

# Admission Information

## Admission to the University

### Admissions Office

150 Knight Hall  
Department 3435  
1000 E. University Avenue  
Laramie, WY 82071-2000  
www.uwyo.edu/admissions  
307-766-5160  
800-342-5996

## Undergraduate Admission

UW welcomes all students to apply and will consider each student based on their individual academic achievement. Admission and programs of the University of Wyoming are offered to all eligible people without regard to race, gender, religion, color, national origin, disability, age, protected veteran status, sexual orientation, gender identity, genetic information, creed, ancestry, political belief, or any other applicable protected category. The Director of Admissions, through the Provost, is responsible for the admission of students. Admission of graduate students must also be recommended by the department of an applicable graduate program.

### I. Definitions

**Diploma:** A formal document certifying the successful completion of a prescribed program of studies.

**First Time Student:** A student who has no prior postsecondary experience attending any institution for the first time at the undergraduate level. There are two exceptions: (1) students who attended any institution for the first time the summer prior to entering the University of Wyoming in the fall term and (2) students who enter UW with advanced standing (college credits earned before graduation from high school).

**High School Student:** A student enrolled in secondary school or pursuing a high school diploma or recognized equivalent. Includes students who have not received but are pursuing a high school diploma or recognized equivalent and taking college coursework concurrently.

**High School Success Curriculum:** Coursework during high school that includes successful completion of the following:

- A. Four (4) years of English;
- B. Four (4) years of math (including algebra I, II, and geometry);
- C. Four (4) years of science (including at least one year of physical science);
- D. Three (3) years of social science;
- E. Four (4) years of additional coursework including at least two (2) years of related courses taken in sequence (including fine and performing arts, career-vocational education, or foreign language).

**Nationally Standardized Tests:** ACT Assessment (ACT) or SAT Assessment (SAT) test results. Test results must be sent to the Admissions Office. SAT Assessment scores will be based off the Evidence-Based Reading and Writing + Math sections for exams administered in or after April 2016.

**Returning Student:** A student who previously attended UW but has not been enrolled for three consecutive semesters, including a summer term.

**Transfer Student:** A student entering the University of Wyoming for the first time but known to have previously attended a postsecondary institution at the same level (e.g., undergraduate, graduate).

This includes new students enrolled in the fall term who transferred into the institution the prior summer term. The student may transfer with or without credit.

## II. Undergraduate Admission Requirements

All applicants for admission under twenty-one (21) years of age or transfer students who have fewer than twelve (12) transferable semester credit hours after high school, must provide an official copy of their ACT or SAT test results. Test results must be sent to the Admissions Office.

### A. First Time Students

Admission into a degree seeking program shall be based on individual academic achievement. The University seeks to admit qualified undergraduate students who are new first time students or students that are concurrently enrolled in post-secondary education classes. To be considered for admission, prospective students must submit an application, a one-time nonrefundable application fee, official high school transcripts (or high school equivalency exam), and an official ACT or SAT test score (if the applicant is under 21) to the University's Office of Admissions.

### B. Assured Admission

Assured undergraduate admission shall be granted to high school graduates who meet the following requirements:

1. A cumulative, un-weighted high school GPA of 3.0 (on a 4.0 scale);
2. A minimum composite ACT score of 21 or SAT score of 1060; and
3. Completion of the High School Success Curriculum while attending high school.

### C. Admission with Support

Undergraduate admission with support shall be granted to high school graduates who meet the following requirements:

1. A cumulative, un-weighted high school GPA of 2.5-4.0 and a minimum ACT score of 17 or SAT score of 900, or 2.25-2.49 and a minimum composite ACT score of 20 or SAT score of 1020; and
2. Completion of the High School Success Curriculum with no more than two deficiencies. Both deficiencies cannot occur in the same curriculum category.

Students admitted with support are required to participate in the University's academic transition programs administered by the Learning Resource Network (LeaRN).

### D. Admission with Alternative Educational Credentials

Undergraduate applicants with General Education Development (GED) credentials or other approved alternative educational credentials (i.e., High School Equivalency Test (HiSet)) should contact the University's Office of Admissions for specific application requirements. Students under 21 years of age with GED or the approved credentials must also have a minimum ACT score of 17 or SAT score of 900.

