UW PAYROLL DEADLINES - FISCAL YEAR 2026-2027
Hourly Biweekly Payroll

Completed in WyoCloud					
Payroll Deadline* (All WyoCloud Transactions)	Time Card Begins	Time Card Ends	Time Card Finalized by Employee ^	Time Card Approved by Supervisor ~	Pay Day
7/2/2026	6/21/2026	7/4/2026	7/7/2026	7/8/2026	7/15/2026
7/17/2026	7/5/2026	7/18/2026	7/21/2026	7/22/2026	7/29/2026
7/31/2026	7/19/2026	8/1/2026	8/4/2026	8/5/2026	8/12/2026
8/14/2026	8/2/2026	8/15/2026	8/18/2026	8/19/2026	8/26/2026
8/2/2026	8/16/2026	8/29/2026	9/1/2026	9/2/2026	9/9/2026
9/11/2026	8/30/2026	9/12/2026	9/15/2026	9/16/2026	9/23/2026
9/25/2026	9/13/2026	9/26/2026	9/29/2026	9/30/2026	10/7/2026
10/9/2026	9/27/2026	10/10/2026	10/13/2026	10/14/2026	10/21/2026
10/23/2026	10/11/2026	10/24/2026	10/27/2026	10/28/2026	11/4/2026
11/6/2026	10/25/2026	11/7/2026	11/10/2026	11/11/2026	11/18/2026
11/20/2026	11/8/2026	11/21/2026	Early11/24/2026	Early11/24/2026	12/2/2026
12/4/2026	11/22/2026	12/5/2026	12/8/2026	12/9/2026	12/16/2026
12/18/2026	12/6/2026	12/19/2026	Early 12/22/2026	Early12/22/2026	12/30/2026
1/1/2027	12/20/2026	1/2/2027	1/5/2027	1/6/2027	1/13/2027
1/15/2027	1/3/2027	1/16/2027	1/19/2027	1/20/2027	1/27/2027
1/29/2027	1/17/2027	1/30/2027	2/2/2027	2/3/2027	2/10/2027
2/12/2027	1/31/2027	2/13/2027	2/16/2027	2/17/2027	2/24/2027
2/26/2027	2/14/2027	2/27/2027	3/2/2027	3/3/2027	3/10/2027
2/12/2027	2/28/2027	3/13/2027	3/16/2027	3/17/2027	3/24/2027
3/26/2027	3/14/2027	3/27/2027	3/30/2027	3/31/2027	4/7/2027
4/9/2027	3/28/2027	4/10/2027	4/13/2027	4/14/2027	4/21/2027
4/23/2027	4/11/2027	4/24/2027	4/27/2027	4/28/2027	5/5/2027
5/7/2027	4/25/2027	5/8/2027	5/11/2027	5/12/2027	5/19/2027
5/21/2027	5/9/2027	5/22/2027	5/25/2027	5/26/2027	6/2/2027
6/6/2027	5/23/2027	6/5/2027	6/8/2027	6/9/2027	6/16/2027
6/18/2027	6/6/2027	6/19/2027	6/22/2027	6/23/2027	6/30/2027
7/2/2027	6/20/2027	7/3/2027	7/6/2027	7/7/2027	7/14/2027

* Hourly Payroll Deadline includes transactions like: Hires, Rehires, changes for Costing (Funding), Hourly Rate, Department, FTE, etc. These transactions **must** be completely approved in WyoCloud AND be to Payroll by the date indicated. Late transactions are not accepted and will be processed with the next scheduled biweekly payroll.

^ Date employee's Time Card must be loaded in WyoCloud (by 5:00 pm during academic year; 4:30 pm during summer hours).

~ Date supervisors must approve Time Card WyoCloud (by 5:00 pm during academic year; 4:30 pm during summer hours).

UW PAYROLL DEADLINES - FISCAL YEAR 2026-2027
Salaried Monthly Payroll

*Salaried *Non-Exempt* employees are required to complete a monthly Time Card. All hours worked and all absence hours, up to the "Time Period End" date noted below, must be reported in WyoCloud and require Supervisor approval. Salaried *Exempt* employees *do not* submit a Time Card but are **required** to submit all Absences (sick, vacation, etc).

Completed in HCM / WyoCloud					
All Monthly Payroll Employees			**Salaried *Non-Exempt* Employees Only**		
Payroll Deadline* **(All WyoCloud Transactions)**	**Pay Day**		**Time Period End**	**Time Card Finalized by Employee ^**	**Time Card Approved by Supervisor ~**
7/22/2026	7/31/2026		6/20/2026	7/7/2026	7/8/2026
8/21/2026	8/31/2026		7/18/2026	8/4/2026	8/5/2026
9/21/2026	9/30/2026		8/29/2026	9/15/2026	9/16/2026
10/22/2026	10/30/2026		9/26/2026	10/13/2026	10/14/2026
11/17/2026	11/25/2026		10/24/2026	11/10/2026	11/11/2026
12/15/2026	12/23/2026		11/21/2026	12/8/2026	12/9/2026
1/21/2027	1/29/2027		12/19/2026	1/5/2027	1/6/2027
2/17/2027	2/26/2027		1/30/2027	2/16/2027	2/17/2027
3/23/2027	3/31/2027		2/27/2027	3/16/2027	3/17/2027
4/22/2027	4/30/2027		3/27/2027	4/13/2027	4/14/2027
5/19/2027	5/28/2027		4/24/2027	5/11/2027	5/12/2027
6/17/2027	6/30/2027		5/22/2027	6/8/2027	6/9/2027
7/22/2027	7/30/2027		6/19/2027	7/6/2027	7/7/2027
8/20/2027	8/31/2027		7/31/2027	8/17/2027	8/18/2027

* Monthly Payroll Deadlines include transactions like: Hires, Rehires, changes for Costing (Funding), Salary/Rate, Position, Title, Department, FTE, Calendar, Leave Without Pay, etc. These transactions **must** be completely approved in WyoCloud AND be to Payroll by the date indicated. Late transactions are not accepted and will be processed with the next scheduled monthly payroll.

^ Date employee's Time Card must be loaded in WyoCloud (by 5:00 pm during academic year; 4:30 pm during summer hours).

~ Date supervisors must approve Time Card WyoCloud (by 5:00 pm during academic year; 4:30 pm during summer hours).