



UW

Human Resources



Payroll Trainings and Q&A's

UW's Payroll Team is excited to begin offering monthly training sessions to campus. UW Payroll will offer a session on the second Tuesday of each month from 10:30-11:30. We will generally alternate between in-person and Zoom trainings each month.

Our third training session will be held Tuesday, May 13 from 10:30 to 11:30 via Zoom <https://uwyo.zoom.us/j/92029024071>. Members of Payroll's team will be discussing: Overall costing tips and tricks, updated form requirements, how processing corrections works and the timeline, plans for new costing modules and upgrades to current modules, and more.

This training is geared toward anyone who submits costing in either the GA or Benefited Employee Costing modules, as well as those submitting paper forms. Included would be: DHRs, Business Managers, Cost Center Approvers, etc., and those who would like to learn about this topic. Please mark your calendar to join us! The presentation slides can be requested following the presentation by emailing payroll1@uwyo.edu.

Resources

- [HR Website](#)
- [Employee Handbook](#)
- [Direct Deposit QRG](#)
- [Updating Personal Information QRG](#)
- [Campus Wellness Resources](#)

Contact Information

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