

Minutes of the Library Council Meeting
October 1st, 2007
Meeting Room, Coe 115

Present: Tawnya Plumb, Snehalata Huzurbazar, Ed Janak, Doug Smith, Bob Staley, Ken Jaehnig, Emily Spicer-Guier, Donal Skinner, Mary Henning, Tami Hert, Debbie McCarthy, David Kruger, William Van Arsdale, Sandy Barstow, Jamie Kearley, Birgit Burke, Sara Williams, Maggie Farrell,

Library Chair Tawnya Plumb called the meeting to order at 3:30 p.m., welcomed everyone and noted that this is the first meeting for this year. Participants introduced themselves.

AGENDA ITEMS

Announcements (Maggie Farrell, Dean UW Libraries)

- The groundbreaking for the new addition to Coe Library will be at 2:00 on Oct. 5th. There will be displays and a reception to follow that will also kick off the Coe Library campaign. We will hold the Library Libations table on the front porch of Coe Library for Homecoming on the 13th, from 8:30 – 11:30. Please drop by for muffins, cookies, coffee or tea.

Annex Overview (David Kruger, Special Projects Librarian)

- David spoke about the role of the Annex for UW in the future and also about its role during our renovation and construction project. The installation of compact shelving has increased the capacity of this space by 59%. The Annex contains the bound periodicals prior to 2005 plus parts of the science collection and reference materials. David went on to describe the process of moving and shifting books within the Annex and moving them from Coe to the Annex. The long term plan is to continue to shift bound periodicals prior to 2005 to the Annex. Electronic delivery of articles from the physical collection is still being offered by the Annex as a service. The service is now called Request It. David explained the map of the Annex and the range coloring system. Today's overview is David's last act as Head of the Library Annex. Bill Van Arsdale takes over today, with Toni Boughton continuing as circulation manager. David will be joining the Administrative team as Special Projects Librarian for the duration of the construction project.

UW Budget Request Council Activities to Support (Maggie Farrell, Dean UW Libraries)

- Rick Miller was unable to come to discuss the budget request today. He will be rescheduled. Maggie gave a little background information for the request. The report is available at http://uwadmnweb.uwyo.edu/UW/libraries/2007_Libraries_Legislative_Report.pdf In case you are asked why Wyoming does not compare itself to South Dakota, North Dakota, Montana or Idaho, the answer is because none of those libraries are GWLA or ARL libraries, a goal for UW Libraries. UW hires nationally and internationally and the research capacity of the libraries is very important to attracting high quality candidates. In November, we will bring information on contacting legislators regarding the funding request. Library Council may

send an official letter. Individuals may send letters as well on their own letterhead. UW may not lobby however, individuals may lobby. Will the money in the request be re-occurring or one time funds? We are asking for re-occurring funds as they are for collections only, with the exception of funds for digitization UW unique collections, such as theses. We are tying the collection development priorities to the priorities listed in the Academic Plan. The current emphasis is on Sciences, Energy, and History and culture of Wyoming, among others. Tawnya proposed that it would be good to get a note to the Governor regarding legislative support soon. There was a show of hands in support of this proposal. Tawnya promised to have a draft to the council shortly.

ILLC Time-line (Sandy Barstow, Assistant Dean UW Libraries)

- Sandy updated the council on the progress of the ILLC project/addition to Coe Library. Renovation of the existing building and construction of the new addition will happen simultaneously. The groundbreaking for the building will occur on Oct. 5th. Although the building will be done in February of 2009, we do not expect to occupy the new addition until March 2009 due to the need to move in equipment, furniture, and complete final items from the punch list. Sandy discussed the process for shifting book and materials in order for the remodeling to begin and progress throughout the various areas of the building. She is currently working on how to re-deploy people and departments in order to continue to provide services in as efficient and uninterrupted a fashion as possible. The west entrance will be closed and the new entrance will be located on the northern side of the eastern end of the building. A website is being developed that will make available the plans and the progress of the project.

Winter Closure (William Van Arsdale, Head Access Services)

- Bill handed out a chart detailing usage statistics for the 3 days of winter closure. Bill's proposal is that we shut down for those 3 days. Usually the clientele during that period is community patrons, international students and an occasional faculty person. The Law Library and AHC are not open over the break. The computer lab in Coe is open and the 24/7 lab is open at that time but IT is struggling to keep those labs staffed. Our savings are in staffing costs, although whether we are employing student workers or regular staff makes a difference in savings. More importantly, staff morale is at stake. Getting stuck working break when everything else on campus is closed is hard on staff morale. Reminders should be sent to reinforce to faculty and graduate students that the Libraries' services will be unavailable throughout the entire break, as much as 11 days. Concerns were raised about building safety in the absence of regular oversight by library staff. Police and various others are in and out of the building on a regular basis. It will not be hardship for students relying on income earned during the break. Library Council is very supportive of the proposal to close for winter break. The Deans and Academic Affairs are also in support of this proposal.

Collection Update (Sara Williams, Head, Collection Development)

- Sara gave the council a handout that listed some of our "plum" recent acquisitions. In addition to the list in the Libraries report, she stated that we have added extensively to our AV

collection, especially in modern 20th century award winning films, BBC offerings, documentaries, and other films that are suitable for use in literary or film studies. We are not Blockbuster but we do have a wide variety of AV materials. We are still buying books. We are buying the Blackwell package and should have the licenses and all access soon. We are looking at audio books and have a collection that may be found by searching for e-audio books or through the NetLibrary interface. These books are MP3 files but they won't play in an iPod.

Request It (William Van Arsdale, Head Access Services)

- When the Library Annex closed for renovation, Circulation developed document delivery services. Use was strong and the service well received. When the Annex re-opened, the question became, can we continue these services? The service is the same in principle as what ILL does for other libraries, but it is for our people. Request It allows the UW patron to get an article from UW or from another library equally easily. It is only available to UW faculty, staff and students. The log-on process is slightly different for Request It. The link for Request It is on the main Library home page <http://www-lib.uwyo.edu/> in the right hand sidebar. The new log on uses the WyoWeb user name and password. This is different from Prospector and the two can't be combined, however Request It is basically one stop shopping. Usage is hard to judge as different kinds of material made available through Request It and information about the service is being given out in phases to faculty, then students. Scanning quality is related to the standards used at circulation for e-resources. Circulation is looking at improving the quality of scans we do, however some articles may come from another library and the scanning is out of our control. If you get a bad scan, please call circ and they will re-scan the article for you.

Other Topics

- Jamie reminded everyone about the Matthew Wald talk scheduled for Tuesday, Oct. 2nd. He is the New York Times speaker that will give a talk on energy.

The next Library Council meeting will be on November 5th, in Coe 115. If you have any topics that you would like to have discussed, contact Tawnya or Maggie to get them on the agenda. Tawnya Plum, Library Chair, adjourned the meeting at 5:00.