



APARTMENT CLEANING CHECKLIST

KITCHEN

- Wipe down cabinets and drawers
- Empty and wipe down the fridge and freezer
- Wipe down pantry
- Scrub the microwave (if included in your unit)
- Clean oven and stove top (*HINT: Your oven has a self-clean feature, excluding Landmark apartments*)
- Scrub and sanitize the sink (don't forget the faucet)
- Clean garbage disposal
- Sweep and mop the floor

BATHROOM(S)

- Wipe down cabinets and drawers
- Scrub shower walls and fixtures
- Disinfect the tub
- Clean the mirror
- Scrub sink, counter, and faucet
- Sweep and mop the floor
- Clean and sanitize the toilet
- Empty and wipe down the medicine cabinet
- Clean towel racks, shower rod, and bathroom hardware

BEDROOM(S)

- Clean and vacuum carpet
- Empty closet and dust/wipe down shelves
- Empty dresser and wipe down drawers

LIVING/DINING ROOM

- Clean and vacuum carpet
- Dust table and shelves
- Clean and vacuum sofa/chairs

THROUGHOUT THE APARTMENT

- Wipe down walls
- Disinfect light switches and outlets
- Clean light fixtures
- Dust blinds
- Wipe down windows
- Disinfect door knobs
- Vacuum, sweep, and mop floors
- Remove all personal items
- Remove all trash and bring it to the dumpster

THINGS TO DOUBLE CHECK

- All light fixtures are working properly
- All heaters have covers and are working properly
- All personal items have been removed (*don't forget to check porch areas, bike racks, etc.*)
- Front and back doors are operating properly
- All items included in the apartment are accounted for and in good working order

ADDITIONAL ITEMS

- _____
- _____
- _____
- _____
- _____
- _____
- _____

Flip over for cleaning suggestions and supply list!

USING THE OVEN'S SELF-CLEAN FEATURE

Remove all pans and foil from inside the oven before you clean. Usually, you'll need to remove the racks and wash them separately. Metal racks will discolor and be harder to slide if you leave them in. Enamel-covered racks can be cleaned along with the rest of the oven.

Clean up as much baked-on food or grease as you can easily remove. You can scrape it off with a non-scratch spatula.

Lock the oven door. You may need to fasten it with a lever or it may lock automatically. This prevents anyone from opening it during the cleaning cycle and being blasted by the heat.




Time the cleaning using the controls provided. The time you choose depends on how dirty the oven is. Two hours is usually plenty for light cleaning. Three or four hours might be needed for a dirty oven.

Let the oven cool after the cleaning cycle. The oven will turn off automatically when the cleaning cycle is over, but you won't be able to open it until it cools down to regular baking temperatures.

Wipe away ash residue with damp cloth. You can use your vacuum cleaner if the residue is loose.

NOTE: Do not use chemicals during the self-clean!

QUESTIONS?

-  **Visit us at the Community Center**
2512 Willett Drive | Laramie, WY 82070
-  **Call Us** | (307) 766-3176
-  **Email Us** | uwapts@uwyo.edu

SUPPLY CHECKLIST







PRODUCTS LIST

- All-purpose cleaner
- Glass cleaner
- Dish soap
- Disinfectant wipes
- Magic erasers
- Vinegar

SUPPLIES LIST

- Gloves
- Sponges
- Bucket
- Broom / Dust pan
- Floor Mop
- Vacuum
- Toilet brush
- Garbage bags
- Microfiber cloths / paper towels
- Rags

HELPFUL TIPS

-  Vacuum everything before cleaning - it will be easier! Vacuums are available for checkout at the Community Center.
-  If you have a vacuum with hose attachments, vacuum out shelves, drawers, vents, and window sills before wiping them down.
-  Toothpicks and toothbrushes make great tools for cleaning nooks and crannies.
-  Regular dish soap is a great de-greaser and kitchen cleaner
-  Use vinegar to remove hard water deposits (*the white build up on your faucets*).
-  Discount stores, such as the Dollar General or Dollar Tree are great for purchasing affordable cleaning supplies.