### E. Transfer Students

Transfer students with twelve (12) or more transferable hours after high school must submit an application, a one-time nonrefundable application fee, and official transcripts from each previously-attended higher education institution. Transfer students must have at least a 2.0 cumulative GPA for undergraduate admission.

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Transfer students with eleven (11) or less transferable hours after high school must also submit, official high school transcripts (or approved alternative education credentials), official ACT or SAT test score (if the applicant is under 21) and official transcripts from each previously-attended higher education institution. Admissions to transfer students with eleven (11) or less transferable hours must have at least a 2.0 cumulative GPA as well as meet the assured admissions requirements for first time students.

Official transcripts must be sent directly from the institution(s) to the University's Office of Admissions. Failure to disclose all previously attended institutions will be seen as a deliberate attempt to withhold academic history and may be reason for denied admissions and/or dismissal.

## F. Home Schooled Students

Home schooled students shall be considered for admissions under the same requirements as First Time students.

## G. Returning Students

Students returning to the University of Wyoming after not registering for classes for three or more consecutive semesters, including a summer term will need to submit a new application, provide official transcripts from all institution(s) attended since leaving the University of Wyoming, and be in good academic standing. Failure to disclose information about all institution(s) attended will be seen as a deliberate attempt to withhold academic history and may be reason for denied admissions and/or dismissal. Returning students must have a minimum 2.0 cumulative GPA from all undergraduate institutions.

Students suspended from the University of Wyoming must complete the reinstatement process. Academic reinstatement to the University of Wyoming does not constitute admissions to the institution. Students seeking reinstatement are required to meet admissions eligibility and criteria.

## H. Holistic Alternative Admission

The University has the discretion to admit students who do not qualify under the above-described criteria.

## III. International Students

Admission of international students is governed by the Admission Policy for International Students. This Policy is supplementary to the general admission policies described in UW Regulation 2-201 and provides for general admission standards for all international student applicants, including procedures for review and consultation with the various academic colleges and departments.

The Admission Policy for International Students shall be maintained and revised as determined by the Provost. Revisions are subject to the approval of both the Provost and the Associate Vice Provost for Enrollment Management, and shall become effective from the date of their approval.

The Admission Policy for International Students shall be published and distributed by the Office of Admissions and will be available through the Admission Office's website.

## IV. High School Guests

High school students requesting admission as high school guests must submit transcripts demonstrating a cumulative high school GPA of 3.0 on a 4.0 scale (official high school transcripts must be sent directly from the high school to the Office of Admission); a written recommendation from a high school counselor or principal; and official ACT or SAT test scores, if any.

## V. Non-Degree Students

The non-degree admission status is a special status that is not available to international students or students who have a suspension status at UW or another college or university.

Applicants seeking admission as non-degree undergraduate students must submit an application and a one-time nonrefundable application fee to the Office of Admissions. Under this admission status, undergraduate students may take a maximum of eight (8) credit hours per semester and cannot apply more than twelve (12) total credits taken as a non-degree student toward an undergraduate degree.

## VI. Second Bachelor's Degree Students

Students who have received a bachelor's degree from the University of Wyoming and are seeking a second bachelor's degree, but have not taken coursework since graduation, must submit a new application.

Students who have received a bachelor's degree from another institution, or who graduated from the University of Wyoming and have taken courses at another institution since leaving the University, must submit an application, a one-time nonrefundable application fee, and official transcripts from each previously-attended higher education institution. Official transcripts must be sent directly from the institution to the University's Office of Admissions.

## VII. General Educational Development (GED) Certificate Holders

Undergraduate applicants with GED credentials should contact the University's Office of Admissions for specific application requirements.

## VIII. Adult Nontraditional Students

Nontraditional admission requirements are:

1. Minimum age of 25;
2. Minimum of three years since last enrollment in college courses, except correspondence;
3. Send official copy of high school transcript or GED scores and any college transcripts directly to the UW Admissions Office by the previous institutions.
4. Students admitted under this policy are undeclared majors and will receive their initial academic advising from the Advising, Career, Exploratory Studies (ACES) office in 228 Knight Hall, (307) 766-2398.
6. Students considered for adult nontraditional admission must have had a 2.0 or higher grade point average in high school.
7. Neither ACT nor SAT scores are required for students over 21.

