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| Room: |  | Species: |  |  | Lab: |  |  | Study: |  |  |
| Date | Time | Temp. | Humidity | Water | Feed | Cage Changing | Room Cleaning | Animal Health | Comments | Initials |
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|  | **C** = Completed | | **√** = Checked | | **N**=Normal |  | **A** = Abnormal; condition must be reported and documented | | | |
| *Approved research team personnel must complete this form daily, recording only actual observations. In case of abnormal animal conditions, contact the Attending Veterinarian (at IACUCVET@uwyo.edu), and complete* [*UW’s animal health form*](https://www.uwyo.edu/research/_files/_docs/uw-form-wyoming-animal-health-record.pdf)*.* | | | | | | | | | | |
|  |

**Filling Instructions**

**General Information**

* Room Number
* Species (e.g., mice, rats)
* Lab/PI Name
* Study ID (IACUC ROAMWyo Protocol #)

**Daily Observations**

1. **Date & Time** – Record the exact **date** and **time** when the observations are conducted.
2. **Environmental Conditions** – Document **temperature (°F)** and **humidity (%).**
3. **Water & Feed** – Ensure availability and mark when changed.
4. **Cage Changing** – Only mark "C" (Completed) on the days cages were actually changed. If cage changes occur daily, note which racks were changed each day.
5. **Room Cleaning** – Only mark "C" (Completed) on the days when the room has been cleaned.
6. **Animal Health** – Observe all animals and check for any health concerns. If any animal requires treatment, contact the Attending Veterinarian (AV) immediately, start treatment and document it in the [health record form.](https://www.uwyo.edu/research/_files/_docs/uw-form-wyoming-animal-health-record.pdf)

***Reporting Abnormalities***

* Report issues immediately.
* Contact Attending Veterinarian ([IACUCVet@uwyo.edu](mailto:IACUCVet@uwyo.edu)).
* **For urgent matters, text the AV at 970-980-4751**
* Start treatment and document it in the [health record form](https://www.uwyo.edu/research/_files/_docs/uw-form-wyoming-animal-health-record.pdf).

**Recordkeeping**

* Researchers are required to complete this daily log **everyday, no exceptions.**
* Missed entries may result in IACUC noncompliance and/or reporting to federal agencies and funding sources.
* Copy of the daily care checklist must be available and up to date.
* Daily care records must be kept and posted for at least two months, though researchers may consider keeping them longer or when required by a funding agency.

***If you have any questions or concerns about this document, please do not hesitate to reach out to the IACUC Office at***[***iacuc@uwyo.edu***](iacuc@uwyo.edu)