

Minutes of the Library Council Meeting  
April 10th, 2017  
W.R. Coe Library

Present: Bob Sprague, Andrea Burrows, Barbara Logan, Molly Marcusse, David Macauley, Julian Jianting Zhu, Birgit Burke, Melissa Hunter, Kelsea Zukauckas, Shaun Wulff, Lori Phillips, Ivan Gaetz

The meeting was called to order at 3:05 p.m. Andrea welcomed the council, and asked the attendees to introduce themselves. She asked for any additions to the agenda. An update on theft in the library was added.

1. UW Libraries: Updates - Ivan Gaetz, Dean of Libraries
  - a. Community College Libraries Collaborations: Collaborations with the community colleges continues to be a strong focus for the UW president and trustees. Ivan's been meeting with community college library directors to develop closer ties. He's been invited to go to the meeting of the community college directors in Casper 4/11, and will be attending the meeting. Nurturing collaborative initiatives will be an on-going project for Ivan.
  - b. Learning Commons ⇒ Studio Coe – Lori Phillips: Lori gave an update on the partnerships and plans in place for the Studio Coe space. The main room of Coe 105 will serve Studio Coe and the old media service desk is reception. STEP offers tutoring 3-9 p.m. and certain classes have supplementary sessions at scheduled times. Career services and advising are also interested in providing services, as is the non-credit world languages group. The planning process is starting regarding how to provide audio/video editing equipment and assistance. The libraries is looking at reassigning part of a staff person and looking for students who could provide peer to peer help. Various wrinkles will be ironed out this summer and a full launch will occur this coming fall. Lori is going on sabbatical and her focus will be on re-imagining library spaces for student success.
  - c. Student Innovation Center: The facility is coming along, slowly but surely, and will hopefully have a soft opening by the end of this semester. The College of Engineering is looking for a coordinator for the space, 4-8 p.m., M-F. There is a consultation planned to make sure the space is ADA complaint. And egress door remains to be installed and marketing to faculty for curricular tie-ins as part of the big push for this fall must be planned. The goal will be to use the space simultaneously and asymmetrically.
  - d. One Button Presentation Center: The One Button Studio is operational and will be available for both faculty and students as soon as work instructions for its use are written.
  - e. Other: Update on Theft in the libraries: No theft has been reported this semester. The steps take to address it last year seem to be working.
2. General Discussion; Library Resources/Services@midway in the Academic year: Andrea Burrows, Library Council chair, asked the council to circle back to a previous discussion

regarding what resources are you/your students using a lot. Ivan provided a handout with an update on available resources to date. The Libraries' budget is still in very good shape. Molly recommended the Library Marketing conference in Dallas, put on by Amigos, to help us work with the complicated issues in marketing our collections.

3. Recommendation of a chair – Ivan: Andrea has agreed to be chair for one more year. Bob Sprague moved that Andrea Burrows be reappointed and Melissa Hunter seconded. Ivan will recommend to Faculty Senate that she be re-appointed. As she is in her final year of her three year term, she will be taking on another 3 year appointment to the Library Council.
4. Strategic Planning of UW Libraries – Update, reflections, discussions, handouts: Ivan Gaetz had provided a link to the Universities' draft strategic plan and asked the council members to read it prior to the meeting. Ivan reported on the Libraries' process for strategic planning. The library is nearing the end of their data collection phase with 8 or 9 documents that have been compiled from multiple areas/stakeholders. The next step is for the writing group to come together, map out their process, and have a draft strategic plan ready by the middle of May. There will be a vetting process for the plan so that the library employee may review the plan. The Library Council will be able to review the plan at their first meeting next fall. Ivan provided handouts of the draft University Strategic Plan and the council had a general discussion, responding to items on the plan. It was suggested that we take the four goals in the University draft plan and make our own bulleted list, notice the verbiage being used and adapt it to our purposes, adding any other goals or objectives that are important. It is important to not lose sight of the libraries' unique values, and growth areas that have already been identified, such as more active connections to college teaching and learning experiences as well as traditional building of collections. While we are writing the plan, we need to think about retooling for growth and expansion, and imagine how we can re-think our services, and be creative in how we put ideas forward. If anyone has more ideas, concerns, questions, comments, or suggestions, please send them to Ivan.
5. Other Items – none.
6. Adjourn. Andrea thanked everyone for their service this year.