## II. Graduate Admission

### A. Graduate Applicants

Prospective students are encouraged to consult with their respective academic department regarding the admission process before making a formal UW application.

Applicants must submit the UW graduate application and the nonrefundable application fee. One set of official transcripts must be sent directly to the UW Admissions Office from each previous collegiate institution.

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Domestic applicants must have completed at least a bachelor's degree from a regionally accredited institution. All applicants should have at least a 3.0 cumulative GPA (scale of 4.0).

Applicants whose department requires the Graduate Record Examination (GRE) must request official scores be sent to the Admissions Office directly from the Educational Testing Service (ETS). Our institution code with ETS is 4855. A score of at least 150 on the verbal reasoning section and a score of at least 141 on the quantitative reasoning section is required, (for doctoral programs a score of at least 153 on the verbal reasoning section and a score of at least 144 on the quantitative reasoning section is required).

Some departments may require scores from the Graduate Management Admission Test (GMAT), rather than the GRE, with a minimum score of 500.

Please note that some departments require higher GRE/GMAT scores than what is required by the Admissions Office.

Letters of recommendation may also be required by some departments.

Graduate applicants should contact the respective academic departments for questions concerning application status, degree program requirements, deadlines, and supplemental application materials they may require.

Students admitted with graduate standing may elect to take any undergraduate or graduate courses for which they are prepared, subject to restrictions as outlined in the *University Catalog*. However, tuition will be assessed at the graduate level for all courses taken with graduate status. Admission to graduate study does not automatically make a student a candidate for an advanced degree.

*Note:* Students working toward a second bachelor's degree are not considered graduate students and are subject to all undergraduate regulations.

## B. International Graduate Applicants

All graduate international students must also submit the following in addition to application materials required by the Academic Department.

1. Provide proof of satisfactory English ability if student's native language is not English. This can be done by providing official score reports from TOEFL or IELTS. The minimum acceptable TOEFL score is 540 (76 iBT). The minimum acceptable IELTS score is 6.5. Contact Admissions (Admissions@uwyo.edu) to inquire about other possible alternatives to the TOEFL and IELTS.
2. As with the GRE/GMAT scores, many departments may require a higher level of English proficiency than what is required by the Admissions Office.
3. Provide evidence of adequate financial resources to pay the total cost of their education. The Confidential Financial Statement for undergraduate international applicants can be found online at <http://www.uwyo.edu/admissions/international/requirements-first-year.html>. Students who are awarded a full graduate assistantship may not need to provide this documentation.

## C. Graduate Non-Degree Student

1. Must complete and submit a Non-Degree Student application including non-refundable \$50.00 application fee.
2. Transcripts are required for proof of undergraduate degree for non-degree status, and must be submitted to the Admissions Office.

3. Non-degree students may enroll in a maximum of 7 credit hours per semester (maximum of two courses). Only 12 credit hours taken in this status may be used towards a UW degree. This 12-credit hour rule may be decreased if prior courses were reserved for graduate credit as either an undergraduate or as non-degree student.
4. Admission with non-degree status is not available to international students or students on suspension.
5. Students admitted with non-degree status are assessed tuition and fees at the same tuition rate as degree-seeking students.
6. Students admitted with non-degree status do not qualify to receive financial aid.
7. Non-degree graduate students who decide to pursue a degree must apply to and be accepted by their respective graduate program and the Admissions Office.

## III. College of Law Admission

(307) 766-6416

E-mail: [lawadmis@uwyo.edu](mailto:lawadmis@uwyo.edu)

Web site: [www.uwyo.edu/Law/](http://www.uwyo.edu/Law/)

Admission to the professional curriculum of law is granted by the College of Law Admissions Committee. The College of Law reserves the right to restrict the number of entering students to a class size consistent with its facilities and its educational objectives. Additional information and requirements are provided on the College of Law website ([www.uwyo.edu/law](http://www.uwyo.edu/law)).

