



# UW

Office of Research  
and Economic  
Development

## NEW FACULTY ORIENTATION

October 12, 2022

3:00—4:45 PM

COE Library 506

<https://uwyo.zoom.us/j/96522268046>

## AGENDA

- 3:00—3:10 Welcome and Introduction, Parag Chitnis, Vice President for Research & Economic Development
- 3:10—3:20 Economic Development, Steve Farkas, Associate Vice President
- 3:20—3:30 Research Services, Farrell Rapp, Director
- 3:30—3:40 Office of Sponsored Programs, Bethany Allen, Interim Director
- 3:40—3:45 Research Integrity and Compliance, Carolyn Brandt, Director
- 3:45—3:55 General Counsel, Tara Evans, UW General Counsel
- 3:55—4:00 Technology Transfer/Research Products Center, Victoria Bryant, Director
- 4:00—4:05 Advanced Research Computing Center (ARCC), Liudmila Mainzer, Director
- 4:05—4:10 NCAR WY Supercomputer (NWSC), Dr. Suresh Muknahallipatna, UW/NCAR Liaison
- 4:10—4:15 Chemical Stockroom, Jack Leonhardt, Manager
- 4:15—4:25 Regulated Materials Management Center (RMMC)/Safety Office, Aaron Recht, Supervisor
- 4:25—4:45 Questions?

# Economic Development

## About:

The University of Wyoming Office of Research and Economic Development and the Wyoming Business Council collaborate with the members of the Wyoming Business Resource Network to assist all businesses—big and small—throughout the state. This multi-layered business assistance structure helps new businesses get started and helps established businesses continue to grow—every step of the way. Visit our website to explore each partner’s resources and services!

- Wyoming Small Business Development Center Network (SBDC)
- IMPACT 307
- Manufacturing Works (MW)
- Technology Transfer and Research Products Center (TTO/RPC)
- Wyoming Procurement Technical Assistance Center (PTAC)
- Wyoming SBIR/STTR Initiative (WSSI)
- Wyoming Center for Entrepreneurship and Innovation (WyCEI)

## Location:

Wyoming Technology Business Center  
1938 Harney Street, Laramie

## Contact:

Victoria Smith, Sr. Project Coordinator, (307) 766-2079  
Vcarper@uwyo.edu

Name	Title	Location	Phone	Email
Steve Farkas	Associate VP	WTBC 220	307-766-2079	sfarkas@uwyo.edu
Curtis Biggs	Director, Strategic Partnerships	WTBC	307-766-6395	cbiggs@uwyo.edu
Penelope Shihab Saidan	Interim Director	WTBC 114		Pshihab@uwyo.edu
Victoria Smith	Project Coordinator, Senior	WTBC 210	307-766-2079	vcarper@uwyo.edu

## Website:

To view the list of services and resources within Economic Development’s Business Resource Network, please visit <http://www.uwyo.edu/research/business-resource-network/>

To learn more about the Wyoming Center for Entrepreneurship and Innovation (WyCEI), please visit <https://www.uwyo.edu/innovation/>



