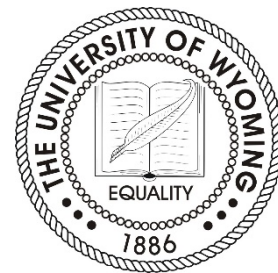

UNIVERSITY OF WYOMING REGULATIONS

Subject: Faculty Senate
Number: UW Regulation 2-301



I. PURPOSE

Article 7, Section 17 of the Constitution of the State of Wyoming states that the “legislature shall provide by law for the management of the university, its land and its property by a board of trustees.” Wyoming Statute 21-17-204 states that the “board of trustees shall prescribe rules for the government of the university and all its branches.”

Wyoming Statute 21-17-103 states the following:

The president and professors of the university shall be styled “the faculty”, and may enforce rules and regulations adopted by the trustees for the government of students, reward and censure students as they may deserve, and generally exercise such discipline, in harmony with the regulations, as is necessary for the good order of the institution. The faculty may present to the trustees for degrees and honors such students as are entitled thereto, and in testimony thereof, when ordered by the board, suitable diplomas, certificates or other testimonials under the seal of the university, and the signatures of the faculty. When, in course of time, distinct colleges or departments of the university are duly organized and in active operation, the immediate government of such departments shall, in like manner, be entrusted to their respective faculties.

This Regulation describes the basic organization of the Faculty Senate and how faculty authority is exercised at the University.

II. DEFINITIONS

Faculty Senate: Membership to, organization of, and policies and procedures of the Faculty Senate are established in the Faculty Senate Bylaws. The Faculty Senate, subject to review and approval in accordance with UW Regulations, establishes policies governing the teaching, research, creative activity, and service aspects of the University’s academic mission.

Faculty Senate Executive Committee: Membership on the Executive Committee is by election from the Faculty Senate. The offices, organization, policies, and procedures of the

Faculty Senate Executive Committee are established in this Regulation and the Faculty Senate Bylaws.

Faculty Senate Coordinator: The Faculty Senate Coordinator manages and executes the administrative support functions of the Faculty Senate, the Faculty Senate Chair, the Faculty Senate Executive Committee, and the Committee on Committees.

Faculty Senate Standing Committees: Support and report to the Faculty Senate. They may report directly to Academic Affairs when appropriate in accordance with the Faculty Senate Bylaws.

III. DELEGATION OF POWERS

The powers conferred upon the University Faculty by the Board of Trustees, subject to the limitations stated herein, shall be vested in the Faculty Senate and established by this Regulation, which body shall act for and on behalf of the University Faculty in the exercise of said powers.

IV. FACULTY RESPONSIBILITIES AND AUTHORITY

These regulations recognize that the faculty's authority is subject to the powers of the Trustees and the President of the University, as prescribed in the Bylaws of the Trustees, and to state and federal law. Consistent with the foregoing, faculty responsibilities include the following:

- A.** To establish and review curriculum;
- B.** To establish general requirements for conferring degrees and certificates;
- C.** To establish standards for admission, retention, dismissal, and education of students;
- D.** Participation in formulating and implementing policies governing standards and procedures for faculty appointments, promotion and tenure, post tenure review, dismissal, academic freedom, sabbatical leave, employment benefits, and conduct and discipline;
- E.** Participation in planning and decisions regarding physical and human resources, space allocation, and budgetary priorities of the University;
- F.** Participation on any Financial Exigency Advisory Committee;
- G.** To provide input on the selection of a new President and a Provost of the University;

- H.** To propose amendments or additions to, provide recommendations on, and be substantially involved in establishing UW Regulations and Standard Administrative Policies and Procedures that have an impact on the academic mission, including but not limited to curriculum, degrees and certificates, and admission, retention, dismissal and education of students;
- I.** To provide a means for which any matter pertaining to the academic mission may be brought to the Faculty Senate or the University Faculty for discussion and appropriate action; and
- J.** To establish and maintain the Faculty Senate Bylaws.

The Faculty's authority shall not limit the powers or authority of the Board of Trustees, the University President, academic or administrative officers, or any College, department or unit, granted by law, the Bylaws of the Trustees, the UW Regulations, or other University policies and procedures.

V. MEMBERSHIP

The Faculty Senate shall consist of elected members and *ex officio* members. All voting members of the University Faculty defined in UW Regulation 2-300 shall be eligible for elected membership to the Faculty Senate.