1. Complete the electronic University of Wyoming College of Law Application for Admission through LSAC between September 1 and April 30. Applications received by December 15 will be considered for early admission.
2. Submit the application fee online through the College of Law website or by sending a check or money order to the College of Law.
3. Applicants must have a bachelor's degree from an accredited college or university (subject to some limited exceptions).
4. Take the Law School Admission Test (LSAT) administered by the Law School Admission Council (LSAC) no later than the April administration. The LSAT is given ten times each year at numerous locations within and outside of the United States. Information about the test, dates, test locations and application form may be obtained from LSAC, Box 2000, Newtown, PA 18940-0998, (215) 968-1001, or on the Web at [www.lsac.org](http://www.lsac.org).
5. Register with LSAC's Credential Assembly Service (CAS) between September and January. Registration with CAS can be completed through the LSAC website ([www.lsac.org](http://www.lsac.org)). An official transcript from each college attended must be sent directly to CAS. It is advisable to register with CAS at the same time one registers for the LSAT. CAS prepares a report and forwards a copy to each law school to which application has been made. Applicants do not send transcripts directly to the College of Law until they are admitted. For more information about CAS, go to [www.lsac.org](http://www.lsac.org).
6. International students must supply current TOEFL scores. Minimum scores required for admission are 600 on the written exam or 100 on the internet-based exam. International students must take the LSAT exam and register with the Law School Admissions Council ([www.lsac.org](http://www.lsac.org)). If a transcript analysis will not be provided by the LSAC for any foreign educational institutions attended, official transcripts must be provided with an English translation.

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## IV. WWAMI Medical Education Program

WWAMI is a contract program between the University of Wyoming and the University of Washington for medical education. Admission is twofold.

1. Applicants must be certified residents of Wyoming. To be eligible for certification, the applicant or parent or guardian must be a legal resident of the State of Wyoming for five continuous years immediately prior to enrolling at the University of Washington. Applications for certification are located at [www.uwyo.edu/hs/wiche-wwami-wydent-program/index.html](http://www.uwyo.edu/hs/wiche-wwami-wydent-program/index.html) and are due no later than October 15 of the year preceding the anticipated start date of medical school. Participants pay reduced tuition and must either pay back the money expended on their behalf plus interest or practice medicine in Wyoming for three years.
2. Applicants apply to the University of Washington School of Medicine through the usual procedures and are subject to criteria established by the University of Washington.

Information may be obtained from the College of Health Sciences, Preprofessional Advising Office, Dept. 3432, 1000 E. University Ave., Laramie, WY 82071; (307) 766-6704 or (307)766-3499 or [certoff@uwyo.edu](mailto:certoff@uwyo.edu).

## V. WYDENT Dental Education Program

WYDENT is a contract program between the University of Wyoming and the University of Nebraska College of Dentistry and Creighton University School of Dentistry for dental education. Admission is twofold.

1. Applicants must be certified residents of Wyoming. To be eligible for certification, the applicant or parent or guardian must be a legal resident of the State of Wyoming for five continuous years immediately prior to enrolling in dental school. The application for certification is located at <http://www.uwyo.edu/hs/wiche-wwami-wydent-program/index.html> and is due no later than October 15 of the year prior to the anticipated start date in dental school. Participants pay reduced tuition and must either pay back the money expended on their behalf or practice dentistry in Wyoming for three years.
2. Applicants must apply to the dental schools through the usual procedures and are subject to admission criteria established by the dental schools.

Information is available from the College of Health Sciences; Preprofessional Advising Office; Dept. 3432, 1000 East University Av; Laramie WY 82071 (307) 766-6704 or (307) 766-3499 or [certoff@uwyo.edu](mailto:certoff@uwyo.edu).

## VI. School of Pharmacy Admission

Admission to the preprofessional pharmacy program is through the university admission process described previously.

