

## **APPLICATION FOR ADMISSION**

### **PHYSICAL EDUCATION TEACHER EDUCATION (PHET) PROFESSIONAL PROGRAM**

#### **ARE YOU READY TO APPLY?**

You are ready to apply for admission to the professional program in Physical Education Teacher Education (PHET) when you have: (1) completed a minimum of 60 credit hours of prerequisite coursework; (2) completed the movement core courses - exceptions may be made for applicants who are transferring from a community college; (3) achieved a minimum 2.75 cumulative University of Wyoming GPA, and, if applicable, a minimum 2.75 cumulative GPA in all transfer coursework; and (4) completed a minimum of 60 hours of work with children/adolescents in a movement setting (must submit a letter from supervisor to verify the work experience).

#### **WHAT FORMS/ITEMS MUST BE INCLUDED IN THE APPLICATION PACKET?**

You must include the following forms/items in your application packet:

1. *Physical Education Teacher Education Application for Admission Form* (signed by your advisor);
2. *Written Essay*;  
Your local school board is considering a proposal to eliminate physical education in your district. You plan to make a 10-minute presentation to the board to convince them that physical education should not be eliminated from the school curriculum. Please prepare a 3 to 5 page essay that outlines your position. Use research-based evidence to support your argument. The references used for this essay must be journal articles or written documents produced by national organizations associated with physical activity (e.g., NASPE, ACSM, SHAPE America, etc.) or governmental educational agencies (CDC, NIH, etc.).
3. *University of Wyoming (Community College) Transcript* (unofficial copy);
4. *Documented Contact Hours Form*; and
6. *Student Background Check Release of Information Form* (see below).

NOTE: Be sure to make an appointment for your interview when you submit your application packet to the Office Associate in Corbett Building Office 119B. If you have questions, see your advisor.

#### **HOW WILL YOUR APPLICATION PACKET BE ASSESSED?**

Your application packet will be assessed (scored) as follows:

1. Completion of Prerequisite Coursework
2. Cumulative UW GPA or Cumulative Transfer Institution GPA
3. Demonstration of Communication Skills during Interview
4. Written Essay
5. Professional Dispositions assessment

#### **WHEN IS THE APPLICATION PACKET DUE?**

Your completed application packet for admission must be submitted by **Friday APRIL 10**.

### **HOW MANY STUDENTS WILL BE ADMITTED?**

Admission to the PHET professional program is a competitive process. Up to 20 PHET applicants will be admitted each Fall Semester.

### **POLICY STATEMENT – MINIMUM REQUIREMENTS**

Students must possess the physical abilities necessary to carry out tasks associated with teaching in a dynamic learning environment where pre-service teachers must (a) anticipate the actions of multiple learners, (a) detect actions and provide immediate verbal and non-verbal feedback to the learners, and (c) manage the learning environment to ensure the physical safety of all learners.

### **POLICY STATEMENT – WAIVING AN ADMISSION REQUIREMENT**

An admission requirement may be waived only by unanimous decision of the Physical Education Teacher Education committee. A waiver request must be petitioned by the student and include a rationale for why the requirement should be waived.

# UNIVERSITY OF WYOMING

College of Health Sciences  
Division of Kinesiology and Health  
Dept. 3196 • 1000 E. University Avenue • Corbett Building • Laramie, WY 82071  
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## PHYSICAL EDUCATION TEACHER EDUCATION (PHET) Application for Admission to the Professional Program FALL 2020

Name \_\_\_\_\_ W# \_\_\_\_\_

### Laramie Address

### Home Address

\_\_\_\_\_  
Telephone # \_\_\_\_\_

\_\_\_\_\_  
Telephone # \_\_\_\_\_

\_\_\_\_\_  
E-mail Address \_\_\_\_\_

### Coursework

CIRCLE all courses that you have **NOT** completed. DO NOT circle courses in which you are currently enrolled.