UNIVERSITY  
OF WYOMING

Office of Research  
and Economic  
Development

## Research Services (Pre-Award & Research Development)

### ABOUT:

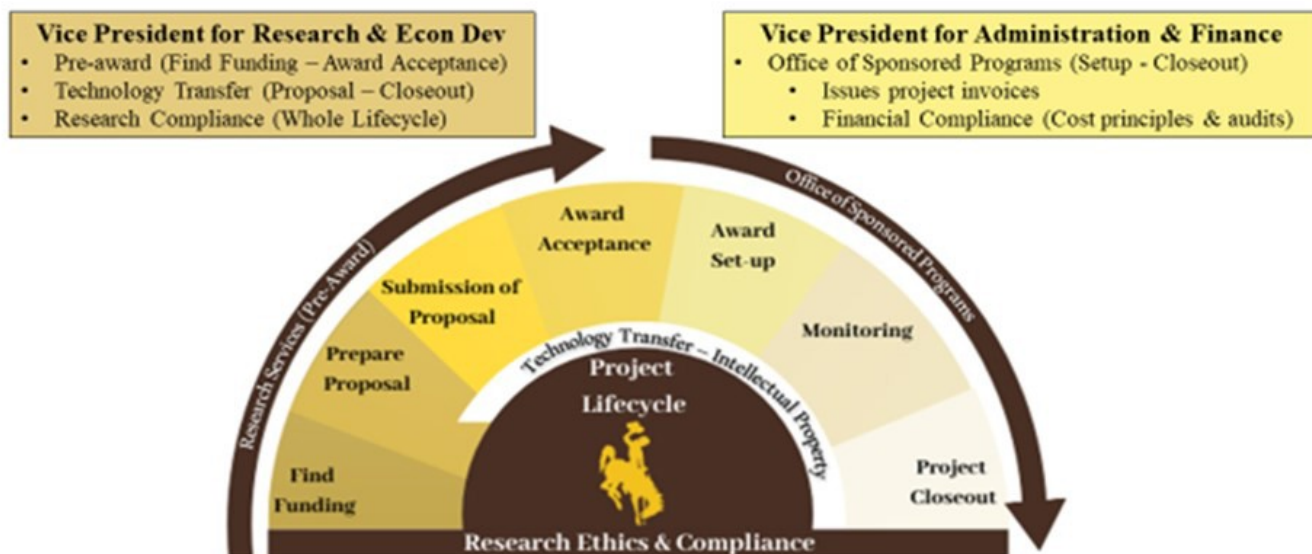
We are a service organization to the faculty, staff, and students of the University of Wyoming.

**MISSION:** To provide accurate and expert service to enhance the research and creative activities of individuals and the various departments and units across the University.

**PRIMARY FOCUS:** Protect the interest of UW while considering the risk or impact of the proposed project on the faculty, staff, students, University, and sub-recipient(s).

### SERVICES PROVIDED:

Proposal Preparation & Development	Sponsor & University Requirements
Budget Review	Grant Writing Workshop
Award Review, Negotiation & Acceptance	Greensheet (Internal Proposal Routing Form)
Identifying Funding Opportunities	Internal Funding Opportunities
Limited Submissions	Faculty Grant-in-Aid
Outgoing Subrecipient Agreements	Non-Financial Post- Award



**CONTACT INFORMATION:**



**STAFF:**

Name	Contact Information
Farrell Rapp, Director for Research Services	Email: fgraf@uwyo.edu   Phone: 307-766-2047 Office: Old Main, 303
Shauna Bury, Assistant Director for Research Services	Email: shauna@uwyo.edu   Phone: 307-766-2255 Old Main, 308B
Ashley Schnell, Research Services Coordinator	Email: aschnel1@uwyo.edu   Phone: 307-766-2264 Old Main, 305
Amanda Larson, Research Services Coordinator	Email: Amanda.Larson@uwyo.edu   Phone: 307-766-5320 Old Main, 308B
Charli Ruess, Research Services Coordinator	Email: jruess1@uwyo.edu   Phone: 307-766-2264 Old Main, 305
Kasi Smart, Research Services Coordinator	Email: ksmart2@uwyo.edu   Phone: 307-766-5380 Old Main, 305
Ashlee Kupilik, Executive eRA Business Analyst	Email: research@uwyo.edu   Phone: 307-766-5320 Old Main, 308
TBA Agreement Negotiator	Email: mailto:research@uwyo.edu   Phone: 307-766-5320

# Office of Sponsored Programs (OSP)

## About:

The Office of Sponsored Programs (OSP) provides post award service to the research administration community.

## Primary Focus:

Our primary focus is to ensure sound fiscal management of sponsored projects by providing the research administration community with the necessary knowledge and tools required in exercising good fiscal management practices.

## Staff:

Name	Title	Phone	Email
Bethany Allen	Interim Director	307-766-5702	bethany.allen@uwyo.edu
Kim Puls	Manager, Costing and Reporting	307-766-5788	kpuls@uwyo.edu
Melanie Austin	Administrative Associate	307-766-3131	melaust@uwyo.edu
Michelle Lorenz	Post Award Specialist	307-766-5500	michelle@uwyo.edu
Athena Dixon	Post Award Specialist	307-766-5701	adixon5@uwyo.edu
Joleen Pantier	Post Award Specialist	307-766-5344	jpantier@uwyo.edu
Lori Shuler	Post Award Specialist	307-766-3147	lfergus8@uwyo.edu
Mary Runner	Post Award Specialist	307-766-5506	mrunner@uwyo.edu
Mitch Wroblewski	Post Award Specialist	307-766-5703	mwroblew@uwyo.edu
Samantha Fulton	Post Award Specialist	307-766-4969	sfulton3@uwyo.edu
Tabitha Dayton	Accounts Receivable Specialist	307-766-5787	tdayton@uwyo.edu
Sarah Arulsamy	Accounts Receivable Specialist	307-766-3183	sarulsam@uwyo.edu
Josiah Braxton Flores	Costing Specialist	307-766-4979	jflores6@uwyo.edu
Revallee Weerheim	Costing Specialist	307-766-3135	weeheim@uwyo.edu