Ex officio members shall be the President of the University, the Vice Presidents of the University, University Deans, the Chair of the Staff Senate, and the President of the Associated Students of the University of Wyoming or designated representative, all having the same privileges as elected members except the right to vote.

VI. EXECUTIVE COMMITTEE

- A.** The Executive Committee shall consist of the following: The Chair, the Chair-Elect, the Immediate Past-Chair, the Secretary of the Faculty Senate, and four Members-at-Large who shall be elected from the voting membership of the Faculty Senate. The Chairs of the Faculty Senate Standing Committees shall serve as *ex officio* members of the Executive Committee.
- B.** The Chair of the Faculty Senate shall serve as the Chair of the Executive Committee.
- C.** The Executive Committee shall have general supervision of the affairs of the Faculty Senate and its standing committees; fix the hour and place, and prepare the agenda for the Faculty Senate meetings; perform such other duties as are specified in this UW Regulation or the Faculty Senate Bylaws; or perform duties which may be assigned to it by the Faculty Senate.

VII. FACULTY SENATE COORDINATOR

- A.** The President shall appoint a staff member to serve as the Faculty Senate Coordinator. The role of the Faculty Senate Coordinator is the coordination, management, and execution of the administrative support functions of the Faculty Senate, the Faculty Senate Chair, the Executive Committee, and the Committee on Committees.
- B.** The Faculty Senate Coordinator shall be a non-voting member of the Executive Committee and the Committee on Committees.

VIII. STANDING COMMITTEES

The Faculty Senate shall establish standing committees for identified areas of continuing faculty authority and responsibility, which shall have duty for review, study, and the initiation, or review prior to Senate action, of matters within its area of authority and responsibility. Every committee will have a charge from the Faculty Senate Bylaws or in writing from the Senate concerning its function. Standing committees shall be established and disestablished by the Faculty Senate, and they shall be responsible for duties as may be determined by the Faculty Senate.

The Faculty Senate Bylaws shall define the duties, function, structure, and composition of individual standing committees, the structure of subcommittees, times and reporting of meetings, commencement of service, the election of standing committee officers, the use of alternates and permanent replacements, the use and definition of *ex-officio* members, the use of experts for consultation with or outside of the university, and representation on committees of the interests of the Associated Students of the University of Wyoming.

Chairs of Faculty Senate committees shall be ratified by the Faculty Senate.

IX. MEETINGS

The Faculty Senate Executive Committee shall establish regular Faculty Senate meeting dates and times for the year in the spring semester preceding the academic year, and shall call additional meetings when it deems necessary or upon petition by ten or more Senators. Meetings of the Faculty Senate shall occur not less than once per month between September and May, inclusive.

X. PARLIAMENTARY AUTHORITY

The rules contained in the most recent Robert's Rules of Order Revised shall govern the Faculty Senate in all cases to which they are applicable and in which they are not inconsistent with this Regulation. Robert's Rules may be suspended upon a 2/3 vote of the

senate for a particular non-senate action reason. Order shall return to Robert's Rules once the particular reason is completed.

XI. BILLS AND RESOLUTIONS

Following each Faculty Senate meeting, the Executive Committee shall publish a summary of bills and resolutions introduced, matters under consideration by committees, action on bills and resolutions, members absent, and other significant matters. All bills and resolutions passed by the Faculty Senate shall be authenticated by the Faculty Senate Coordinator, transmitted to the President for review and forwarded to the Board of Trustees for consideration in accordance with UW Regulation 1-101.

XII. FACULTY SENATE BYLAWS

The Faculty Senate Bylaws shall be established and maintained by the Faculty Senate. Approval of and changes to the Faculty Senate Bylaws requires a 2/3 vote of the Faculty Senate at a regular meeting of the Faculty Senate.

Responsible Division/Unit: Office of the Provost and Vice President for Academic Affairs

Source: None

Links: <http://www.uwyo.edu/regs-policies>

Associated Regulations, Policies, and Forms: UW Regulation 2-300 (University Faculty)

History:

University Regulation 701, Revision 11; adopted 9/17/2010 Board of Trustees meeting

Revisions adopted 3/24/2016 Board of Trustees meeting

Revisions adopted 3/23/2017 Board of Trustees meeting

Revisions adopted 1/18/2018 Board of Trustees meeting

Reformatted 7/1/18: previously UW Regulation 6-701, now UW Regulation 2-301

Revisions adopted 6/16/2021 Board of Trustees meeting