

Minutes of the Library Council Meeting  
October 14<sup>th</sup>, 2013

Brinkerhoff Geology Library

Present: Erin Campbell-Stone, Harry Whitlock III, Lori Phillips, Michelle Jarman, Deb Person, Brenda Alexander, Cindy Moore, Kaijsa Calkins, Sandy Barstow, Richard McGinity, Maggie Farrell, Anne Marie Lane, Larry Schmidt, Andrea Burrows, Bob Sprague, Birgit Burke, Marcia Butler, Kate Conerton, Kelly Visnak

Library Council Chair Erin Campbell-Stone called the meeting to order at 3:15 p.m. Erin welcomed the council, and introduced herself. Attendees then introduced themselves.

#### AGENDA ITEMS

Introduction of new librarians (Maggie Farrell, Dean of Libraries) Maggie introduced Marcia Butler, head of the copy cataloging unity, and Kate Conerton, Outreach Librarian with Research and Instruction. Marcia explained what she does and talked about her project adding images to the catalog records for curriculum kits. She just had an article accepted by Technical Service Quarterly, requested after her poster presentation at ACRL. Kate Conerton is working with outreach classes and co-teaching a class on research skills. She'll be heading to Powell for a class later this week.

Review of Topics (Erin Campbell-Stone, Library Council Chair, handout) Erin read through the list of topics and invited everyone to submit other topics/questions for future meetings. CANVAS will be covered in the OMS Learning Materials, pushed up to the November meeting because it is beginning to impact some areas, especially the on-line MBA and Health Sciences programs. Bill Van Arsdale will present on our on-line course reserves moving to the CANVAS system. Michelle Jarman is in a pilot group working with CANVAS. Maggie noted that working with faculty members on copyright is an on-going project for the library.

Collection Budget (Sandy Barstow, Head of Collection Development, handout) Sandy presented the Collection Development Budget for FY14. Sandy explained access fees and electronic databases, license fees and back-up plans for access to our databases. Maggie explained how we buy the Elsevier package and back files to obtain full permanent access to the package and guarantee archival rights to full-text. She also explained how using approval plans saves the libraries time and money, through streamlining not only the selection process but also the processing of new materials. We are spending roughly 69% of our budget on electronic resources. CDO has an on-line request form for materials under the forms button on the library homepage (<http://www-lib.uwyo.edu/>), or under the Collection Development page (<http://www-lib.uwyo.edu/about/cdo/>) or you can e-mail Sandy Barstow at [sbarstow@uwyo.edu](mailto:sbarstow@uwyo.edu).

Start-up Funding for New Faculty (Sandy Barstow, Head of Collection Development, handout) Sandy provided a handout she developed for new faculty. CDO has set aside \$50,000 for new faculty to use for items to be added to the collection in their personal research area at \$1000 per each new faculty. It is only for one-time purchases, not for on-going purchases like serials or databases. They have until December 31, 2014 to make their requests. We hope this encourages

new faculty to build a relationship with CDO and spurs current faculty to submit requests. Maggie commended Sandy's leadership in reaching out to faculty to create/nurture relationships and build our collections. Dick McGinity suggested that the Foundation would be interested in looking at creating endowments to fund specific areas.

New York Times Program (Sandy Barstow, Head of Collection Development) Sandy presented the list of *New York Times* sponsors. Currently 570 copies of the paper are provided by campus sponsors. Over 90% are taken and read daily. We also have on-line access and a lib-guide (<http://libguides.uwyo.edu/>) to explain how to access it. She then presented the NYTimes in College handout from Todd Halvorsen, the Education Manager for the NYTimes that we work with. Todd and Sandy are working on bringing a speaker in for an event this spring. They would like to have a large crowd and are looking for an opportunity to partner with a symposium or conference that is already planned, such as the Shepard Symposium where last year's speaker presented.

