



# UNIVERSITY OF WYOMING

## **Safety Office Standard Operating Procedure (SOP) Respiratory Protection Hazard Assessments**

### **I. Introduction**

This SOP supports the University of Wyoming (UW) Respiratory Protection Program by providing specific information regarding respiratory protection hazard assessments. Respiratory protection equipment use at UW is limited to personnel who document the need to utilize such equipment (completed hazard assessment); who complete the appropriate medical evaluation process; who attend required training; and who complete the required fit test. For specific questions regarding this SOP, contact the Respiratory Protection Program Administrator at: 766-3203.

### **II. Scope**

This SOP applies to the UW Respiratory Protection Program hazard assessment process for new enrollees and for personnel who are currently enrolled.

### **III. Procedure**

Department Directors/Managers/Supervisors, with assistance from the Program Administrator as needed, will complete hazard assessments or hazard assessment updates for operations, processes, or work areas where airborne contaminants may be present during routine operations or during an emergency situation.

#### ***First Time Enrollees:***

For personnel enrolling in the UW Respiratory Protection Program for the first time, the Respiratory Protection Hazard Assessment Form (Appendix B) must be completed. This form is available on the UW Safety website or from the Program Administrator. Once completed, submit one copy to Grand Avenue Urgent Care and maintain one copy within the department.

Grand Avenue Urgent Care or the Program Administrator may contact affected personnel to evaluate the potential hazards or collect additional information. Additionally, the UW Safety Office may complete exposure monitoring to quantify potential exposures, as necessary.

The Physician or Other Licensed Health Care Professional (PLHCP) at Grand Avenue Urgent Care will review the hazard assessment.

When the PLHCP determines the employee is medically able to utilize respiratory protection equipment, the employee's Department Director/Manager/Supervisor and the employee will be notified.



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The employee, or their Department Director/Manager/Supervisor will contact Grand Avenue Urgent Care to schedule the respiratory protection equipment fit test appointment.

Grand Avenue Urgent Care, or the Program Administrator, will determine the appropriate respiratory protection equipment with the employee's input.

### ***Personnel Currently Enrolled:***

For personnel currently enrolled in the UW Respiratory Protection Program, the Hazard Assessment Update Form (Appendix C) must be completed annually and submitted to Grand Avenue Urgent Care for review.

If the employee indicates no changes, Grand Avenue Urgent Care will request the Medical Status Update Form (Appendix G) and will confirm the employee has completed the respiratory protection training.

When the Medical Status Update Form has been received, and if no problems or issues are identified, the Grand Avenue Urgent Care will schedule the respiratory protection equipment fit test.

If the employee indicates changes have occurred, a new hazard assessment (Appendix B) will be completed and submitted to Grand Avenue Urgent Care for review.

A new medical evaluation may or may not be necessary. This determination will depend on the hazard assessment review and the PLHCP's opinion.

## **IV. References**

UW Respiratory Protection Program Appendix B  
UW Respiratory Protection Program Appendix C  
UW Respiratory Protection Program Appendix G  
29 CFR 1910.134