Admission to the professional curriculum leading to the entry-level professional Doctor of Pharmacy (Pharm.D.) degree is granted by the Dean of the School of Pharmacy upon the advice of the School of Pharmacy Admissions Committee. The application process requires that students apply to the School of Pharmacy using Pharm CAS, for more information about PharmCAS log on to [www.Pharmcas.org](http://www.Pharmcas.org). The application deadline is February 1st for fall admission. Admission to the professional program is limited and competitive. For further information, contact the School of Pharmacy, Dept. 3375, 1000 E. University Ave., Laramie, WY 82071; (307) 766-6132.

## VII. Other Information

### Western Interstate Commission for Higher Education (WICHE)

The Western Interstate Commission for Higher Education (WICHE) was created in 1953 by the governors and legislators of the western states. The primary commitment is to provide access to educational programs through interstate cooperation. Wyoming provides opportunities for qualified residents in the following programs:

*Professional Student Exchange Program (PSEP)* offers certified Wyoming residents access to professional education in the fields of dentistry, medicine, occupational therapy, optometry, osteopathic medicine, physical therapy, physician's assistant, podiatry, and veterinary medicine. To be eligible for certification, the applicant must be a legal resident of the State of Wyoming for one year immediately prior to enrolling in professional school. Applications for certification are located at [www.uwyo.edu/hs/wiche-wwami-wydent-program/index.html](http://www.uwyo.edu/hs/wiche-wwami-wydent-program/index.html) and are due no later than October 15 of the year preceding the anticipated start date of professional school. Applicants who are accepted to a professional program and who receive state support pay reduced tuition. In all fields except veterinary medicine, students receiving state support must either pay back the money expended on their behalf, or practice in their fields in the state of Wyoming for three years. State support is dependent on continued appropriations from the Wyoming State Legislature.

*Western Regional Graduate Program (WRGP)* allows graduate students who are residents of member states of the Western Interstate Commission for Higher Education (WICHE) to enroll in approved graduate programs and pay resident tuition.

Residents from the following states are eligible to apply\* for the WRGP (resident tuition) rate at participating programs at the University of Wyoming (or offered by another public institution outside of the resident's home state): Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, South Dakota, Utah, Washington, the Commonwealth of the Northern Marianas Islands, and Guam. The following graduate programs at the University of Wyoming participate in WRGP:

- American Studies/Historic Preservation
- Haub School of Environment & Natural Resources
- Infrared Astrophysics
- Nurse Educator
- Nursing Practice
- Social Work

\*IMPORTANT NOTE: WRGP tuition waivers are limited. Applicants should apply for WRGP early for priority consideration. Academic eligibility requirements vary by program. Contact the department for more information on how to apply for the reduced rate. Please note, you must apply for the WRGP rate prior to the start of your first semester.

NOTE: Wyoming residents are eligible to apply for the WRGP resident tuition rate at participating programs located outside of Wyoming. For a full list of participating programs, visit <http://www.wiche.edu/wrgp> or <http://wiche.edu/info/publications/wrgpHandout.pdf>.

*Western Undergraduate Exchange (WUE)* allows residents of participating states and territories to attend a participating institution at reduced cost of 150% of the institution's resident tuition. Not all institutions in the participating states offer WUE opportunities.

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The University of Wyoming invites competitive applicants from participating states and territories and awards WUE to highly qualified students. Information can be obtained from the UW Admissions Office.

Information about WICHE programs may be obtained from the WICHE Certifying Office; Dept. 3432, 1000 E. University Ave.; Laramie, WY 82071; (307)766-6704 or (307)766-3499 or [certoff@uwyo.edu](mailto:certoff@uwyo.edu) or WICHE Student Exchange Program, 3035 Center Green Drive, Suite 200; Boulder, CO 80301-2204, (303) 541-0214 or <http://www.wiche.edu/studentexchange>.

## Wyoming Senior Citizen Policy

Wyoming senior citizens, age 65 and over, who have been admitted to UW may enroll in university courses on a space available basis at no cost upon presentation of evidence of age and Wyoming residence prior to the beginning of the term in which classes will be taken.

Since standard registration fees will not be assessed, additional student benefits will not be available under the senior citizen policy. Alternatively, full-time senior citizen students wishing to receive student benefits may enroll and pay regular registration fees.