Liaison Program (Lori Phillips, Associate Dean of Libraries, handout) Lori presented on the Liaison Librarian program. Each librarian has several areas where they have responsibilities, for instance Marcia has responsibilities in technical services and that is how she impacts the university, the reference librarians work with students and faculty doing research and that is where they impact the university. The old model was that most librarians also worked with one or more departments to help them select materials. Due to changes in our collection development model, our liaison model has also changed. Like the other colleges, the Libraries have downsized and have had to re-organize. This new model is our best use of our human resources. Liaisons will continue to work with departments and colleges, taking suggestions for materials needed, but actual selection will reside in CDO. Liaison librarians will consult with departments on data management, author's rights, and the creation of digital collections. Lori, Chad, and several other librarians are currently working with a recently retired professor to conserve his data collected since 1972 to make it available/searchable. Faculty should either contact Mike Nelson, Janis Leath, or Sandy Barstow or the CDO office directly or use the on-line form to submit requests or work through the listed liaison librarians, or if you prefer to work with someone you already know, we will manage the internal communication.

Overview of the Geology Library (Larry Schmidt, Head of Brinkerhoff Geology Library) Larry explained the layout and holdings of the Geology Library. They are downsizing their reference collection and working with WyGisc to get overlays for the aerial photos collection. Geology theses and dissertations are held here but are also on-line. WyGisc has a grant from GoogleEarth to work on a set of photos, topo maps, aerial photos and so on for a specific area or subject. Larry also helps Geology with their datasets and databases. The map collections are heavily used by researchers who do field work, and also by hunters.

Erin Campbell-Stone, Library Chair, adjourned the meeting at 4:30. Our next meeting is November 18th, 2013.

---

## Liaison Role – Jamie Kearley

### Liaison Role

The liaison role is more than expertise in a subject and the selection of materials for an academic discipline(s). **Engaged** liaisons have knowledge of curricula, research, and activities of their college and departments because they have developed **personal relationships with faculty and students**. The following lists some of the ways in which subject liaisons engage with departments and colleges.

### Engagement in the academic success of students:

- Instruction (380 classes with 7,900 students), created the TIP tutorial
- Consultations with students on research – 450 last year
- Alums contact us for assistance and access to resources

### Engagement with faculty and curriculum:

- Collaborate with faculty on developing “L” courses in Art, Kinesiology, Engineering to name a few
- Assisted a faculty member in creating an assignment that could be used for the USP information literacy assessment
- Participated in the development of the syllabus for the freshman honors colloquium and teach a section of the course
- Participated in the creation of the reader, that is the text for ENGL 1010, & the curriculum for the course
- Participate in reaccreditation process - SOWK, Pharmacy, Nursing, & Communication Disorders
- Assist with literature search for faculty research
- Co-authored articles and poster presentations with faculty
- Partnered with faculty member on a Mellon Grant to digitize herbaria specimens & another with C of Health Science on WyGEC grant
- Serve on department and college advisory committees
  - Health Sciences Inter-professional Education Committee—conference
  - Committee to develop Health Science freshman seminar to meet new USP requirements
  - Search committees
- Meet with candidates interviewing for a faculty position – Spanish, French, English
- Point of contact when faculty have a question about reserves, a document they can’t find, citation management tools
- Alert faculty to trials and new resources
- Offered onsite reference in a college. Are revisiting this idea since the new Art Building is so removed from campus)
- Exhibits:
  - Art in the Library & Art in the Library website
  - Manifold Destiny
  - Music in the Library

- Actively engage with ECTL – presenters at eVolution, faculty & graduate seminars, Technology Bootcamp – mentoring a faculty member
- Offer a workshop series to address expressed needs such as utilization of citation management tools, conducting a literature review, grants funding
- At the request of the Outreach school we developed 2 credit courses to assist transfer students in meeting the “L” requirement

### Information Literacy (LBRY)

1000 Level | 2000 Level | [3000 Level](#) | 4000 Level

USP Codes are listed in brackets by the 1991 USP code followed by the 2003 USP code (i.e. [M2<>QB]).

**3010. Research from a Distance. 1. [(none)<>L]** Students locate, evaluate, and synthesize free and fee-based information resources used in academic and work environments, with a special focus on accessing information remotely. Course assignments are customized to student's academic major and career goals. Students discuss ethical and legal issues surrounding information use. Prerequisites: ENGL 1010 or equivalent, junior standing.

**3020. Managing and Navigating the World of Information. 3. [(none)<>L]** Prepares students to be knowledgeable consumers of information in our global, high-tech society. Skills taught will enable students to locate and manage information resources, preparing them for university level research and life after graduation. Prerequisite: WA.