

Discontinue Course Action Proposal (CAP)

Faculty start the course process by utilizing a CAP Initiation Form. These forms can be digital (Qualtrics) or the .PDF. This will be a choice between the faculty member and the Originator. Faculty need to fill these out fully before giving them to Originators. Any questions about missing information on the worksheets please follow up with that faculty member.

DISCONTINUE COURSE PROPOSAL—Provide the following information (no syllabus or other attachments are needed):

- Your name & email address (initiating faculty):

- Department:
- Course Prefix:
- Course Number:
- Course Title:
- Course Title Short Version (30 characters or less including spaces, will show in Banner and WyoWeb):
- Rationale for Course Discontinuation:

- Effective semester and year:
- Does the course proposed for discontinuation have any USP attributes designations (e.g., (COM1, COM2, COM3, FYS, PN, Q, V, and/or H)? If so, which attributes?:

- Does the course proposed for discontinuation have an ASD or ASG attribute? If so, which one?: