

**UNIVERSITY OF WYOMING  
TUITION WAIVER**

Name of Employee \_\_\_\_\_ "W" # \_\_\_\_\_

Employee Status (Required only if waiver is for a UW Spouse/Domestic Partner or a Qualifying Cooperating Agency employee.)

Full-Time \_\_\_\_\_ Part-Time \_\_\_\_\_

Email Address \_\_\_\_\_

\_\_\_\_\_ Spring Semester \_\_\_\_\_ Summer Semester \_\_\_\_\_ Fall Semester 20 \_\_\_\_\_  
\_\_\_\_\_ On Campus \_\_\_\_\_ Outreach School

**Indicate your eligibility:**

- University of Wyoming Employee Department \_\_\_\_\_
- Spouse/Domestic Partner of UW Employee  
Name (student) \_\_\_\_\_ "W" # \_\_\_\_\_
- Qualifying Cooperating Agency \_\_\_\_\_

**The following must be completed for UW and Cooperating Agency Employees (not for spouses/domestic partners):**

Enrollment in \_\_\_\_\_ Credit Hours Course Name: \_\_\_\_\_

Class Schedule: M \_\_\_\_\_ T \_\_\_\_\_ W \_\_\_\_\_ Th \_\_\_\_\_ F \_\_\_\_\_

Supervisor recommends approval of waiver?  Yes  No

If no, why?

Supervisor Signature \_\_\_\_\_

\* Appointing Authority Approval \_\_\_\_\_  
Signature

Printed Name \_\_\_\_\_

Applications must be approved by Human Resources and then submitted to Accounts Receivable. To ensure that the student is not dropped for non-payment, the approved waiver must be received by Accounts Receivable prior to the first day of the semester. Waivers will not be posted to the student's account until after the add/drop period, and do not apply to charges such as computing or online fees. UW Regulation 7-11 defines eligibility and benefits: [https://www.uwyo.edu/reggs-policies/files/docs/regulations-2020/uw\\_reg\\_7-11\\_approved\\_12-9-20.pdf](https://www.uwyo.edu/reggs-policies/files/docs/regulations-2020/uw_reg_7-11_approved_12-9-20.pdf).

\*List of appointing authorities for each department can be viewed at <https://www.uwyo.edu/hr>.

**To be completed by Human Resources:**

The University of Wyoming Human Resources Department has verified the above named applicant's eligibility according to UW Regulation 7-11.

By \_\_\_\_\_ Date \_\_\_\_\_

**For Accounts Receivable use only:** Total Hours \_\_\_\_\_ Amount of Benefit \$ \_\_\_\_\_