## Services provided by the Office of Sponsored Programs:

- Award Setup/Modification
- Compliance-Financial Management
- Cash management
- Financial Reporting
- Facilities and Administration Rate Agreement Development & Negotiations
- Fringe Benefit Rate Agreement Development & Negotiations
- Award Closeout
- Award Record Retention
- Education, Outreach and Training

**Website:** <https://www.uwyo.edu/osp-postaward>

*Award management resources, policies, FAQs, and training tool kit are readily available on our website. We encourage your feedback, suggestions, and questions directly on the website.*

**Location:**

Old Main, 107  
Dept. 3355  
1000 E. University Avenue Laramie, WY 82071  
Phone: 307-766-3131

# Research Integrity & Compliance

**About:**

The Office of Research Integrity and Compliance oversees the faculty ethical review committees for the Institutional Review Board (IRB), Institutional Animal Care and Use Committee (IACUC), Institutional Biosafety Committee (IBC), and the Radiation Safety Committee (RSC). If you would like to begin research in one of these areas, please contact our office for more information on how to submit a protocol. Additionally, we provide education and support for responsible conduct of research; conflict of interest; drones; and research misconduct.

**Location:**

Carolyn Brandt, Ph.D., Director, Bureau of Mines, Room 211  
Phone 307-766-3621  
carolyn.brandt@uwyo.edu

**Staff:**

Carolyn Brandt, Ph.D., Director Research Integrity & Compliance, Research Integrity Officer  
carolyn.brandt@uwyo.edu; 307-766-3621

Nichole Person, Research Compliance Coordinator (IRB/IACUC); njperson@uwyo.edu; 307-766-5322

Kevin Shimkus, Ph.D., Research Compliance Manager, Deputy Research Integrity Officer;  
kshimkus@uwyo.edu; 307-766-2002

Hannah Owens; Biological Safety Specialist; Hannah.owens@uwyo.edu; 307-766-2723

Jim Herrold; Radiation Safety Officer; herrold@uwyo.edu; 307-766-2638

**Website:**

Compliance Webpage  
<http://www.uwyo.edu/research/compliance/>

Please see our webpage for information on protocol submission, deadlines, and contact information.

# The Office of General Counsel/Export Control

## **About:**

The Office of the General Counsel coordinates and supervises all legal services for the University of Wyoming by providing timely legal guidance; addressing existing and potential legal problems; reducing exposure to legal risk; and helping University units effectively and efficiently achieve their objectives.

Additionally, the Office of General Counsel is charged with the implementation of export control procedures including (but not limited to): determination of export controlled items; personnel screening against the denied persons list; export license applications; assistance with development of Technology Control Plans (TCPs); and education of staff regarding export regulations and procedures.

## **Location:**

Old Main 204  
1000 E. University Ave.  
Dept. 3434  
Laramie, WY 82071

## **Staff:**

Tara Evans - General Counsel  
766-4019 | tevans15@uwyo.edu

Paula Whaley - Deputy General Counsel  
766-6235 | pwhaley@uwyo.edu

Carrie Hesco - Associate General Counsel  
766-3638 | chesco@uwyo.edu

Andara Frasier - Associate General Counsel  
766-4981 | afrasier@uwyo.edu

Ewa Dawson – Senior Associate General Counsel  
766-4123 | edawson1@uwyo.edu

**Website:** <http://www.uwyo.edu/generalcounsel/>

## **Important Links to Know!**

Export Controls and Trade Regulations - <http://www.uwyo.edu/generalcounsel/faqs/export-controls-and-trade-regulations/>

