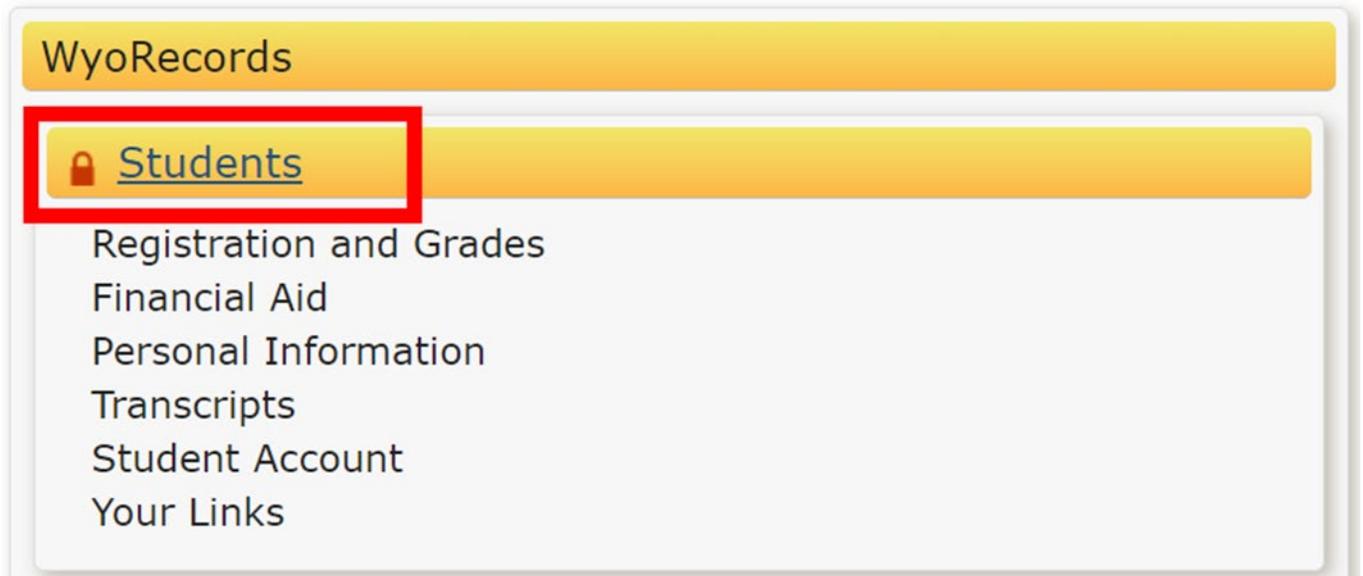


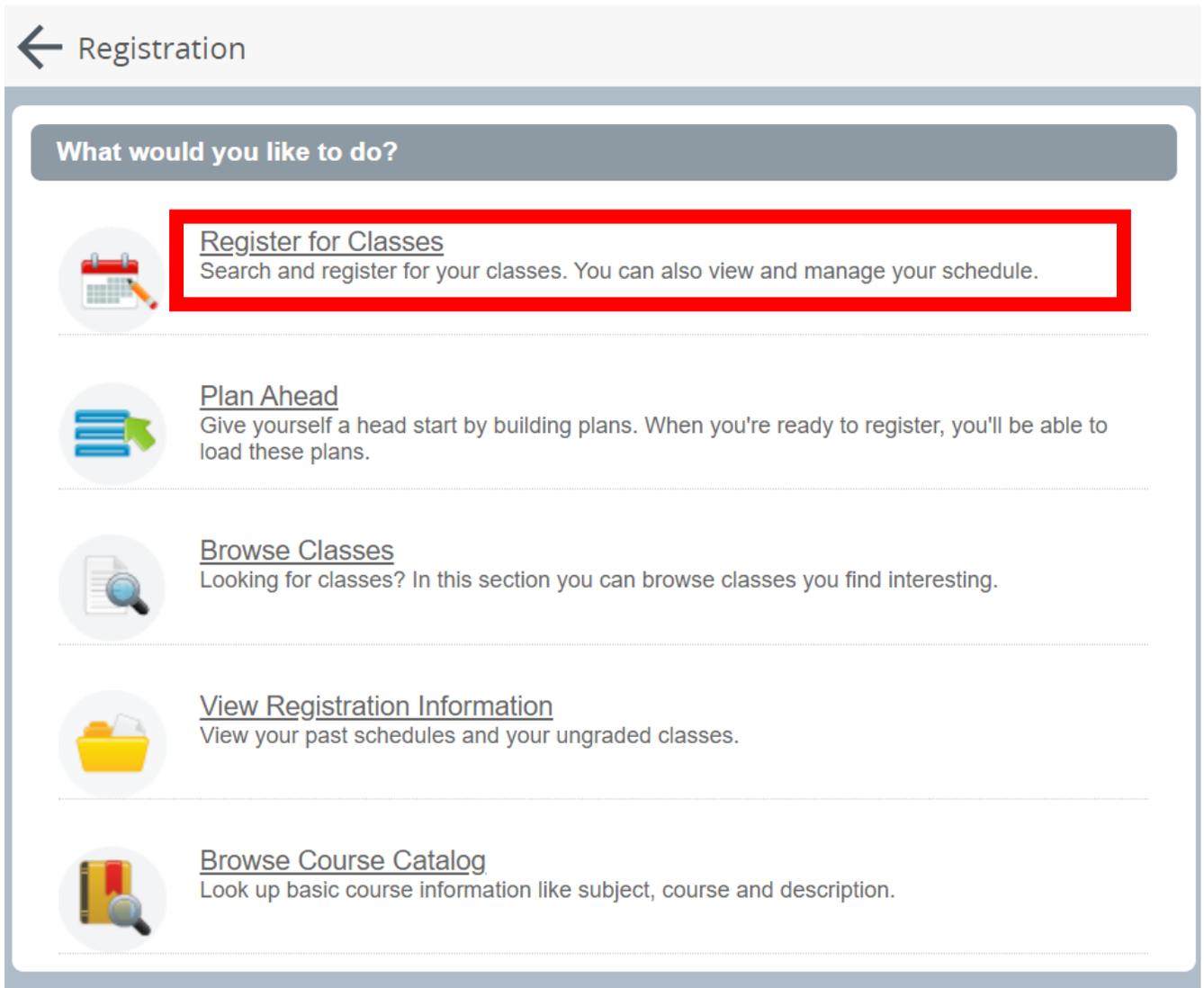
1. **Login to WyoWeb.**
2. Click on **WyoRecords > Students.**



3. From the main menu, click **Registration.**



4. Click **Register for Classes**.

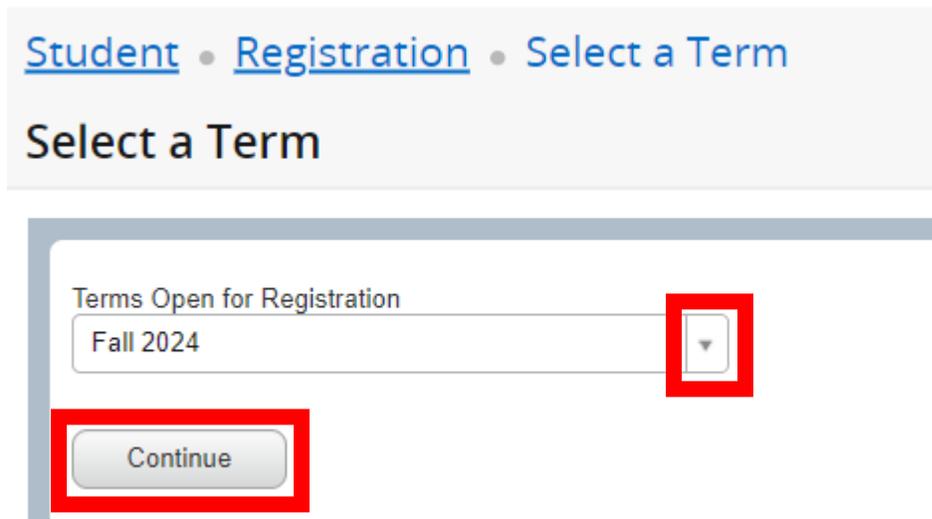


← Registration

**What would you like to do?**

-  **Register for Classes**  
Search and register for your classes. You can also view and manage your schedule.
-  **Plan Ahead**  
Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.
-  **Browse Classes**  
Looking for classes? In this section you can browse classes you find interesting.
-  **View Registration Information**  
View your past schedules and your ungraded classes.
-  **Browse Course Catalog**  
Look up basic course information like subject, course and description.

