

Library Council
Meeting: Monday, February 3, 2020
3:15 p.m.
Room #506, Coe Library

Council Members Present: Melissa Hunter (Chair), Kaijsa Calkins, Dana Caulton, Ivan Gaetz, David Kruger, Cass Kvenild, Jihyun Lee, Taylor Olson, Amy Pearce, Ed Sherline, Bob Sprague, Shaun Wulff

Support Staff: Rochelle Hayes

1. Call to Order:

Melissa Hunter called the meeting to order at 3:15 p.m. Library Council members were welcomed and introductions made.

2. Review of Agenda:

The agenda was reviewed with no further discussion.

3. Review of Previous Minutes:

Melissa pointed out corrections to be made from the previous minutes in *#5 Issues from Library Council* and *#7- c. Discussion from Library Council Members*. The Council minutes from the previous meeting were approved, without further discussion.

4. Issues from Library Council (as per Senate Regs.):

Storage Updates: **Does the Library and University Storage Leadership Team have any updates related to storage?** The Library and University Storage Leadership Team is still in the process of meeting and are not ready to provide any recommendations for storage needs at this time.

Would the Law Library be included in the assessment of storage needs? Cass responded that she would inform the team that the Law Library would like to be included. She also stated that the greater the need that could be demonstrated across campus, then the stronger the argument would be for obtaining offsite storage.

Is there a current plan in place for offsite storage? No, however, Interim President Neil Theobald had shown interest in establishing offsite storage and reached out to the Libraries to provide him with parameters related to storage needs on campus. Last November, Ivan provided this information to Interim President Theobald's assistant, Bill Mai, which included storage needs for the Geology Museum, the AHC, and the Herbarium. Since the idea was to bring as many entities together as possible, the Law Library should be included in this plan as well. If Library Council members are aware of any other entities that need storage for their collections, please direct them to send their contact information and details to Ivan and he will then forward the information to Bill.

Digitization of Collections: **Do the Libraries have resources for digitizing collections?** Yes, the Libraries have many options, but the scope of the material and the size of the collection will need to be considered. At this time, the Libraries are not equipped to handle large-scale collections; however, there are partnerships with the Libraries that would allow for digitization of these types of projects.

Outdated Resources: **What can be done with old resources, such as outdated textbooks that are one or more editions old?** These old editions are outside of the gift scope of the Libraries due to risks involved with outdated information. However, the Libraries participate in a consortium retention policy where a copy kept and maintained within a regional area. To see if a copy of a previous edition exists, either search Prospector to see if another Library has it or contact Debbie McCarthy, Assistant Dean of Libraries. Debbie has the ability to determine if the textbook has already been coded into the cataloging record system that is part of the retention program.

5. General Updates:

Evaluation Season: Currently, Libraries personnel have been busy preparing for evaluation season.

Personnel Searches and Position Changes: A number of personnel searches are underway. The position for the Discovery and Metadata Librarian has recently concluded and an offer has been extended to candidate, Susan Wynne, whom is expected to start in April. Searches for the positions of the NMLM Health Sciences Coordinator and the Collection Development Librarian are both in final stages. The search for the position of Assistant Dean of User Services is in its interviewing stage. Our Marketing and Communication Specialist, Jennifer Kirk, will no longer be sharing duties with both the Libraries and the AHC, but will be working full-time with the Libraries.

Strategic Planning Status: Over the next several months, the Libraries will be conducting a two-year review that will assess the progress of the Libraries Strategic Plan created back in 2017-18. A survey will be constructed and hopefully sent out in spring, which should help determine if emerging priorities are being reflected. If any Library Council members would like to respond to the survey, they are invited to do so.

Newspaper Digitization Project: The Libraries received a NEH (National Endowment for the Humanities) grant for \$100,000 that will be used to fund a newspaper digitization project over the next few months.

Sabbatical Leaves: Academic Affairs and the Board of Trustees have approved four faculty sabbaticals for the Libraries, which will take place over the next 18 months. In addition, each of the projects that faculty will be working on will relate in some significant way to the Libraries Strategic Plan.

Are faculty sabbaticals with the Libraries a half-year or full-year? The duration of all of the sabbaticals will last six months; however, some of them will be in two to three month blocks. Since faculty with the Libraries have different teaching obligations than other campus faculty have, it will be easier to shift duties and provide personnel coverage.

Dean of CEAS Search: Ivan has been asked to Chair the search for the College of Engineering and Applied Science (CEAS) Dean position, which will consume much of his time over the next six to eight months.

6. Open Education Council (OEC):

Ivan provided Library Council members with the latest draft of a proposal to create an Open Education Council (OEC) as well as thanked the members for their feedback from the previous meeting, which was very informative. He also provided further background information for the OEC, which included a review of its purpose and scope, membership, organization, and future development. (See attachment).

For further input or questions regarding the OEC, please email Ivan directly. Hopefully, the first meeting will occur sometime before the end of this semester.

Should Library Council provide representation on the OEC? Since the Library Council is a committee representing Faculty Senate and not the Libraries, it is uncertain at this time to determine if the Libraries would be allowed to obligate additional assignments to Library Council. However, if any member of the Library Council are interested in participating on the OEC, they are welcome to do so. Some members of Library Council (such as Ivan) will already be a member on the OEC, which will allow for input. As a further reminder, the OEC will not be a governing council acting in the capacity of mandating, but will be utilized in sharing ideas related to promoting open educational resources.

How is open access funded when the end user is not paying for this access? What is currently developing in various libraries that promote open access (especially when involving licensing and updating databases), is the utilization of a transformative model which entails a company willing to provide open access, while still requiring a revenue stream, usually via subscriptions. This means that a library would pay only one price for open access, which covers the subscription price, but also a publication fee or an APC (Article Processing Charge). This helps eliminate companies (like high priced journals) from charging both the institution for their subscription fees as well as charging faculty members for publishing any material. Even though the Libraries is paying a higher price in the one price model, it keeps open access available to everybody.

7. Other Business:

Library Council - Vacant Positions: Library Council has three vacant voting positions remaining, which include the AHC, a NonUW, and an Undergraduate position. Suggestions were provided to contact the Albany County Library, Albany County School District, LCCC and

ASUW for interested participants. Melissa will reach out to these entities to determine interest for the three positions.

Library Council - Expiring Terms: Library Council term limits were reviewed and members were reminded that if they are nearing the end of their second term and would like to have it extended, they would need to contact their College and Faculty Senate Executive.

8. Next Meeting:

The next meeting will be held at 3:15p.m., Room 506, Coe Library, on the following date:

- April 6, 2020

9. Adjournment:

The meeting adjourned at 4:10 p.m.