



UNIVERSITY OF WYOMING

Safety Office Standard Operating Procedure (SOP) Respiratory Protection Medical Evaluation

I. Introduction

This SOP supports the University of Wyoming (UW) Respiratory Protection Program by providing specific information regarding the respiratory protection medical evaluation process. Before UW personnel can utilize respiratory protection equipment, including fit testing, a medical evaluation must be completed to determine the employee's ability to utilize respiratory protection equipment. The medical evaluation is completed by a Physician or Other Licensed Health Care Professional (PLHCP). UW personnel who refuse the medical evaluation will not be enrolled in the UW Respiratory Protection Program; will not be allowed to work in an area requiring respiratory protection; and will not be allowed to complete tasks requiring respiratory protection. For specific questions regarding this SOP, contact the Respiratory Protection Program Administrator at: 766-3203.

II. Scope

This SOP applies to the UW Respiratory Protection Program medical evaluation process for new enrollees and for personnel who are currently enrolled.

III. Procedure

First Time Enrollees:

When Grand Avenue Urgent Care has received, reviewed, and signed the Respiratory Protection Hazard Assessment (Appendix B), the Medical Evaluation Questionnaire (Appendix F) will be forwarded to the employee.

The employee will complete the Medical Evaluation Questionnaire (Appendix F) and submit the questionnaire to the PLHCP during their scheduled medical evaluation appointment.

Once Grand Avenue Urgent Care has notified the employee to proceed, the employee, or the employee's Department Director/Manager/Supervisor, may schedule their medical evaluation appointment based on their work schedule.

The PLHCP will review the Medical Evaluation Questionnaire (Appendix F) and the Respiratory Protection Hazard Assessment Form (Appendix B) with the employee.

A pulmonary function test (PFT) is required for new personnel who will utilize tight-fitting respiratory protection equipment (PFTs are not required for filtering face piece respirators). Additionally, PFTs may be completed periodically for personnel enrolled in the UW Respiratory Protection Program as deemed necessary by the PLHCP.

The PLHCP will document their findings/recommendations on the Respiratory Protection Medical Evaluation for Respiratory Protection Equipment Use Form (Appendix H).



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The Medical Evaluation for Respiratory Protection Equipment Use Form must be completed before scheduling the fit test.

For situations where personnel request a powered air-purifying respirator (PAPR), the decision to issue a PAPR will be made in consultation with the employee and their Director/Manager/Supervisor.

Personnel Currently Enrolled:

Personnel currently enrolled in the UW Respiratory Protection Program will complete the Respiratory Protection Hazard Assessment Update (Appendix C) annually and submit the completed, signed, form to Grand Avenue Urgent Care for review.

Grand Avenue Urgent Care will review the Respiratory Protection Hazard Assessment Update Form (Appendix C) to determine if any changes are identified that would require a new medical evaluation.

If a new medical evaluation is necessary, Grand Avenue Urgent Care will notify the employee.

If there are no changes identified, personnel will complete the Annual Respiratory Protection Medical Status Update Form (Appendix G) and provide a copy to Grand Avenue Urgent Care.

Grand Avenue Urgent Care will review the medical status update form and notify the employee if additional medical evaluation is necessary.

A new medical evaluation is necessary under the following circumstances:

The employee reports signs and/or symptoms related to their ability to utilize respiratory protection equipment, such as shortness of breath, dizziness, chest pains, or wheezing.

The PLHCP determines a reevaluation is necessary or has identified a certain time frame to reevaluate the employee.

Observations made during fit testing and program evaluation indicates a need for reevaluation.

Workplace conditions change such that there may be an increased physiological burden.



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When the medical evaluation documentation is reviewed, the Program Administrator, or designee, will contact the employee to schedule the fit test.

IV. References

UW Respiratory Protection Program Appendix B
UW Respiratory Protection Program Appendix C
UW Respiratory Protection Program Appendix F
UW Respiratory Protection Program Appendix G
UW Respiratory Protection Program Appendix H
Respiratory Protection Hazard Assessments SOP
29 CFR 1910.134