

Minutes of the Library Council Meeting  
April 9, 2009

Meeting Room, Coe 115

Present: Sandy Barstow, Dennis Moser, Lori Phillips, Anne Marie Lane, Cheryl Goldenstein, Quincy Newell, Lori Terrill, Grant Lindstrom, Linda Kefauver, Steve Boss, Doug Smith, Brenda Alexander, Sara Williams, Tawnya Plumb, Maggie Farrell, Snehalata Huzurbazar

Library Council Chair Tawnya Plumb called the meeting to order at 3:15 p.m. Attendees introduced themselves.

#### AGENDA ITEMS

Construction Update (Sandy Barstow, Assistant Dean, UW Libraries) We got the temporary occupancy permit on Friday, April 3, but are still waiting to complete a few important pre-conditions such as the security gates and keys for locks. Both conditions should be completed Wednesday and moving will then begin on Thursday. Everything remaining on level 1 and 2 will be remodeled beginning May 4 so we will need to be completely out of the 50's first and main floors by then. Carney McNicholas is currently moving these collections: current periodicals, microfiche and forms, and reference. Several departments are in the process of moving as well. David Kruger and Sandy Barstow are organizing the many pseudo-pods of this amoeba. The Book and Bean is moving this week and will be open in its new area on Monday, hopefully. We hope to have the move completed by the end of next week well in advance of finals week. Once the circulation desk is activated in the new location with keys, locks, and security doors in place, the old entrance on the west will close and we will begin to use the new entrance on the north. We have lots of signage to direct people down the old "alley," now to be an extension of Prexy's landscaping and a pedestrian walkway. We will also be publicizing the change over in entrance through list-serves, the UW homepage, etc. Patrons do have access to collections in the addition now although the addition is not fully tenanted. Handicapped access parking is available in the Cooper Lot and on 13<sup>th</sup>. Temperature control quirks are still being worked on but we are no longer having extremes of temperatures. We hope to have our grand opening in the fall.

Academic Planning (Lori Phillips, Associate Dean, UW Libraries) Lori provided a copy of the Libraries' Academic Plan to the Council members. If you have any questions, contact Lori or Maggie. The University plan has as a motif "cultivating leadership" which UW Libraries are addressing on multiple levels, including a strong partnership with the Wyoming State Library. Extending and strengthening our partnerships will continue to be a priority. The Libraries' are responding to Action Item #83 regarding collections and access to collections by actively analyzing our needs and planning for staffing. Our newest position, the digital librarian, will be speaking a little later this meeting. Action Item #84 is our next big project. The same services provided at the library annex could be provided from an off campus site, freeing core campus space for other uses. The libraries are open to sharing any storage area we get with other entities, such as Law, the Art Museum, geology and/or the AHC. Action Item #48 on developing internships is another project we are working on. We are one of the largest employers of students at UW. We have additional items with the Buffalo Bill Historical Center, professional development for faculty and staff.

Budget Update (Maggie Farrell, Dean of Libraries) We do not have additional funding coming in the supplemental budget year. Requests for funding will be submitted at the end of summer to be voted on in September. At this point, we have no idea how much we will request or if we will request any. We will hope this is a temporary setback but remain optimistic and grateful for the funding we have.

Collection Development Update (Sara Williams, Head of Collection Development, UW Libraries) Sara provided a handout with an up-to-date look at Collection Development expenditures for this fiscal year, with comparison data from FY2008. The prices on the spreadsheet are “list” prices. In the current economic conditions vendors are very willing to negotiate and our electronic resources librarian Chad Hutchins is doing a good job negotiating our contracts. The one-time content fee means that we own the content. We may pay a yearly fee to support the service, or we may actually have the content on our own servers. This is part of Chad’s negotiation, contingency planning in case the publisher of the resources goes under.

Digital Initiatives (Dennis Moser, Digital Resources Librarian, UW Libraries) Dennis walked the council through from the Libraries’ home page to the digitized collections/digital initiatives page and into the Alliance digital repository pages. UW’s undergraduate research day project will do a soft rollout now and a hard roll out after 2009’s undergraduate research day. We are hosting this on our own server using an open source software called Omeka. The soft rollout is the same material hosted on the ADR site which is focused on a different clientele. Steve Boss and Dennis showed the Council how to search for content and talked a little about collections UW has that we are interested in working with, like Geology, and local faculty interested in hosting their work on-line. Dennis demonstrated how to access files on our site in Omeka and on ADR both. We use Omeka because it is an extraordinarily flexible open source project that is for libraries and works specifically well with images. It is free and also works well with Cetero, a bibliographic tool. One of the recent collections being put up is the coal gasification data from WRI, very timely and useful. Dennis and Steve demonstrated some of the features of Omeka and how they work with our collections. The Herbarium collection should be coming out at the beginning of summer. There was a copyright question regarding undergraduate research. Undergraduates sign an agreement when the work is taken to be posted.

Selection of New Chair (Tawnya Plumb, Library Council Chair) Tawnya spoke a little about her experience as chair, thanked Maggie, Birgit and Admin, and said it was the best committee to be on. As chair you may attend the executive committee of faculty senate as an ex-officio although you don’t have to go unless there is something on the agenda that is libraries related. Anne Marie Lane was nominated for and accepted the position of chair for next year.

Other Topics: The Libraries have book totes that we give out to patrons who are checking out large numbers of books. Maggie brought one for each council member. Steve asked that if any council members have any content that they’d like to post, to contact Steve or Dennis.

Tawnya Plumb, Library Chair, adjourned the meeting at 4:35.