

Hot Work Permit

Permit No.: _____

There are no safer ways of effectively/efficiently doing this job.

Instructions

1. Person doing hot work: Indicate time started and post permit at hot work location. After hot work, indicate time completed and leave permit posted for Fire Watch.
2. Fire Watch: Prior to leaving area, do final inspection, sign, leave permit posted and notify Permit-Authorizing Individual.
3. Monitor: Do final inspection at end of monitoring period. Sign and return to Permit-Authorizing individual.

Who, When, and Where?

Hot Work Being Done By	
<input type="checkbox"/> Employee	<input type="checkbox"/> Contractor
Name of Person Doing Hot Work _____	
Date _____	Job/Work Order Number _____
Location/Building and Floor _____	
Description of Job _____	
I verify the above location has been examined, the precautions checked on the Required Precautions Checklist have been taken to prevent fire, and permission is authorized for work.	
Signature of Permit-Authorizing Individual _____	
Time Started: _____	Time Finished: _____
Expiration Date _____	Expiration Time _____

Work area and all adjacent areas to which sparks and heat might have spread were inspected during the fire watch period and there were no signs of fire or smoldering materials.

Time _____	Signature of Fire Watch _____
_____ Hours following hot work that work area was monitored with no signs of fire or smoldering materials.	
Time _____	Signature of Fire Monitor _____

Required Precautions Checklist (must be retained as record of hot work activity)

- Available Sprinklers, hose streams, and extinguishers are in service/operable
- Hot Work equipment in good repair

Requirements within a 11 m (35 ft.) "sphere" of work:

- Combustible dust or lint-producing equipment shut down
- Conveyors, ducts, blowers, and other equipment capable of transporting sparks or burning materials isolated or shut down
- Combustible/flammable materials removed, including; dust, lint, oil deposits (from all surfaces), packaging or stored materials, and flammable/combustible liquids.
- Explosive atmosphere in area eliminated
- Floor swept clean
- Combustible floor wet down, covered with damp sand or fire-resistant sheets
- Remove other combustibles where possible. Otherwise protect with fire-resistant tarpaulins or metal shields
- All wall and floor openings covered
- Fire-resistant tarpaulins suspended beneath work

Work on walls/ceilings or enclosed equipment:

- Construction is non-combustible. No combustible covering or insulation
- Combustibles on other site of walls moved away
- Enclosed equipment cleaned of all combustibles
- Containers purged of flammable liquids/ vapors

Fire watch/hot work area monitoring requirements:

- _____ Minutes after work is completed, including all coffee or lunch breaks, that Fire Watch will be provided.
- Fire watch is supplied with suitable extinguishers and/or charged small hose
- Fire watch is trained in the use of this equipment and in sounding alarm
- Include additional watch for adjoining areas, above, or below
- _____ Hours after job is completed that hot work area will be periodically inspected/monitored

Other precautions taken:

- Confined Space or Lockout/ Tagout permit completed if needed
- Area smoke or heat detection has been disabled if present
- Other: _____

Fold Here

Fold Here

WARNING!

HOT WORK IN PROGRESS WATCH FOR FIRE!

IN CASE OF AN EMERGENCY

CALL:	_____
AT:	_____

WARNING!