

Post-Approval Monitoring Checklist			
Protocol # / Title:			Date of PAM:
PI:		Location(s):	
Lab Personnel:		Procedures:	
PAM Personnel:			

Animal Welfare				
	Yes	No	N/A	Comments
Do animals appear healthy				
Are animals in social groups?				
Are the species, strain, ages, and numbers of animals consistent with those in the approved protocol?				
Are food and water supplies and husbandry conditions clean?				
Adverse (unexpected negative) events are reported to IACUC and AV?				
Are animals monitored daily, including weekends and holidays?				
Are sick animals reported to the veterinary staff according to approved protocol?				
Study personnel, as well as animal care staff, report animal morbidity and mortality				
Is there any deviation from procedures stated on the protocol?				
Personnel				
	Yes	No	N/A	Comments
Are training records complete and up-to-date, and available?				
All staff are enrolled in the Occupational Health and Safety Program (OHSP).				
All staff who have physical contact with the animals are listed on the protocol				
Do the PI and personnel have access to and accurate knowledge of the protocol?				
If an adverse or unexpected event occurred, do all personnel know who to report it to				

General Procedures					
		Yes	No	N/A	Comments
	Are the animal restraint and handling adequate?				
	Blood and tissue collection volumes and intervals are within limits of protocol				
	Is post-procedural monitoring (e.g., induction of cancer, disease) adequate?				
BC	Are animals weaned at an appropriate time?				
	Are animals separated into appropriate-sized cages in a timely manner?				
euthanasia	Does the method of euthanasia correspond with what is written in the protocol?				
	Euthanasia is performed appropriately, including confirmation of death				
	Do CO2 devices have a flowmeter?				
	Is method posted near the device?				
	Are decapitation or captive bolt devices kept in good working order?				
	Endpoints are adhered to via scoring system (note: veterinarian may elect to euthanize before scoring endpoint)				
Records	Are daily observations recorded in a husbandry log?				
	Are medical/surgical/observational/treatment notes complete and adequate?				
	Are injections, blood/fluid/tissue collections recorded (amount, date, initials)?				
	Is the final disposition of the animal recorded?				
	Is there an up-to-date inventory of the number of animals used in each pain category on the protocol?				

Facility					
		Yes	No	N/A	Comments
general	Are all animal rooms listed in the protocol?				
	Facilities where animals are housed/used are clean, safe and uncluttered.				
	Is there adequate temperature control indoors and shelter outdoors?				
	Is there adequate space for all animals to feed?				
drugs	Are all drugs described in the protocol?				
	Are all drugs, fluids, suture, sterilized devices, etc., within the expiration date?				
	Controlled drugs log notebook				
	Are controlled drugs stored under double lock and key and with appropriate records?				
F&B	Are opened feed and bedding stored in vermin-proof containers?				
	Are unopened bags stored off the floor?				
	Is feed dated (mill or expiry date) and in date?				
Biosafety	Compressed gas tanks are properly secured				
	Are animal carcasses disposed of promptly and correctly?				
	Is there an appropriate sharps disposal?				
	Any biohazard signage is properly posted				
	Proper precautions are taken including appropriate PPE				
	No human food/drink are allowed in animal areas; none is stored in animal refrigerators				
protocol	Is the Animal Welfare Concerns sign posted?				
	Are the Annual Review approval sheet and protocol (with amendments) available and read by study personnel?				

Surgery					
		Yes	No	N/A	Comments
A & A	Are methods of anesthesia consistent with the approved protocol?				
	Are inhalant anesthetics being scavenged?				
	Are anesthetic machines serviced/calibrated per manufacturer recommendations?				
	Is analgesia consistent with the protocol (i.e., dose, frequency and duration)?				
Surgery	Is survival surgery performed using sterile instruments (e.g., autoclaved) and are they sterilized between surgeries (e.g., glass bead sterilized)?				
	Do personnel wear appropriate surgical attire?				
	Are the pre-surgical, surgical, and post-surgical procedures consistent with the approved protocol?				
	Is a heat source being used to keep the animal warm during surgery, if necessary?				
	Are anesthetized animals being monitored according to the approved protocol (from induction through recovery)?				
	Are surgical and post-surgical records complete and up-to-date?				