor or call Class/Comp at 766-5608.