Contract Process - <http://www.uwyo.edu/generalcounsel/contract-process/>

Employee Handbook - [http://www.uwyo.edu/hr/\\_files/docs/human-resources/employee-handbook.pdf](http://www.uwyo.edu/hr/_files/docs/human-resources/employee-handbook.pdf)

University Regulations - <http://www.uwyo.edu/regs-policies/>

Trustee Bylaws - <http://www.uwyo.edu/trustees/bylaws-of-the-trustees.html>

*\*For other legal policies and information, please also visit the Office of General Counsel's Frequently Asked Questions (FAQ) Website:* <http://www.uwyo.edu/generalcounsel/faqs/>



# Wyoming Technology Transfer Office and Research Products Center (WYTTTO-RPC)

## **About:**

The WYTTTO-RPC handles all patenting of UW inventions disclosed by UW faculty, staff, and students (as required by University Regulation 9-1 Copyrights and Patents) and the licensing thereof. In addition, the office handles material transfer agreements, non-disclosures agreements, copyright registrations, and works with other units to review intellectual property language to assure that proper UW procedures are followed in relation to intellectual property.

## **Location:**

Physical Location: Wyoming Technology Business Center 1938 E. Harney Street, Laramie,  
WY 82072

Offices: WTBC 115, 117, and 112.

Mailing Address: Dept. 3672, 1000 E. University Ave., Laramie, WY 82071-2000 Email:

WyomingInvents@uwyo.edu

Main Office Phone: 307.766.2520

## **Staff:**

H. Victoria Bryant, Director, hbryant@uwyo.edu, 307.399.8991

Josh Brackett, Licensing/Patent Manager, jbracket@uwyo.edu, 307.766.5594

Andy Applegate, Technology Transfer Manager, aappleg4@uwyo.edu,

## **Website:**

<http://www.uwyo.edu/rpc/>

Provides list of services to UW community, directions to the office and contact information, staff information, and technologies available for licensing.

# Advanced Research Computing (ARCC)

## About:

The Advanced Research Computing Center (ARCC) provides several technical support and computational services to faculty, staff, and students. ARCC has several core services: the Teton high performance compute environment, a computational environment suitable for basic to advanced research computing; the petaLibrary research data repository, where researchers can safely store and collaborate on any amount of research data; and a training/consultation environment, where researchers can request ARCC help with any technical issues related to UW's computational research. We provide support for all aspects of research computing, from basic Linux desktop support to helping you run advanced computational workflows.

## Location:

Physical Address: ARCC, Room 368, Information Technology Center  
1710 Sorority Row, Laramie WY 82071

Email: [arcc-help@uwyo.edu](mailto:arcc-help@uwyo.edu)

## Staff:

Name	Title	Phone	Email
Liudmila Mainzer	Director	307-766-4864	<a href="mailto:lmainzer@uwyo.edu">lmainzer@uwyo.edu</a>
Michael Killean	Deputy Director	307-766-3600	<a href="mailto:mkillean@uwyo.edu">mkillean@uwyo.edu</a>
Jeff Lang	Lead HPC Systems Architect	307-766-3381	<a href="mailto:jrlang@uwyo.edu">jrlang@uwyo.edu</a>
Simon Alexander	HPC Software Manager	307-766-4900	<a href="mailto:Simon.Alexander@uwyo.edu">Simon.Alexander@uwyo.edu</a>
Levi Wilbert	Systems Administrator	307-766-5093	<a href="mailto:lwilbert@uwyo.edu">lwilbert@uwyo.edu</a>
Tim Brewer	Research Computing Specialist	307-766-2700	<a href="mailto:brewer@uwyo.edu">brewer@uwyo.edu</a>
Josh Cook	Programmer Analyst		<a href="mailto:jcook27@uwyo.edu">jcook27@uwyo.edu</a>

## Website:

### *ARCC Main page:*

<http://www.uwyo.edu/ARCC>

### *ARCC Core services:*

<https://arccwiki.atlassian.net/wiki/spaces/DOCUMENTAT/pages/1549959276/Resources+and+Services>

### *Staff Members including expertise:*

<https://arccwiki.atlassian.net/wiki/spaces/DOCUMENTAT/pages/1550581800/About+Contact+ARCC>

### *WyoLearn:*

<https://arcc.catalog.instructure.com/>

# NCAR Wyoming Supercomputing Center (NWSC)

## UW-NCAR Alliance (WNA) Allocations

### **About:**

The NCAR-Wyoming Supercomputing Center (NWSC) is built upon a partnership between the University of Wyoming and the University Corporation for Atmospheric Research (UCAR), called the UW-NCAR Alliance (WNA). Wyoming-based researchers and their collaborators through the WNA, have access to computing resources equivalent to twenty percent of the resources supported by NCAR's NSF base-funding. Two types of allocations: start-up or educational and large computing allocations can be availed to address challenging science problems in the atmospheric and related sciences, and cross-disciplinary research in geosciences and earth system sciences.

