

## **Change in Time Card Layout**

UW Employees and Supervisors will notice Time Cards in WyoCloud have changed layout. UW implemented this Oracle planned layout change Friday, July 18 to coincide with the beginning of UW's next time card period.

To assist with the transition, a <u>training video</u> reflecting the new layout has been posted for guidance. A QRG specific to the new layout for <u>Time Card Entry</u> is also available for reference. Anyone having time card issues should reach out to their department's <u>DHR</u>. You can also contact the Payroll team at <u>payroll1@uwyo.edu</u>, or by calling 307-766-2217, for assistance.

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