

Minutes of the Library Council Meeting  
November 17, 2014  
W.R. Coe Library

Present: Bob Sprague, Lori Phillips, Cindy Moore, Deb Person, Bill Van Arsdale, Diane Trotter, Brenna Philbrick, Robert Aylward, David Macaulay, Joanna Poblete, Taylor Schmick, Melissa Hunter, Birgit Burke, Cheryl Goldenstein, Tamsen Hert, Andrea Burrows, Shaun Wulff, Kerry Sondergeroth, Anne Marie Lane

The meeting was called to order at 3:15 p.m. Bob Sprague welcomed the council, introduced himself, then invited everyone to introduce themselves and identify their affiliations.

#### AGENDA ITEMS

##### Prospector/ILL Introduction (Bill Van Arsdale, Head of Access Services)

Bill gave an overview of Interlibrary loan, Prospector and Request-It. We spend nearly \$9 million a year to buy and license materials. Prospector and Request It help us provide materials that we don't own. We also lend materials. We lend more than we borrow. We depend on the other libraries' time frames for turnaround between putting in the request and receiving the item. The Prospector member libraries we lend to/borrow from are mostly Front Range libraries. Mobius is a consortium of Missouri libraries that we also work with, and that added distance adds an extra 4-6 days to the turnaround time. Request-It is a service centered in our interlibrary loan department that 1) requests/process requests for/from other libraries and 2) provides electronic document delivery of our own materials. Please see the handout for more details on loan periods and renewals. Request-It turnaround times depend on how far away the materials must travel. Bill also provided a chart that detailed costs for various services and amounts of materials requested. Brenna Philbrick, Circulation desk assistant, then gave the Library Council a tour of the Prospector processing area in Circulation and explained what she and her group do. She answered questions the council members had about the process. We loan 5 books for every one we borrow and we are the second largest collection in our consortium. Bill gave some hints on how to leverage the capabilities of Prospector to increase your chances of getting the book you want, soonest. Prospector requests are patron initiated. The system will notify a patron when the item comes in.

Interlibrary Loan Tour (Diane Trotter, Head Interlibrary Loan) Diane Trotter, Head of ILL, then took the council members on a tour of ILL. She introduced them to her staff. Diane explained Illiad, the program we use and share with many, many other libraries who share their OCLC holdings with us for borrowing and lending. Diane has to check copyright for requests. Hard copies of articles are pulled, scanned, cropped and the pages oriented correctly, then sent to the patron as a desktop delivery. Not all libraries have this level of care in their customer service. We are linked to Google scholar but not Google books. Who has and who owns access to materials in Google Books adds a very large layer of complexity to the process of borrowing materials. Diane talked about the question of copyright and how many articles can be requested before copyright licensing issues kick in. She answered a question about "Lonesome Doc," also known as Docline. Docline requests come in through Illiad. Hopefully requests are processed within 42 hours. We do a lot of lending and requesting internationally as well. She explained the lending section, the packing of books, and gave a tour of that area.

Discussion re: ILL/Prospector (Lori Phillips, Associate Dean of Libraries) Lori posed a few questions to the group as a follow-up. Our goal is to provide a system that is easy to use and efficient. Lori asked for the council members to give feedback on their experience with the system. Our Prospector, Request-It and ILL systems got rousing positive feedback. Several questions were asked about how students learn about the services we offer. In addition to library instruction classes requested by professors, we have a library Facebook page, a blog attached to the libraries' website, and offer in-person instruction at the reference and circulation desk. Request-It buttons are all over the catalog, in our FAQ's, and if a search in our catalog returns no items at UW Libraries, the Prospector and Request-It buttons appear to prompt users to search for their items through those services.

Collaborative Spaces Update (Kaijsa Calkins) Kaijsa presented on collaborative learning pods, described the ways they are being used and asked for ideas on how to get more use and more technology heavy uses of the pods. Small group instruction, demos, YouTube videos, and other ideas were discussed. Putting pods in areas where they are a little more private was discussed. Students move white boards to create private spaces. ASUW has given the libraries more funding for more collaborative pods. The media screening room, Coe 123, is on-line and being reserved for classroom instruction. English, Art, and Languages are among early users as well as the History Club. The room seats 30, with comfortable chairs with tablet arms. There is a guide on the library website to using the room.

Bob Sprague, Library Chair, adjourned the meeting at 4:38. Our next meeting will be February 9<sup>th</sup>, 2015, place to be determined.