LIFE 1010	FCSC 1140 or 1141	KIN 2000	ZOO 3115 (2110)	PSYC 1000
COJO 2010	HLED 1006	KIN 2001	MATH 1400	STAT 2050 or 2070
ENGL 1010	KIN/ZOO 2040	KIN 2003	KIN 2004	KIN 2005
CHEM 1000/1020	KIN/ZOO 2041	PHYS 1050 or 1110	USP 2015 V	USP 2015 H

University of Wyoming Cumulative GPA (as of Fall 2019) \_\_\_\_\_

Documented Contact Hours (60) with Children/Youth form completed?	YES	NO
Essay completed?	YES	NO
Transcript (unofficial copy) attached?	YES	NO
Release of Information form completed and attached?	YES	NO
Appointment for your interview made?	YES	NO

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor's Signature

\_\_\_\_\_  
Date

***DUE NO LATER THAN APRIL 10, 2020, Corbett Front Office***

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## **PHET Major CONTACT HOURS FORM**

As a student entering the professional program in Physical Education Teacher Education, you are required to complete a 60 contact hour experience(s) with children and/or youth in a human movement setting. The experience(s) must be with children/youth aged 5 to 16 in an organized group. Your position/role should be one of a leader/instructor. Possibilities include working in a city recreation program, swimming instructor, playground supervisor/leader, coach/assistant coach of a children's or youth sport (e.g., baseball, soccer, basketball, etc.), and a leader/supervisor of a summer recreational camp.

You must have your supervisor write you a letter confirming this movement experience(s). The letter must include the following information:

1. Name
2. Activity
3. Organization (e.g., t-ball)
3. Description of your role
3. Ages of participants
4. When this experience was completed (start and finish dates)
5. Number of actual contact hours with participants
6. Name, address, telephone number of supervisor
7. Supervisor's signature

This letter should be written on stationary provided by the organization for which you worked.

If you have any questions, please contact Dr. Tristan Wallhead, Division of Kinesiology and Health, University of Wyoming (307-766-4191; [wallhead@uwyo.edu](mailto:wallhead@uwyo.edu), Corbett Building 113).

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## **DIVISION OF KINESIOLOGY AND HEALTH** **STUDENT BACKGROUND CHECK** *for* **PHYSICAL EDUCATION TEACHER EDUCATION MAJORS**

### ***General Information***

All student majors in the Division of Kinesiology and Health, College of Health Sciences, are placed in teaching and/or internship training sites where highly vulnerable clients such as minor children, individuals with disabilities, and/or the elderly, are routinely served. Criminal background checks of all university students placed in training sites are currently routinely required. Therefore, background checks shall be required on all applicants to programs in the College of Health Sciences prior to formal admission into their prospective major. This practice will ensure that precautions are taken to protect clients/patients/learners utilizing the services of these programs and will protect the University of Wyoming from legal liability and negative publicity.

Students seeking admission into the Division of Kinesiology and Health, College of Health Sciences, are required to obtain and pay for a ***Criminal Background Check***. The results of your criminal background check may determine if you will be admitted to one of our three undergraduate programs. You must inform the Dean of the College if you are convicted of a crime while enrolled in your educational program. Each training site (e.g., fitness center, hospital, school, private company, etc.) will be informed that you have completed a background check prior to your placement at that site. You may also be required to update your criminal background check each year. You must sign a release when applying for admission into the professional program that permits us to release this information.

### ***Process for Completing the Substitute Teaching Permit***

Students admitted to the professional program in Physical Education Teacher Education (PHET) program must apply for their substitute teaching permit, which includes a criminal background check, between May 20 and August 25 of the year admitted. Following are the directions to complete this task:

1. Obtain the *Application for Classroom Substitute Teaching Permit New Substitutes* form and *Fingerprint Cards* from Albany County District No. 1 Administration Office located at 1948 Grand Avenue, Laramie.
2. Have *Fingerprint Cards* completed at any local law enforcement agency including University of Wyoming Police Office.
3. Complete the *Application for Classroom Substitute Teaching Permit New Substitutes* form as directed.
4. Request an official copy of your University of Wyoming transcript. It must reflect the completion of a minimum of **60 credit hours**.

5. Submit the (i) *Application for Classroom Substitute Teaching Permit New Substitutes* form, (ii) application fee, (iii) *Fingerprint Cards*, and (iv) UW transcript to:

Professional Teaching Standards Board  
1920 Thomes Avenue – Suite 400  
Cheyenne, WY 82002

It will take between two and four weeks for the Professional Teaching Standards Board (PTSB) to process your application packet. A letter of notification will be sent to you from the PTSB once processed. You will receive your Substitute Teaching Permit (a certificate) or a letter indicating that a substitute teaching permit cannot be issued. A copy of your Substitute Teaching Permit certificate must be submitted to the Director, Division of Kinesiology and Health, no later than the first day of classes Fall Semester. Students who cannot obtain their Substitute Teaching Permit will be informed that the PHET program requires successful completion of multiple field and clinical teaching experiences at the University of Wyoming and in the public schools and that these agencies will refuse to accept them for field and clinical teaching experiences associated with required PHET program coursework.

