

**Library Council**  
**Meeting: Monday, October 4, 2021**  
**3:15 p.m.**  
**Via Zoom**

Council Members Present: Brenda Alexander (Chair), Melissa Hunter, Dana Caulton, Rachel Crocker, Matt Gray, Jihyun Lee, Tawnya Plumb, Mary Beth Brown, Bob Sprague, Ivan Gaetz, Cass Kvenild, Kaijsa Calkins, Paula Martin, Sammy Peter, Tami Hert, Jessica Rardin, Janice Grover-Roosa, and Denis Shannon

Support Staff: Rochelle Hayes

**1. Call to Order (Brenda):**

The meeting was called to order at 3:15 p.m. Library Council members were welcomed and the agenda reviewed.

**2. Review of Previous Minutes:**

The Council minutes from the previous meeting were approved without further discussion.

**3. Issues from Library Council (as per Senate Regs.):**

Any issues concerning members' respective colleges and they relate to Libraries' services can be mentioned and discussed at this time. There were no issues from the colleges.

**4. Personnel Updates (Cass):**

The following new Libraries faculty members were introduced:

Jessica Rardin, Learning and Engagement Librarian, hired July 2021

Janice Grover-Roosa, Carol J. McMurry Librarian for Academic Excellence, hired August 2021

Denis Shannon, Resource Acquisition and Management Librarian, hired September 2021

**5. UW Libraries Budget Reduction & Priorities (Ivan):**

The FY21 budget ended with an approximate 10% reduction and no further reductions for FY22. FY23 will see an approximate reduction of \$414,000, which will mostly come out of Collections within the Operations budget. Resources kept will be for what is actually being taught. Resources will be cut that are tied into campus programs that have the potential of being cut. The Libraries will rely on Library Council's advisement to help streamline what gets eliminated based upon what programs will be cut from their respective colleges. Digital resources are preferred over other platforms. Ill will still be able to obtain items, but requests may take longer to fill.

The Libraries' reductions will take place in November upon approval of the Board of Trustees. At this time, it is uncertain if they will be contingent upon discontinued programs and departments.

**6. Digital Scholarship Center (Cass & Kaijsa):**

A year ago, the Digital Scholarship Center (DSC) opened with the intent to support faculty and graduate student research. It is located on level three where the Writing Center was previously located (which has now relocated to level one). Currently, there is a librarian to assist. Consultation is being offered in some of their programming such as research data management. Drop-in visits will be accepted as soon as full-time staff is hired. The DSC will be working closely with the development of the School of Computing. A press release just went out that outlines a calendar of events taking place in the DSC, which includes open access, OER, along with other scholarly communication activities (see link below). Events will be offered through various platforms. For further information or if members would like a tour of the DSC, please contact Kaijsa or Chad Hutchens.

**7. Learning Commons (Cass & Paula):**

The Libraries and partners of the Libraries' (LeaRN, the Writing Center, and Step Tutoring) have been collaborating to develop the Learning Commons on level one. Reconfigurable furniture for the space has been ordered and is mostly installed. Monitors have been supplied by IT and booths of various sizes have technology integrated in them. At this time, reservations are not necessary to use the space; however, depending on future usage, the entrepreneurial space and conference area may require reservations. In addition, art type projects and digital signage will be incorporated in the future.

**8. Self-study (Ivan & Cass):**

The Libraries will be conducting a self-study throughout the fall and conclude sometime in January. There will be three focus areas: 1.) services and spaces, 2.) organization, management, business operations, and 3.) partnerships and external operations. The goal of the study is to reflect on accomplishments, and identify improvements that can be made as well as any existing gaps within the Libraries. The study will coincide with a separate survey that will also be taking place conducted by a national group intended to identify the workplace climate. A written report will be shared with both Library Council as well as the Library Development Board.

**9. External Review (Ivan):**

After the self-study has been completed, an external review will take place at the Libraries. Three to four library experts from across the nation will come for a two to three day site visit and speak to stakeholders (including Library Council and the Library Development Board), partners such as the AHC, and other academic groups on campus in order to gain their perspective. Hopefully a final report will be received for the study by May of this spring. Neither the self-study nor the external review are required for external accreditation.

**10. Strategic Planning (Ivan):**

Building upon the campus-wide strategic visioning process that took place earlier this year, will be a campus-wide strategic planning process. However, due to budget reductions and possibly the reorganization on campus, this process has been delayed until the spring. The

written report from the strategic visioning will be used in the strategic planning process but may need to be updated.

**11. “Collecting Yellowstone” Conference (Tami):**

The Libraries is collaborating with Montana State University Libraries to host the 2022 “Collecting Yellowstone” Conference, which will take place June 5-8, 2022 at MSU in Bozeman, MT. This year’s conference will coincide with the 150<sup>th</sup> anniversary of the founding of Yellowstone Park. Proposals are still being received with topics that will encompass history, as well as the sciences and their impact on Yellowstone and the greater Yellowstone area. Fifty thousand dollars have been raised for sponsorships; however, more are welcome due to higher expenses involved. The banquet speaker will be Dayton Duncan and the venue will include vendors, collectors, as well as academia. A three-day and two-night tour will be much more extensive than the last conference and will include various sites such as the National Museum of Wildlife Art in Jackson and the UW-NPS Research Station. Members are welcome to contact Tami for further additional information and/or links.

**12. Other:**

When filling the undergraduate and graduate seats for Library Council, members (the chair) will need to contact ASUW President to either have delegates appointed or gain their approval if already, have a student in mind. Brenda knows of a student that is interested in filling the graduate seat and will notify ASUW for a delegate to fill the undergraduate seat. If anyone else has someone that is interested, please contact Brenda.

**13. DSC Link:**

<https://www.uwyo.edu/libraries/about/spaces-collections/digital-initiatives/digital-scholarship-center/index.htm>.

**14. Meetings for 2021-2022:**

The next meetings will be held at 3:15 p.m. in room Coe 506 (and via Zoom) on the following dates:

- December 6, 2021 – to be followed by a tour of the Learning Commons and the DSC (~30 minutes).
- February 7, 2022
- April 4, 2022

**15. Adjournment:**

The meeting adjourned at 4:10 p.m.