### **Location:**

Office of Research and Economic Development  
Dept. 3355  
1000 E. University Ave  
Laramie, WY - 82071  
Phone: 307-766-5353

### **Contact:**

Suresh Muknahallipatna  
UW-UCAR Liaison  
Professor and Graduate Coordinator  
Dept. of Electrical and Computer Engineering  
Email: sureshm@uwyo.edu

### **Website:**

NCAR Wyoming Supercomputing Center: <http://www.uwyo.edu/nwsc/index.html>  
Allocation Information: <http://www.uwyo.edu/nwsc/allocations/>  
Allocation Request Email: [wrap@uwyo.edu](mailto:wrap@uwyo.edu)

# Chemical Stockroom

**About:**

The Chemical Stockroom maintains a supply of general use chemicals and other laboratory supplies which are available for purchase. Individual orders are also processed daily for items not in stock or in need of special ordering.

Utilizing accounts with major vendors, the Stockroom can purchase chemicals and other items, including special orders, at discounted prices (saving researchers time and money for both small and large orders).

Stockroom has an on-site Pro-mega helix freezer unit with access to ordering on website.

Bulk storage of compressed gases and liquid nitrogen tanks – 10 liter and 30 liter dewars available for use.

Free DI (deionized) water available.

**Location:**

University of Wyoming, Main Campus Physical Science, Room 20 (Basement)

**Contact:**

Jack Leonhardt, Manager 307-766-4348  
jleonhar@uwyo.edu

Tanner Remick, Stockroom Assistant, tremick@uwyo.edu

ORED/Chemical stockroom accounting email: drsacct@uwyo.edu

**Website:**

To view our chemical and laboratory supply price list please visit the Chemical Stockroom website:  
<http://www.uwyo.edu/resup/chemical-stockroom>

# Safety Office / RMMC

## About:

The RMMC picks up and processes all the chemical, radioactive, and biohazardous waste generated by the University. We recycle batteries (rechargeable and 12V+) and fluorescent bulbs (including CFLs). We ship any regulated chemicals UW faculty needs and deliver all the regulated chemicals that come on campus.

We are part of the Safety Office. The Safety Office manages Wyoming OSHA regulatory compliance including, but not limited to lead, asbestos, confined spaces, respiratory protection, fall protection, hearing conservation, hazard communication, injury and illness tracking and investigation, and indoor air quality. We provide training on many topics, including, but not limited to, chemical hygiene, fire extinguishers, respiratory protection, and formaldehyde.

## Location:

Wyo Hall and RMMC Building  
UWEHS@uwyo.edu, HazMat@uwyo.edu

## Staff:

### @Hill Hall

Position	Name	Email	Phone
Manager/Industrial Hygiene	Curtis Cannell	ccannell@uwyo.edu	766-3203
Chemical Safety	John Benedik	JBenedik@uwyo.edu	766-2649
Fire Safety	Gary Egge	Gegge1@uwyo.edu	766-3285
Asbestos/Mold/Lead	Robert Doherty	rdoherty@uwyo.edu	766-4936
Radiation Safety	Jim Herrold	Herrold@uwyo.edu	766-2638
Biological Safety	Hannah Owens	Hannah.Owens@uwyo.edu	766-2723

### @RMMC

HazMat Supervisor	Aaron Recht	rechta@uwyo.edu	766-3698
HazMat Specialist	vacant		
3x Part Time Students	(Changes)		
RMMC Fax			766-3699

## Website:

[www.uwyo.edu/HazMat](http://www.uwyo.edu/HazMat), click on "Waste Management". We have links to the disposal request form, labels to put on your spent/unwanted materials, and links to training. You can also use [www.uwyo.edu/HazMatPickup](http://www.uwyo.edu/HazMatPickup) as a direct link to the disposal request form.