## Board of Trustee Retirement Benefits

Beginning Spring 2002, official board retirees may attend University of Wyoming classes on a space available basis at no cost. To qualify for this benefit, you must be an official board retiree, 25 years of university service or age 60 with 15 years of immediately preceding university service.

## Readmission

Readmission is the process for former University of Wyoming students to again be admitted to the university. Former UW students who have attended another college since their last UW enrollment must have one official transcript from each college sent directly to the UW Admissions Office. Undergraduate students who are returning to UW after an absence of one semester or longer should complete an application for admission at least 30 days prior to registration, thereby allowing sufficient time to avoid delays in registration.

**Academic Reinstatement:** Former students who are on academic suspension at UW must petition for reinstatement through the dean of their college. A petition for reinstatement must be submitted no later than 15 days before the beginning of the semester or summer term in which the student wishes to register. A petition received after this deadline may not be processed until after the regular registration period.

**Academic Renewal:** An undergraduate student who returns to UW and has not completed a college course at UW (excluding flexible enrollment [correspondence study]), during the previous five years, will have the option of continuing his or her earlier UW cumulative GPA or commencing a new cumulative GPA under the Academic Renewal policy. Interested students must submit the Academic Renewal Application Form (which can be obtained in the Office of the Registrar) to the registrar no later than ten class days before the last day of classes of the semester in which the student returns to UW.

The entire UW transcript will remain intact. A note indicating the policy will precede the new part of the UW transcript if the student opts for academic renewal. At the discretion of the academic department in which the student is enrolled, credit hours for which the student earned the grade of C or better may be applied toward the completion of the degree requirements. The list of any departmentally approved courses must be indicated on the Academic Renewal Application Form when initially submitted to the registrar. No further changes may be requested.

A student's GPA and completed courses that were applied to a baccalaureate degree are not eligible for academic renewal.

## Residency Student Classification

The following Trustee regulations govern the classification of students at the University of Wyoming as resident or non-resident for tuition purposes, and shall be administered by the Registrar. (Trustee Regulation 2-200, III)

## Student Classification for Tuition Assessment

The University of Wyoming assesses tuition for Wyoming residents at the in-state rate and non-residents are charged out-of-state tuition based on guidelines established by the Board of Trustees. The following guidelines shall be administered by the university to govern University of Wyoming students for purposes of in-state or out-of-state tuition assessment for courses of study offered at the university. University-sponsored courses of study arranged with institutions outside Wyoming may have different residency requirements. For the purposes of determining whether a student qualifies for in-state or out of state tuition, please look over the guidelines outlined at [www.uwyo.edu/registrar/general\\_information/residency.html](http://www.uwyo.edu/registrar/general_information/residency.html).

# Problem Resolution

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## Apply Now - Apply Online

**New students or students who have not attended UW for more than 3 semesters may apply for admission using our online applications.**

**Whether you are an undergraduate or graduate student, degree seeking or enrichment, access the following web site to complete your online application.**

**[www.uwyo.edu/admissions](http://www.uwyo.edu/admissions)**

The University of Wyoming is built upon a strong foundation of integrity, respect, and trust. All members of the university community have a responsibility to be honest and the right to expect honesty from others. Any form of academic dishonesty is unacceptable to our community and will not be tolerated.

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### **Problem Resolution**

Experience has shown that the best and quickest way to resolve a problem is to contact the person or office involved. We therefore recommend that if you have a problem you take it directly to the faculty member, department head, director, or manager of the unit involved. If you do not know with whom to discuss your problem or feel you need additional assistance, you may contact the Dean of Students Office, 128 Knight Hall, or phone them at (307) 766-3296. The Dean of Students Office staff will assist you and/or refer you to the proper person.

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*The University of Wyoming is an affirmative action/equal opportunity employer and institution and does not discriminate on the basis of race, color, religion, sex, national origin, disability, age, veteran status, sexual orientation, and political belief in any aspect of employment or services. The institution's educational programs, activities, and services offered to students and/or employees are administered on a nondiscriminatory basis subject to the provisions of all civil rights laws and statutes. Evidence of practices that are not consistent with this policy should be reported to the Employment Practices Officer (307) 766-3459.*