

Library Council Annual Report (2010 – 2011)  
Submitted by: Brenda Alexander, Council Chair

**Meeting dates:**

The Library Council met five times during the academic year. Meeting dates were: October 18, November 29, January 24, February 21 and April 4.

Detailed minutes, submitted by Birgit Fowler Burke, Staff Assistant, of each meeting can be obtained from the Administrative Page of University Libraries homepage. [http://www-lib.uwyo.edu/about/library\\_council/index.cfm](http://www-lib.uwyo.edu/about/library_council/index.cfm)

**Purpose:**

The purpose of this council is to advise and assist the libraries on issues and policies related to strategic planning, organization, operations, and resource allocation. This council reports to the Vice-President for Academic Affairs and the Dean of Libraries.

**Council members for 2010 – 2011:**

Agriculture (Animal Science) – Brenda Alexander, Chair  
Arts and Sciences (Religious Studies) – Quincy Newell  
Arts and Sciences (English) – Jeff Lockwood  
Business (Management and Marketing) – Grant Lindstrom  
Education (Adult Learning and Technology) - Steve Aagard  
Engineering (Electrical and Computer) - Margareta Stefanovic  
Health Sciences (WIND) – Michelle Jarman  
Law School (Law Library) – Tawnya Plumb  
Libraries (Technical Services, Coe Library) – Lori Terrill  
American Heritage Center (Toppan Rare Books Library) – Anne Marie Lane  
Undergraduate Student Representative – Fred Schmechel  
Graduate Student Representative – Harry Whitlock  
Non- University (LCCC, Albany County Campus Library) – Mary Henning

**Overview of Discussions**

(In no particular order)

**The Budget: Maggie Farrell, Dean UW Libraries.** Dean Farrell kept the Council posted on the library budget and legislative process throughout the academic year. The new legislative funding request was for \$3.6 million for collections and personnel for the Libraries (November). University of Wyoming Libraries faculty/staff counts are low when compared to similarly sized institutions. Governor Mead recommended \$1.8 million increase (January). Collections funding, Faculty/staff size, and University Research is important to achieve GWLA (Greater Western Library Alliance) status (October).

**Strategic/Academic Planning: Lori Phillips, Associate Dean UW Libraries (October, November, January, April).**

Strategic planning involves anticipating the role of the library in the future as well as the needs of the students and University Faculty. The long term goal is to achieve research library status. To achieve this goal the library will be examining services, staffing, staff morale, and facilities. There are opportunities as well as concerns as the library moves into a virtual realm in a digital world.

**Journal Review Process: Sandy Barstow, Head of Collections (November, January, February, April).** The process included contacting individual departments and determining which journals need to be added and which titles may no longer be relevant to the curriculum. Since so much content comes in electronic packages, journal cancellation is usually not a concern the emphasis of this process to assure that needed materials are available. As a compliment to this endeavor, Barstow has made an effort to visit each college throughout the year.

**Library Hours: Lori Phillips, Associate Dean (November); Harry Whitlock and Fred Schmechel (February).**

ASUW requested longer library hours with access to student space and library materials. It was suggested that tracking electronic usage may reflect demand. It was recommended to advertise increased hours for mid-terms and finals, push 24/7 access to digital collections and revisit expanded hours as possible in the future.

**Law Library Allocation: Brenda Alexander, Chair (January, February, April).** The Law Library historically received a portion of Library legislative allocation. The 13% allocation was not based on any formula. This issue took considerable deliberations for the council to reach its new recommendation. Input was sought from Steve Easton, Dean of the Law School, Tim Kearley, Head of the Law Library, and Maggie Farrell, Dean of the Libraries. Tawnya Plumb, Law School representative, was very informative for the discussion. After much deliberations, a number between 10% (suggested by Dean Easton) and 6% (Law school enrollment as a percent of UW graduate enrollment) was considered appropriate. Major consideration was given to the Library's progress toward GWLA status. A final proposal of 8% was passed with 2% of that amount being under the control of University Libraries to purchase resources that would be needed by the Law School as well as the rest of the University. This allocation will be revisited in two years with a review of the allocation occurring during any reaccreditation process.

**Other Presentation:**

**eReaders and Mobile Application** – Chad Hutchens, Electron Resources Librarian (January)

**Inter –Library Loans (ILL)** – Bill Van Arsdale, Head of Access Services (November)

**Dean Farrell's Review Process** – Quincy Newell, Library Council (October)

**Coe Library Art Invitational** – David Kruger, Special Project Librarian (October)

**Popular Reading Collection** – Janis Leath, Collection Development Librarian (November)

**Learning Resource Center (LRC) Overview** – Tamara Meredith, Head LRC

**Scholarly Communications Position** – Lori Phillips, Associate Dean of the Libraries (February)

**Library Assessment Plan (The "L" credit)** – Melissa Bowles-Terry, Assessment Coordinator

**Selection of Council Chair for 2011 – 2012.** Edward Janak, Assistant Professor of Education Studies, was elected as Library Council Chair.