

University of Wyoming School of Pharmacy

P2 & P4 Rotation Requirements Checklist

VERY IMPORTANT!!!! If requirements are not met, it will delay or possibly cancel your rotations!

Use this checklist to track your rotation requirements.

Actual copies of all documents **MUST** be completed and uploaded into CORE no later than end of **April**.

For P3s ALL 6 Co-Curricular activities must be completed, recorded in CORE and successfully passed.

NO EXCEPTIONS!

CE-Trainings/Compliance

Bloodborne Pathogens Training, Personal Protective Equipment Training, HIPAA for Professionals, Methamphetamine Abuse Medicare, Fraud, Waste & Abuse	CE Impact through CORE. Complete all 5 in April. Access will be provided to you. Access is located within your student menu as CE Impact. Upload certificates to CORE.
Background Check	Will complete using Certiphi. You will do this in April. Your cost will be ~ \$75.00. Some sites may require site-specific background checks, in addition to the one you do for the UWSOP.
Drug Screen	Will complete using Certiphi. You will do this in April. Your cost will be ~ \$65.00. Some sites may require site-specific Urine Drug Screens, in addition to the one you do for the UWSOP.
Records Release Rotation Housing Agreement	Must provide a current signed copy of form(s). Forms are available in CORE.
Work Experience	This information will be collected prior to rotation scheduling.
Health Insurance Verification Liability Insurance (UW provided as part of student fees)	Must have proof of coverage and must be in effect throughout the whole rotation year. Required, providing proof in April and again in January.
Intern License-WY	Required! Renew annually in September.
Intern License-CO	Only required if completing rotations in Colorado. Renewals in October of odd years, Example 2025,2027.

*****Some sites have additional requirements*****

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Immunizations

COVID-19 Vaccination	Not required by UWSOP. Many rotations sites may require proof of vaccination and annual update, or a declination form to be completed.
Hepatitis B 1-3 or Hepatitis B Titer	Admission requirement: 3 shot series or positive titer. Many hospital rotation sites are now requiring a Positive Hepatitis B Titer and a Hepatitis booster dose.
Influenza (Required)	Annually by October 15th or earlier if needed by rotation site.
MMR 1-2 or MMR Titer	Admission requirement: 2 shot series or positive titer.
Tdap	Admission requirement: This is a requirement for all sites. Renewal every 10 years.
Two Step TB Test, or Annual PPD, or T spot or QuantiFERON- TB Gold Blood Test , CXR	Admission requirement: 2 step to be followed up annually with a 1 step prior to expiration of 2 step read date. If not renewed annually, a 2 step will be required prior to start of rotations.
Varicella 1-2 or Varicella Titer	Admission requirement: 2 shot series or positive titer.

Insurances /Licenses/Certifications

Any additional State Intern Licenses	Will add the field(s) in CORE as needed.
APhA Immunization Certification	This is the certificate that you earned from your class in the Spring P1 year. This will be your proof that you can immunize.
AHA CPR Certification (BLS)	Must be American Heart Association, current and cover your full rotation year. American Red Cross will not be accepted.

For Questions, please contact: Kim Snody ksnody@uwyo.edu in the Experiential Office