



Standard Administrative Policy and Procedure

Subject: Radiation Safety Committee

Number: UW SAP 9-3.4

I. RATIONALE

The University of Wyoming, operating under a Type A broad scope byproduct (radioactive) materials license from the United States Nuclear Regulatory Commission, must establish a Radiation Safety Committee pursuant to 10 CFR 33.13(c)(1). Uses of ionizing radiation sources not covered under the broad scope license (e.g., X-rays) also necessitate commensurate radiation protection practices within applicable federal and/or state regulations.

II. FUNCTIONS

The Committee shall work with administration and the designated Radiation Safety Officer (RSO) to establish and implement policies and procedures for ionizing radiation sources in University facilities and operating sites. The Committee shall enforce the radiation safety program by advising and directing personnel regarding the applicable policies and procedures of the Nuclear Regulatory Commission (NRC). The Committee shall have the authority and flexibility necessary to manage the radiation safety program effectively. The Committee shall meet a minimum of once quarterly or more frequently as needed.

III. COMPOSITION

The Vice President for Campus Operations shall oversee and appoint all members to serve on this Committee. Voting membership of the Committee shall consist of the RSO; two representatives of management including a representative designated by the Vice President for Research and Economic Development and a representative designated by the Vice President for Campus Operations; and at least one technical representative of the academic or operational groups where ionizing radiation sources are used and who is trained and experienced in the safe use of radioactive materials or X-rays. The Committee chair shall be appointed from among the technical representatives and meet the requirements specified by the NRC.

Responsible Division/Unit: Campus Operations

Source: United States Nuclear Regulatory Commission

Links: <http://www.uwyo.edu/regs-policies>

Associated Regulations, Policies, and Forms: <http://www.uwyo.edu/safety/radiation/>

Approved: 4/27/2021; 3/27/2025