



Important COVID-19 Communication from Human Resources

With COVID cases rising on-campus and in the community, Human Resources wanted to remind employees about UW's COVID leave policy and reiterate other helpful information that has been provided by the University of Wyoming.

As we did last year, the University will be providing Emergency Sick Leave with Pay for all employees (benefited and non-benefited) per our [COVID-19 Leave Policy](#) for the 2022 calendar year. Please refer to the policy for specific information and details regarding hours available for use, qualifying COVID-19 related instances, and processes for obtaining and tracking the time off.

As a reminder from previous UW campus-wide communication, this week kicked off the weekly random testing for 3% of the UW population. This diagnostic testing will take place at the Crane-Hill Dining Center. Employees and students can opt out of random-sample testing if they will not be on campus for the week; have been diagnosed with COVID within the last 90 days; or are sick or in quarantine. Voluntary testing will continue to be available as well. For more information, please see the [COVID-19 Testing Resources page](#). Additionally, more information about UW's COVID-19 response can be found at www.uwyo.edu/campus-return, which is being updated as information becomes available. Those with questions about testing and other COVID-19 issues may call (307) 766-COVID (2683) or email COVID19@uwyo.edu.

Finally, we are aware that many UW employees have received booster vaccinations and are interested in tracking that information in [WyoCloud HCM](#). The option to track your COVID-19 vaccination, as well as booster vaccination information, can be completed by navigating in HCM to My Profile>Career and Performance>Skills and Qualifications. Under the COVID-19 Testing and Vaccine Status block, you can click the pencil to edit your profile to include your booster shot date. HR has created this helpful [video](#), as well as provides a [Quick Reference Guide](#) to help you through this process.

If any additional questions or issues arise, please contact HR at 307-766-2377.