



## Standard Administrative Policy and Procedure

**Subject:** Institutional Review Board for Research Involving Human Subjects

**Number:** UW SAP 9-3.3

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### I. RATIONALE

As required by the Department of Health and Human Services Policy for Protection of Human Research Subjects, the University of Wyoming shall appoint a least one Institutional Review Board (IRB), whose responsibilities are delineated by federal law and policy.

### II. FUNCTIONS

The IRB is responsible for conducting initial and continuing reviews and providing oversight for all research activities involving the use of human subjects performed by any employee, student or person affiliated with the University. The IRB shall function in accordance with the IRB Policies and Procedures Manual. The IRB shall meet once monthly or more frequently as needed.

### III. COMPOSITION

The Vice President for Research and Economic Development shall oversee and appoint all members to serve on this Committee. The composition of the Committee is governed by the Department of Health and Human Services Policy for Protection of Human Research Subjects and shall consist of, at a minimum, one member whose primary concerns are in the scientific areas, one member whose primary concerns are in nonscientific areas and one member who is not otherwise affiliated with the institution. A designee from the Office of Research and Economic Development shall provide technical support.

**Responsible Division/Unit:** Office of Research and Economic Development

**Source:** Department of Health and Human Services Policy for Protection of Human Research Subjects

**Links:** <http://www.uwyo.edu/regs-policies>; <http://www.uwyo.edu/research/compliance/human-subjects/index.html>

**Associated Regulations, Policies, and Forms:** <http://www.uwyo.edu/research/compliance/human-subjects/index.html>

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