5. Select the term you wish to adjust from the dropdown menu. Click **Continue**.



[Student](#) • [Registration](#) • [Select a Term](#)

## Select a Term

Terms Open for Registration

Fall 2024

Continue

6. Find the class you wish to adjust in your **Summary**. Click your desired change in the dropdown menu (Individual Course Withdraw, Drop, Audit, etc). Some options may not be available based on registration deadlines.

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

## Register for Classes

**Find Classes** | Enter CRNs | Plans | Schedule and Options

Term: Fall 2024

Subject

Course Number

Keyword

Campus

Instructional Methods

[Advanced Search](#)

Schedule							Schedule Details		Summary	
Title	Details	Hours	CRN	Schedule Type	Status	Action				
<a href="#">Coll Comp/Rhet</a>	ENGL 1010, 31A	3	15661	Lecture	Registered	None				
<a href="#">Global Perspectives Media</a>	STEP 1000, 01A	0	16806	Lecture	Dropped	None				
<a href="#">Hip-Hop/Pop Music Apprec...</a>	MUSC 1007, 40	3	15135	Lecture	Registered	Indiv Course Withdrawal				
<a href="#">Study Abroad</a>	UWYO 4000, 01	1	11294	Independent St...	Registered	None				

Total Hours | Registered: 7 | Billing: 10 | CEU: 0 | Min: 0 | Max: 20

Conditional Add and Drop

7. Once you have selected your change click **Submit**.

The screenshot shows a web interface with a 'Summary' tab selected. A table lists courses with columns for Title, Details, Hours, CRN, Schedule Type, Status, and Action. The 'Coll Comp/Rhet' course is highlighted, and its status is 'Registered'. The 'Action' dropdown menu is open, showing 'Indiv Course Withdr...' as the selected option. A 'Submit' button is visible at the bottom right.

Title	Details	Hours	CRN	Schedule Type	Status	Action
<a href="#">Coll Comp/Rhet</a>	ENGL 1010, 31A	3	15661	Lecture	Registered	Indiv Course Withdr...
<a href="#">Global Perspectives Media</a>	STEP 1000, 01A	0	16806	Lecture	Dropped	None
<a href="#">Hip-Hop/Pop Music Apprec...</a>	MUSC 1007, 40	3	15135	Lecture	Registered	None
<a href="#">Study Abroad</a>	UWYO 4000, 01	1	11294	Independent St...	Registered	None

Total Hours | Registered: 7 | Billing: 10 | CEU: 0 | Min: 0 | Max: 20

Submit

8. Once the page refreshes you should see your new course status. Check that your desired change is reflected on this page before closing the window.

The screenshot shows the same web interface after the change. The 'Coll Comp/Rhet' course status is now 'Withdrawn', which is highlighted with a red box. The 'Submit' button is still present at the bottom right.

Title	Details	Hours	CRN	Schedule Type	Status	Action
<a href="#">Coll Comp/Rhet</a>	ENGL 1010, 31A	3	15661	Lecture	Withdrawn	None
<a href="#">Global Perspectives Media</a>	STEP 1000, 01A	0	16806	Lecture	Dropped	None
<a href="#">Hip-Hop/Pop Music Apprec...</a>	MUSC 1007, 40	3	15135	Lecture	Registered	None
<a href="#">Study Abroad</a>	UWYO 4000, 01	1	11294	Independent St...	Registered	None

Total Hours | Registered: 7 | Billing: 10 | CEU: 0 | Min: 0 | Max: 20

Submit