### ***Other Information***

1. All fees associated with the receiving the Substitute Teaching Permit (that includes a background check) are the responsibility of the student.
2. A copy of each student's Substitute Teaching Permit will be kept in the administrative office of the College of Health Sciences in a separate and confidential file within a locked controlled access file cabinet, not in the student's educational file.
3. Students who cannot obtain their Substitute Teaching Permit will be advised to obtain a copy of the report from the search agency and the findings will be discussed with the student by the Dean of the College or his/her designee. The student will be informed that (a) the educational program requires successful completion of school, clinical, or internship experiences at internal and/or external agencies (e.g., university sites, hospitals, fitness centers, schools, etc.), and (b) the program may refuse to accept them for clinical training with a negative background report. A negative background report may include but is not limited to such things as (a) crimes against the person such as battery or assault, (b) crimes based on dishonesty or untruthfulness such as theft or embezzlement, and (c) drug and other substance abuse-related crimes. Students who have been convicted of one or more of the following crimes within seven years prior to their application to the Division of Kinesiology and Health will not be permitted into the program:

- |   |                                   |                               |
|---|-----------------------------------|-------------------------------|
| • abduction   | • arson                           | • assault (any degree)        |
| • battery (felony)  | • breaking & entering (felony)    | • burglary (felony)           |
| • carrying a weapon   | • credit card fraud (felony)      | • embezzlement                |
| • explosives  | • forgery/counterfeiting (felony) | • handgun violations (felony) |
| • poison  | • robbery                         | • pickpocket (felony)         |
| • extortion   | • maiming                         | • perjury                     |
| • impersonation of a police officer   | • kidnapping                      | • cruelty (felony)            |
| • indecent exposure   | • murder                          |                               |
| • theft or larceny (felony) within 5-year scope                                   |                                   |                               |
| • controlled/dangerous substances (felony)  |                                   |                               |
| • sexual offenses whether in or out of 7-year scope (rape, molestation, incest)   |                                   |                               |
| • sex offenses involving a minor/or the elderly whether in or out of 7-year scope |                                   |                               |

Students who have been convicted of one or more of the following crimes will require review and approval of the Dean and/or his designees (and possibly additional investigation) before being admitted to the Division of Kinesiology and Health:

- battery (misdemeanor)
- credit card fraud (misdemeanor)
- cruelty (misdemeanor)
- obscene matter
- receiving stolen goods
- credit card fraud (misdemeanor)
- handgun violations (misdemeanor)
- open warrants/fugitive from justice
- suspended imposition of sentences
- diversion (in process or not completed)
- probation violations
- 1<sup>st</sup> offender programs/youthful offender (in progress or not completed; where applicable according to state law)
- ALL previous sexual offenses resulting in a non-conviction will require further review.
- burglary (misdemeanor)
- harassment
- hate crimes
- bribery
- bond forfeiture
- forgery/counterfeiting (misdemeanor)
- controlled/dangerous substances (misdemeanor)
- pending cases awaiting court dates
- pretrial intervention (in-process or not completed)
- pretrial diversion (in-process or not completed)
- stricken with leave to reinstate
- breaking & entering (misdemeanor)
- prostitution/child prostitution
- hazing
- welfare/food stamps offenses
- deferred probation

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## **DIVISION OF KINESIOLOGY AND HEALTH Physical Education Teacher Education (PHET)**

### **Student Background Checks Release of Information Form**

I, \_\_\_\_\_ authorize the dean of the College of Health  
(name of student)

Sciences at the University of Wyoming to release the results of the review of my criminal background check to the agency(s) where I will be completing my Teaching Lab I (KIN 3012), Teaching Lab II (KIN 3015), Teaching Lab III (KIN 4017), and Student Teaching Experience (KIN 4099).

\_\_\_\_\_  
Printed Name of Student

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

### **Organization Requesting Background Check**

Division of Kinesiology and Health  
University of Wyoming  
Dept. 3196, 1000 E. University Avenue  
Laramie, WY 82071

Contact for Organization: Dean, CHS  
(confidential information to be forwarded to this person)